



Board of Directors Meeting of the
Central Midlands Council of Governments

Thursday, June 25, 2020 ♦ 12:00 p.m. ♦ CMCOG Conference Room (Virtual Meeting)

OVERALL AGENDA

ACTION

A. Call to Order and Introductions

Steve MacDougall,
Chair

1. Determination of a Quorum
2. Approve Order and Contents of the Overall Agenda
3. Invocation

B. Consent Agenda

1. Approval of the May 28, 2020 Board Meeting Minutes (*Enclosure 1*)
2. FY 2020 & 2021 UPWP (*Enclosure 2*)
3. FY 2020 & 2021 RPWP (*Enclosure 3*)
4. FY 2021 – 2027 MPO Transportation Improvement Program (TIP) (*Enclosure 4*)
5. FY 2021 – 2027 RPO Transportation Improvement Program (RTIP) (*Enclosure 5*)

C. Regular Agenda

1. Financial Statement (July 1, 2020 – March 31, 2020) (*Enclosure 6*)
2. FY 2021 CMCOG Annual Budget and Work Program (*Enclosure 7*)
3. 2021 – 2027 TIP Amendment – Section 5310 Projects (*Enclosure 8*)
4. 2040 LRTP Amendment – Safety Performance Measures (*Enclosure 9*)
5. 2021 – 2027 TIP Amendment – Lugoff-Elgin Connector (*Enclosure 10*)

Chanell Jackson
Ben Mauldin
Reginald Simmons
Reginald Simmons
Reginald Simmons

6. Announcements / Committee or Staff Reports / Correspondences

7. Old/New Business

8. Other Business

9. Adjourn

REMINDER: The next CMCOG Board Meeting will be held on **Thursday, August 27, 2020** in the COG Conference Room

Note: Full Agenda packets can be found on the CMCOG website at www.cmcog.org.



**Board of Directors Meeting of the
Central Midlands Council of Governments**

Thursday, May 28, 2020 ♦ 12:00 p.m. ♦ CMCOG Conference Room via Virtual Platform

BOARD MEMBERS PRESENT:

Vina Abrams, Newberry County
John Andoh, The Comet
John Baxter, Richland County
Will Brennan, City of Columbia Council
Susan Brill, Richland County
Scott Cain, Newberry County Council
John Carrigg, Lexington County
Kyle Crager, Fairfield County
Todd Cullum, Lexington County Council
Smokey Davis, Lexington County
Rusty DePass, City of Columbia
Joyce Dickerson, Richland County Council
Julie Ann Dixon, Richland County
Shawn Epps, City of Columbia
Mike Fanning, Fairfield Leg. Delegate
Roger Gaddy, Mayor Town of Winnsboro
William Leidinger, City of Columbia
Robert Liming, City of Columbia
Paul Livingston, Richland County Council
Steve MacDougall, Town of Lexington Mayor
Yvonne McBride, Richland County Council
Tem Miles, City of West Columbia, Mayor
Chakisse Newton, Richland County Council
Elise Partin, Mayor, City of Cayce
Shealy Reibold, Richland County
Jeffrey Salters, Lexington County
Debbie Summers, Lexington County Council

GUESTS PRESENT:

Eric Harris - The COMET
Darren Ledbetter – SCDOT
Joey McIntyre – SCDOT
Michelle Peterson - SCDOT
Michelle Ransom - The COMET
Derek Gruner- U of South Carolina
Barry Mattox-SCDOT
JH Meetze-SCDOT
Dan D’Albero-U of South Carolina

STAFF MEMBERS PRESENT:

Jessica Foster, Operations Coordinator
Chanell Jackson, Finance Director
Ben Mauldin, Executive Director
Reginald Simmons, Deputy Executive
Director/Transportation Director
Gregory Sprouse, Planning Director

A. CALL TO ORDER

Chairman Steve MacDougall called the meeting to order at 12:15 p.m. on May 28, 2020.

1. Pledge of Allegiance

2. Determination of Quorum

Chairman MacDougall declared the presence of a quorum

3. Approve Order and Contents of the Overall Agenda

4. Invocation

Shawn Epps gave the Invocation.

B. CONSENT AGENDA

1. Approval of the February 27, 2020 Board Meeting Minutes, approved

MOTION, approved

Robert Liming moved, seconded by Susan Brill, to approve the consent agenda. The motion was approved unanimously.

C. Regular Agenda

C1. Briefing on Financial and Compliance Report for FY19

Chanell Jackson introduced the CMCOG Finance Department Staff and Allen Grimsley of Mauldin and Jenkins. Mr. Grimsley presented and discussed the Mauldin and Jenkins Report to the Board of Directors in reference to the fiscal year 2019 Financial and Compliance Report for the period ending June 30, 2019. He highlighted various sections from each report. He stated that CMCOG complied with all federal programs; and that CMCOG received an unmodified opinion. Which is the highest opinion that can be received.

MOTION, approved

Robert Liming moved, seconded by Julie Ann Dixon, to approve the Financial and Compliance Report for the period ending June 30, 2019, as presented. The motion was approved unanimously.

C2. FY 2020 & FY 2021 UPWP

Reginald Simmons requested approval to amend the FY 2020 & 2021 Unified Planning Work Program (UPWP) to add the FY 2021 Planning Funds from SCDOT and any additional federally funded projects. The 2020 & 2021 COATS Unified Planning Work Program (UPWP) is based on the COATS's 2040 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on September 24, 2015. Emphasis has been placed on developing a program which can be reasonably accomplished with

available staff and consultant resources and which is consistent with the priorities of the COATS area. This 2020 & 2021 UPWP emphasizes activities that promote the implementation of the existing plan. Though this is a two-year UPWP, the projects and funding are re-evaluated on an annual basis.

The FY 2020 projects and their status include:

- Human Services Transportation Coordination Plan – Close to Completion
- Public Participation Plan – Close to Completion
- Congestion Management Plan Update – Under Contract
- Long Range Transportation Plan Update – Under Contract
- Travel Demand Model Update - Under Contract
- Saluda Greenway Feasibility Study – Under Contract
- Short Range Transit Plan, Origin, Destination, & Demographic Study, and Comprehensive Operational Analysis – Under Contract
- Regional Bike Share Plan – In Development
- Regional Resiliency Plan – In Development

New projects that will be included as part of the FY 2021 funding update include:

- Transit Development Long Range Plan
- Title VI Plan Update
- Disadvantaged Business Enterprise Plan Update
- Traffic Signals Operational Assessment
- USC Shuttle/The COMET Coordination Plan
- Service and Fair Equity Analysis
- Regional ITS Architecture
- Regional Commuter Rail Analysis

Mr. Simmons reviewed the financial plan of UPWP which included new funding in the following areas:

- FY 2021 PL Funds: \$1,501,172
- FY 2021 Section 5307 Funds: \$1,957,000
- New Total Amount: \$7,064,993

MOTION, approved

Mike Fanning moved, seconded by Robert Liming, to approve FY 2020 & FY 2021 UPWP. The motion was approved unanimously

C3. FY 2020 & 2021 RPWP

Reginald Simmons requested approval to adopt the 2nd Year of the FY 2020 & 2021 Rural Planning Work Program (RPWP). The 2020 – 2021 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's Long-Range Transportation Plan (LRTP) and the 2040 LRTP. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the CMCOG area. This 2020 – 2021 RPWP emphasizes activities that will promote the implementation of both plans. The major projects to be completed in this two year timeframe include:

- Human Services Transportation Coordination Plan – Close to Completion
- Public Participation Plan – Close to Completion
- Congestion Management Plan Update – Under Contract
- Long Range Transportation Plan Update – Under Contract
- Travel Demand Model Update– Under Contract
- Short Range Transit Plan, Origin, Destination, & Demographic Study and, Comprehensive Operational Analysis – Under Contract
- Regional Resiliency Plan – In Development

New projects that will be included as part of the FY 2021 funding update include:

- Title VI Plan Update
- Disadvantaged Business Enterprise Plan Update

Mr. Simmons reviewed the financial plan of RPWP which included new funding in the following areas:

- FY 2021 PL Funds: \$85,000
- FY 2021 Section 5307 Funds: \$1,077,000
- New Total Amount: \$2,166,250

MOTION, Approved

Joyce Dickerson moved, seconded by Bob Liming, to approve the FY 2020 & 2021 RPWP. The motion was approved unanimously

C4. FY 2021-2027 MPO Transportation Improvement Program (TIP)

Reginald Simmons requested approval to adopt the 2021 – 2027 Transportation Improvement Program (TIP). Per federal guidance, every 4 years in coordination with SCDOT, CMRTA, and other agencies, CMCOG reviews and updates its Transportation Improvement Program. This program serves as the short range capital improvements program for funding and implementation of roadway, transit, and non-motorized transportation improvements projects. Included in the TIP are several major categories which include the guideshare projects, intersection improvements, project exempt from guideshare, transportation alternatives, and transit. Mr. Simmons referred to a handout which included the following:

Guideshare Program

- Approximately \$153 million is expected to be obligated through FY 2027.
 - \$750,000 investment in Columbia Communication Upgrade Signal System
 - \$2.6 million investment in Phase II Town of Lexington Adaptive Signals
 - \$2.1 million investment in two (2) Intersection Improvement projects
 - \$3 million investment in Assembly Street Phase II
 - \$6.7 million investment in Hardscrabble Road
 - \$42.7 million investment in Columbia Avenue
 - \$6 million investment in South Main Street
 - \$36 million investment in Leesburg Road
 - \$41.7 million investment in Exit 119
 - Approximately \$9.4 million is expected to be paid in debt service.

Enhancements Program

- Twenty-Eight (28) active projects have been identified.
- Over \$4.8 million in federal dollars have been obligated.
- New enhancement project will continue to be added on an annual basis.

Transit Program

- Section 5307 – Large Urban Funds – Approximately \$17 million has been programmed in previous years
- Section 5307 – Large Urban Funds – Approximately \$15 million has been identified in CARES Act Funding
- Section 5310 – Enhanced Mobility – Approximately \$771,000 has been programmed
- Section 5339 – Bus and Bus Facilities – Approximately \$2.7 million has been programmed in previous years
- New transit projects will continue to be added on an annually basis.

Federal Appropriations

- Approximately \$11.4 million is expected to be obligated through FY 2027.
 - \$950,000 investment in Harden Street Phase II
 - \$500,000 investment in Harden Street Reconfiguration
 - \$10 million investment in the Seamless City Revitalization Project

Recreational Trails

- Approximately \$349,000 is expected to be obligated through FY 2027.
 - \$95,900 investment in Owens Field Park Pump Track
 - \$77,000 investment in River walk Phase IV
 - \$77,000 investment in Lower Saluda River Blue Trail
 - \$99,000 investment in the Taylor Street Trail

Exempt from Guideshare Federal Aid Bridge Projects

- Eighteen (18) active projects have been identified.
- Over \$218 million in federal dollars have been obligated.
- New bridge projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Intersection & Safety Projects

- Eleven (11) active projects have been identified.
- Over \$7.4 million in federal dollars have been obligated.
- New intersection and safety projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Interstate & Corridor Improvement Projects

- Fourteen (14) active projects have been identified.
- Over \$326 million in federal dollars have been obligated.
- New interstate & corridor improvement projects will continue to be added on an annual basis.

MOTION, approved

Joyce Dickerson moved, seconded by Robert Liming, to approve the FY 2021-2027 MPO Transportation Improvement Program (TIP). The motion was approved unanimously

C5. FY 2021-2027 RPO Transportation Improvement Program (RTIP)

Reginald Simmons requested approval to adopt the 2021 - 2027 Rural Transportation Improvement Program. Per the guidance, every 4 years in coordination with SCDOT, CMRTA, and other agencies, CMCOG reviews and updates its Rural Transportation Improvement Program. This program serves as the short range capital improvements program for funding and implementation of roadway, transit, and non-motorized transportation improvements projects. Included in the RTIP are several major categories which include the guideshare projects, intersection improvements, project exempt from guideshare, and transit. Mr. Simmons referred to a handout which included the following:

Guideshare Program

- Approximately \$23 million is expected to be obligated through FY 2027.
 - \$7.5 million investment in US 1 Phases II & III Widening Project in Lexington County
 - \$3 million investment in previous obligations to the Bush River Road Resurfacing Project in Newberry County
 - \$1.8 million investment in previous obligations to the Syrup Mill Road Resurfacing Project in Fairfield County
 - \$4 million investment in Exit 119 Interchange Improvement Project in Lexington County
 - \$20 million investment in previous obligations to the US 1 Phases I Widening Project in Lexington County

Exempt from Guideshare Federal Aid Bridge Projects

- Twelve (12) active projects have been identified.
- Over \$36 million in federal dollars have been obligated.
- New bridge projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Intersection & Safety Projects

- Two (2) active projects have been identified.
- Over \$1.8 million in federal dollars have been obligated.
- New intersection and safety projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Interstate & Corridor Improvement Projects

- Nine (9) active projects have been identified.
- Over \$431 million in federal dollars have been obligated.
- New interstate & corridor improvement projects will continue to be added on an annual basis.

Transit Program

- Section 5310 – Enhance Mobility for Seniors & Disabled – Approximately \$858,000 in prior year and previous obligations
- Section 5311 – Rural Transportation Formula Funds – Approximately \$818,000 in prior year and previous obligations

- Section 5339 – Bus and Bus Facilities – Approximately \$410,000 in prior year and previous obligations

MOTION, approved

Robert Liming moved, seconded by Susan Brill, to approve the 2021-2027 RPO Transportation Improvement Program. The motion was approved unanimously.

D. Announcements

No announcements

E. OLD / NEW BUSINESS

No old/new business was brought forth.

F. OTHER BUSINESS

No other business was brought forth.

G. ADJOURN

There being no further business, the meeting adjourned at approximately 1:04 p.m.

The Board of Directors of the Central Midlands Council of Governments approved these minutes at its June 25, 2020 meeting.

Benjamin J. Mauldin, Secretary-Treasurer

Steve MacDougall, Chairperson



Approved by the CMCOG Board/MPO
Policy Committee on May 28th

21-Day Public comment period ended
on June 24th

No Public Comments Received

Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 28, 2020

SUBJECT: **FY 2020 – 2021 UPWP (2nd Year)** *(Full document is available for download)*

REQUESTED ACTION

The Central Midlands Council of Governments staff will request approval to adopt the 2nd Year of the FY 2020 – 2021 UPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION

The 2020 – 2021 COATS Unified Planning Work Program (UPWP) is based on the COATS's 2040 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on September 24, 2015. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the COATS area. This 2020 – 2021 UPWP emphasizes activities that promote the implementation of the existing plan. The major projects to be completed in this two year timeframe include:

Regional Resiliency Plan

This project consists of developing a plan that will provide best practices and strategies that will reduce the vulnerability of the existing transportation infrastructure to natural disasters.

Consultant: TBA

Project Manager: Reginald Simmons Estimated Completion Date: April 2021

Regional Long-Range Transportation Plan and Travel Demand Model Update

This project consists of updating our Long-Range Transportation Plan and Travel Demand Model using state-of-the-practice techniques to forecast needs in our transportation system.

Consultant: WSP USA Inc.

Project Manager: Reginald Simmons Estimated Completion Date: TBA

Regional Congestion Management Plan

This project consists of updating our congestion management plan using state-of-the-practice techniques to develop mitigation strategies that will reduce congestion in our transportation system.

Consultant: WSP USA Inc.

Project Manager: Reginald Simmons

Estimated Completion Date: TBA

Saluda Greenway Feasibility Study

This project consists of conducting a feasibility and environment analysis of the lower Saluda Greenway.

Consultant: Toole Design Group

Project Manager: Reginald Simmons

Estimated Completion Date: August 2020

Human Services Transportation Coordination Plan Update

This project consists of updating our Human Services Transportation Coordination Plan that will identify the transportation needs of individuals with disabilities, older adults, and people with low incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation.

Consultant: RLS & Associates

Project Manager: Reginald Simmons

Estimated Completion Date: June 2020

Short Range Transit Plan, Origin, Destination, and Demographic Survey, & Comprehensive Operational Analysis

This project consists of developing a transit development plan that will improve the efficiency of the current transit system and provide a regional outlook for the future transit system.

Consultant: Jarret Walker & Associates

Project Manager: Reginald Simmons

Estimated Completion Date: December 2020

Regional Bike Share Feasibility Study

This project consists of developing a bike share implementation plan that will work in concert and assist in the implementation of the bike and pedestrian master plans that have been developed by CMCOG.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: June 2021

Transit Development Long Range Plan

This project consists of developing a 20-Year Transit Development Long Range Plan that identifies a series of transit emphasis corridors that will serve as the backbone of the future transit route network.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: TBA

Title VI Plan Update

This project consists of developing a plan that prohibits discrimination on the basis of race, color or national origin in programs or activities receiving federal financial assistance.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: December 2020

Disadvantaged Business Enterprise Plan Update

This project consists of developing a plan that creates a level playing field on which DBEs and small businesses can compete fairly for DOT-assisted contracts.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: December 2020

USC Shuttle Service/The COMET Transit Service Coordination Study

This project consists of developing a plan that provides the opportunities for improving continued communication, coordination of services and collaboration between the identified transit partners.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: March 2021

Service and Fair Equity Analysis

This project consists of developing an analysis that meets the Federal Transit Administration requirements for transit agencies to evaluate the impact of significant changes to its transit service as well as any changes to fares or fare media to ensure that such changes do not disproportionately impact minorities or low-income riders.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: June 2021



Approved by the CMCOG Board/MPO
Policy Committee on May 28th

21-Day Public comment period ended
on June 24th

No Public Comments Received

Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 28, 2020

SUBJECT: **FY 2020 – 2021 RPWP (2nd Year)** (*Full document is available for download*)

REQUESTED ACTION

The Central Midlands Council of Governments staff will request approval to adopt the 2nd Year of the FY 2020 – 2021 RPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION

The 2020 – 2021 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's Long-Range Transportation Plan (LRTP) and the 2040 LRTP. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the CMCOG area. This 2020 – 2021 RPWP emphasizes activities that will promote the implementation of both plans. The major projects to be completed in this two year timeframe include:

Regional Resiliency Plan

This project consists of developing a plan that will provide best practices and strategies that will reduce the vulnerability of the existing transportation infrastructure to natural disasters.

Consultant: TBA

Project Manager: Reginald Simmons Estimated Completion Date: December 2020

Regional Long-Range Transportation Plan and Travel Demand Model Update

This project consists of updating our Long-Range Transportation Plan and Travel Demand Model using state-of-the-practice techniques to forecast needs in our transportation system.

Consultant: WSP USA Inc.

Project Manager: Reginald Simmons Estimated Completion Date: TBA

Regional Congestion Management Plan

This project consists of updating our congestion management plan using state-of-the-practice techniques to develop mitigation strategies that will reduce congestion in our transportation system.

Consultant: WSP USA Inc.

Project Manager: Reginald Simmons

Estimated Completion Date: TBA

Human Services Transportation Coordination Plan Update

This project consists of updating our Human Services Transportation Coordination Plan that will identify the transportation needs of individuals with disabilities, older adults, and people with low incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation.

Consultant: RLS & Associates

Project Manager: Reginald Simmons

Estimated Completion Date: June 2020

Rural Planning Projects

This project consists of assisting rural communities with planning and technical analysis that may lead to project and/or policy development.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: June 2020

Title VI Plan Update

This project consists of developing a plan that prohibits discrimination on the basis of race, color or national origin in programs or activities receiving federal financial assistance.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: December 2020

Disadvantaged Business Enterprise Plan Update

This project consists of developing a plan that creates a level playing field on which DBEs and small businesses can compete fairly for DOT-assisted contracts.

Consultant: TBA

Project Manager: Reginald Simmons

Estimated Completion Date: December 2020



Approved by the CMCOG Board/MPO
Policy Committee on May 28th

Public comment period ends on June
30th

21-Day Public comment period ended
on June 23rd

No Public Comments Received

DATE: May 28, 2020
TO: CMCOG Board of Directors
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
SUBJECT: 2021 - 2027 Transportation Improvement Program ([Available for downloading at www.centralmidlands.org](http://www.centralmidlands.org))

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the 2021 - 2027 Transportation Improvement Program.

PROJECT DESCRIPTION

The Central Midlands Council of Governments staff is requesting your review and approval of the 2021 – 2027 Transportation Improvement Program. This program is fiscally constrained and is expected to obligate over \$153 million in federal and state highway funds over the specified time period. The following is an overview of the program.

Guideshare Program

- Approximately \$153 million is expected to be obligated through FY 2027.
 - \$750,000 investment in Columbia Communication Upgrade Signal System
 - \$2.6 million investment in Phase II Town of Lexington Adaptive Signals
 - \$2.1 million investment in two (2) Intersection Improvement projects
 - \$3 million investment in Assembly Street Phase II
 - \$6.7 million investment in Hardscrabble Road
 - \$42.7 million investment in Columbia Avenue
 - \$6 million investment in South Main Street
 - \$36 million investment in Leesburg Road
 - \$41.7 million investment in Exit 119
 - Approximately \$9.4 million is expected to be paid in debt service.

Enhancements Program

- Twenty-Eight (28) active projects have been identified.
- Over \$4.8 million in federal dollars have been obligated.
- New enhancement project will continue to be added on an annual basis.

Transit Program

- Section 5307 – Large Urban Funds – Approximately \$17 million has been programmed in previous years
- Section 5307 – Large Urban Funds – Approximately \$15 million has been identified in CARES Act Funding
- Section 5310 – Enhanced Mobility – Approximately \$771,000 has been programmed
- Section 5339 – Bus and Bus Facilities – Approximately \$2.7 million has been programmed in previous years
- New transit projects will continue to be added on an annually basis.

Federal Appropriations

- Approximately \$11.4 million is expected to be obligated through FY 2027.
 - \$950,000 investment in Harden Street Phase II
 - \$500,000 investment in Harden Street Reconfiguration
 - \$10 million investment in the Seamless City Revitalization Project

Recreational Trails

- Approximately \$349,000 is expected to be obligated through FY 2027.
 - \$95,900 investment in Owens Field Park Pump Track
 - \$77,000 investment in Riverwalk Phase IV
 - \$77,000 investment in Lower Saluda River Blue Trail
 - \$99,000 investment in the Taylor Street Trail

Exempt from Guideshare Federal Aid Bridge Projects

- Nineteen (19) active projects have been identified.
- Over \$315 million in federal dollars have been obligated.
- New bridge projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Intersection & Safety Projects

- Thirteen (13) active projects have been identified.
- Over \$7.4 million in federal dollars have been obligated.
- New intersection and safety projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Interstate & Corridor Improvement Projects

- Fifteen (15) active projects have been identified.
- Over \$326 million in federal dollars have been obligated.
- New interstate & corridor improvement projects will continue to be added on an annual basis.

BACKGROUND

The Transportation Improvement Program is a federally mandated document designed to program federal funds. The TIP provides a fiscally constrained list of highway, enhancement, and transit projects that have identified for funding by the MPO Policy Committee. Historically, the South Carolina Department of Transportation (SCDOT) has developed and maintained a local TIP for COATS MPO projects. COATS now maintains its own TIP which will enable the CMCOG staff to monitor and track federally funded projects in the urbanized study area of the CMCOG region. Projects approved in the TIP will be incorporated into SCDOT's STIP.



Approved by the CMCOG Board/MPO
Policy Committee on May 28th

Public comment period ends on June
30th

21-Day Public comment period ended
on June 23rd

No Public Comments Received

Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 28, 2020

SUBJECT: 2021 - 2027 Rural Transportation Improvement Program (*Full document available for download*)

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the 2021 - 2027 Rural Transportation Improvement Program. Please be advised that the draft final report is available on our website for your review.

PROJECT DESCRIPTION

The Central Midlands Council of Governments staff is requesting your review and approval of the 2021 - 2027 Rural Transportation Improvement Program. This program is fiscally constrained and is expected to obligate over \$23 million in federal and state highway funds over the specified time period. The following is an overview of the program.

Guideshare Program

Approximately \$23 million is expected to be obligated through FY 2027.

- \$7.5 million investment in US 1 Phases II & III Widening Project in Lexington County
- \$3 million investment in previous obligations to the Bush River Road Resurfacing Project in Newberry County
- \$1.8 million investment in previous obligations to the Syrup Mill Road Resurfacing Project in Fairfield County
- \$4 million investment in Exit 119 Interchange Improvement Project in Lexington County
- \$20 million investment in previous obligations to the US 1 Phases I Widening Project in Lexington County

Exempt from Guideshare Federal Aid Bridge Projects

- Twelve (12) active projects have been identified.
- Over \$36 million in federal dollars have been obligated.
- New bridge projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Intersection & Safety Projects

- Two (2) active projects have been identified.
- Over \$1.8 million in federal dollars have been obligated.
- New intersection and safety projects will continue to be added on an annual basis.

Exempt from Guideshare Federal Aid Interstate & Corridor Improvement Projects

- Nine (9) active projects have been identified.
- Over \$431 million in federal dollars have been obligated.
- New interstate & corridor improvement projects will continue to be added on an annual basis.

Transit Program

- Section 5310 – Enhance Mobility for Seniors & Disabled – Approximately \$858,000 in prior year and previous obligations
- Section 5311 – Rural Transportation Formula Funds – Approximately \$818,000 in prior year and previous obligations
- Section 5339 – Bus and Bus Facilities – Approximately \$410,000 in prior year and previous obligations

BACKGROUND

The Rural Transportation Improvement Program (RTIP) is a state mandated document designed to program federal funds. The RTIP provides a fiscally constrained list of highway, interstate, bridge, and transit project that have been identified for funding. Historically, the South Carolina Department of Transportation (SCDOT) has developed and maintained a local RTIP for CMCOG projects. CMCOG will now maintain its own RTIP which will enable the CMCOG staff to monitor and track federally funded projects in the rural study area of the CMCOG region. Projects approved in the RTIP will be incorporated into SCDOT's STIP.

Central Midlands Council of Governments
Unaudited Financial Statement
July 1, 2019 through March 31, 2020

ENCLOSURE 6

	<u>Approved Budget</u>	<u>Y-T-D</u>	<u>Percent of Budget</u>
Revenue			
Local Revenue			
Member Governments	\$ 577,498	427,508	74.03%
State Aid	70,407	52,805	75.00%
208 Conformance Reviews	10,000	11,720	117.20%
Midlands River Coaliton	16,000	0	0.00%
Fringe Recovery	993,380	589,111	59.30%
Indirect Cost Recovery	655,157	403,931	61.65%
Total Local Revenue	2,322,442	1,485,075	63.94%
Regional Programs			
Aging Planning & Administration	986,276	1,022,923	103.72%
Ombudsman Program	419,502	276,059	65.81%
Midlands Workforce Development Board	1,307,111	932,070	71.31%
Transportation	1,180,584	1,106,918	93.76%
Hazard Mitigation Plan	45,000	0	0.00%
EPA 208 Planning	12,170	12,746	104.73%
Economic Development Administration	77,748	76,983	99.02%
Comm Development Block Grant-Planning	50,000	30,811	61.62%
Total Regional Programs	4,078,392	3,458,509	84.80%
Community Development Block Grant Admin	90,760	6,706	7.39%
Local Technical Assistance Contracts	70,473	29,701	42.14%
Transfer From Other Program Areas-Matching, Other	411,300	173,538	42.19%
Total Operating Revenue	6,973,367	5,153,529	73.90%
Contracted Services Revenue			
Aging	3,365,062	2,427,827	72.15%
WIOA Contractors	3,339,812	3,455,252	103.46%
Total Contracted Services Revenue	6,704,874	5,883,079	87.74%
Total Revenue	13,678,241	11,036,608	80.69%
Expenses			
Personnel Costs	2,818,376	1,879,802	66.70%
Fringe & Indirect Cost Allocation	1,648,537	993,042	60.24%
Operations and Maintenance	840,960	571,821	68.00%
Employee Development & Training	77,000	26,356	34.23%
Travel & Transportation	118,415	55,290	46.69%
Consultants & Contracts	845,300	671,971	79.49%
Capital Outlays	213,480	0	0.00%
Transfer to other Program Areas-Matching, other	411,300	173,538	42.19%
Total Operating Expenses	6,973,367	4,589,103	65.81%
Contracted Services Expenses			
Aging	3,365,062	2,884,065	85.71%
Midlands Workforce Development Board (WIA)	3,339,812	3,457,237	103.52%
Total Contracted Services Expenses	6,704,874	6,341,302	94.58%
Total Expenses	13,678,241	10,930,405	79.91%
Revenue Over/(Under) Expenses	-	106,203	

FY 2021

CMCOG Budget & Work Program



Steve MacDougall, Chairperson

Benjamin J. Mauldin, Executive Director
236 Stoneridge Drive
Columbia, SC 29210

Established: 1969
Serving Fairfield, Lexington, Newberry and
Richland Counties

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Mission Statement

To provide the highest quality of planning, technical assistance and services to local governments, businesses and citizens in the Central Midlands region.

Guiding Principles

- Provide a regional forum where any local government can have issues heard and needs addressed.
- Advocate on behalf of regional governments, businesses and citizens.
- Provide planning and technical assistance with current and future needs of the region in mind.

EXECUTIVE SUMMARY



LETTER TO CMCOG BOARD OF DIRECTORS

June 19, 2020

To the CMCOG Board of Directors:

The Central Midlands Council of Governments budget process is a complex combination of many federal, state and local resources. Each budget year we start the process early in the calendar (February) year. The entire process takes about 5 months to complete and includes input from all management staff. Our goal is to present a balanced budget and to be fiscally responsible and operate within the approved budget each year.

CMCOG's process begins with the development of a preliminary budget by each department. These preliminary budgets are developed based on contracts and grants that have already been received, or those that have been submitted to appropriate federal and state agencies and which management believes will be funded based on experience and contact with the various agencies. The membership dues that CMCOG receives from our member governments and state aid revenues serve as matching funds.

Personnel expenditures are the COG's greatest expense. During development of the budget, our first priority is to make sure each program area has adequate available funding for staff. The COG is primarily a grant-funded agency and the funding can fluctuate from year to year. Once we determine the funding available for staffing our core programs, we determine the funds available for other expenses, such as, supplies, travel, equipment, etc. These preliminary department budgets are compiled and balanced between departments and the COG budget is then developed into a proposed operating budget, which is then discussed with the COG's Executive Committee (which serves as the Budget Committee).

The budget committee discusses any significant changes from the previous year, accomplishments from the current fiscal year, and goals and new projects for the upcoming year. The budget committee then develops any specific questions and concerns that can be directed to both the general management and departmental managers.

Of course, our budget process does not end with the adoption of the budget. CMCOG management and staff will always continue to be proactive in seeking new funding sources including grants and contracts. New grants are continually being received and new contracts are being entered into throughout the course of the fiscal year, some of which require small modifications through the supplemental budget process. The Board of Directors can approve these modifications through consent; also throughout the fiscal year, Financial Statements are provided to the board for their review of the COG's financial status.

It is the goal of management and staff of the Central Midlands Councils of Governments to always provide the highest quality, most efficient, economical and effective services possible to our member

jurisdictions. It is also the goal of this budget document to provide a clear, coherent and informative description of CMCOG from both a programmatic and fiscal standpoint.

As always, it is an honor to serve the citizens of the Central Midlands Region. We also sincerely thank each of our member governments for their continued financial support.

Best Regards,

Benjamin J. Mauldin
Executive Director

EXECUTIVE SUMMARY

The CMCOG budget reflects existing and anticipated Federal and state grants, fees for service work, partnership agreements, and how local membership dues are applied to maximize these funding opportunities and support general membership services.

Officials at all levels of government are paying more attention to the potential positive outcomes of working across political boundaries to address our most pressing public service issues and increase efficiency in the delivery of much needed public services and infrastructure. As the lead regional planning organization, CMCOG must continue to identify, promote and help facilitate regional collaborative efforts among local government jurisdictions that help enhance government efficiency and effective service delivery.

Our work in this growing and dynamic region is very important and we will continue to facilitate discussion and provide technical assistance and services to help address regional challenges in important areas such as 208 water quality management planning; transportation and land use planning; air quality and efficient use of energy; public safety and emergency preparedness; and provision of services to the aging population.

The success of our organization is highly dependent on the continued dedication and excellent work of our professional staff. They come to work every day caring about the welfare of this region. They are dedicated to the great cause of helping sustain and improve the high quality of life we have all come to enjoy. I am proud of their achievements and the continued success of CMCOG.

BUDGET OVERVIEW

CMCOG continues to implement budget strategies to protect its short and long term positive fiscal condition. The FY 2021 budget reflects sensitivity to the overall regional economic climate while maintaining services that support our member local governments. The budget has been developed guided by a strong focus on continuing with planned long-term goals and initiatives designed to sustain and enhance the overall quality of life in the region.

BUDGET PROCESS

The budget schedule for FY 2021 is as follows:

Jan. – Feb.	CMCOG Director’s Team Discussion / Management Team discussion – Internal Consultation.
Mar.	CMCOG Director’s submit budget requests / Work Programs.
Mar. – Apr.	Proposed Draft Budget is developed.
Apr.	Executive Director Finalizes Proposed Draft Budget.
May	CMCOG Executive Committee – (Budget Committee) meets and discusses budget overview
June	CMCOG Executive Committee approves budget. Final budget approval by full CMCOG Board, including Work program and Policy Manual Revisions.

FY 2020 MAJOR ACCOMPLISHMENTS

CMCOG is committed to providing high quality services and is dedicated to sustaining and improving the quality of life for the region. Some successful highlights of this past fiscal year are:

- ✓ CMCOG received an unqualified “clean” financial and compliance audit
- ✓ Recruitment of additional volunteers for the Ombudsman “Friendly Visitor” Program
- ✓ Professional technical assistance to our CMCOG member governments, including development and administrative support for several community development block grant projects
- ✓ Providing quality and compassionate services to our Seniors through the Aging Programs to the Area Agency on Aging / Aging Disability Resource Center
- ✓ Implementation of the Workforce Innovation Opportunity Act and oversight of ResCare Workforce Services and Fairfield County, who provide the one stop operator services for the region
- ✓ Minor capital improvements to the CMCOG building, including upgrading equipment
- ✓ Hosting orientation/ongoing training requirements for our local elected and appointed officials
- ✓ Implementation of the COATS and CMCOG Rural Transportation Improvement Programs
- ✓ 208 Water Quality Management Planning
- ✓ Central Midlands Development Corporation staffing and support

BUDGETARY HIGHLIGHTS

Highlights of the FY 2021 Proposed Budget are:

- The total recommended budget is \$14,209,523 including pass-thru dollars. Indirect costs remain relatively the same from the current budget.
- Local Membership Dues: Local membership dues were calculated based on the 79.5 cents per capita formula in the CMCOG bylaws.
- Employee Compensation: A two (2%) percent cost of living increase is budgeted.
- CMCOG’s goal is to increase the general fund balance at the end of the fiscal year.

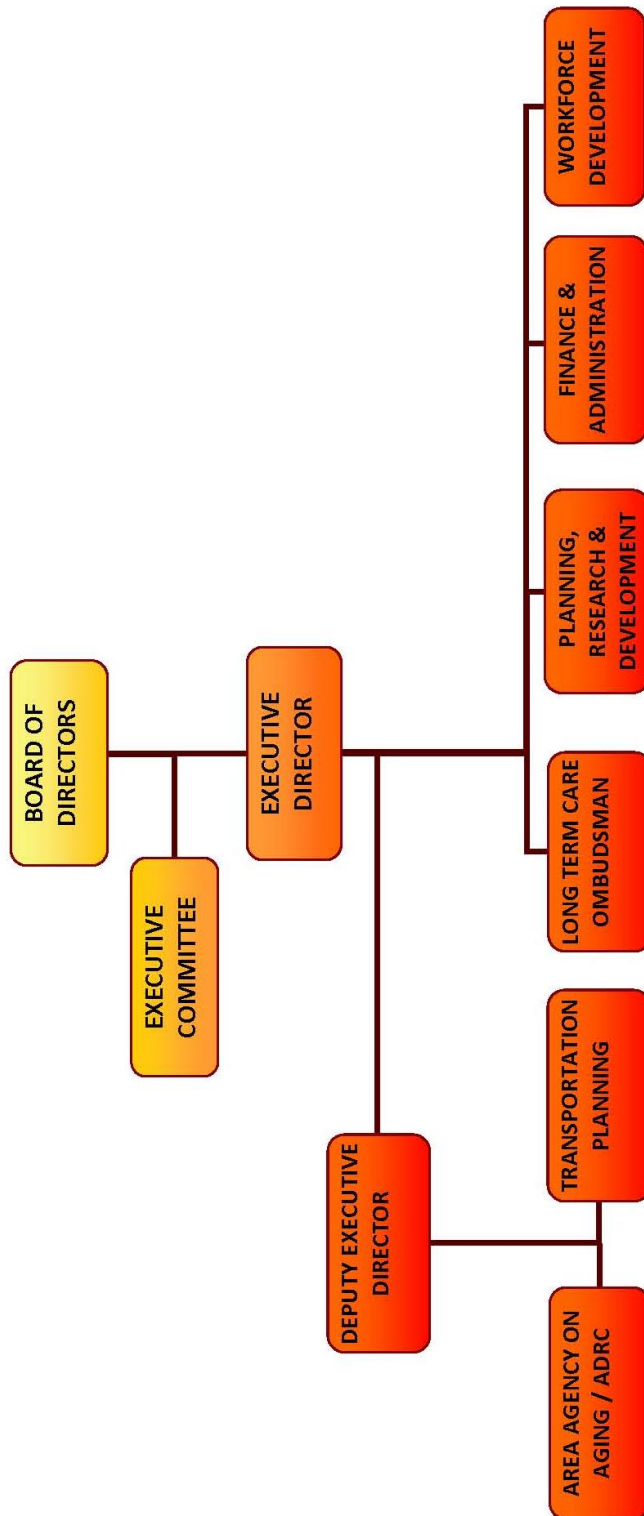
- Capital improvement projects to the CMCOG office, i.e., HVAC improvements, complete restroom renovation, kitchen repairs and carpet replacement. The CMCOG building was built in 1992 and has many of the original fixtures. The CMCOG large conference room is also used regularly for many meetings since the office is centrally located. Over the years the building has experienced wear and tear that needs to be addressed.

CONCLUSION

The proposed budget for FY 2021 has been prepared within the financial context of the maintaining meaningful and responsible commitments to our programs and services that add value to the quality of life in our region. Staff will continue to implement cost effective operations measures as we move forward into the upcoming fiscal year. The use of local membership dues to fund programs will be monitored closely for effectiveness and feasibility.

CMCOG will continue its commitment to provide high quality services to our member jurisdictions and the region. Efforts will continue to develop additional collaborative partnerships with regional governmental, business, university, and civic leaders to raise the profile of CMCOG as the forum and facilitator for regional cooperative efforts. The hard work and thoughtful support of CMCOG's Executive Committee and leadership of the Board of Directors are acknowledged for providing guidance and planning initiatives.

ORGANIZATIONAL STRUCTURE



ADMINISTRATION

Benjamin J. Mauldin
Executive Director

Reginald Simmons
*Deputy Executive Director /
Director of Transportation*

Jessica Foster
Operations Coordinator

Sherry Shepherd
Receptionist

FINANCE

Chanell Jackson
Finance Director

Petula Hendley
Grants Accountant

Myra Hamilton
Accountant

AREA AGENCY ON AGING/AGING & DISABILITY RESOURCE CENTER

Reginald Simmons, Interim
*Director of Area Agency on
Aging /ADRC*

Candice Holloway
Family Caregiver Advocate

Joe Perry
*Information, Referral &
Assistance Specialist*

Jenny Andrews
*Aging Program Assessor
Coordinator*

Shelia Bell-Ford
SHIP Coordinator

Jajuana Davis
Aging Program Coordinator

Veronica Williams
Aging Program Coordinator

Jessica Kelley
Aging Program Coordinator

Kenley Longshore
Aging Program Coordinator

LONG-TERM CARE OMBUDSMAN PROGRAM

Anna Harmon
*Long-Term Care Ombudsman
Director*

Freteria Addison
*Ombudsman Volunteer
Program Coordinator*

LaToya Buggs-Williams
*Senior Ombudsman
Investigator*

Jessica Ray
*Associate Ombudsman
Investigator*

RESEARCH, PLANNING & DEVELOPMENT

Gregory Sprouse

*Director, Research, Planning
and Development*

Guillermo Espinosa

Senior Planner

Jason Kent

GIS Manager

TRANSPORTATION PLANNING

Reginald Simmons

*Deputy Executive Director /
Director of Transportation*

Roland E. Bart

Chief Transportation Planner

MIDLANDS WORKFORCE DEVELOPMENT BOARD

Chris White

*Director, Workforce
Development*

Diane Hart

WIOA Assessment Specialist

Kynshari Smith

SCWOS Coordinator

Tammy Beagen

*Assistant Director, Workforce
Development*

Anastasiya Hay

SCWOS Coordinator

Sheron Sutton

WIOA Assessment Manager

Dwayne McLean

WIOA Assessment Coordinator

Stephen Knight

Business Services Liaison

Tiana Langer

WIOA Assessment Specialist

Brooke Seaton

SCWOS Coordinator

MEMBER GOVERNMENTS

Fairfield County

Newberry County

Lexington County

Richland County

Batesburg-Leesville

Blythewood

Columbia

Irmo

Newberry, City

West Columbia

Cayce

Forest Acres

Lexington, Town

Springdale

Winnsboro

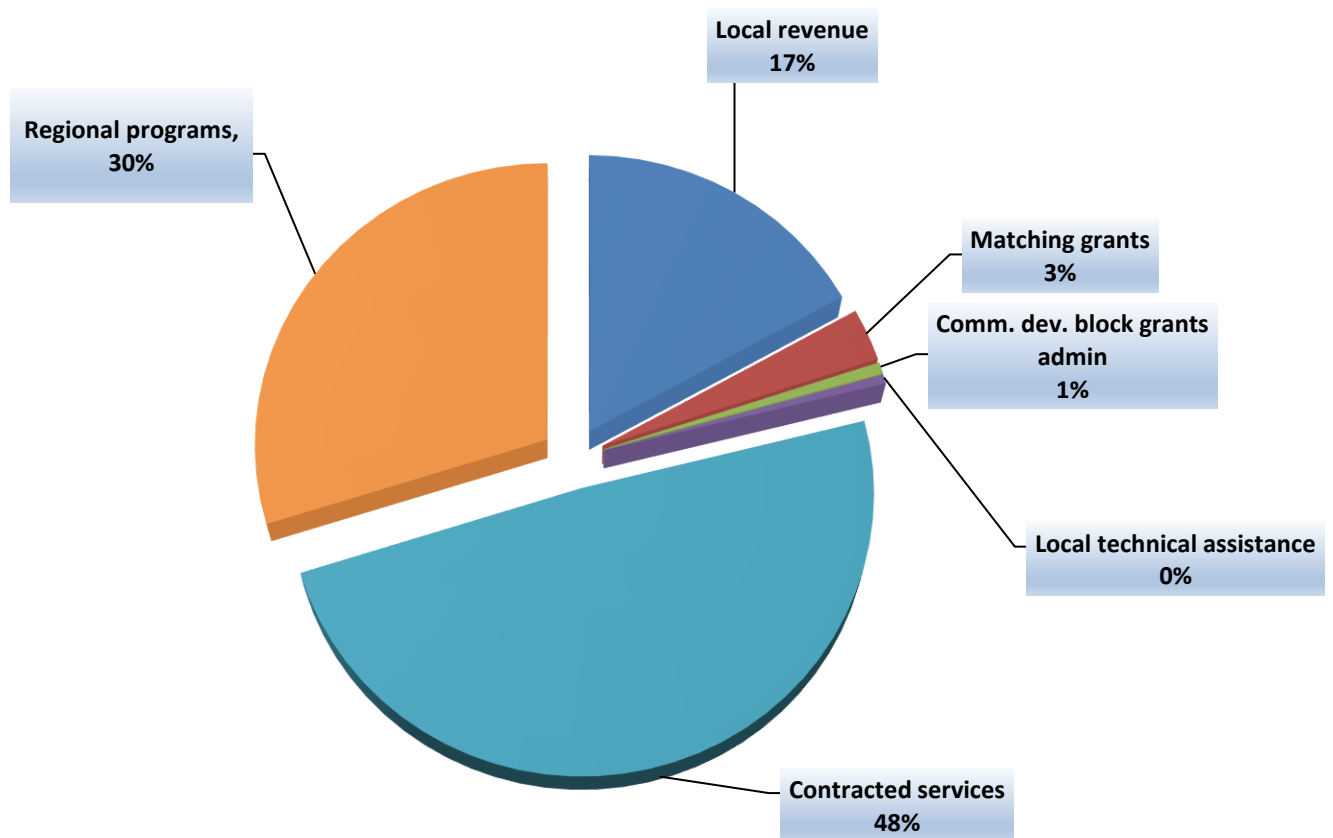
BUDGET SUMMARY

Central Midlands Council of Governments FY2020-21 Budget

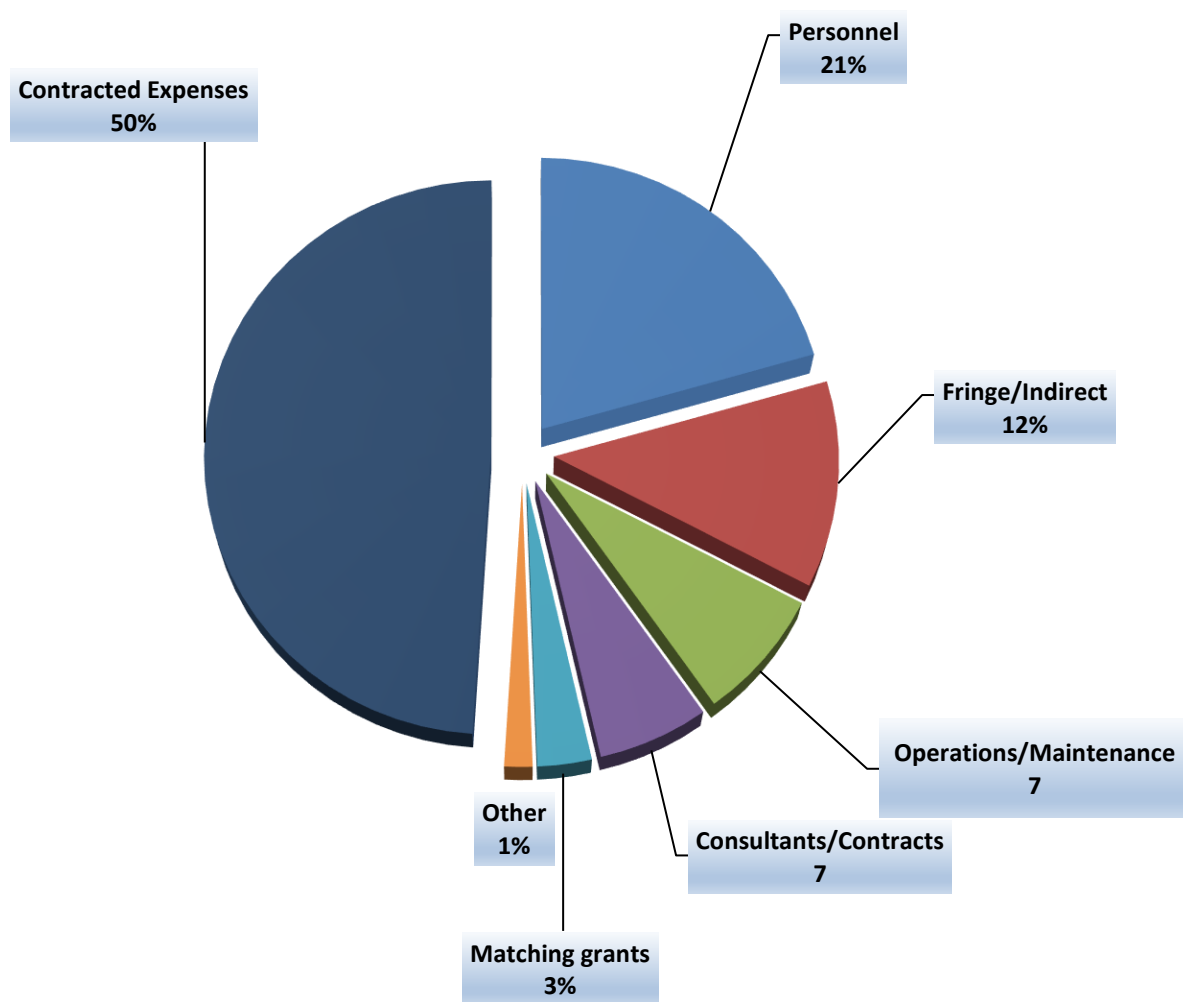
	Proposed		Percent
	FY2021	FY2020	of Budget
	<u>Budget</u>	<u>Budget</u>	<u>of Change</u>
Revenue			
Local Revenue			
Member Governments	594,466	577,498	2.94%
State Aid	140,814	70,407	100.00%
Interest Income	25	0	0.00%
208 Conformance Reviews	10,000	10,000	0.00%
Midlands River Coaliton	17,000	16,000	0.00%
Local Revenue-Aging	0	0	0.00%
Local Revenue-Other	27,000	0	0.00%
Fringe Recovery	1,005,205	993,380	1.19%
Indirect Cost Recovery	637,034	655,157	-2.77%
Total Local Revenue	2,431,544	2,322,442	8.08%
Regional Programs			
Aging Planning & Administration	921,579	986,276	-6.56%
Ombudsman Program	449,400	419,502	7.31%
Midlands Workforce Development Board	1,266,318	1,307,111	-3.12%
Transportation	1,481,515	1,180,584	25.49%
Hazard Mitigation Plan	44,845	45,000	0.00%
EPA 208 Planning	13,000	12,170	6.82%
EDA Planning Grant	70,000	77,748	-9.97%
Comm Development Block Grant-Planning	50,000	50,000	0.00%
Total Regional Programs	4,296,657	4,078,392	5.35%
Community Development Block Grant Admin	161,815	90,760	78.29%
Local Technical Assistance Contracts	46,000	70,473	-34.73%
Transfer From Other Program Areas-Matching,	427,642	411,300	3.97%
Other			
Total Operating Revenue	7,363,659	6,973,367	5.60%
Contracted Services Revenue			
Aging	3,365,062	3,365,062	0.00%
MWDB Contractors	3,480,801	3,339,812	4.22%
Total Contracted Services Revenue	6,845,863	6,704,874	2.10%
Total Revenue	14,209,522	13,678,241	3.88%
Expenses			
Personnel Costs	2,929,606	2,818,376	3.95%
Fringe & Indirect Cost Allocation	1,642,238	1,648,537	-0.38%
Operations and Maintenance	767,584	840,960	-8.73%

Employee Development & Training	59,750	77,000	-22.40%
Travel & Transportation	100,300	118,415	-15.30%
Consultants & Contracts	978,037	845,300	-15.70%
Capital Outlays	158,501	213,480	-25.75%
Transportation Contractors	300,000	0	0.00%
Transfer To Other Program Areas-Matching, Other	427,642	411,300	3.97%
Total Operating Expenses	<u>7,363,660</u>	<u>6,973,367</u>	<u>5.60%</u>
Contracted Services Expenses			
Aging	3,365,062	3,365,062	0.00%
MWDB Contractors	3,480,801	3,339,812	4.22%
Total Contracted Services Expenses	<u>6,845,863</u>	<u>6,704,874</u>	<u>2.10%</u>
Total Expenses	<u>14,209,523</u>	<u>13,678,241</u>	<u>3.88%</u>
Revenue Over/(Under) Expenses	<u>(0)</u>	<u>0</u>	

FY 2021 Revenues



FY 2021 Expenses



FY2021 WORK PROGRAM GOALS AND OBJECTIVES



ADMINISTRATION

DIRECTOR: Ben Mauldin

OBJECTIVES: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation and to provide to regional public outreach related to CMCOG activities and issues. The administration department is also responsible for providing support and supervision of the agency daily operations, all accounting functions including maintaining accurate and current financial records for the operating, capital, and pass-through funds in accordance with Council policy, state, federal and grantors' regulations.

I. PROGRAM PRIORITIES / FOCUS- FY 2021	
1	Staff Supervision
2	Board of Directors support and liaison
3	Promote awareness of Council's work progress among member governments and community organizations
4	Maintain and manage all accounting functions
5	Prepare internal and external financial reports
6	Prepare financial reports as required by grantor agencies
7	Assist management staff with budget preparation & monitor department budgets
8	Ensure building, vehicles, and grounds are properly maintained and in good repair
9	Oversee maintenance and upkeep of office equipment
10	Provide Information Technology services to the Agency
11	Maintain the Council's Capital Improvement Program
12	Provide Human Resource services
II. CURRENT / FUTURE PROJECTS - FY 2021	
1	Update CMCOG Strategic Plan
2	Update Capital Improvements Plan
3	Develop funding and service objectives/strategies for the CM Development Corp.

AREA AGENCY ON AGING / AGING & DISABILITY RESOURCE CENTER

DIRECTOR: Reginald Simmons. Interim

OBJECTIVES: A majority of aging services are federally funded through the 1965 Older Americans Act. This law requires that planning and service districts be designated to plan and implement aging services. The Lieutenant Governor's Office on Aging has divided the state into ten planning and service districts. Central Midlands Council of Governments was designated as the midlands' Area Agency on Aging (AAA) in 1976. The major component of Aging Services is ADRC Administration.

ADRC ADMINISTRATION: The mission of the Area Agency on Aging is to plan programs and services for the growing population of older people and people with disabilities in Fairfield, Lexington, Newberry and Richland Counties. The agency subcontracts with local providers for delivery of many services. The Regional Aging and Disability Advisory Committee, the majority of whom are older individuals or individuals who are eligible to participate in Older Americans Act programs, or representatives of older persons and the general public, assists the Council of Governments in fulfilling the responsibilities of the Area Agency on Aging.

The department provides and/or supports the following services:

Community Services:

- Adult Day Care Services
- Insurance Counseling (I-CARE)
- Group Dining
- Health and Wellness
- Information and Referral
- Legal Assistance
- Nutrition Education and Screening
- Transportation
- Volunteer Opportunities

In-Home Services:

- Home Delivered Meals
- Home Care
- Respite Care

I. PROGRAM PRIORTIES / FOCUS- FY 21	
1	Plan and implement the Medicaid Managed Care program
2	Continue to implement the ADRC
3	Implement data entry changes
4	Continue to plan and implement Client selection portion of direct services
5	Implement distribution of the Alzheimer's Association vouchers
6	Revamp the FCSP to meet the LGOA documentation requirements
7	Plan and implement the I-CARE training
8	Continue to pursue non -traditional venues for Outreach
9	Attend training as required
10	Cross training will continue
11	Advocacy at the state and national levels will continue
12	Continue training on Elder Abuse through Department of Justice grant
13	Outreach to immigrant populations continues
14	Grandparent Support group continues
15	Continue to offer Advance Directives training
16	Attendance at Community Collaborative Response team will continue
II. CURRENT / FUTURE PROJECTS- FY 21	
1.	Complete and Implement Area Plan

LONG-TERM CARE OMBUDSMAN PROGRAM

DIRECTOR: Anna Harmon

OBJECTIVES: The Central Midlands Regional Long-Term Care Ombudsman Program receives complaints/concerns on behalf of residents in long-term care facilities. Long-term care facilities include licensed facilities such as nursing homes, community residential care and assisted living facilities. Complaints range from abuse, neglect, exploitation to quality of care issues, improper discharges, falls and resident rights related concerns. The Long Term Care Ombudsman Program is governed by the federal Older Americans Act and by South Carolina State Law (Omnibus Adult Protection Act). As noted in the Omnibus Adult Protection Act, the Long Term Care Ombudsman Program shall investigate or cause to be investigated reports of abuse, neglect, and exploitation of vulnerable adults occurring in facilities. The Long Term Care Ombudsman Program investigates, mediates and/or advocates on behalf of residents in order to resolve their concerns.

The following summarize the duties of the Ombudsman Program:

- Investigates and works to resolve concerns or complaints affecting long term care residents.
- Identifies problem areas in long-term care and advocates and/or mediates for change.
- Provides guidance as related to facility related concerns and related services.
- Promotes resident, family, and community involvement in long-term care.
- Educate the community about the needs and challenges of long-term care residents.
- Coordinates efforts with other agencies in efforts to protect residents and ensure their safety.
- Conduct Routine Visits to long term care facilities to talk to residents and monitor conditions.
- Educates facility staff about resident rights, the OAPA and other long-term care mandates.
- Promote the Volunteer Ombudsman Program.
- Promote the understanding of Advance Directives and provides assistance as needed.
- Create materials that will educate facilities, families and the community about abuse and neglect.

I. PROGRAM PRIORTIES / FOCUS- FY 2020-2021	
1	Investigate complaints (abuse and neglect complaints being a priority)
2	Provide educational information re: Resident Rights and Omnibus Adult Protection Act/Abuse, Neglect & Exploitation
3	Provide information and coordinate with other agencies on behalf of residents
4	Serve as a resident advocate and increase advocacy efforts
5	Recruit, train, and monitor volunteer related activities
6	Educate the community on Advance Directives
7	Encourage Resident and Family Councils
8	Expand the Volunteer Ombudsman Program
9	Conduct Routine Visits to long-term care facilities
II. CURRENT / FUTURE PROJECTS - FY 2020-2021	
1	Distribute materials related to long-term care, elder abuse, Advance Directives Resident Bill of Rights
2	Quarterly events related to volunteers, advance directives, abuse, neglect & exploitation
3	Recruit at least 10 additional volunteers for the region

RESEARCH, PLANNING AND DEVELOPMENT

DIRECTOR: Gregory Sprouse

OBJECTIVES:

Local Government Planning and Technical Assistance: Since the agency's creation in 1969, CMCOG has provided land use planning and general technical administrative support to its member local governments in the form of staff support and individual project efforts. Today, CMCOG continues to provide technical assistance to area and local governments on land development matters including, but not limited to, the preparation of land use plans, fringe area studies, zoning ordinances and subdivision regulations or other specialized planning studies. This service is extended to any local governments in the region and is paid for on an individual project basis

Environmental Planning: Environmental activities of Central Midlands Council of Governments include water and air quality planning and regional open space planning. The COG is the designated water quality management agency for the Central Midlands region. As such, CMCOG works closely with state agencies such as the SC Department of Health and Environmental Control, municipal and county government groups and public interest groups such as the Sierra Club, the League of Women Voters and the River Alliance to protect the quality of area waterways both for current and future use.

Geographic Information System (GIS): The CMCOG Geographic Information System (GIS) program provides a variety of digital mapping solutions and geo-spatial data services for member governments, municipalities, and the general public. Since 1994 GIS has played an active role in regional transportation, environmental, and land-use planning initiatives. In addition, the GIS department continues to provide technical services, such as zoning and parcel mapping, for some of the smaller municipalities within our region. Other responsibilities undertaken by the GIS division include: providing agency wide analysis and cartographic support, hazard mitigation planning, transportation modeling, environmental mapping, and regional demographic analysis.

Research: Research staff provides data support services for all the council's planning programs. They monitor the region's growth through its original research, and by conducting a number of ongoing surveys. The Research program also offers a comprehensive site analysis and site selection mapping and reporting tool. Features include maps areas showing land and water areas, roads, county and city boundaries and zip codes. Demographic profiles can be generated on points, zip codes, counties, places, or custom areas.

I. PROGRAM PRIORTIES / FOCUS- FY 2021
Transportation Planning Program Support
Local Government Technical Service Contract Administration
208 Water Quality Program Management
Geographic Information Systems (GIS) Management
Graphic/Cartographic Design Support
Grant/Contract Development Activities
Socio-economic Research Activities
Public-Relations Activities for the Agency
Hazard Mitigation Planning
Joint Land Use Military Planning

II. CURRENT / FUTURE PROJECTS - FY 2021	
1	Local government GIS base mapping
2	GIS Database Maintenance
3	Growth and Development Tracking
4	Economic Indicators
5	ACCRA - quarterly Cost of Living Survey
6	Demographic Database Updates
7	Employment Database Updates
8	Regional Population and Employment Projections
9	Regional Hazard Mitigation Plan Update
10	Joint Land Use/Sentinel Landscape Coordination
11	Regional/Local Food System Planning
12	Planning and Zoning Official Orientation and Continuing Education Training
13	Miscellaneous internal and external demographic and mapping requests
14	208 Conformance Reviews and Plan Amendments
15	208 Water Quality Management Plan Update
16	Midlands Rivers Coalition Coordination
17	Three Rivers Watershed Based Plan
18	Town of Irmo Planning and Zoning Technical Assistance
19	Town of Pine Ridge Planning and Zoning Technical Assistance
20	City of Cayce Comprehensive Plan Update
21	Fairfield County Comprehensive Plan Support
22	Town of Blythewood Comprehensive Plan Support
23	Central Midlands Development Corporation (CMDC) Support

COMMUNITY AND ECONOMIC DEVELOPMENT

MANAGER: Gregory Sprouse

OBJECTIVE: Community and economic development (CED) comprises a key element of the work of Central Midlands Council of Governments (CMCOG). Working as part of an economic development network in the Central Midlands region, CED staff assists local governments in obtaining grants and loans for businesses from a variety of sources. Planning for economic development occurs through the use of ongoing EDA and CDBG funded planning grants to identify goals and objectives for economic development, and to identify projects and rational economic development.

In addition to economic development related activity, CED staff assists local governments in applying for and in the administration of, CDBG grants for community development and infrastructure projects which benefit low and moderate income communities.

Since Central Midlands was founded, staff has successfully obtained an estimated \$10-20+M in CDBG and EDA funds to undertake a variety of projects around the region to benefit low and moderate income citizens and distressed communities.

I. PROGRAM PRIORTIES / FOCUS- FY 2021	
1	CDBG Project Administration through end of grant period
2	CDBG, EDA & Related Training
3	CDBG Project Development and Outreach
4	EDA Regional Planning Grant Administration
5	CDBG Regional Planning Grant Administration
II. CURRENT / FUTURE PROJECTS - FY 2021	
1	Whitmire – Church Street Water Upgrade (Project Administration)
2	Whitmire – Simms Street Sewer Upgrade (Project Administration)
3	Eastover – Old Elementary School Demolition (Project Administration)
4	Fairfield County/Winnsboro – Zion Hill Neighborhood Revitalization Project (Project Administration)
5	Fairfield County/Winnsboro – Neighborhood Revitalization (Project Development)
6	Fairfield County/Winnsboro – Infrastructure Project (Project Development)
7	City of Newberry – West End Blight Removal Community Enrichment Project (Project Administration)
8	Batesburg-Leesville – Brodie Raw Water Pump Station Upgrade (Project Administration)
9	Batesburg-Leesville – WWTP Chemical Feed Modifications (Project Administration)
10	City of Cayce – State Street Sewer Line Replacement Phase III (Project Administration)
11	Prosperity – Infrastructure Project (Project Development)
12	Brookland Center for Community Economic Change – BLEC Bathroom Renovations (Project Administration)

TRANSPORTATION PLANNING

DIRECTOR: Reginald Simmons

OBJECTIVES:

The Central Midlands Council of Governments (CMCOG) is the designated Metropolitan Planning Organization (MPO) responsible for carrying out the urban transportation planning process for the Columbia Area Transportation Study (COATS). The COATS MPO study area boundary includes large portions of Richland and Lexington Counties and small portions of Newberry, Fairfield, Calhoun and Kershaw Counties. The primary responsibilities of the MPO is to: 1) develop a Long Range Transportation Plan, which is, at a minimum, a 25-year transportation vision for the metropolitan area; 2) develop a Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Unified Planning Work Program (UPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Long-Range Transportation Plan.

The Central Midlands Council of Governments (CMCOG) is also designated as the Rural Planning Organization (RPO) responsible for carrying out the rural transportation planning process for the Central Midlands region. The CMCOG RPO study area boundary includes the non-urbanized areas of Richland and Lexington, Newberry and Fairfield Counties. The primary responsibilities of the RPO is to: 1) develop a Rural Long Range Transportation Plan, which is the 25-year transportation vision for the rural area; 2) develop a Rural Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Rural Planning Work Program (RPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Rural Long-Range Transportation Plan. As the MPO & the RPO, CMCOG provides the forum for cooperative decision making in developing regional transportation plans and programs to meet changing needs. It is composed of elected and appointed officials representing local, state and federal governments or agencies having interest or responsibility in comprehensive transportation planning.

I. PROGRAM PRIORTIES / FOCUS- FY 2021	
1	Implementation of the Lower Richland Sub-Area Plan
2	Implementation of the Regional Freight Mobility Transportation Plan
3	Implementation of the Regional Congestion Management Plan
4	Implementation of the Human Services Transportation Coordination Plan
5	Implementation of the White Knoll Sub-Area Plan
6	Implementation of the Blythewood Traffic Improvement Area Plan
7	Implementation of the FTA Sections 5316 & 5317 Program Management Plan
8	Implementation of the 2040 Long Range Transportation Plan
9	Implementation of the Commuter Rail Feasibility Study
10	Implementation of the Blythewood Traffic Improvement Area Plan
11	Implementation of the Bicycle and Pedestrian Pathways Plan
12	Implementation of the West Metro Bicycle Master Plan & Bike Share Plan
13	Implementation of the How-To-Ride Videos & Audio
14	Implementation of the Irmo/Dutch Fork Sub-Area Plan
15	Implementation of the Elgin/Richland Northeast Sub-Area Plan
16	Implementation of the Batesburg-Leesville/Columbia Transit Feasibility Study
17	Implementation of the Camden/Columbia Alternative Analysis
18	Implementation of the Broad River Road Corridor & Community Study
19	Implementation of Air Quality and Conformity Analysis

20	Implementation of Rail, Truck, and Transit Planning
21	Implementation of Sustainable Community Initiatives
22	Implementation of Environmental Mitigation
23	Implementation of Safety & Security Planning Analysis
24	Implementation of the 2017 Title VI Plan
25	Implementation of the 2017 Disadvantaged Business Enterprise Program
26	Implementation of the Newberry/Columbia Alternative Analysis Phase I
27	Implementation of the Calhoun County Sub-Area Plan
28	Implementation of the Transit Site Selection Study
29	Implementation of the City of Columbia Bike/Ped Master Plan & Bike Share Plan
30	Implementation of the Regional Transit Needs Assessment and Feasibility Study
31	Implementation of the 2021-2027 Rural TIP
32	Implementation of the 2021-2027 Urban TIP
33	Implementation of the 2020-2021 Unified Planning Work Program
34	Implementation of the 2020-2021 Rural Planning Work Program
35	Implementation of the West Wateree Transportation Study
36	Implementation of the 2020-2022 DBE Goal
37	Implementation of the Section 5310 Program
38	Implementation of the COATS MPO Transportation Alternatives Program
39	Implementation of SCDOT Performance Measures
40	Implementation of Scenario Planning Initiatives
II. CURRENT / FUTURE PROJECTS - FY 2021	
1	Human Service Coordination Transportation Plan Update
2	Saluda Greenway Feasibility Study
3	Kershaw County 2-Year Transit Pilot Project
4	Short Range Transit Plan, Origin, Destination, & Demographic Survey & Comprehensive Operational Analysis
5	Regional Long Range Transportation Plan, Regional Travel Demand Model, & Regional Congestion Management Plan
6	Regional Commuter Rail Plan
7	Charlotte to Columbia Feasibility Study
8	Regional Bike Share Plan
9	Public Participation Plan Update
10	Transportation Alternatives Program
11	Annual Listing of Obligated Projects
12	2020 Title VI Plan and Language Assistance Plan
13	Disadvantaged Business Plan Update
14	Section 5310, 5307, 5339 Programs
15	Transit Development Long Range Plan
16	Service and Fair Equity Analysis
17	University of South Carolina Shuttle Service/CMRTA Coordination Study
18	Regional ITS Architecture
19	Regional Growth and Development Planning
20	Traffic Signals Operational Assessment

WORKFORCE DEVELOPMENT

DIRECTOR: Chris White

OBJECTIVES: The Central Midlands Council of Governments is the fiscal agent for the Workforce Innovation and Opportunity Act (WIOA) for Richland, Lexington and Fairfield Counties, South Carolina. The workforce program is committed to building an integrated workforce development system that effectively pools the resources of many diverse partner agencies and delivers optimal quality customer focused service. Partner agencies include local area school districts, county social service providers, the state vocational rehabilitative agency, the technical colleges, the SC Department of Employment and Workforce, local community action councils, the University of South Carolina, private non-profits and other workforce stakeholders. The workforce system provides services to youth ages 17 to 24, adults and dislocated workers. Some of these services include job readiness and motivation, job search assistance, job placement and job retention services.

Clients can obtain the following services:

- Career exploration and guidance
- WIN Learning Career Readiness Assessments
- Job readiness skills training
- Occupational skills training
- Job search strategies and job placement, including special services for dislocated workers
- Internet access to employment and training resources
- Information on community resources
- Rapid Response Services to Dislocated Workers
- Labor Market Information
- Workshops ranging from PC and software use, essential skills, interviewing, resume creation & career exploration

BUSINESS SERVICES: The Business community is a partner – not just a customer in the public workforce system. It is the goal of Midlands System to make it efficient for businesses to find well-trained, highly qualified employees. Businesses benefit by saving time and money through listing jobs, having applicants prescreening based on specifications, interviewing spaces for applicant, and access to invaluable labor market information. Assistance with specific training needs and guidance on eligibility for financial incentives for hiring from priority population areas is also available through the workforce centers.

A few of the business services available are:

- Incumbent Worker Training (IWT) Funds
- On-the-Job-Training (OJT) Programs
- Interview space and center access
- Labor Market Information (LMI)
- WIN Learning & WorkKeys Assessments
- Candidate recruiting and job listing
- Applicant screening and referral
- Tax Credit Information
- Federal Bonding
- Access to the largest data base of job seekers in the state

I. PROGRAM PRIORTIES / FOCUS- FY 2021	
1	Oversight of workforce development activates
2	Operations of the Midlands WIOA system and assessment programs
3	Apprenticeship program opportunities
4	Leverage partnerships & resources to expand service options
5	SC Works Centers Technology improvement plan
II. CURRENT / FUTURE PROJECTS – FY 2021	
1	Regional & Local Area plan updates & alignment
2	Youth Apprenticeship

3	Support to County & State Economic Development programs
4	Digital Literacy demonstration grant
5	Youth Work-Based Learning demonstration grants
6	MWDB Strategic Plan update & implementation
7	NextGen Sector Strategies
8	SC Works Centers certification
9	On-the-Job-Training, Transitional Jobs & Work Experience
10	Rapid Response Team Service Deliver & Orientation
11	SCWorks Midlands virtual & online services
12	Workforce Innovation Grant partnerships
13	Community, career and resource fair events
14	Expansion of demand driven Business Services
15	Expanded partner collaborations
16	TechHire Program coordination
17	Services to Priority Populations
18	SC Works Center Satellite/Access Point opportunities
19	Incumbent Worker Training program & Customized Training expansion
20	WIN Learning JobReady system conversion/implementation

CMCOG OPERATING PRINCIPLES

- **Principle 1: Develop Exceptional Staff**
 - a. Hire the best people
 - b. Challenge staff to continuously improve
 - c. Grow effective leaders who live the COG philosophy
 - d. Encourage creativity and think outside the box
- **Principle 2: Share the Burden**
 - a. Level the workload through cross-training and a team approach
- **Principle 3: Prevent Inefficiencies**
 - a. Use all resources (time, labor, and capital) efficiently
- **Principle 4: Maintain Credibility**
 - a. Resolve issues proactively, before they become problems
 - b. Make objective planning recommendations
 - c. Use the best available information
 - d. Use proven analytical tools
 - e. Choose long-term benefits over short-term considerations
- **Principle 5: Build Consensus**
 - a. Listen
 - b. Take the time to plan carefully
 - c. Serve as an honest broker to resolve conflicts
 - d. Educate and achieve consensus
 - e. Keep the public involved and informed
 - f. Implement quickly
- **Principle 6: Remain Flexible**
 - a. Be responsive to our clients / constituents changing needs
- **Principle 7: Help Partners**
 - a. Maintain effective working relationships with public and private partners
 - b. Encourage them to improve
- **Principle 8: Be the Best**
 - a. Be the standard by which other COGs are judged
 - b. Do it right the first time
 - c. Don't cut corners
 - d. Be action oriented

FY21 EMPLOYEE SALARY CLASSIFICATIONS

Central Midlands Council of Governments Employee Salary Classifications FY 2021

<u>Grade</u>	<u>Range</u>		<u>Positions</u>
I	\$23,142	\$37,178	Accounting Clerk I Administrative Assistant I / Receptionist Ombudsman Program Assistant
II	\$30,588	\$46,268	Accounting Clerk II Aging Program Coordinator Ombudsman Program Coordinator Operations Coordinator WOIA Assessment Specialist
III	\$35,395	\$52,067	Accountant Associate Ombudsman Community Development Planner I-CARE Coordinator Information, Referral & Assistance Specialist Ombudsman Investigator Ombudsman Volunteer Program Coordinator WOIA Assessment Supervisor WOIA Business & Industry Consultant WOIA SCWOS Coordinator
IV	\$42,754	\$65,597	Community Development Manager Family Caregiver Advocate GIS Manager Human Resources / Operations Manager Information Services Manager Senior Ombudsman Investigator Senior Planner WOIA Industry & Partner Liaison Grant Accountant

V	\$52,062	\$76,131	WOIA Business & Industry Manager WOIA Program Manager
VI	\$57,504	\$81,914	Chief Planner Chief Transportation Planner WOIA Regional Director of Operations
VII	\$63,685	\$92,927	Area Agency on Aging / ADRC Director Assistant Workforce Development Director Director, Research, Planning & Development Finance Director Regional LTC Ombudsman Program Director Transportation Director
VIII	Unclassified		Deputy Executive Director Executive Director Workforce Development Director

Approved by the CMCOG Board of Directors on _____.

CMCOG BOARD OF DIRECTORS

FAIRFIELD COUNTY

Wanda Carnes
Kyle Crager
Neil Robinson - *Elected*

Winnsboro

Dr. Roger Gaddy, Mayor - *Elected*

Fairfield County Legislative Delegation

Senator Mike Fanning - *Elected*

LEXINGTON COUNTY

Melissa Atkins
Paul Lawrence "Larry" Brigham, Jr. - *Elected*
John W. Carrigg, Jr.
M. Todd Cullum, Councilman - *Elected*
George H. "Smokey" Davis
Erin Long Bergeson - *Elected*
Joe Mergo, III, Administrator
Jeffery Salters
Charles Simpkins
Debbie Summers, Councilwoman - *Elected*
Scott Whetstone - *Elected*

Batesburg-Leesville

Bob Hall, Councilman - *Elected*

Cayce

Elise Partin, Mayor - *Elected*

Irmo

Kathy Condom, Councilwoman - *Elected*

Lexington, Town

Steve MacDougall, Mayor (*CHAIR*) - *Elected*

Springdale

Juston Ricard, Councilman - *Elected*

West Columbia

Tem Miles, Mayor - *Elected*

Lexington County Legislative Delegation

Rep. Chris Wooten - *Elected*

THE COMET

John Andoh, Executive Director

NEWBERRY COUNTY

Vina Abrams
Scott Cain (*VICE-CHAIR*) - *Elected*
Walt McLeod

Newberry, City

Zebbie Goudelock, Councilman - *Elected*

Newberry County Legislative Delegation

Rep. Rick Martin - *Elected*

RICHLAND COUNTY

Charles Appleby
John Baxter
Susan Brill
Joyce Dickerson, Councilwoman (*IMM. PAST CHAIR*) - *Elected*
Julie Ann Dixon
Douglas J. Fabel
Gwendolyn Kennedy - *Elected*
Paul Livingston, Councilman - *Elected*
Yvonne McBride - *Elected*
Dahli Myers - *Elected*
Chakisse Newton - *Elected*
Shealy Reibold

Blythewood

VACANT

Columbia

Will Brennan, Councilman - *Elected*
Sam Davis, Councilman - *Elected*
Rusty DePass
Shawn C. Epps
William Leiding
Robert Liming
Edward McDowell - *Elected*

Forest Acres

Shaun Greenwood, City Administrator

Richland County Legislative Delegation

Rep. Jimmy C. Bales - *Elected*

KERSHAW COUNTY

Ben Connell, Councilman

SCDOT COMMISSIONER

John Burris

Please note: The term of elected official representatives shall be co-terminus with the term of their elected office.





Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 25, 2020

SUBJECT: **Section 5310 Projects**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2021 - 2027 TIP and the Human Services Coordination Plan to add the FY 2020 Section 5310 Projects for the Large Urban Area.

PROGRAM DESCRIPTION

On June 6, 2014, the [Final FTA Circular FTA C 9070.1G](#) was published, incorporating project types, from the repealed New Freedom program into the new Section 5310 Program. The vehicle projects and related equipment under the previous 5310 Program are now called Traditional 5310 Projects and comprise at least 55% of the available funding; the former New Freedom projects are called Expanded 5310 Projects and comprise up to 45% of available funding.

The goal of the new 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available. The FTA 5310 Program provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

This program provides grant funds for capital, mobility management, and operating expenses for:

- Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA);
- Public transportation projects that improve access to fixed-route service and decrease reliance on complementary paratransit; and
- Alternatives to public transportation projects that assist seniors and individuals with disabilities and with transportation.

On March 27th and June 4th staff released a call for projects for the FFY 2018 funding cycle. Staff will present those requests for inclusion in the Human Services Coordination Plan and the 2021 - 2027 TIP.

F:\Silver Flash Drive 3-27-18\Board Meeting Info\2020 Board Meetings\6-25-20\Enclosure 8- Section 5310 Projects.doc

Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 (803) 376-5390 FAX (803) 376-5394 Web Site: <http://www.centralmidlands.org>



Letter of Intent

Name of Agency: Babcock Center, Inc.

Contact Person: Phillip Powell, Director of Support Services

2725 Banny Jones Avenue, West Columbia, SC 29170

Phone: 803-608-8085 Fax: 803-799-3418

Amount of Request: \$48,000

Local Match: Total revenue for the Babcock Center for fiscal year ending June 30, 2018 was \$37,180,028. Revenue from state agencies (primarily the SC Department of Disabilities and Special Needs) totaled \$32,934,101. None of these funds were provided by the SCDOT. All revenue (unless otherwise restricted) is pooled together for the operations of the agency, including transportation needs. The total cost for the requested vehicle is \$60,000. Babcock Center will secure the \$12,000 in match through funds obtained from the SC Department of Disabilities and Special Needs.

Project Category: Capital Equipment

- ADA Vehicle- 14 Passenger Cut-A-Way

Project Scope: Babcock Center currently serves residents with intellectual disabilities, autism, head and spinal cord injuries and related disabilities within Richland and Lexington counties in South Carolina. Our mission is to empower people with lifelong disabilities to enjoy life by promoting abilities and respecting choice.

Babcock Center currently provides transportation services to approximately 730 individuals with disabilities in the urban and rural areas of Richland and Lexington counties. Of these individuals, 319 reside within Babcock Center residential programs and receive care 24 hours per day, 7 days a week and 411 are individuals we provide transportation to and from our Work Activity Centers five days per week during working hours.

Our fleet is composed of (153) vehicles leased through the State of South Carolina and (16) vehicles which are owned by Babcock Center. Our request is to purchase an ADA vehicle that will better meet the needs of our consumers. This vehicle will be used to provide transportation for (6) individuals, (2) trips per day, 5 days per week to and from our Thomas Antley Pitts Work Activity Center. This route originates at 7817 Parklane Road Columbia, SC and travels through the Northeast Columbia area of Richland County.

Project Budget: See attached.

- Statement of Match: Babcock Center, Inc. has within our organizations' financial capacity the appropriate local match for this project in the amount \$12,000.

President/CEO Signature:



Date: June 10, 2020

Thoyd B. Warren



COATS MPD LARGE URBAN SECTION 5310 FY 2020 PROGRAM

Applicant Overview

Who we are:

The Central Midlands Regional Transit Authority (CMRTA) dba The COMET was established in 2002 and provides transit service in the cities of Columbia, Cayce, West Columbia, and Forest Acres, the towns of Springdale, Cayce, Batesburg-Leesville and in unincorporated Richland and Lexington Counties. The Central Midlands Council of Governments, the local MPD, is the designated recipient of FTA funds for the Columbia urbanized area. CMRTA, a regional transit authority, is a direct recipient of FTA funds. The CMRTA Board of Directors is comprised of 11 voting members and 7 advisory members. CMRTA currently contracts with Transdev, a private company, to manage and operate fixed route and paratransit services. The population of the service area is approximately 390,000 persons.

CMRTA's complementary paratransit service, known as DART, operates during the same days and hours of service as the fixed routes. Transdev provides CMRTA's fixed route bus service. Transdev contracts with Transport Care Services, another private company, to provide the ADA complementary paratransit service. Maintenance of the vehicles used in the ADA service is performed by Transdev.

Our mission:

The CMRTA through the guiding decisions of the Board of Directors, the actions of its staff and the commitments from its contractors, will maintain an environment that supports regional economic development, environmental stewardship and community quality of life through the following:

Central Midlands Regional Transit Authority

3613 Lucius Road, Columbia, SC 29201

Chair

F 803 255 7133

F 803 255 7113

Treasurer

CATCHTHECOMETSC.GOV

Carolyn Gleaton

info@TheCOMETSC.gov

Board Members: Jacqueline Bouliware, Lill Mood,
Leon Howard, Derrick Huggins, Col. (R) Roger
Leaks, Jr. Joyce Dickerson, Skip Jenkins,
Debbie Summers, Bobby Horton Kevin Reeley,
Geraldine Robinson, William (B.J.) Unthank

Andy Smith, Secretary, Dr. Robert Morris,

John Andoh, CCTM, CPM Executive Director/CEO
Ron Anderson, Chair, John V. Furgess, Sr. Vice

The CMRTA currently continues to improve its existing mobility management program through continued travel training, outreach, subsidized taxi, volunteer transportation, mileage reimbursement and partnerships with Uber and Lyft. These programs promote the independence of seniors and persons with disabilities access transportation throughout Richland County and portions of Lexington County.

- Safety
- Reliability
- Friendliness
- Cleanliness & Comfort
- Cost Effectiveness

Detailed Project Narrative/Scope

The COMET is requesting \$310 funding to allow for the provision of free fares throughout the COMET transit system for seniors age (65 years old or older) and persons with disabilities certified through The COMET's Half Fare Discount Program for the duration of the grant. This would be matched with a one-time Older American Act (OAA) grant from the Central Midlands Council of Governments and/or Richland County Transportation Penny funds as a purchase of services.

Eligible persons may get The COMET Half-Pass ID for free to use with Half-Fare Passes including All-day, 7-day, and 31-day passes. Half-Pass eligible passengers include veterans, seniors (65+), youth (ages 16 and 18), Medicare card holders, and persons with disabilities. Appropriate documentation is required to receive The COMET Half-Pass ID. The COMET ID's Are Made at the Transit Center during operating hours or at 3613 Lucius Road, Columbia by appointment. Call 803-255-7133, option 5 to make an appointment. Only eligible seniors and persons with disabilities will receive the proposed free fare.

The need for transportation to medical services for elderly and/or low-income residents was identified as a gap in the CMCOG Human Services Transportation Coordination Plan. The COMET has developed a mobility management program to help overcome some of the barriers these individuals may have to accessing public transit. This program provides comprehensive mobility information to connect individual riders with appropriate transportation options.

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P 803 255 7133 F 803 255 7113
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Ron Anderson, Chair, John V. Furgess, Sr, Vice

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Board Members: Jacqueline Bouliware, Lill Mood,

The COMET would like to further enhance our program to include fare free transit service to eligible seniors and persons with disabilities. People in these categories often have limited income and the financial cost to access public transit may be a barrier that is not easily overcome. By providing fare free service to eligible individuals, The COMET hopes to provide them with access to the entire Central Midlands region. Whether the need for travel is for medical appointments, grocery shopping, social functions or entertainment purposes, The COMET is here to take them there. The number of individual trips positively impacted by this initiative is estimated to be 450,914.

The federal funding requested along with the required matching funds will provide for 343,750 transit trips to eligible seniors and persons with disabilities. An additional \$25,000 in federal funds is requested to market this program. Because The COMET currently operates an extensive transit system, the only implementation impacts would be the distribution and marketing of informational materials. Advertising the program to existing eligible passengers would take place on transit vehicles and at transit stops. Additional marketing would target individuals not currently accessing the transit system. The project will operate within the urbanized service area of The COMET, which is Lexington and Richland Counties.

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Ron Anderson, Chair, John V. Furgess, Sr, Vice

**Large Urban Section 5310
Enhanced Mobility of Seniors and Individuals with Disabilities Program
(Federal Funding Fiscal Year 2020-2021)**

LETTER OF INTENT

Agency Name: Mental Illness Recovery Center, Inc. (MIRCI)

Contact Name: Julie Ann Avin, Executive Director

1408 Gregg Street

Columbia, SC 29201

(803) 786-1844 x 102

Amount of Request: \$49,654

Local Match: MIRCI plans to use General Operating Funds for the 20% local match (9,931) based on projected cash flows.

Project Category: Capital

Project Type: Expansion Purchase of 1 Vehicle, ADA Mini-Van

Replacement: VIN Number: 1FDEE35LX9DA21290

Make: Ford

Year: 2008

Model: Goshen

Mileage: 106,301

SCDOT Owned (No) – MIRCI holds the title to the vehicle.

Project Scope: MIRCI is a nonprofit organization that assists individuals with mental illness to recover in the areas of their lives impacted by their illness through housing, behavioral healthcare, and assistance with obtaining and managing their disability income. In connection with its exempt purpose, MIRCI, among other things, provides community based services to individuals recovering from mental illness or emotional disorders in South Carolina.

MIRCI programs include:

- **Supportive Living Program (PRAC 811):** Permanent housing program for individuals with mental illness with on-site supportive and clinical services (100 housed in 2019).
- **Supportive Living Program (Continuum of Care):** Housing program for homeless unaccompanied youth, individuals and families who need intensive therapeutic services (247 individuals and families housed in 2019).
- **Youth Home:** 10 bedroom home for youth age 17 to 24 identifying as male (17 housed in 2019).
- **Community Housing:** Two six bedroom group homes which house individuals with a dual diagnosis of mental illness and intellectual disorders (13 individuals housed in 2019).

- **Benefits Assistance:** Provides assistance to individuals in applying for and maintaining disability benefits (571 served in 2019).
- **Homeless Outreach Program:** Provides access to behavioral healthcare and entry into Shelter Plus Care and SHP Homeless Housing Programs (engaged 1,174 individuals in 2019).
- **Community Integration:** Behavioral Healthcare, Psychiatrist and ACT Team Services (served 332 in 2019).
- **Youth Drop-in Center:** Drop-in services, clinical and behavioral healthcare services for youth in transition who are either homeless or at risk of homelessness (served 103 youth in 2019).
- **Representative Payee Program:** Financial Management for individuals in need of assistance in managing social security disability benefits (248 individuals served in 2019).

The purchase of one replacement minivan vehicle will enable MIRCI to continue to serve and expand services to clients. MIRCI plans to replace the passenger van due to safety risks and vehicle condition. This vehicle will provide demand response service as well as regularly scheduled transportation services to clients in all of MIRCI's programs. Transportation purposes include medical appointments, pharmacy assistance, rehabilitative services, psychiatric clinics, and other personal trips to the bank, grocery store and social activities. MIRCI has experienced rapid growth in the Community Housing Program in Richland and Lexington Counties and is transporting an increased number of individuals each year. MIRCI's ACT Teams continue to increase the number of clients served with behavioral healthcare needs and psychiatric visits. MIRCI works with youth experiencing or at risk of homelessness in the metro Columbia area through its Youth Drop-In Center. In October 2018, MIRCI opened a 10 bedroom transitional home for youth age 17 to 24 identifying as male with mental illness, history of trauma, substance use disorders or co-occurring mental illness and substance use disorders, and severe emotional disturbances.

MIRCI operates programs Monday through Friday from 8:30am to 5:00pm in Richland and Lexington Counties. The Toward Local Care program operates from 5:30pm to 10:00pm Monday through Friday, 8:00am through 5:00pm on Saturday, and 1pm through 10pm on Sunday. The Youth Home and Supportive Living Program (MIRCI Group Homes) operates 24 hours per day, 365 days per year. MIRCI's Youth Drop-In Center operates Monday through Friday, 9:00am to 6:00pm, and weekends 12:00pm to 6:00pm, 365 days per year. MIRCI's Homeless Outreach Team has expanded to include adults and youth who are either homeless or at risk of homelessness, and hours vary depending on client needs.

CMRTA operates in limited areas of Richland and Lexington Counties, and many clients are incapable of understanding bus routes or do not live near bus routes. Bus routes do not always coincide with doctors' appointments and, in many cases, are not running at the specified

appointment time. Many times, CMRTA drop off points are not located near the facilities clients need and requires blocks of walking or an alternate means of transportation to the facilities.

Project Budget: Please see attached

MIRCI will use General Operating Funds as the 20% local match to cover the total project cost.


Julie Ann Avin, Executive Director

4/9/2020
Date

LETTER OF INTENT

Project Overview:

Agency: Senior Resources, Inc.
Address: 2817 Millwood Avenue, Columbia, SC 29205
Phone Number: 803-252-7734 **Fax Number:** 803-929-0349
Contact Person: Andrew Boozer, Executive Director
Total Project Amount: \$50,000
Application Request: \$25,000
Local Match: \$25,000
Local Match Source(s): Local match sources will be Non-federal county and privately raised dollars (restricted purposed transportation and unrestricted donations)
Project Category: Operations
Project Type: Service of transportation for senior and disabled persons

Project Scope:

Agency Service Area: Richland

Service Area for this Grant: Richland County

Target Population: 60 years of age and older

Office Hours: 8:30 a.m. to 5:00 p.m. Monday through Friday

Senior Resources, Inc. has been providing services to the frail and elderly in the Midlands for over 50 years. We are a non-profit organization, whose mission is to provide coordinated services to seniors and disabled adults to promote and empower healthy, independent living through the support of staff and volunteers. Our goal is to allow seniors to remain in their own homes as long as possible, by being the most trusted, reliable and recognizable provider of services required to support independent living for seniors in our area. The programs we provide are in-home and community-based and can be delivered at a fraction of the cost of institutional care. National surveys indicate that seniors want to remain in their own homes and in their own communities as they age. Without the support of in-home and community-based services, this goal would be impossible for many of our seniors.

Detailed Project Narrative/Scope, Including Statement of Need & Organizational Capacity

Overall Project Description

Senior Resources is planning to expand its transportation program called Senior Wheels. Seniors Wheels transports seniors door-to-door from their home or a Wellness Center to necessary medical appointments, and ancillary services, such as pharmacies. This type of transportation is the most requested service that we are capable of providing, but have limited capacity to do so.

This project will provide operations to utilize a paratransit vehicle previously purchased with 5310 funds to provide transportation for seniors to and from medical appointments and ancillary services, such as pharmacies, along with operating assistance for the Senior Wheels program. Currently, the Senior Wheels program is only open to active clients of one of our other services. With increased capacity, we plan to open this service to other seniors in the community.

Our clients have difficulty with public transportation because of their age and disabilities, and therefore, their access to medical services is limited to those times when they are able to find someone to take them to services. The expansion of the Senior Wheels program will improve seniors' access to medical services, by providing them the type of transportation they need when they need it.

Project Detail

Operating costs for the transportation program are funded through grants from Central Midlands Council of Governments Area Agency on Aging, foundation and corporate grants and other fundraising conducted by Senior Resources. We will use funding pay the operational costs associated with the program. We will transport clients from either their home or a wellness center to necessary medical appointments, and then back to their home or the wellness center afterward. We will also provide transportation to necessary ancillary services, such as pharmacies. Clients will be accompanied while at appointments on a case-by-case basis.

Service Data

Statement of Need: Without this door-to-door transportation program for the elderly and disabled, our clients have limited access to medical care and services. The Senior Wheels program improves seniors' independence regarding their medical care. They will not have to wait until family or friends can take them to the doctor to access medical care. Due to their physical limitations, our elderly and disabled clients are unable to make use of or access available public transportation because of the fixed routes, which is impractical for those with physical impairments. In addition, DART transportation is extremely limited and is not available on a daily basis for those who need transportation. Public transportation is not sufficient, not appropriate, and generally unavailable to our clients, who require a door-to-door service.

Senior Wheels meets a need as identified in the Human Services Transportation Coordination Plan which states that "Several populations were considered to be underserved, the most notably of

which were low and fixed income individuals just above the Medicaid threshold that need transportation to medical services.” (Section 3.2)

Service Area Information: The service area for Senior Wheels is all of Richland County. However, the clients origins and destinations will be within the Columbia urbanized area.

Specific Population/Number of Clients: The Senior Wheels program will clients with the focus and purpose of the project being services to the elderly and disabled. All clients needing transportation to medical appointments and ancillary services will be eligible for the Senior Wheels service. Approximately 99% of Senior Resources’ clients are classified as elderly and/or disabled. Approximately 75% of the clients currently served by our Senior Wheels program are considered low income, being below 200% of poverty level, with almost half at or below poverty level, as described in the Federal Poverty Level guidelines. The most common types of disabilities among the clients are ambulatory and mental capacity challenges, loss of hearing and loss of sight. These conditions create difficulty with access to public transportation. These conditions create difficulty with access to public transportation, due to the unavailability of daily door-to-door transportation services through our public transportation system for those with ambulatory challenges.

Project Budget:

Budget:

\$25,000 (50%) 5310 CMCOC FTA Funds for operating assistance

\$25,000 (50%) Local match funded through Richland County, South Carolina

\$50,000 Total Budget

Financial Capability/Stability of Local Share: As indicated in the project budget above, all local match for this project will be met through funding provided to Senior Resources from Richland County, South Carolina, transportation focused non-federal private donations and unrestricted financial donations by the public. The local share is a stable funding source. Richland County has been providing funding to Senior Resources for 50 years.

Sources of Ongoing Funding: Operating costs for the Senior Wheels programs will be funded through grants from Central Midlands Council of Governments Area Agency on Aging, as well as through funds from Richland County and the City of Columbia. These funding sources have proven to be ongoing, as both Richland County and Central Midlands have provided funding for transportation services through Senior Resources for over 50 years. Private donations will also be used to support the program.

Coordination and Program Outreach

Coordination with other Entities: The Senior Wheels program of Senior Resources will require coordinated funding through a variety of sources. These programs are currently funded through a contract with Central Midlands Council of Governments, funding through Richland County, the city of Columbia, and private donations. Central Midlands and Richland County receive regular

monthly or quarterly reports, as required, to ensure services are being provided to clients as described in the grants or contracts.

We currently coordinate our drivers' training with various State Agencies as well as public and private entities throughout the state. We provide assistance on a daily basis concerning access to transportation to current clients as well as citizens throughout the state and out of state through our Information and Referral Program. We work with other Corporation for National and Community Service Programs for seniors provided by the Agency to ensure senior volunteers are able to access transportation to the locations where they provide service. We constantly advocate for and seek additional funding to increase transportation options for seniors throughout the county.

Private Sector/Stakeholder Involvement: No private sector providers were used in developing this project. Key stakeholders, including Central Midlands Council of Governments and Richland County will continue to be involved in the project, as they will be provided reports on a regular basis to update them on units of service provided, number of clients served and outcomes achieved.

Implementation Plan

Operational Plan/Implementation: As the dates of notification and due dates for applicable reports vary, specific dates are not included herein. However, upon notification of receipt of the grant, Senior Resources will complete all required documentation for CMCOG by the date required and will follow the procedures outlined by CMCOG to purchase and maintain the vehicles. We will keep all maintenance history records on hand and they will be reviewed by the Transportation Coordinator and approved by the Executive Director as well as the Director of In-Home and Community-Based Services. We will provide to CMCOG all required vehicle and program reports.

The vehicles will be properly inspected and approved by SC DOT personnel, and all tags, registrations, insurance documentation, etc. will be in place before the vehicles are placed in service. The drivers will be trained by the Transportation Coordinator on the features of the vehicles to ensure familiarity with all aspects of operation before the drivers begin operation of the new vehicle.

Project Relation to Other Services: The Senior Wheels program serves clients of all our services, and is an integral part of the transportation services offered by Senior Resources.

Agency's Technical Ability: Senior Resources has provided services to seniors since 1967. The Agency has extensive knowledge and experience with transportation services, which we have been provided by the Agency since 1976. Both the current Executive Director and the Director of In-Home and Community Services have over 25 years' grant management, programmatic management, and regulatory experience. The Director of Finance and Administrative Operations has been responsible for a variety of financial and programmatic reports pertaining to transportation at the Agency. He also served as an auditor for non-profits for over ten years prior to joining Senior Resources.

Project Marketing and Promotion: Senior Resources is included in the Resource Directories for Counties and we are part of the South Carolina Department Aging's service database known as Get Care SC. We participate in the Transportation Association of South Carolina, the United Way of the Midlands CEO Association and the South Carolina Association of Council on Aging Directors. We attend Community health fairs and make numerous presentations to social service agencies, community groups, churches, senior groups and neighborhood associations throughout the year. These activities, affiliations and listings, as well as our presence on Facebook, our Agency website and an ongoing Twitter feed help us remain accessible to those searching for senior services in Richland County, including the Senior Wheels Programs. For the Senior Wheels program, we will continue to provide information to all clients about the availability of the service. Staff will visit the Wellness Centers to speak directly with seniors about the service and to access it.

Customer Service and Accessibility

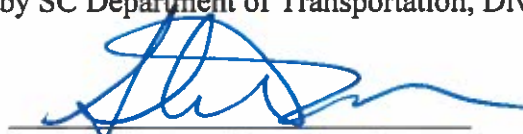
Years of Service: Senior Resources has been providing services to seniors and the disabled in Richland County for over 53 years, since March of 1967.

Personnel Information: We currently employ four administrative staff to support the project, which includes the Executive Director, as well as Administrative and Accounting staff who support all administrative functions, including personnel and finance. The Director of In-Home and Community Services and the Transportation Coordinator will also provide day-to-day oversight and support for the project. The Agency employs several floaters who are backup drivers for our Wellness Centers or deliver home delivered meals. We plan to use these floaters as drivers for the Senior Wheels program until we hire a new driver for the program.

Training Information: All drivers must complete an initial Defensive Driving course as well as refresher courses to keep their training up to date. They also receive instruction on wheelchair lift operation, passenger assistance, CPR, First Aid and Blood-borne Pathogens. All drivers receive a Transportation Manual and must participate in pre-employment 3-year Official Driver Record checks and drug testing. Once hired, all drivers participate in random drug testing.

Vehicle Maintenance: All drivers will perform a pre and post-trip vehicle inspection daily and complete and sign a Vehicle Inspection Sheet to indicate this process has been completed. Any items noted on the inspection sheet as needing attention will be reported to the Transportation Coordinator, who schedules the required maintenance and arranges for a back-up vehicle to be used while repairs are being made. Preventive and routine vehicle maintenance are performed based on the manufacturer's recommended schedule. The Agency's Maintenance Program has been reviewed and approved by SC Department of Transportation, Division of Mass Transit.

Respectfully Submitted:



Andrew Boozer, Executive Director

June 8, 2020
Date



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 25, 2020

SUBJECT: The COMET's Safety Performance Targets

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2040 Long Range Transportation Plan to include the COMET's Safety Performance Targets.

BACKGROUND

The Public Transportation Agency Safety Plan (PTASP) regulation, at 49 C.F.R. Part 673, requires covered public transportation providers and State Departments of Transportation (DOT) to establish safety performance targets (SPTs) to address the safety performance measures (SPMs) identified in the [National Public Transportation Safety Plan](#) (49 C.F.R. § 673.11(a)(3)).

A safety performance target is a quantifiable level of performance or condition expressed as a value for the measure related to safety management activities to be achieved within a set time period (§ 673.5). A safety performance measure is a quantifiable indicator of performance or condition that is used to establish targets related to safety management activities, and to assess progress toward meeting the established targets (§ 673.5). Transit providers may choose to establish additional targets for the purpose of safety performance monitoring and measurement.

Transit providers must make their SPTs available to their State and Metropolitan Planning Organizations (MPOs) (§ 673.15(a)). Transit providers also must coordinate with States and MPOs in the selection of State and MPO safety performance targets, to the maximum extent practicable (§ 673.15(b)). During this coordination process, to ensure consistency across the transportation modes represented in the state/regional planning process, States and MPOs may request that transit agencies use specific time periods for "total number" SPTs and specific VRM values for "rate" SPTs.

Staff will request the have these safety performance targets included in the COATS MPO 2040 Long Range Transportation Plan.

ATTACHED

The COMET's Safety Performance Targets

F:\Silver Flash Drive 3-27-18\Board Meeting Info\2020 Board Meetings\6-25-20\2040 LRTP Amendment - COMET Safety Performance Measures.doc

Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 (803) 376-5390 FAX (803) 376-5394 Web Site: <http://www.centralmidlands.org>

The COMET
Safety Performance Targets
Calendar Years: 2018, 2017, 2016

2018	Demand Response	Purchased Transportation
UPT	72,815	2,575,627
PMT	843,604	6,587,166
VRM	636,538	2,604,374
VRH	33,054	184,691
VOMS	19	45
Fatalities	-	-
Injuries	-	-

2017	Demand Response	Purchased Transportation
UPT	63,999	2,432,463
PMT	827,063	6,221,042
VRM	678,205	2,333,427
VRH	39,283	174,169
VOMS	16	38
Fatalities	-	-
Injuries	-	-

2016	Demand Response	Purchased Transportation
UPT	63,410	2,356,278
PMT	806,891	6,101,022
VRM	666,982	2,233,328
VRH	38,568	171,568
VOMS	16	38
Fatalities	-	-
Injuries	-	-

Source: SS TimeSeries/FTA Website for NTD

Notes

DR-Demand Response

PT-Purchased Transportation

UPT-Unlinked Passenger Trips

PMT-Passenger Miles Traveled

VRM-Vehicle Revenue Miles

VRH-Vehicle Revenue Hour

VOMS-Vehicle Operated in Maximum Service

The COMET Safety Performance Targets (Effective July 2020)

Mode of Transit Service	Fatalities (Total)	Fatalities (Rate) VRM	Injuries (Total)	Injuries (Rate) VRM	Safety Events (Total)	Safety Events (Rate) VRM	System Reliability
Fixed Route	0	100,000	0	100,000	0	100,000	15,000
ADA/Paratransit	0	100,000	0	100,000	0	100,000	15,000
Notes:							
Fatalities (Total)-Death confirmed within 30 days of event							
Fatalities (Rate) - Rate per Vehicle Revenue Mile							
Injuries (Total) - Individuals transported away for medical attention from scene							
Injuries (Rate) - Rate per Vehicle Revenue Mile							
Safety Events (Total) - Property damage of \$25,000 or more, evacuation due to hazardous condition, collision tow-away							
Safety Events (Rate) - Rate Per Vehicle Revenue Mile							
System Reliability - (Average) Miles between roadcalls							



Wednesday, May 27, 2020

Agenda Item # _____

To: Central Midlands Regional Transit Authority Board of Directors
From: Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer
Subject: Safety Performance Targets

Requested Action: Staff recommends that the Board of Directors approve The COMET's Safety Performance Targets for compliance with Federal regulations and submission to the Central Midlands COG..

Background and Summary:

As a recipient of FTA federal funds, The COMET is required to implement and comply with the Public Transportation Agency Safety Plan (PTASP) Final Rule 49 CFR Part 673. The PTASP was published on July 18, 2018 with an effective date of July 19, 2019 and a compliance date of July 20, 2020. This rule requires that covered transit agencies develop and implement safety management plans that meet the requirements of this rule.

A component of the Public Transportation Agency Safety Plan (PTASP) requires covered public transportation providers to establish safety performance targets (SPTs) to address the safety performance measures (SPMs) identified in the [National Public Transportation Safety Plan](#) (49 C.F.R. § 673.11(a)(3)). A **safety performance target** is a quantifiable level of performance or condition expressed as a value for the measure related to safety management activities to be achieved within a set time period (§ 673.5).

Transit providers **must make their SPTs available to their State and Metropolitan Planning Organizations (MPOs)** (§ 673.15(a)). Transit providers also **must coordinate with States and MPOs in the selection of State and MPO safety performance targets**, to the maximum extent practicable (§ 673.15(b)). During this coordination process, to ensure consistency across the transportation modes represented in the state/regional planning process, States and MPOs may request that transit agencies use specific time periods for "total number" SPTs and specific VRM values for "rate" SPTs.

When establishing SPTs for total numbers, transit providers may consider the total number of fatalities, injuries and safety events they expect to experience **per year** (calendar, fiscal, or NTD reporting year). The annual timeframe may be established to ensure consistency with the state/regional planning process. Likewise, in setting **rates per VRM**, transit providers may use total annual VRM, or another number (e.g. 100,000 VRM, 1,000,000 VRM, or 10,000,000 VRM) as needed for **consistency with state/regional planning requirements**.

Transit providers are not required to report their SPTs to FTA at this time; however, FTA will confirm that transit providers have set SPTs as part of its Triennial Review program. FTA has not established, and does not impose, penalties for not meeting safety performance targets set by transit providers.

In preparing the Safety Performance Targets for The COMET, historical data for the past three complete years was reviewed as a baseline to assist in establishing the performance targets for the future. Based on a review of existing data, The COMET determined that the agency is currently experiencing zero fatalities, injuries, and other safety activities (i.e. property damage, evacuation, collision tow away). Also, the agency decided to use the standard rate of 100,000 per reportable vehicle revenue miles (VRM). See below in *Figure 1*:

Figure 1-Safety Performance Targets -The COMET

The COMET Safety Performance Targets (Effective July 2020)							
Mode of Transit Service	Fatalities (Total)	Fatalities (Rate) VRM	Injuries (Total)	Injuries (Rate) VRM	Safety Events (Total)	Safety Events (Rate) VRM	System Reliability
Fixed Route	0	100,000	0	100,000	0	100,000	15,000
ADA/Paratransit	0	100,000	0	100,000	0	100,000	15,000
Notes:							
Fatalities (Total)-Death confirmed within 30 days of event							
Fatalities (Rate) - Rate per Vehicle Revenue Mile							
Injuries (Total) - Individuals transported away for medical attention from scene							
Injuries (Rate) - Rate per Vehicle Revenue Mile							
Safety Events (Total) - Property damage of \$25,000 or more, evacuation due to hazardous condition, collision tow-away							
Safety Events (Rate) - Rate Per Vehicle Revenue Mile							
System Reliability - (Average) Miles between roadcalls							

Fiscal Impacts: None

Legal Counsel Review: None

Recommended Motion: Staff recommends that the Board of Directors adopt the agency's Safety Performance Targets to comply with the Public Transportation Agency Safety Plan (PTASP) Final Rule 49 CFR Part 673, and coordination with the Central Midlands COG.

Attachments: The COMET Safety Targets, Calendar Years: 2018, 2017, 2016

For information regarding this staff report, please contact Arlene Prince, Director of Regulatory Compliance & Civil Rights Officer at (803) 255-7129 or email aprince@thecometsc.gov.



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 25, 2020

SUBJECT: 2021 – 2027 TIP Amendment – Lugoff-Elgin Connector

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2021-2027 TIP to add \$550,000 in Section 5307 CARES Act funding for a 2-year pilot project of the Lugoff-Elgin Connector Transit Route.

BACKGROUND

Santee Wateree RTA in partnership with Kershaw County, Santee Lynches Council of Governments and the Central Midlands Council of Governments has had several studies done to assess the need for transit services in the West Wateree portion of Kershaw County which is part of the COAT MPO. The Elgin-Lugoff Connector was designed based on these studies to assist in connecting the citizens in Kershaw County with medical services that are located in the City of Camden as well as COATS urbanized area. The route will include the following:

1. Grocery stores
 - a. The Food Lion and IGA in Elgin
 - b. The Food Lion in Lugoff
 - c. The Piggly Wiggly and Walmart in Camden.
2. Healthcare
 - a. Allows access to most healthcare facilities in Camden as well as the hospital
3. Schools
 - a. This route connects to Lugoff-Elgin and Camden, etc.

The Central Midlands Council of Governments received CARES Act funding to support transit services during the COVID-19 Pandemic. CMCOG has negotiated a two-year pilot project with Santee-Wateree RTA and will present this request for approval.

ATTACHED

Map of the Lugoff-Elgin Connector

Santee-Wateree RTA Kershaw County COVID-19 Emergency Response Route Proposal

