



Board of Directors' Meeting

Thursday, June 27, 2024 ♦ 12:00 p.m.

Midlands Technical College – Harbison Campus (in person)

7300 College Street, Irmo, SC 29063

Continuing Education Center, Room 113 and Zoom Meeting (Virtual)

<https://us02web.zoom.us/j/83720217501?pwd=lkmdJ8mVOKEiF7bIShj0RYIWV06jTr.1>

Meeting ID: 837 2021 7501 ♦ Passcode: 073774 ♦ Dial-In Number (929) 205-6099

OVERALL AGENDA

| | | |
|--|---|--------------------------------|
| ACTION | A. <u>Call to Order and Introductions</u> | Will Brennan, Chair |
| | 1. Determination of a Quorum | |
| | 2. Approve Order and Contents of the Overall Agenda | |
| | 3. Invocation | |
| | 4. Introduction of New Board Members & Guests | |
| | 5. Chairman's Introduction | Will Brennan |
| | Good News from CMCOG – Around the Region | Will Brennan |
| | B. <u>Consent Agenda</u> | |
| | 1. Approval of the May 23, 2024 Board Meeting Minutes <i>(Enclosure 1)</i> | |
| | 2. *2023 - 2033 TIP Amendment – FY 2021 Sections 5307 & 5310 ARP Funds <i>(Enclosure 2)</i> | |
| | 3. *2023 - 2033 TIP Amendment – FY 2021 Section 5339 Funds <i>(Enclosure 3)</i> | |
| | 4. *2023 - 2033 TIP Amendment – FY 2020 Section 5307 Funds <i>(Enclosure 4)</i> | |
| | 5. *2023 - 2033 TIP Amendment – Assembly Street Phase 2 <i>(Enclosure 5)</i> | |
| | 6. 2023 – 2033 Rural TIP Amendment – Rural & Small Urban Section 5310 Projects <i>(Enclosure 6)</i> | |
| | 7. CMCOG Authorization of FY 2023 Section 5307 Funds to CMRTA <i>(Enclosure 7)</i> | |
| | 8. CMCOG Authorization of FY 2023 Section 5339 Funds to CMRTA <i>(Enclosure 8)</i> | |
| | 9. CMCOG Authorization of FY 2021 Section 5307 ARP Funds to CMRTA <i>(Enclosure 9)</i> | |
| | 10. Title VI Plan Update <i>(Enclosure 10)</i> | |
| | C. <u>Regular Agenda</u> | |
| | 1. Monthly Financial Status Report (April 2024) <i>(Enclosure 11)</i> | Melissa Labbe |
| 2. Briefing on Financial and Compliance Report for FY 2023 <i>(Enclosure 12)</i> | Melissa Labbe | |
| 3. *2023 – 2033 TIP Amendment – Lexington Corridors Feasibility Study <i>(Enclosure 13)</i> | Reginald Simmons | |
| 4. *2023 – 2033 TIP Amendment – Large Urban Section 5310 Projects <i>(Enclosure 14)</i> | Reginald Simmons | |
| 5. *2023 - 2033 TIP Amendment – Leesburg Rd @ Patterson Rd Intersection <i>(Enclosure 15)</i> | Reginald Simmons | |
| 6. *2023 - 2033 TIP Amendment – Old Two Notch Rd @ Shirway Rd Intersection <i>(Enclosure 16)</i> | Reginald Simmons | |
| 7. 2023 – 2033 TIP Amendment – Signal System Improvement Projects <i>(Enclosure 17)</i> | Reginald Simmons | |
| 8. FY 2024 & 2025 Urban & Rural Work Program Updates <i>(Enclosure 18)</i> | Reginald Simmons | |
| 9. FY 2024 CMCOG Transit Asset Management Plan <i>(Enclosure 19)</i> | Reginald Simmons | |

REMINDER: The next CMCOG Board Meeting will be held on Thursday, August 22, 2024

Note: Full Agenda packets can be found on the CMCOG website at www.cmcog.org.

*Denotes item is a Metropolitan Planning Organization (MPO) Urbanized Area Request

D. Announcements / Committee or Staff Reports / Correspondences

- 1. Fiber Installation Presentation
- 2. CMCOG Committee Reports
- 3. Executive Director’s Report

Ben Breazeale
Britt Poole
Britt Poole

E. Old/New Business

F. Other Business

G. Adjourn

REMINDER: The next CMCOG Board Meeting will be held on Thursday, August 22, 2024

Note: Full Agenda packets can be found on the CMCOG website at www.cmco.org.

*Denotes item is a Metropolitan Planning Organization (MPO) Urbanized Area Request

Attachment 1

Approval of the May 23, 2024 Executive Committee Minutes



**Executive Committee Meeting of the
Central Midlands Council of Governments**

Thursday, March 28, 2024 ♦ 11:00 a.m. ♦ Midlands Technical College

Harbison Campus – 7300 College Street, Irmo, SC 29063

Continuing Education Center, Room 113 and via Zoom (Virtual)

Meeting ID: 835 5117 6583 ♦ Passcode: 626584 ♦ Dial-In Number: (929) 205-6099

Executive Committee Member Present:

Will Brennan, **CHAIR**, Columbia City Council

Rep. Annie McDaniel, **Vice-Chair**, Fairfield County Legislative Delegation

Vina Abrams, Newberry

Bill Danielson, Mayor, City of Irmo

Clarence Gilbert, Fairfield County Council

Haskell Kibler, Forest Acres City Council

Paul Livingston, Richland County

Walton McLeod, Newberry County

John McMeekin, Mayor, Town of Winnsboro

Chakisse Newton, Richland County

Foster Senn, Mayor, City of Newberry

Staff Members Present:

Britt Poole, Executive Director

Fretoria Addison, LTC Ombudsman Volunteer Coordinator/Information Support Specialist

Roland Bart, Transportation Planner

Tammy Beagan, Director, Workforce

Sheila Bell-Ford, Assistant Area Agency on Aging Director

Aleigha Chee-you, Ombudsman Program Assistant

Anna Harmon, Director, Area Agency on Aging

Jason Kent, GIS Manager

Melissa Labbe, Finance Director

Kelly Roberson, Executive Assistant to the Boards

Reginald Simmons, Deputy Director/Transportation Director

Gregory Sprouse, Director, Research & Planning

Lilnora White, HR Manager

Guests:

Will Dillard, Belser Law Firm

A. CALL TO ORDER AND INTRODUCTIONS

A1. Chairman Will Brennan called the meeting to order at 11:00 a.m. on May 23, 2024. Chairman Brennan stated that a quorum was present at the time the meeting was called to order.

A2. APPROVE ORDER AND CONTENTS OF THE OVERALL AGENDA

MOTION, approved via voice vote without any no votes.

Walton McLeod moved for approval, seconded by Rep. Annie McDaniel to approve the Order and Contents of the Overall Agenda. The motion was approved.

B. CONSENT AGENDA

B1. Approval of the March 28, 2024 Executive Committee Meeting Minutes

MOTION, approved via voice vote without any no votes.

Paul Livingston moved for approval, seconded by Clarence Gilbert to approve the March 28, 2024 Executive Committee Meeting Minutes. The motion was approved.

C. REGULAR AGENDA

C1. Monthly Financial Status Report (January 2024)

Melissa Labbe gave a presentation regarding the Monthly Financial Status Report (February 2024). This was for information only and no action was taken.

C2. FY 2025 CMCOG Annual Budget and Work Program

Melissa Labbe presented the following:

- The overall budget increased by 7.6%.
- Included State/Federal cuts to the Workforce Programs-one position eliminated.
- New position of Government Services Manager created.
- Increased employee insurance benefits to cover full cost. 3.1% cost of living increase for employees.

Rep. McDaniel asked a few clarifying questions, and a brief discussion took place.

MOTION, approved via voice vote without any no votes.

Mayor Bill Danielson moved for approval, seconded by Walton McLeod to approve Annual Budget and Work Program. The motion was approved.

C3. *2023-2033 TIP Amendment – Assembly Street Phase 2

Reginald Simmons requested approval to add \$10 million to the 2023 – 2033 TIP to complete the Assembly Street Phase II Project. This project features pedestrian safety, ADA compliance, and enhancements along the Assembly Street corridor from Pendleton Street to Lady Street. In addition to the enhancements, the project will evaluate undergrounding of utilities and installation of traffic signal poles and mast arms throughout the project corridor. This is a continuation of the Assembly Street Phase I project, which spanned from Blossom Street to Pendleton Street.

This project aims to improve public safety and create a pedestrian-friendly atmosphere to improve the connection between Main Street, the SC Statehouse and the Vista Entertainment District. The estimated total cost of the project is approximately \$16 million.

Paul Livingston expressed concerns about the loss of parking. Chairman Brennan noted that parking in the middle of the street will be removed, and green space/pedestrian space will be added. Chairman Brennan stated he would obtain more information from SCDOT and the City of Columbia about where additional parking will be added.

Rep. McDaniel inquired about public input meetings held by the City of Columbia.

A brief discussion took place.

MOTION, *approved via voice vote without any no votes.*

Mayor John McMeekin moved for approval, seconded by Haskell Kibler to amend the 2023 – 2033 TIP to add \$10 million to the Assembly Street Phase II Project. The motion was approved.

C4. FY 2024 CMRTA Transit Asset Management Plan

Reginald Simmons requested approval to adopt the FY 2024 CMRTA Transit Asset Management Plan. The COMET serves the Central Midlands Area, which includes the Columbia, South Carolina Urbanized Area. The cities, towns and counties served includes Columbia, Cayce, West Columbia, Forest Acres, Springdale, Eastover, Chapin, Batesburg-Leesville, Lexington and unincorporated areas of Richland and Lexington counties, with fixed route and paratransit services. The COMET is committed to providing safe, dependable, affordable, and accessible public transit service to the heart of the Midlands Area.

The population service area of The COMET is 646,895. The COMET is the recipient of Federal Transit Administration Section 5307 Urbanized Area Formula Grants and depends on other federal, local funds and passenger fares to currently operate. The COMET also receives funds and gets approval of the Transit Asset Management (TAM) Plan from the Central Midlands Regional Council of Governments. Transit services are provided throughout Richland and Lexington Counties on 35 fixed routes, five (5) rural flex routes, and an ADA complementary paratransit service. Transit services are provided throughout 1,225 square miles within Richland and Lexington Counties currently. The COMET operates a “turn-key” operations and maintenance contract with the contractor having the responsibility to provide for all transit operations and maintenance personnel, maintenance parts and insurance. The COMET provides all assets, equipment, fuel, facility, and facility utilities.

A brief discussion took place.

MOTION, *approved via voice vote without any no votes.*

Paul Livingston moved for approval, seconded by Clarence Gilbert to adopt the FY 2024 CMRTA Transit Asset Management Plan. The motion was approved.

C5. Title VI Plan Update

Reginald Simmons requested approval to adopt the CMCOG/COATS MPO Title VI/Environmental Justice Plan and Language Assistance Plan. Every three years, the MPO is responsible for updating its Title VI / Environmental Justice Plan. Staff has fully updated this Title VI Plan by providing an environmental justice component to meet the FTA guidance that is specified in Circular 4702.1B “Title VI Requirements and Guidelines for Federal Transit Administration Recipients.”

Federal regulations require that MPOs who are federal grant recipients such as COATS, have a Title VI Program. Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the basis of race, color, or national origin, excluded from participation in, be denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance. Title VI prohibits intentional discrimination as well as disparate impact on protected groups. The transportation planning regulations require consistency with Title VI and subsequent civil rights laws and regulations. This updated Title VI Plan includes:

- FTA Civil Right Assurance to comply with the Civil Rights Act, associated statues, and executive orders
- Limited English Proficiency (LEP) Plan that identifies our outreach efforts to persons who have the limited ability to speak, read, and/or write in English
- Public participation outreach efforts to traditionally underserved populations

- Social equity analysis that identifies potential environmental justice areas in our region
- A Title VI Complaint Form and Log for any Title VI complaints that are filed against CMCOG or the COATS MPO.

There was a brief discussion.

MOTION, *approved via voice vote without*

Rep. McDaniel asked about Anti-Semitism being listed. The Chairman asked Mr. Poole to check with other COGs about their policy for adding this information.

MOTION, *approved via voice vote without any no votes.*

Rep. Annie McDaniel moved for approval, seconded by Mayor John McMeekin to approve FY 2024 Title VI/Environmental Justice Plan & Language Assistance Plan. The motion was approved.

D. ANNOUNCEMENTS/COMMITTEE OR STAFF REPORTS/CORRESPONDENCES

D1. Executive Director's Report

Mr. Poole noted that the full report will be made at the Board meeting. Then announced the following:

Aging Program:

- ARPA Program will expire at the end of September. AAA will likely stop accepting new applications so they can process the 900+ applications currently pending before the deadline.
- The State Unit on Aging is using our heating/air program as an example for other COGs/AAAs.
- Consideration is being made to use all remaining ARPA money from programs across the state to purchase units for distribution after the program is closed.
- Mr. Poole has negotiated an arrangement with Lowes for discounted rates, storage and shipment of heating/air units.

Environmental Planning:

- CMCOG implements the DHEC Water Quality Management Plan which is known as Section 208 and reviews wastewater application requests. Other COGs do not.
- DHEC would like to work with all COGs to complete the 208 requests. This would create additional revenue since payment is required for a 208 review.

This was for information only and no action was taken.

E. OLD/NEW BUSINESS

None.

F. OTHER BUSINESS

Vina Abrams led the recognition for Mayor Elise Partin outstanding service on the CMCOG Board for over 15 years.

Rep. McDaniel invited the Board members to attend a congressional meeting. Mr. Poole will forward the invitation upon receipt from Rep. McDaniel.

Mr. Poole thanked Rep. McDaniel and Rep. Wooten for helping secure the 1-million-dollar allowance for the CMCOG Office Remodeling Project.

G. ADJOURN

There being no further business, the meeting adjourned at 11:38 a.m.

MOTION, *approved via voice vote without any no votes.*

Mayor John McMeekin moved for approval to adjourn the CMCOG Executive Committee Meeting. The motion was approved.

D. Britt Poole, Secretary-Treasurer

Will Brennan, Chairman

Enclosure 2

***2023-2033 TIP Amendment
FY 2021 Sections 5307 & 5310 ARP Funds**



Approved by the CMCOG Board/MPO Policy Committee on May 23rd

Public comment period ended on June 28th

No public comments have been received

Memorandum

TO: All Members of the CMCOG Board of Directors
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
DATE: May 16, 2024
SUBJECT: TIP Amendment – Sections 5307 & 5310 ARP Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests approval to amend the 2023 – 2033 TIP to add the following Sections 5307 & 5310 ARP project requests from the CMRTA.

BACKGROUND

The American Rescue Plan (ARP) allocated \$30.45 billion to the Federal Transit Administration (FTA) to support state, local, territory, and tribal government transportation systems. The funds helped cover the operating expenses of transit agencies to respond to the coronavirus public health emergency. The funds also supported existing programs such as the urbanized and rural transit formula programs to offset lost revenue.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IIJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5307 American Rescue Plan (ARP) Funds FY 2021 \$7,418,402
- Section 5310 American Rescue Plan (ARP) Funds FY 2021 \$76,308

The CMRTA is preparing grant applications for the Sections 5307 & 5310 ARP funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

- Section 5307 ARP Project Requests
- Section 5310 ARP Project Requests

F:\Silver Flash Drive 3-27-18\Board Meeting Info\2024 Board Meetings\6-27-24\Enclosure 2 - Section 5307 & 5310 ARP TIP Amendment for CMRTA.doc

CMRTA FY 2021 SECTION 5307 AMERICAN RESCUE PLAN PROJECTS

| Grant # | Line Item # | Line Item Description | Percentage Federal/Local | Federal Amount Available | Local Match | Total | Estimated Begin Date | Estimated End Date | Comments | Project Information |
|---|-------------|-----------------------------------|--------------------------|--------------------------|-----------------|-----------------|----------------------|--------------------|--|---------------------|
| New Grant (FY 2021 Apportionment) | | Marketing | 100 | \$ 25,000.00 | \$ - | \$ 25,000.00 | | | Marketing of healthcare related campaigns | |
| | 11.42.07 | ADP Hardware | 100 | \$ 240,402.00 | \$ - | \$ 240,402.00 | | | Misc. ADP hardware, Centralized storage for bus video footage | |
| American Rescue Plan Funds | | Misc. Bus Station Equip | 100 | \$ 400,000.00 | \$ - | \$ 400,000.00 | | | 5 ticket vending technology @ approx. \$70k each | |
| | 11.42.08 | ADP Software | 100 | \$ 640,000.00 | \$ - | \$ 640,000.00 | | | Includes 1 time software purchase (approx \$42k) for ticket vending machines, annual software maintenance costs for Tripspark, Software licenses and implementation services for paratransit eligibility certification process, Centralized storage for bus video footage | |
| For Capital and Operational Funding of Urbanized Areas | 11.92.02 | Bus Shelters | 100 | \$ 113,000.00 | \$ - | \$ 113,000.00 | | | Purchase/Installation of bus shelters | |
| | 11.12.02 | Purchase replacement 35' buses | 100 | \$ 612,400.00 | \$ - | \$ 612,400.00 | | | 1.3 35-foot replacement vehicles to replace propane (\$450,000 each) | |
| | 11.42.06 | Bus Support Equip and Facilities | 100 | \$ 350,000.00 | \$ - | \$ 350,000.00 | | | Additional funds for purchase & installation of bus wash (with \$75k in grant SC-2019-408) | |
| \$7,418,402 | 11.32.07 | Security | 100 | \$ 450,000.00 | \$ - | \$ 450,000.00 | | | Cameras and DVRs for vehicles and/or facilities (At least 1% (\$4,184) of federal funding amount) | |
| | 11.42.10 | Acquire - Mobile Fare Coll Equip | 100 | \$ 1,775,000.00 | \$ - | \$ 1,775,000.00 | | | Would upgrade existing fareboxes to include validators and to allow for all technology as well as make the entire fleet the same. Genfare Link includes Account Based, Rider Portal/Fare (Online) + Organization (Card Based). Also includes Garage Data System, Network Manager, and Probe Lanes. | |
| | 11.42.06 | Shop Equipment | 100 | \$ 250,000.00 | \$ - | \$ 250,000.00 | | | For purchase/Installation of misc. shop equipment including hose reel maintenance, 2 portable lifts, upgrade to existing lifts, additional fans for maintenance shop, Replacement Pressure Washer @ \$16,800, Replacement Shop Doors 2 @ \$15,500. | |
| | 44.26.14 | Planning | 100 | \$ 50,000.00 | \$ - | \$ 50,000.00 | | | Route Scheduling Study | |
| All costs in this section are the balances from the overages in the initial Low/No grant. | 11.12.01 | Buy Replacement 40-Ft Buses (HFC) | 100 | \$ 1,471,000.00 | \$ - | \$ 1,471,000.00 | | | Balance for Hydrogen buses from Low/No | \$ 1,470,994.00 |
| | 11.12.02 | Buy Replacement 35-Ft Buses (HFB) | 100 | \$ 698,000.00 | \$ - | \$ 698,000.00 | | | Balance for Electric buses from Low/No | \$ 697,181.00 |
| | | Tools | 100 | \$ 45,000.00 | \$ - | \$ 45,000.00 | | | Balance of tools cost associated with Low/No | \$ 41,389.00 |
| | | ADP Hardware | 100 | \$ 5,000.00 | \$ - | \$ 5,000.00 | | | Computer Laptop and associated TNET Link, Cable Kit, PPE-ARC Flash, Low/No Balance | \$ 4,805.69 |
| | 44.26.14 | Planning | 100 | \$ 75,000.00 | \$ - | \$ 75,000.00 | | | Balance of Hydrogen Fuel Station Planning for Low/No | \$ 72,633.00 |
| | 11.79.00 | Proj. Admin Technical Assistance | 100 | \$ 20,000.00 | \$ - | \$ 20,000.00 | | | Balance of planning costs for Low/No | \$ 20,000.00 |
| | 11.43.05 | Construct - Hydrogen Station | 100 | \$ 195,000.00 | \$ - | \$ 195,000.00 | | | Balance for Construction of Hydrogen Station - Low/No | \$ 191,840.00 |
| | 11.42.20 | Acquire - Hydrogen Station | 100 | \$ 3,600.00 | \$ - | \$ 3,600.00 | | | Balance for Hydrogen Station - Low/No | \$ 3,564.00 |
| | | | | | | | | | | |
| | | | Grand Totals: | | \$ 7,418,402.00 | \$ - | \$ 7,418,402.00 | | | Balance: |

| CMRTA FY 2021 SECTION 5310 AMERICAN RESCUE PLAN PROJECTS | | | | | | | | | | |
|--|-------------|--|--------------------------|--------------------------|-------------|--------------|----------------------|--------------------|---|--|
| Grant# | Line Item # | Line Item Description | Percentage Federal/Local | Federal Amount Available | Local Match | Total | Estimated Begin Date | Estimated End Date | Comments | Project Information |
| New Grant (FY 2021 Apportionment) | 11.12.04 | <30-A Replacement Paratransit Vehicle(s) | 100 | \$ 76,308.00 | \$ - | \$ 76,308.00 | | | Portion of 1.25 Replacement DART vehicles at \$11.9k each (along with CRRSA 5310) | (\$76,308 + 76,307) - \$115,000 = \$37,615 |
| ARP (5310) | | | | | | | | | | \$37,615 / \$115,000 = .33 |
| American Rescue Plan Funds | | | | | | | | | | VIN's to be replaced: C039066, C039061 (25%) |
| For Enhanced Mobility for Seniors and Individuals with Disabilities Programs | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| \$76,308 | | | | | | | | | | |
| | | Grand Total: | | \$ 76,308.00 | \$ - | \$ 76,308.00 | | | Balance: | \$ 0.30 |

Enclosure 3

***2023-2033 TIP Amendment
FY 2021 Sections 5339 Funds**



Approved by the CMCOG Board/MPO Policy Committee on May 23rd

Public comment period ended on June 28th

No public comments have been received

Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: TIP Amendment – Section 5339 Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests approval to amend the 2023 – 2033 TIP to add the following Section 5339 project requests from the CMRTA.

BACKGROUND

The Bus and Bus Facilities Program (also called “Section 5339”) is a federally-funded capital grant program initiated within the Moving Ahead for Progress in the 21st Century (MAP-21) authorization bill, and continued in the FAST Act (Fixing America’s Surface Transportation) that provides capital funding to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IJJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5339 Bus and Bus Facilities Program Funds FY 2021 \$586,728

The CMRTA is preparing grant applications for Section 5339 funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5339 Project Requests

CMRTA FY 2021 SECTION 5339 PROJECTS

| Grant # | Line Item # | Line Item Description | Percentage Federal/Local | Federal Amount Available | Local Match | Total | Estimated Begin Date | Estimated End Date | Comments | Project Information |
|-----------------------------------|-------------|-------------------------------|--------------------------|--------------------------|---------------|---------------|----------------------|--------------------|--|---------------------|
| New Grant (FY 2021 Apportionment) | 11.1214 | Purchase Replacement Cutaways | 85/15 | \$ 586,728.00 | \$ 146,682.00 | \$ 733,410.00 | | | Purchase of up to 2 replacement cutaway vehicles for paratransit services. | |
| 5339 | | | | | | | | | | |
| | | Grand Total: | | \$ 586,728.00 | \$ 146,682.00 | \$ 733,410.00 | | | (Estimated amount remaining to be allocated - FEDERAL) \$ | |

Enclosure 4

***2023-2033 TIP Amendment
FY 2021 Sections 5307 Funds**



Approved by the CMCOG Board/MPO Policy Committee on May 23rd

Public comment period ended on June 28th

No public comments have been received

Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: TIP Amendment – Section 5307 Large Urban Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests approval to amend the 2023 – 2033 TIP to add the following Section 5307 project requests from the CMRTA.

BACKGROUND

The Urbanized Area Formula Funding Program (49 U.S.C. 5307) makes federal resources available to governors and other recipients for transit capital and operating assistance and transportation-related planning in urbanized areas. An urbanized area is an area that has been defined and designated by the U.S. Department of Commerce, Bureau of the Census as an 'Urban Area' with a population of 50,000 or more. The Central Midlands Council of Governments has been designated by the governor as the recipient for Section 5307 Program funds for the Columbia Urbanized Area.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IIJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5307 Large Urban Program Funds FY 2020 \$5,399,495.45

The CMRTA is preparing grant applications for the Section 5307 funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5307 Large Urban Project Requests

CMRTA FY 2020 SECTION 5307 PROJECTS

| Grant # | Line Item # | Line Item Description | Percentage Federal/Local | Federal Amount Available | Local Match | Total | Estimated Begin Date | Estimated End Date | Comments | Project Description |
|-----------------------------------|-------------|----------------------------------|--------------------------|--------------------------|-----------------|-----------------|----------------------|--------------------|---|---|
| New Grant (FY 2020 Apportionment) | 11.42.10 | Acquire - Mobile Fare Collection | 80/20 | \$ 4,000.00 | \$ 1,000.00 | \$ 5,000.00 | | | Additional Printing Encoding Machine for fare media, E-Fare Validators | |
| | 5307 | Change Replacements | 85/15 | \$ 595,000.00 | \$ 105,000.00 | \$ 700,000.00 | | | 6 Replacement DART vehicles at \$116k each | (See also ARP 5310, CRRSSA and FY 2021 5307) |
| (APPLICATION IN PROGRESS) | 11.33.10 | Shelter & Amenities Installation | 80/20 | \$ 279,750.00 | \$ 69,937.50 | \$ 349,687.50 | | | Shelters and/or Lucius Road Super Stop completion. Hardware including Scanner, 2 Tablets, 8 PC's, etc. Upgrade the small conference room with an HDMI (digital video) capable projector, add microphones, and integrate with existing speakers to facilitate virtual conferences. | |
| | 11.42.07 | ADP Hardware | 80/20 | \$ 410,000.00 | \$ 102,500.00 | \$ 512,500.00 | | | Stationary Wheelchair Tie-Downs for training purposes. Scooter for lift-down train car purposes, training-related equipment | |
| | 11.42.20 | Acquisition of Misc. Equipment | 80/20 | \$ 58,000.00 | \$ 14,500.00 | \$ 72,500.00 | | | | |
| | 30.09.03 | Operating | 50/50 | \$ 50,000.00 | \$ - | \$ 50,000.00 | | | | <i>C. CFR § 206.610(f) Incentive compensation.</i> Incentive payments to employees used on contract negotiations, etc. are allowable to the extent that the overall compensation is determined to be reasonable and such costs are paid or accrued pursuant to an agreement entered into in good faith between the non-Federal entity and the employees before the services were rendered, or pursuant to an established plan followed by the non-Federal entity so consistently as to apply, in effect, an agreement to make such payment. |
| | 11.42.08 | ADP Software | 80/20 | \$ 240,121.00 | \$ 60,030.25 | \$ 300,151.25 | | | Software for Scanner. Software licenses and implementation services to enhance paratransit eligibility verification process | |
| | 11.42.20 | Misc. Equipment | 80/20 | \$ 34,000.00 | \$ 8,500.00 | \$ 42,500.00 | | | 2 Golf carts for use at Administration Facility (driver relief at SuperStop, ease of movement throughout property for maintenance, etc.) | |
| | 11.12.02 | Purchase Replacement 35-49 Buses | 85/15 | \$ 3,728,624.45 | \$ 657,992.55 | \$ 4,386,617.00 | | | Purchase of 7+ buses (Need \$) @ approx \$375,000 each (overap, bike racks, clever DE'00, etc.) to replace 2010 New Buses. | |
| 55,399,496 | | Grand Total: | | \$ 5,399,495.45 | \$ 1,019,460.30 | \$ 6,418,955.75 | | | | (Amount remaining to be allocated - FEDERAL) \$ 0.55 |

Enclosure 5

***2023-2033 TIP Amendment
Assembly Street Phase 2**



We Are Columbia

Approved by the CMCOG Board/MPO
Policy Committee on May 23rd

Public comment period ended on June
28th

No public comments have been
received

Engineering Department
1136 Washington Street, Columbia, SC 29201 • Phone: 803-545-3400

April 11, 2024

Mr. Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, SC 29210

RE: Assembly Street Phase 2

Dear Mr. Simmons-

In follow up to a discussion at our recent meeting, the City is requesting funding support in the amount of \$10,000,000 for the referenced vehicular and pedestrian safety improvements project stretching along Assembly Street from Pendleton Street to Lady Street. This project is the next phase of the Assembly Street Improvement project that the City and COG worked on alongside SCDOT and USC many years ago. The project aims to improve public safety and create a pedestrian-friendly atmosphere to improve the connection between Main Street, the SC Statehouse and the Vista Entertainment District.

The total project budget is \$16M. The City has secured \$3M to date and has a pending request in to the State for additional funding. If the requested \$10M is provided by the COG, the City is confident additional funds will be secured to adhere to the match requirement of the COG funding.

Thirty percent complete construction plans have been developed along the corridor with public outreach beginning this fall. Final construction plans are expected by fall of 2025 with a contractor on board by spring of 2026. The construction time is expected to take 24 months with completion in Spring of 2028. This project timeline will be adjusted if required funding is not made available.

Please let us know if you have any questions or would like to meet to discuss further.

Sincerely,

Dana Higgins, P.E.
Director of Engineering

cc: Teresa Wilson, City Manager
Jeff Palen, Assistant City Manager
Clint Shealy, PE, Assistant City Manager
Missy Gentry, PE Assistant City Manager



Infrastructure Investments

SC Statehouse Entranceway Project (Assembly Street Phase 2)

Project Description: This project features pedestrian safety, ADA compliance, and enhancements along the Assembly Street corridor from Pendleton Street to Lady Street. In addition to the enhancements, the project will evaluate undergrounding of utilities and installation of traffic signal poles and mast arms throughout the project corridor. This is a continuation of the Assembly Street Phase I project, which spanned from Blossom Street to Pendleton Street.

Objectives: This project aims to improve public safety and create a pedestrian-friendly atmosphere to improve the connection between Main Street, the SC Statehouse and the Vista Entertainment District. Some additional project highlights include, but are not limited to:

- Revitalizing the existing sidewalks
- Removing median parking
- Eliminating mid-block pedestrian crossings
- Installing pedestrian bump-outs to reduce crossing lengths
- Installing decorative crosswalks
- Installing updated lighting and landscaping throughout
- Undergrounding existing utilities
- Creating visual continuity through the Main Street and Vista Entertainment Districts
- Increasing pedestrian traffic between Main Street, the Vista, and the SC Statehouse Grounds
- Reduce rear-end and side-swipe collisions along Assembly Street

Project Type: Pedestrian Safety, ADA Compliance, Enhancement, and Roads Infrastructure Improvement

Council District: 2

Project Funding: This is a Local Public Agency (LPA) project funded through a grant administered by SCDOT. Currently the anticipated total cost is approximately \$16 Million. The current total secured budget is \$3 Million. This includes \$609,000 secured from the Richland County Transportation Committee (CTC). The remaining secured funding is \$2,400,000, coming from SCDOT's GuideShare program. Options will be considered to proceed with selected blocks of these improvements if the full project funding cannot be secured.

Current Project Status: The project team, led by Mead & Hunt, has currently completed data collection and field surveys for the project corridor. Geometric design criteria, proposed roadway typical sections, and the *Existing Conditions and Parking Study* have been submitted and approved. Next steps include coordination with SCDOT, development of the Preliminary Plans (30% Design Field Review Plans), and completion of the Preliminary Utility Report.



Figure 1: Rendering of the proposed typical section and aesthetic enhancements



Assembly Street Corridor from Pendleton Street to Lady Street Conceptual Rendering

Figure 2: Rendering of proposed improvements between Pendleton Street and Lady Street



Figure 3: Existing and Proposed Typical Sections

Enclosure 6

***2023-2033 TIP Amendment
Rural & Small Urban Section 5310 Projects**



MEMORANDUM

TO: Urbanized Area Public Transit Providers
Metropolitan Planning Organizations
Councils of Governments

FROM: Jennifer Necker, P.E., Acting Director, SCDOT Intermodal and Freight Programs *JN*

DATE: February 9, 2024

SUBJECT: Allocation/Call for Projects: American Rescue Plan Act (ARP) of 2021

South Carolina Department of Transportation (SCDOT) is pleased to announce the *American Rescue Plan Act (ARP) of 2021* call for projects for rural and small-urbanized areas under the Section 5310-Enhanced Mobility of Seniors and Individuals with Disabilities Program. Signed into law on March 11, 2021, ARP provides \$30.5 billion in federal funding to support the nation's public transportation systems as they continue to respond to the COVID-19 pandemic. Funding is available for payroll and operations, unless the recipient certifies that it has not furloughed any employees. Although the Act states that funding is available for payroll and operations, funding will only support expenses eligible under the relevant program(s).

As published by FTA, the ARP Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities apportionment to South Carolina is:

| <u>South Carolina</u> | <u>Allocation</u> |
|-----------------------|-------------------|
| <i>Small Urban</i> | \$241,869 |
| <i>Rural</i> | \$252,477 |

Expenses are eligible for activity retrospective to January 20, 2020. **Funds must be directed to operations payroll and are eligible for reimbursement at 100% federal share. There is no match required.** ARP funds available to South Carolina under this FTA allocation will be suballocated to existing subrecipients eligible under Section 5310 of title 49, United States Code who are currently or have previously been funded for award by SCDOT and remain eligible to receive federal funding assistance.

Examples of eligible operations payroll include:

- Administrative leave of operations personnel due to reductions in service or quarantine
- Operating & Wages
- Operations Overtime
- Operations Fringe Benefit



Page 2
February 9, 2024

Requests under this call for projects must **not** have been awarded and/or reimbursed under previous suballocation from programs such as FY2021 Coronavirus Response and Relief Appropriations Act (CRRSAA).

Depending on the number of applications received by SCDOT for available small urban area funds, SCDOT reserves the right to limit the award amount to eligible small urban projects and/or transfer unutilized small urban area funds to support eligible rural area projects

The project application must be submitted via email to Diane Lackey, Transit Program Manager, (LackeyDM@scdot.org) no later than 5:00pm EST on March 8, 2024.

Applications must include the following in order to be considered responsive:

1. ARP application Letter of Intent on agency letterhead and signed by Executive Director identifying Small Urban or Rural area activities
2. Written scope of how requested funds will be utilized to include the activity dates for reimbursement of eligible payroll expenses
3. Budget summary for requested eligible expenses (100% federal funds) (attached)
4. Certification that the agency has not (attached):
 - a. Furloughed employees
 - b. Previously been reimbursed for the requested payroll expenses

If an applicant does not submit all of the above listed items within their request, their submittal may be considered non-responsive and returned without further review/evaluation. Late submissions will be rejected without opening. SCDOT accepts no responsibility for misdirected or lost proposals.

Applicants selected for award will be provided and must return to SCDOT the required signed certification and assurance documents package to be included in the executed agreement within 45 days of notification of ARP suballocation selection. Failure to do so will result in forfeiture of the ARP funding suballocation.

Should you have any questions or need clarification regarding this call for projects, please contact Diane Lackey, Transit Program Manager, at LackeyDM@scdot.org.

JLN/ayl

Attachments

cc: Diane Lackey, Transit Program Manager
Awanda Livingston, Grants Program Manager
SCDOT Office of Public Transit Staff
SCDOT Obligations Management Staff

File: OPT

Post Office Box 191
955 Park Street
Columbia, SC 29202-0191



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Affirmative Action Employer
855-GO-SCDOT (855-467-2368)

**ATTACHMENT "B"
FUNDING SUMMARY**

AGENCY:
 CONTRACT #:
 GRANT #:
 Budget Year: 2023-2024 Revision #:

PROGRAM: American Rescue Plan Act (ARP) of 2021

II. Operating

| Codes | | Amount |
|--------|---------------------------|--------|
| 501.01 | Operating & Wages | \$0 |
| 501.01 | Operations Overtime | \$0 |
| 502.01 | Operations Fringe Benefit | \$0 |
| | | \$0 |
| | | \$0 |
| | | \$0 |

Subtotal Operations **\$0**

TOTAL AMOUNT: **\$0**

| | Contract Amount | Federal Share | SCDOT Share | Local Share | Total Budget |
|---------------|-----------------|---------------|-------------|-------------|--------------|
| Operating | | \$0 | \$0 | \$0 | \$0 |
| TOTAL: | \$0 | \$0 | \$0 | \$0 | \$0 |

***ARP funds are limited to be spent on Operations Only

Estimated Net Project Cost

Total Approved Grant \$ -
 Federal Share \$ -
 Estimated Project Cost

Projected Payout

\$0

MAXIMUM PERCENTAGE OF FEDERAL 100%
 Operating Assistance

**CERTIFICATION DOCUMENT
FFY2021 SECTION 5310 AMERICAN RESCUE PLAN**

This document certifies that this applicant/agency has:

- Not furloughed any employees since March 27, 2020.
- Agency has not previously been reimbursed for the requested payroll expenses in this application through programs such as FY2021 Coronavirus Response and Relief Appropriations Act (CRRSAA) or other federal or state programs for the period requested.

I certify that, to the best of my knowledge, the above information is true and describes the efforts of:

Agency Name

Signature/Title of Authorized Representative

Printed Name/Title of Authorized Representative

Date



Jennifer L. Necker, P.E.
Deputy Secretary for Intermodal and Freight Programs
803-737-1718 | 803-737-0145 Fax

MEMORANDUM

TO: Distribution

FROM: Jennifer L. Necker, P.E.
Deputy Secretary for Intermodal & Freight Programs

DATE: May 30, 2024

RE: **Intent to Award FFY2021 Federal Transit Administration Section 5310 American Rescue Plan Act – Rural and/or Small Urban Funds**

Thank you for your application responding to the South Carolina Department of Transportation (SCDOT) Office of Public Transit's *American Rescue Plan (ARP) Act of 2021* call for projects under the *Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program*.

I am pleased to inform you that your agency has been selected to receive a suballocation of the SCDOT-administered **FTA FFY 2021 ARP funding in the amount indicated on the attached funding distribution list**. Funds must be directed to operations payroll and are eligible for reimbursement at 100% federal share. There is no match required. The award period of performance for these funds is **July 1, 2024 – June 30, 2025**. Examples of eligible operations payroll include:

- Administrative leave of operations personnel due to reductions in service or quarantine
- Operating & Wages
- Operations Overtime
- Operations Fringe Benefit

Presented to the SCDOT Commission at their regular meeting on May 16, 2024, the recommended funding amounts to successful applicant agencies is pending public comment which concludes on June 6, 2024. Following the close of the public comment period, SCDOT will submit formal application to the FTA for review and approval. It is necessary that SCDOT receive the following documents that accompany this notice in order to apply for funds and prepare and award contracts to successful agencies:

| Document | Due Date |
|---|--|
| Completed Budget Summary for ARP (Rural and/or Small Urban) | No later than Friday, June 14, 2024 |
| Completed/Signed Certifications & Assurance Package | No later than Wednesday, July 3, 2024 |

All documents must be sent directly to Ms. Awanda Livingston, Grants Program Manager, at LivingstonAY@scdot.org.

Should you have any questions or require additional assistance, please contact Ms. Livingston directly.

Attachments

JLN/dml

cc: Office of Public Transit Staff, SCDOT
Obligations Management Staff, SCDOT

File: OPT



| FTA FFY2021 Section 5310 American Rescue Plan | | | Suballocation Recommendation | |
|---|-----------------------------------|-------------|------------------------------|------------------|
| | AGENCY | REQUEST | Small Urban | Rural |
| 1 | Aiken COA | Rural | | \$20,683 |
| 2 | Allendale COA | Rural | | \$20,683 |
| 3 | Anderson County DSNB | Rural | | \$10,000 |
| 4 | Berkeley Citizens (dba Unity Bay) | Rural | | \$20,683 |
| 5 | Calhoun County DSNB | Rural | | \$20,683 |
| 6 | Cherokee DSN | Rural | | \$20,683 |
| 7 | Colleton County DSNB | Rural | | \$20,683 |
| 8 | Darlington County DSNB | Rural | | \$15,000 |
| 9 | Dorchester DSN | Rural | | \$20,683 |
| 10 | Fairfield DSN | Rural | | \$20,683 |
| 11 | Generations Unlimited | Rural | | \$20,683 |
| 12 | Hampton DSN | Rural | | \$20,683 |
| 13 | Horry County DSNB | Rural | | \$20,683 |
| 14 | Jasper County DSN | Rural | | \$20,683 |
| 15 | Kershaw COA | Rural | | \$20,683 |
| 16 | Kershaw DSN | Rural | | \$20,683 |
| 17 | Marlboro DSN | Rural | | \$20,683 |
| 18 | McCormick County Senior Center | Rural | | \$20,683 |
| 19 | Neighbor-to-Neighbor | Rural | | \$20,683 |
| 20 | Newberry DSN | Rural | | \$20,683 |
| 21 | Oconee DSNB | Rural | | \$20,683 |
| 22 | Orangeburg County DSN | Rural | | \$20,683 |
| 23 | Piedmont Agency on Aging | Rural | | \$20,683 |
| 24 | Anderson County DSNB | Small Urban | \$25,000 | |
| 25 | Darlington County DSNB | Small Urban | \$10,000 | |
| | | | \$35,000 | \$459,343 |

Enclosure 7

CMCOG Authorization of FY 2023 Section 5307 Funds to CMRTA



June 28, 2024

Mrs. Yvette G. Taylor
Region IV Regional Administrator
Federal Transit Administration
230 Peachtree, NW
Suite 800
Atlanta, GA 30303

RE: CMCOG Authorization of Section 5307 Funds

Dear Mrs. Taylor:

The Central Midlands Council of Governments (CMCOG) has a Memorandum of Understandings (MOUs) that describes the cooperative working relationship with the following two organizations, the Central Midlands Regional Transit Authority (CMRTA) and the Santee Wateree Regional Transit Authority (SWRTA). These MOUs recognize that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by the direct recipients, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under MAP-21 and the FAST Act as a Metropolitan Planning Organization.

Each direct recipient may be preparing grant applications for Section 5307 funds for their maintenance, administration and capital needs. We are providing this letter to authorize the amount of formula funding that each direct recipient may apply for prior to formally submitting their grant applications. We authorize the following Section 5307 funding amount for the purpose of direct recipients grant applications:

FY 2023 - \$7,207,444 of \$7,207,444

CMRTA is authorized to apply for the full amount of funds. Please be advised that as identified in this Split Letter, the CMCOG, as the Designated Recipient, authorizes the assignment/allocation of Section 5307 to the Central Midlands Regional Transit Authority, herein known as a Direct Recipient. Please be advised that the Santee Wateree Regional Transit Authority, herein known as a Direct Recipient has declined funding for this fiscal year. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5307 funds and assumes the responsibilities associated with any award for these funds.

We fully support the Direct Recipient(s) application(s) for the amount stated above. Please feel free to contact me at 803-376-5390 if you need any additional information or if you have any questions. Thank you for your time and interest in this matter.

Sincerely,

D. Britt Poole
Executive Director

cc: Reginald Simmons
Maurice Pearl
Lottie Jones
Missi Labbe

File Path: \\s1-dms-3-2718\CMCOG_Authorization_Letter_FY2023_Section_5307_Authorization_Regional_FTA_SWRTA_&_CMRTA.doc

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236 Stoneridge Drive, Columbia, SC 29210 ☐ (803) 376-5390 ☐ FAX (803) 376-5394 ☐ Web Site: <http://www.centralmidlands.org>

Enclosure 8

CMCOG Authorization of FY 2023 Section 5339 Funds to CMRTA



June 28, 2024

Mrs. Yvette G. Taylor
Region IV Regional Administrator
Federal Transit Administration
230 Peachtree, NW
Suite 800
Atlanta, GA 30303

RE: CMCOG Authorization of Section 5339 Funds

Dear Mrs. Taylor:

The Central Midlands Council of Governments (CMCOG) has a Memorandum of Understandings (MOUs) that describes the cooperative working relationship with the following two organizations, the Central Midlands Regional Transit Authority (CMRTA) and the Santee Wateree Regional Transit Authority (SWRTA). These MOUs recognize that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by the direct recipients, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under MAP-21 and the FAST Act as a Metropolitan Planning Organization.

Each direct recipient may be preparing grant applications for Section 5339 funds for their capital needs. We are providing this letter to authorize the amount of formula funding that each direct recipient may apply for prior to formally submitting their grant applications. We authorize the following Section 5339 funding amount for the purpose of direct recipients grant applications:

FY 2023 - \$578,324 of \$578,324

Please be advised that as identified in this Split Letter, the CMCOG, as the Designated Recipient, authorizes the assignment/allocation of Section 5339 to the Central Midlands Regional Transit Authority, herein known as a Direct Recipient. Please be advised that the Santee Wateree Regional Transit Authority, herein known as a Direct Recipient has declined funding for this fiscal year. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5339 funds and assumes the responsibilities associated with any award for these funds.

We fully support the Direct Recipient(s) application(s) for the amount stated above. Please feel free to contact me at 803-744-5133 if you need any additional information or if you have any questions. Thank you for your time and interest in this matter.

Sincerely,

D. Britt Poole
Executive Director

cc: Missi Labbe
Reginald Simmons
Maurice Pearl
Lottie Jones

FW: 2024 Jun 28 10:19 AM: 20240628101919 - FY2023 Section 5339 Authorization Request - FTA, FW: 2024 Jun 28 10:19 AM: 20240628101919 - FY2023 Section 5339 Authorization Request - FTA, FW: 2024 Jun 28 10:19 AM: 20240628101919 - FY2023 Section 5339 Authorization Request - FTA, FW: 2024 Jun 28 10:19 AM: 20240628101919 - FY2023 Section 5339 Authorization Request - FTA

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Enclosure 9

CMCOG Authorization of FY 2023 Section 5307 ARP Funds to CMRTA



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: TIP Amendment – Sections 5307 ARP Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 TIP to add the following Section 5307 ARP project requests from the CMRTA.

BACKGROUND

The American Rescue Plan (ARP) allocated \$30.45 billion to the Federal Transit Administration (FTA) to support state, local, territory, and tribal government transportation systems. The funds helped cover the operating expenses of transit agencies to respond to the coronavirus public health emergency. The funds also supported existing programs such as the urbanized and rural transit formula programs to offset lost revenue.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5307 American Rescue Plan (ARP) Funds FY 2021 \$500,000

The CMRTA is preparing grant applications for the Sections 5307 ARP funds for their capital and software needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5307 ARP Project Requests

CMRTA FY 2021 SECTION 5307 ARP PROJECTS

| <u>Grant #</u> | <u>Line Item #</u> | <u>Line Item Description</u> | <u>Percentage Federal/Local</u> | <u>Fed Amt Available</u> | <u>Local Match</u> | <u>Total</u> | <u>Project Description</u> |
|--|--------------------|------------------------------|-------------------------------------|--------------------------|--------------------|----------------------|--|
| New Grant (FY 2021 Apportionment) | 11.42.11 | Support Vehicles | 100 | \$ 400,000.00 | | \$ 400,000.00 | 8 replacement support vehicles (5 for driver relief & supervisors and 3 for COMET staff) |
| ARP (5307) | 11.42.08 | ADP Software | 100 | \$ 100,000.00 | | \$ 100,000.00 | Misc. software, licenses and maintenance. |
| American Rescue Plan Funds | | | | | | | |
| For Enhanced Mobility for Seniors and Individuals with Disabilities Programs | | | | | | | |
| ADDITIONAL ADDED FROM CMCOG | | | | | | | |
| \$500,000 | | Grand Total: | | \$ 500,000.00 | | \$ 500,000.00 | |

Enclosure 10

Title VI Plan Update



Approved by the CMCOG Board/MPO Policy Committee on May 23rd

Public comment period ended on June 28th

No public comments have been received

Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: Title VI/Environmental Justice Plan

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the COATS MPO Title VI/Environmental Justice Plan.

PROGRAM DESCRIPTION

Federal regulations require that MPOs who are federal grant recipients such as COATS, have a Title VI Program. Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the basis of race, color, or national origin, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance. Title VI prohibits intentional discrimination as well as disparate impact on protected groups. The transportation planning regulations require consistency with Title VI and subsequent civil rights laws and regulations.

Federal Transit Administration (FTA) has issued FTA Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" describing how to comply with Title VI regulations. The COATS Title VI Program has been developed based on this guidance.

ATTACHMENT

Title VI Resolution



RESOLUTION

A RESOLUTION APPROVING THE TITLE VI PROGRAM & PLAN PURSUANT TO THE CIVIL RIGHTS ACT OF 1964; APPROVING THE ASSOCIATED LIMITED ENGLISH PROFICIENCY PLAN; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SAID POLICY ON BEHALF OF THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

WHEREAS, the Central Midlands Council of Governments is the designated Metropolitan Planning Organization (MPO) for transportation planning in the Columbia Urbanized Planning Area which includes all or parts of six counties; and

WHEREAS, to fund its many work activities, CMCOG receives direct or pass-through federal funding from agencies such as the US Department of Transportation (Federal Highway Administration and Federal Transit Administration); the US Department of Health & Human Services (US DHHS); and the US Department of Labor; and

WHEREAS, as a recipient of federal funds, CMCOG is required to comply with the requirements of Title VI of the Civil Rights Act of 1964 which prohibits discrimination based on race, color and national origin, specifically 42 USC 2000d, which states that: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, CMCOG must also comply with the additional protections set forth in Presidential Executive Order 12898 (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations) and Presidential Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency); and

WHEREAS, in 2009, CMCOG did develop a Title VI Plan, and in May 2012, CMCOG did develop and adopt a Limited English Proficiency Plan and provided an overall plan update in 2015, 2017, and 2020; and

WHEREAS, as required by the Federal Transit Administration, CMCOG has expanded the Title VI Program & Plan to include all necessary elements; and

WHEREAS, the 2024 Title VI Program & Plan has been reviewed and approved through the Columbia Area Transportation Study Metropolitan Planning Organization.

NOW, THEREFORE, BE IT RESOLVED that the Central Midlands Council of Governments certifies compliance with policies, procedures and plans with regard to Title VI of the Civil Rights Act of 1964 (as amended) and additional Assurances as required and hereby adopts its 2024 Title VI Program & Plan; and

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BE IT FURTHER RESOLVED that the Central Midlands Council of Governments directs staff to begin efforts immediately to implement the provisions of the 2024 Title VI Program & Plan.

THE UNDERSIGNED is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on May 23, 2024.

Will Brennan, Chairman
Central Midlands Council of Governments

D. Britt Poole, Executive Director
Central Midlands Council of Governments

Witness

Witness

Enclosure 11

Monthly Financial Status Report (April 2024)

Financial Statement-CMCOG
April 30, 2024

| | <u>Approved Budget</u> | <u>Y-T-D Actual</u> | <u>Percent of Budget</u> |
|--|----------------------------|-------------------------|------------------------------|
| Revenue | | | |
| Local Revenue | | | |
| Member Governments | 668,772.00 | 668,772.04 | 100% |
| State Aid | 125,102.00 | 194,692.00 | 156% |
| Interest & Misc | 400.00 | 441.77 | 110% |
| Fringe Recovery | 1,822,838.00 | 1,039,063.95 | 57% |
| Indirect Cost Recovery | 740,303.00 | 412,302.92 | 56% |
| Total Local Revenue | <u>3,357,415.00</u> | <u>2,315,272.68</u> | <u>69%</u> |
| Program Revenue | | | |
| Aging Planning & Administration | 6,596,039.00 | 6,625,901.01 | 100% |
| Midlands Workforce Development Board | 4,619,104.00 | 3,728,802.62 | 81% |
| Transportation | 2,218,038.00 | 684,924.49 | 31% |
| Regional Planning | 240,915.00 | 72,485.41 | 30% |
| Community Development | 263,360.00 | 188,729.03 | 72% |
| Economic Development Administration | 70,000.00 | 70,284.33 | 100% |
| Local Contracts | 41,000.00 | 29,008.74 | 71% |
| Total Program Revenue | <u>14,672,965</u> | <u>11,400,135.63</u> | <u>78%</u> |
| Total Revenue | <u>18,030,380</u> | <u>13,715,408.31</u> | <u>76%</u> |
| Expenses | | | |
| Operating Expenses | | | |
| Personnel Costs | 4,277,199 | 3,367,624.64 | 79% |
| Fringe and Indirect Cost Allocation | 2,244,189 | 1,451,366.87 | 65% |
| Operations and Maintenance | 1,403,484 | 980,358.47 | 70% |
| Employee Training & Development | 82,390 | 43,080.13 | 52% |
| Travel, Transportation & Board Expense | 85,419 | 49,959.42 | 58% |
| Consultants and Contracts | 8,715,582 | 7,321,905.01 | 84% |
| Capital Outlays | 119,000 | 7,750.00 | 7% |
| Transfer To/(From) Other Programs | 624,509 | 57,907.36 | 49% |
| Total Expenses | <u>18,030,380</u> | <u>13,279,951.90</u> | <u>74%</u> |
| Revenue Over/(Under) Expenses | <u></u> | <u>435,456.41</u> | <u></u> |

Enclosure 12

Briefing on Financial & Compliance Report FY 2023

Report on Audit of Financial Statements
Central Midlands Council of
Governments *As of and for the year*
ended June 30, 2023

SCOTT  COMPANY

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Independent Auditor's Report

To the Board of Directors
Central Midlands Council of Governments
Columbia, South Carolina

Opinions

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Central Midlands Council of Governments (the "Council") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Council as of June 30, 2023, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Council, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 - 8, information concerning the Council's retirement and OPEB plans on pages 45 - 48, and the budgetary comparison information on pages 49 - 54 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Council's basic financial statements. The schedule of expenditures of federal awards as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 7, 2024, on our consideration of the Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.



Columbia, South Carolina
May 7, 2024

This discussion and analysis of the Central Midlands Council of Governments' (the "Council") financial performance provides an overview of the Council's financial activities for the fiscal year ended June 30, 2023. The MD&A should be read in conjunction with the accompanying basic financial statements and the accompanying notes to those financial statements. The discussion and analysis includes comparative data for the prior year.

The Central Midlands Regional Planning Council was organized under the provisions of Article 2, Act 487 of the 1967 South Carolina General Assembly, as amended in 1971. On December 12, 1996, the name of the council was renamed, by the approval of the member governments and the governor, to Central Midlands Council of Governments. In general, the Council has the power to carry on such planning activities and to develop such studies and programs related to aging, transportation, workforce innovations and other areas as it deems to be in the interest of the Central Midlands area, which includes Richland, Lexington, Fairfield and Newberry counties.

Financial Highlights

The following are key financial highlights for the fiscal year:

- The net position of the Council was \$(3,548,006) at the close of the most recent fiscal year.
- As of the close of the current fiscal year, the Council's governmental funds reported an increase of \$391,167 in the total fund balance with a combined ending fund balance of \$2,367,087.
- The increase in the fund balance was due to increased revenues and closely monitoring expenses and reducing them where possible.

Overview of the Financial Statements

The financial statements for FY2023 include the Management's Discussion and Analysis (MD&A), government-wide statements, fund financial statements, notes to the financial statements, and required supplementary information. The statements are highly condensed and present a government-wide view of the Council's finances. Within this view, all Council operations are categorized as governmental. Governmental activities include aging, community development block grants, transportation, workforce development, environmental contracts, and general administration. The Council has a component unit, the Central Midlands Development Corporation. The Central Midlands Development Corporation is a separate entity with a separate governing board. For this overview, the Central Midlands Development Corporation is excluded from the Council's financial statements. These government-wide statements are designed to be more corporate in that all activities are consolidated into a total for the Council.

Basic Financial Statements

- The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of the assets the Council owns, the liabilities it owes and the net difference. The net difference is further separated into amounts restricted for specific purposes and unrestricted amounts.
- The Statement of Activities focuses on gross and net costs of the Council's programs. This statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues.
- Governmental fund statements follow the more traditional presentation of government financial statements. The Council's major governmental funds are presented in their own columns and the remaining funds are combined into a column title "Non-major Governmental Funds". The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements. A budgetary comparison is presented for the general and major funds with a legally adopted budget.
- The notes to the financial statements provide additional disclosures required by governmental accounting standards and provide information to assist the reader in understanding the Council's financial condition.

This MD&A is intended to explain the significant changes in financial position and differences in operation between the current and prior years.

Government-wide Financial Statements

A comparative condensed version of the Statement of Net Position at June 30, 2023, and June 30, 2022, follows:

Net Position at Year-End

| <u>Governmental Activities</u> | <u>FY2023</u> | <u>FY2022</u> |
|--|------------------------------|------------------------------|
| Cash and Cash Equivalents | \$ 1,028,575 | \$ 848,355 |
| Other Assets | 3,359,885 | 2,636,361 |
| Capital Assets | <u>954,105</u> | <u>807,538</u> |
| Total Assets | <u>5,342,565</u> | <u>4,292,254</u> |
| Deferred Outflows Related to Pensions and OPEB | <u>1,385,688</u> | <u>1,649,590</u> |
| Current Liabilities | 1,385,122 | 1,256,997 |
| Long-Term Liabilities | <u>7,437,552</u> | <u>7,950,640</u> |
| Total Liabilities | <u>8,822,674</u> | <u>9,207,637</u> |
| Deferred Inflows Related to Pensions and OPEB | <u>1,453,585</u> | <u>828,527</u> |
| Net Position: | | |
| Net investment in capital assets | 531,682 | 483,782 |
| Unrestricted | <u>(4,079,688)</u> | <u>(4,578,102)</u> |
| Total Net Deficit | \$ <u>(3,548,006)</u> | \$ <u>(4,094,320)</u> |

Cash and cash equivalents increased by approximately \$180,000 due to timing, and other assets increased by approximately \$724,000 largely due to outstanding receivables related to grant projects at year-end. Deferred outflows related to pensions and OPEB decreased approximately \$264,000 due to changes in actuarial assumptions on the state-wide OPEB plan. Current and long-term liabilities decreased approximately \$385,000 as a result of a \$1.2 million decrease in the net OPEB liability due to changes in assumptions previously mentioned, offset largely by an approximately \$406,000 increase in unearned revenue due to rural infrastructure grant funds received in advance. Deferred inflows related to pensions and OPEB increased approximately \$625,000 largely due to changes in assumptions on the state-wide OPEB plan previously mentioned.

A comparative condensed version of the Statement of Activities follows:

For the Years Ended June 30, 2023 and June 30, 2022

| <u>Revenue</u> | <u>FY2023</u> | <u>FY2022</u> |
|------------------------------------|--------------------------|--------------------------|
| Program Revenue | | |
| Operating grants and contributions | \$ 11,249,194 | \$ 10,721,684 |
| Membership Dues | 626,977 | 611,944 |
| General Revenue | | |
| State Aid | 294,690 | 70,407 |
| Interest Income | 775 | 94 |
| Other Revenue | <u>138,293</u> | <u>10,481</u> |
| Total Revenue | <u>12,309,929</u> | <u>11,414,610</u> |

For the Years Ended June 30, 2023 and June 30, 2022 (continued)

| <u>Expenses</u> | <u>FY2023</u> | <u>FY2022</u> |
|-------------------------------------|------------------------------|------------------------------|
| Direct Personnel Costs | \$ 2,722,007 | \$ 2,490,131 |
| Operations and Maintenance | 696,036 | 607,488 |
| Development and Training | 108,938 | 38,975 |
| Travel and Transportation | 73,768 | 47,556 |
| Consulting Services | 1,090,335 | 1,032,432 |
| Payments to contractors | 6,083,205 | 5,681,128 |
| Other Program Expenses | 733,554 | 736,442 |
| Lease interest Expense | 12,890 | 14,310 |
| Unallocated Depreciation | 59,372 | 47,332 |
| Unallocated Amortization | <u>183,510</u> | <u>129,069</u> |
| Total | <u>11,763,615</u> | <u>10,824,863</u> |
| Change in Net Position | 546,314 | 589,747 |
| Beginning Net Position | (4,094,320) | (4,656,477) |
| Implementation of GASB No. 87 | <u>-</u> | <u>(27,590)</u> |
| Beginning Net Position, as restated | (4,094,320) | (4,684,067) |
| Ending Net Position | \$ <u>(3,548,006)</u> | \$ <u>(4,094,320)</u> |

Program revenue increased approximately \$528,000 as a result of increased productivity due to the waning of the COVID-19 pandemic, therefore more revenue reimbursable by grants and increased state aid. State aid increased approximately \$224,000 due to higher appropriations by the state and re-allocations based on the 2020 census. The increase in direct personnel cost can be attributed to pay upgrades and cost-of-living adjustment increases. Additionally, development/training, travel/transportation, consulting services, payments to contractors and other programs expenses collectively experienced an overall increase of approximately \$641,000 as a result of resumption of program activities due to the waning of the COVID-19 pandemic.

Financial Analysis of the Council Funds

Governmental Funds - The focus of the Council's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Council's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

| <u>Governmental Funds</u> | <u>FY2023</u> | <u>FY2022</u> |
|--------------------------------|----------------------------|----------------------------|
| Total Assets | \$ <u>5,695,706</u> | \$ <u>4,904,684</u> |
| Total Liabilities | <u>3,328,619</u> | <u>2,928,764</u> |
| Fund Balances: | | |
| Nonspendable for prepaid items | 35,810 | 20,511 |
| Nonspendable for deposits | 9,644 | 9,644 |
| Assigned for special purposes | 233,996 | 235,031 |
| Unassigned | <u>2,087,637</u> | <u>1,710,734</u> |
| Total Fund Balances | \$ <u>2,367,087</u> | \$ <u>1,975,920</u> |

As previously referenced on page 6, total assets increased approximately \$791,000 primarily as a result of an increase in cash and cash equivalents due to timing and an increase in receivables due to outstanding projects at year-end, as well as increases in amounts due from other funds due to timing of revenue and expenditures. Total liabilities increased approximately \$400,000 primarily due to increases in amounts due to other funds due to timing of revenue and expenditures. Nonspendable for prepaid items increased approximately \$15,000 as a result of more prepaid expenses recorded in FY2023.

Budgetary Highlights

The Council adopts a balanced budget with budgeted expenditures equaling budgeted revenues. During the fiscal year, the Council revised the budget to adjust the estimates used to prepare the original budget. This is routinely done each year to reflect changes in funding sources, which necessitate changes in expenditures. The budgets are not legally adopted, however, the Council still elects to include budget to actual schedules in the supplementary information section of this report.

Capital Assets

At June 30, 2023, the Council had \$543,466 in capital assets.

| | <u>FY2023</u> | <u>FY2022</u> |
|---------------------------|--------------------------|--------------------------|
| Land | \$ 130,848 | \$ 130,848 |
| Building | 264,930 | 283,418 |
| Furniture and Equipment | <u>147,688</u> | <u>90,242</u> |
| Net Capital Assets | \$ <u>543,466</u> | \$ <u>504,508</u> |

For more detailed information on capital asset activity, see Note 3 - Capital Assets.

Right To Use Lease Assets and Lease Liability

The Council has recorded right to use lease assets and related lease liabilities in the amounts of \$410,639 and \$422,423, respectively. The Council has a right to use the leased buildings, equipment, and vehicles until the end of their respective lease periods. See Notes 1, 4, and 7 in the accompanying financial statements for further details on these amounts.

Long-Term Debt and Financing Arrangements

The Council has an annual leave policy that permits employees to carry forward forty-five days of annual leave on January 1 of each year. At June 30, 2023, the accrued annual leave balance equates to \$146,233. In the audited financial statements, \$126,190 of the accrued annual leave balance is classified as current.

The Council also has an unsecured line of credit with a local financial institution with a credit limit of \$300,000. The balance of the line of credit was \$0 at June 30, 2023, and the Council did not access the line of credit during FY2023.

Economic Factors and Next Year's Budget

During the FY2023, economic factors and potential new resources are as follows:

- Management will continue to apply the appropriate policies and procedures to ensure financials are being accurately reported during the new fiscal year and make any necessary or required adjustments monthly for proper reporting.

- The Council receives an appropriation from the General Assembly each year. These funds are subject to reduction at any time. The Council will continue to request additional funding from the General Assembly to restore funding to previous pre-recession funding levels. The additional state aid will allow the Council to further expand its services. Any local dollars (membership dues) the Council receives are used for grant matching requirements.
- Management will continue to monitor all core programs during the new fiscal year and make any necessary or required adjustments to expenses so that the Council remains fiscally sound.
- Management has updated the membership dues of CMCOG in FY 2023-24 using the official Census 2020 population numbers. This adjustment happens once every 10 years.
- The Council is the Administrative and Fiscal Agent for the Midlands Workforce Development Board in support of the Workforce Innovation Opportunity ACT (WIOA) program for the Central Midlands Region.
- The Council will continue to work with the Office of Economic Adjustment, Department of Defense Community Planning to implement the Joint Land Use Plans.
- The Council operates two centers in the Central Midlands Region (Fairfield, Lexington, Richland and Newberry counties) and continues to work for unemployed/under employed citizens to receive WIOA program benefits.
- The Council will continue to provide planning and technical assistance to the counties and municipalities within the Central Midlands region.
- The Council is currently working on the Long Range Transportation Plan (LRTP) and various other studies to address transportation issues throughout the region.
- As a 501(c)3, the Central Midlands Development Corporation (CMDC) will continue to take a more active role in seeking grant and foundation funding opportunities. The CMDC will act as the fiscal agent on the Regional Gateway Project for CMCOG member governments.
- As always, the staff and Board of Directors will continue to seek alternative funding sources so that the Council can remain a viable resource for the member governments and communities that it serves.

Requests for Financial Information

This financial information is designed to provide a general overview of the Council's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Britt Poole, Executive Director
Melissa Labbe, Director of Finance
Central Midlands Council of Governments
236 Stoneridge Drive Columbia, SC 29210

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
STATEMENT OF NET POSITION
AS OF JUNE 30, 2023

| | Governmental Activities | Component Unit |
|--|----------------------------|-------------------|
| ASSETS | | |
| Current assets: | | |
| Cash and cash equivalents | \$ 1,028,575 | \$ 834,120 |
| Due from Federal government | 1,469,937 | - |
| Accounts receivable | 1,312,297 | 31,000 |
| Due from State government | 532,197 | - |
| Prepaid expenses | 35,810 | - |
| Security deposit | 9,644 | - |
| Total current assets | 4,388,460 | 865,120 |
| Noncurrent assets: | | |
| Right to use leased assets | 410,639 | - |
| Capital assets: | | |
| Nondepreciable capital assets | 130,848 | - |
| Depreciable assets, net of accumulated depreciation | 412,618 | - |
| Total noncurrent assets | 954,105 | - |
| Total assets | 5,342,565 | 865,120 |
| Deferred outflows of resources: | | |
| Deferred outflows related to pensions | 514,229 | - |
| Deferred outflows related to other postemployment benefits | 871,459 | - |
| Total deferred outflows of resources | 1,385,688 | - |
| LIABILITIES | | |
| Current liabilities: | | |
| Accounts payable | 1,087,228 | - |
| Accrued annual leave | 126,190 | - |
| Lease liability | 171,704 | - |
| Total current liabilities | 1,385,122 | - |
| Noncurrent liabilities: | | |
| Accrued annual leave | 20,043 | - |
| Net pension liability | 3,540,910 | - |
| Net other postemployment benefits liability | 2,691,735 | - |
| Unearned revenue | 934,145 | 1,107 |
| Lease liability, net of current portion | 250,719 | - |
| Total noncurrent liabilities | 7,437,552 | 1,107 |
| Total liabilities | 8,822,674 | 1,107 |
| Deferred inflows of resources: | | |
| Deferred inflows related to pensions | 154,399 | - |
| Deferred inflows related to other postemployment benefits | 1,299,186 | - |
| Total deferred inflows of resources | 1,453,585 | - |
| Net Position: | | |
| Net investment in capital assets | 531,682 | - |
| Restricted | - | 836,816 |
| Unrestricted | (4,079,688) | 27,197 |
| Total net position | \$ (3,548,006) | \$ 864,013 |

The accompanying notes to the financial statements are an integral part of this statement.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2023**

| Functions/Programs | Program Revenues | | | Net Revenue (Expense) and Changes in Net Position | |
|--|----------------------|-------------------------|--|--|-------------------|
| | Expenses | Charges for Services | Operating Grants and Contributions | Governmental Activities | Component Unit |
| Governmental activities: | | | | | |
| General administration | \$ 290,448 | \$ 626,977 | \$ 3,655 | \$ 340,184 | \$ - |
| Program administration | 11,207,941 | - | 11,000,710 | (207,231) | - |
| Local planning assistance | 265,226 | - | 244,829 | (20,397) | - |
| Total governmental activities | \$ 11,763,615 | \$ 626,977 | \$ 11,249,194 | 112,556 | - |
| Component unit | \$ 1,598 | \$ - | \$ 127,960 | | 126,362 |
| General revenues: | | | | | |
| State aid | | | | 294,690 | - |
| Interest income | | | | 775 | 2,351 |
| Other revenue | | | | 138,293 | 829 |
| Total general revenue | | | | 433,758 | 3,180 |
| Change in net position | | | | 546,314 | 129,542 |
| Net position, beginning of year | | | | (4,094,320) | 734,471 |
| Net position, end of year | | | | \$ (3,548,006) | \$ 864,013 |

The accompanying notes to the financial statements are an integral part of this statement.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
BALANCE SHEET
GOVERNMENTAL FUNDS
AS OF JUNE 30, 2023**

| | Special Revenue Funds | | | | | | Total |
|--|-----------------------|---------------------|-------------------|--------------------------------|-------------------------|------------------------------|---------------------|
| | General | Aging | Transportation | Workforce | | Non-major Governmental Funds | |
| | | | | Innovation and Opportunity Act | Environmental Contracts | | |
| ASSETS | | | | | | | |
| Cash and cash equivalents | \$ 1,028,575 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,028,575 |
| Due from Federal government | - | 719,385 | 326,046 | 332,308 | 9,826 | 82,372 | 1,469,937 |
| Due from State government | - | 532,197 | - | - | - | - | 532,197 |
| Due from other funds | 526,815 | - | - | 87,001 | 350,839 | 342,591 | 1,307,246 |
| Accounts receivable | 975,379 | 143,476 | 43,460 | 61,800 | - | 90,182 | 1,312,297 |
| Prepaid expenses | 21,330 | 208 | 2,410 | - | - | 11,862 | 35,810 |
| Security deposit | 9,644 | - | - | - | - | - | 9,644 |
| Total assets | \$ 2,559,743 | \$ 1,395,266 | \$ 371,916 | \$ 481,109 | \$ 360,665 | \$ 527,007 | \$ 5,695,706 |
| LIABILITIES AND FUND BALANCES | | | | | | | |
| Liabilities | | | | | | | |
| Accounts payable | \$ 178,969 | \$ 419,214 | \$ 22,991 | \$ 462,040 | \$ 2,866 | \$ 1,148 | \$ 1,087,228 |
| Unearned revenue | 13,687 | - | 17,731 | 19,069 | 357,799 | 525,859 | 934,145 |
| Due to other funds | - | 976,052 | 331,194 | - | - | - | 1,307,246 |
| Total liabilities | 192,656 | 1,395,266 | 371,916 | 481,109 | 360,665 | 527,007 | 3,328,619 |
| Fund Balances | | | | | | | |
| Nonspendable for prepaid items | 21,330 | 208 | 2,410 | - | - | 11,862 | 35,810 |
| Nonspendable for security deposit | 9,644 | - | - | - | - | - | 9,644 |
| Assigned for special purposes | 233,996 | - | - | - | - | - | 233,996 |
| Unassigned | 2,102,117 | (208) | (2,410) | - | - | (11,862) | 2,087,637 |
| Total fund balances | 2,367,087 | - | - | - | - | - | 2,367,087 |
| Total liabilities and fund balances | \$ 2,559,743 | \$ 1,395,266 | \$ 371,916 | \$ 481,109 | \$ 360,665 | \$ 527,007 | \$ 5,695,706 |

The accompanying notes to the financial statements are an integral part of this statement.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS RECONCILIATION OF THE
GOVERNMENTAL FUND BALANCES TO THE
STATEMENT OF NET POSITION
AS OF JUNE 30, 2023**

Amounts reported for governmental activities in the Statement of Net Position are different because:

| | | |
|--|---------------|-------------------------------|
| Fund balance of governmental funds | \$ | 2,367,087 |
| Capital assets, net of depreciation, are not current financial resources and are not included in the governmental funds | | 543,466 |
| Right to use leased assets, net of amortization, are not current financial resources and are not included in the governmental funds | | 410,639 |
| Net pension and OPEB liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds: | | |
| Net pension liability | | (3,540,910) |
| Net other postemployment benefits liability | | (2,691,735) |
| Deferred outflows and inflows of resources related to pensions and OPEB are applicable to future periods and, therefore, are not reported in the governmental funds | | |
| Deferred outflows of resources related to pensions | | 514,229 |
| Deferred outflows of resources related to other postemployment benefits | | 871,459 |
| Deferred inflows of resources related to pensions | | (154,399) |
| Deferred inflows of resources related to other postemployment benefits | | (1,299,186) |
| Long-term liabilities, including accrued annual leave and lease liability, are not due and payable in the current period and, therefore, are not reported in the governmental funds: | | |
| Accrued annual leave | | (146,233) |
| Lease liability | | <u>(422,423)</u> |
| Net Position of Governmental Activities | \$ | <u>(3,548,006)</u> |

The accompanying notes to the financial statements are an integral part of this statement.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
BALANCE SHEET
GOVERNMENTAL FUNDS
AS OF JUNE 30, 2023**

| | Special Revenue Funds | | | | | | | Total |
|--|-----------------------|---------------------|-------------------|--------------------------------|-------------------------|------------------------------|-------------------|---------------------|
| | General | Aging | Transportation | Innovation and Opportunity Act | Environmental Contracts | Non-major Governmental Funds | | |
| ASSETS | | | | | | | | |
| Cash and cash equivalents | \$ 1,028,575 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,028,575 |
| Due from Federal government | - | 719,385 | 326,046 | 332,308 | 9,826 | 82,372 | - | 1,469,937 |
| Due from State government | - | 532,197 | - | - | - | - | - | 532,197 |
| Due from other funds | 526,815 | - | - | 87,001 | 350,839 | 342,591 | - | 1,307,246 |
| Accounts receivable | 973,379 | 143,476 | 43,460 | 61,800 | - | 90,182 | - | 1,312,297 |
| Prepaid expenses | 21,330 | 208 | 2,410 | - | - | 11,862 | - | 35,810 |
| Security deposit | 9,644 | - | - | - | - | - | - | 9,644 |
| Total assets | \$ 2,559,743 | \$ 1,395,266 | \$ 371,916 | \$ 481,109 | \$ 360,665 | \$ 527,007 | \$ 527,007 | \$ 5,695,706 |
| LIABILITIES AND FUND BALANCES | | | | | | | | |
| Liabilities | | | | | | | | |
| Accounts payable | \$ 178,969 | \$ 419,214 | \$ 22,991 | \$ 462,040 | \$ 2,866 | \$ 1,148 | \$ 1,148 | \$ 1,087,228 |
| Unearned revenue | 13,687 | - | 17,731 | 19,069 | 357,799 | 525,859 | - | 934,145 |
| Due to other funds | - | 976,052 | 331,194 | - | - | - | - | 1,307,246 |
| Total liabilities | 192,656 | 1,395,266 | 371,916 | 481,109 | 360,665 | 527,007 | 527,007 | 3,328,619 |
| Fund Balances | | | | | | | | |
| Nonspendable for prepaid items | 21,330 | 208 | 2,410 | - | - | 11,862 | - | 35,810 |
| Nonspendable for security deposit | 9,644 | - | - | - | - | - | - | 9,644 |
| Assigned for special purposes | 233,996 | - | - | - | - | - | - | 233,996 |
| Unassigned | 2,102,117 | (208) | (2,410) | - | - | (11,862) | - | 2,087,637 |
| Total fund balances | 2,367,087 | - | - | - | - | - | - | 2,367,087 |
| Total liabilities and fund balances | \$ 2,559,743 | \$ 1,395,266 | \$ 371,916 | \$ 481,109 | \$ 360,665 | \$ 527,007 | \$ 527,007 | \$ 5,695,706 |

The accompanying notes to the financial statements are an integral part of this statement.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS
 TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2023

| | | |
|--|------------|-------------------|
| Net change in fund balances - total governmental funds | \$ | 391,167 |
| <p>Amounts reported for governmental activities in the Statement of Activities differ from the amounts in the Statement of Revenues, Expenditures and Changes in Fund Balances because:</p> <p>Governmental funds report capital outlays as expenditures; however, in the Statement of Activities, the costs of those assets are allocated over the estimated useful lives as depreciation expense, or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. These activities are reconciled below:</p> | | |
| Additions to capital assets | | 98,330 |
| Depreciation expense on capital assets | | (59,372) |
| Related amortization expense on right-to-use leased assets | | (183,510) |
| <p>Governmental funds report pension contributions as expenditures; however, in the Statement of Activities, the cost of pension benefits earned net of employee contributions is reported as pension expense.</p> | | |
| Council pension contributions | \$ 331,734 | |
| Pension expense | (239,758) | 91,976 |
| <p>Governmental funds report OPEB contributions as expenditures; however, in the Statement of Activities, the cost of OPEB benefits earned net of employee contributions is reported as OPEB expense.</p> | | |
| Council OPEB contributions | \$ 118,492 | |
| OPEB expense | (143,151) | (24,659) |
| <p>The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. This amount is the net effect of these differences in the treatment of long-term debt and related items.</p> | | |
| Principal payments on long-term debt | | \$ 194,460 |
| <p>Accrued annual leave is measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, the amounts used exceeded the amount accrued for annual leave.</p> | | |
| | | 37,922 |
| Change in Net Position of Governmental Activities | | \$ 546,314 |

The accompanying notes to the financial statements are an integral part of this statement.

Note 1. Summary of Significant Accounting Policies

The accounting and reporting policies of the Central Midlands Council of Governments (the “Council”) conform to accounting principles generally accepted in the United States of America as applicable to governments. The following is a summary of the more significant accounting policies:

Reporting Entity - The Central Midlands Regional Planning Council was organized under the provisions of Article 2, Act 487 of the 1967 South Carolina General Assembly, as amended in 1971. On December 12, 1996, the name of the council was renamed, by the approval of the member governments and the governor, to Central Midlands Council of Governments. The Council does not have stockholders or equity holders and is not subject to income taxes. In general, the Council has the power to carry on such planning activities and to develop such studies and programs related to aging, transportation, workforce innovations, environmental contracts, and other areas as it deems to be in the interest of the Central Midlands area, which includes Richland, Lexington, Fairfield and Newberry counties.

The financial reporting entity, as defined by Governmental Accounting Standards Board (GASB) consists of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion could cause the financial statements to be misleading or incomplete. Based on the following criteria, the Council has determined it is not a component unit of any other organization. Therefore, the Council reports as a primary entity.

The primary entity is financially accountable if it appoints a voting majority of the organization's governing body including situations in which the voting majority consists of the primary entity's officials serving as required by law and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the primary entity. The primary entity also may be financially accountable if an organization is fiscally dependent on it even if it does not appoint a voting majority of the board. An organization is fiscally dependent on the primary entity that holds one or more of the following powers: determine its budget without another government's having the authority to approve and modify that budget, levy taxes or set rates or charges without approval by another government, and issue bonded debt without approval by another government.

Discretely Presented Component Unit - The Central Midlands Development Corporation (CMDC) is a legally separate entity with a separate board of directors. CMDC was established as a South Carolina corporation on May 17, 1982 to further economic development and social welfare of the Central Midlands region. CMDC is organized for charitable purposes as a 501(c)(3) non-profit organization to promote community development, environmental conservation, elderly services, and transportation for the benefit of the citizens of Richland, Lexington, Fairfield, and Newberry Counties. The CMDC is fiscally dependent on the Council. Central Midlands Development Corporation is considered to be a component unit of the Council and has been included as a discretely presented component unit. The component unit's year-end is June 30.

Note 1. Summary of Significant Accounting Policies

Basis of Accounting

The accounts of the Council are organized on the basis of governmental funds. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Government-wide Statements - The statement of net position and the statement of activities display information about the Council. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the effect of internal activities upon revenues and expenses. Governmental activities generally are financed through intergovernmental revenues, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Council's governmental activities. Direct expenses are those that are specifically associated with a program or function, and, therefore, are clearly identifiable to a particular function. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not program revenues are presented as general revenues. The effect of inter-fund activity has been eliminated from the government-wide financial statements.

Fund Financial Statements - The fund financial statements provide information about the Council's funds. Separate statements for each fund category – governmental and fiduciary – are presented. The emphasis of fund financial statements is on major governmental funds and aggregated non-major funds, each displayed in a separate column.

The Council reports the following major governmental funds:

General Fund - The General Fund is the government's primary operating fund. It accounts for all financial resources of the Council, except those required to be accounted for in another fund.

The Aging Special Revenue Fund - The Aging Special Revenue fund is used to account for receipts and expenditures of money passed through the South Carolina Department on Aging. These funds are used to promote coordination of aging services in the region.

The Transportation Special Revenue Fund - The Transportation Special Revenue Fund is used to account for receipts and expenditures of money passed through from the United States and South Carolina Departments of Transportation. These funds are used to provide region-wide transportation planning technical assistance to local governments and the Central Midlands Regional Transportation Authority.

Note 1. Summary of Significant Accounting Policies

Basis of Accounting (continued)

The Workforce Innovation and Opportunity Act (WIOA) Special Revenue Fund - The Workforce Innovation and Opportunity Act (WIOA) Special Revenue Fund is used to account for the receipts and expenditures of money passed from the United States Department of Labor to the South Carolina Department of Employment and Workforce to provide workforce investment activities that increase employment, retention, earnings, and skills of participants.

The Environmental Contracts Special Revenue Fund – The Environmental Contracts Special Revenue Fund is used to account for receipts and expenditures passed from the United States Environmental Protection Agency to the South Carolina Department of Health and Environmental Control to provide support for environmental planning activities and to examine regional environmental issues such as air and water quality, open space preservation, sustainable energy, and environmental justice.

Additionally, the Council reports the following fund type:

The Nonmajor Special Revenue Funds - The Nonmajor Special Revenue Funds are operating funds used to account for the proceeds of specific revenue sources that are legally restricted for specific purposes.

Government-wide Financial Statements - The government-wide financial statements are reported using the economic resource measurement focus and the accrual basis, revenues are recognized when earned, and expenses are recorded when an obligation has been incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the Council gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants and donations. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year end) are recognized when due. The primary sources susceptible to accrual are investment income and grant revenue.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Payments of general long-term debt and acquisitions under capital leases are reported as other financing uses. Funds received but not yet earned are reflected as unearned revenues.

Component Unit – The Central Midlands Development Corporation financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred regardless of the timing of related cash flows.

Note 1. Summary of Significant Accounting Policies

Basis of Accounting

Use of resources - When both restricted and unrestricted resources are available for use, it is the Council's policy to use restricted resources first, and then unrestricted resources as they are needed.

Budget - As required by accounting principles generally accepted in the United States of America, the Council adopted a legal budget for the year ended June 30, 2023, general resources, and the related expenditures required to earn those resources. The budget is adopted and amended, as considered necessary, by approval from the Board of Directors and/or Executive Committee.

The Council adopts an annual legal budget, which covers the General fund and certain Special Revenue Funds. The budgets for the General Fund and certain Special Revenue Funds are prepared on the modified accrual basis. The statements comparing budgets and actual amounts for these governmental funds include adjustments to those budgetary bases for the differences noted above and for certain other items which are reported in the Council's budget differently than they are reported for accounting principles generally accepted in the United States. Budgetary level of control is exercised at the department level. Any revisions that alter total expenditures of the General Fund and certain Special Revenue Funds must be approved by the Board of Directors. During fiscal year 2023, the Council did approve budgetary expenditure amendments.

The Budgetary Comparison Schedules included in the required supplementary information presents a comparison of budgetary data to actual results of operations for the General Fund and major Special Revenue Funds (Aging, Transportation, Workforce Investment and Opportunity Act, and Environmental Contracts), for which an annual operating budget is legally adopted. These funds utilize the same basis of accounting for both budgetary purposes and actual results.

The Executive Director and all program directors and managers receive interim financial reports. Progress reports on the Council's budgetary and fiscal status are submitted to the Board of Directors quarterly. Significant variations are explained. Problem areas and the probable solutions are identified. All actual revenues and expenditures over final budget amounts for the general fund and each special revenue fund are funded by overages of other accounts within the fund. Overages in total in the special revenue funds will be covered by the transfers from the general fund.

When the Executive Director determines that it is necessary to amend the budget, the amended budget is taken to the Executive Committee for approval. Revisions may be considered to reflect:

- (1) changes made by the addition of new grant awards not anticipated in preparing the initial budget; (2) additional costs incurred as a result of increased work activities; or (3) unanticipated costs which have occurred beyond normal operating control.

Central Midlands Council of Governments
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Basis of Accounting

Indirect Cost Allocation - Cost allocations made by the council are in accordance with the guidelines of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, Subpart E – *Cost Principles*. These guidelines provide that allowable indirect costs are identified and accumulated in an indirect cost pool and distributed to applicable federal, state and local grant activities and programs based upon an appropriate actual indirect cost allocation methodology. Certain employee benefits are accumulated in a fringe benefit cost pool and allocated to grant projects as a percentage of labor costs, referred to as release time. In accordance with Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, Subpart E – *Cost Principles*, the cost allocations are subject to subsequent federal audit or review.

Cash and Cash Equivalents - The Council maintains cash and pooled investments that are available for use by all funds. Cash includes cash on hand, demand deposits, and short-term investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable - Accounts receivable consists of amounts due from the Federal government, state and local governments or private sources, in connection with reimbursement of allowable expenditures made pursuant to the Council's grants and contracts.

Prepaid Items - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements using the consumption method. An asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year which services are consumed.

Capital Assets - The Council accounts for capital asset purchases by recording acquisitions at cost or estimated historical cost. Donated assets are recorded at their estimated acquisition value at the date of donation. The Council capitalizes moveable personal property with a unit value in excess of \$1,500 and a useful life in excess of one year. Routine repairs and maintenance are charged to expenses in the year in which the expense was incurred. Capital assets are depreciated over their estimated useful lives using the straight-line method of depreciation. Useful lives of the Council's capital assets are as follows:

| | |
|----------------------------|-------------|
| Buildings and improvements | 15-40 years |
| Equipment | 3-10 years |

Central Midlands Council of Governments
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Right to Use Leased Assets - The Council has implemented GASB Statement No. 87, *Leases*. The objective of GASB No. 87 is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The Council has recorded right to use leased assets as a result of implementing GASB No. 87. The right to use assets are initially measured at an amount equal to the initial measurement of the related lease liability plus any lease payments made prior to the lease term, less lease incentives, and plus ancillary charges necessary to place the lease into service. The right to use assets are amortized on a straight-line basis over the life of the related lease.

See Note 4 for further information.

Deferred Outflows/Inflows of Resources - In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. The Council has two items that qualify for reporting in this category for inflows related to pensions and other postemployment benefits (OPEB). The inflows related to pensions and OPEB are described in Notes 10 and 11.

Deferred outflows of resources represent consumption of net position that is applicable to a future period. Changes in net pension and net OPEB liabilities not included in expenses are reported as deferred outflows of resources or deferred inflows of resources. Employer contributions subsequent to the measurement date of the net pension and net OPEB liabilities are reported as deferred outflows of resources.

Unearned Revenues - Unearned revenues in the governmental funds include amounts received from grant and contract sponsors that have not yet been earned due to being in advance of meeting eligibility requirements.

Accrued Annual Leave - All vested annual leave pay is recorded as an expenditure in the current year to the extent it is paid during the year. Council employees can accumulate annual leave up to forty-five days for subsequent use or for payment upon termination, death or retirement. Any days beyond that limit accrued and not taken by the end of the calendar year are forfeited.

Note 1. Summary of Significant Accounting Policies

Deferred Compensation Agreement - The Council offers its employees a voluntary deferred compensation plan structured and operated according to provisions of Internal Revenue Code Section 457. The plan is administered by an agency of the State of South Carolina and the Council makes no contributions on behalf of the participants. The Council's liability is limited to remitting amounts deferred and withheld from the employee's wages to the Plan administrator.

Operating Transfers - Operating transfers are distributions of local cash resources to grant projects requiring local cash match in accordance with the terms and conditions of grant contracts and or to absorb any deficit in any grant project. Local funds are derived from Council dues paid by member governments, state aid funds, sale of data and information, internet advertising and internet webhosting.

Interfund Receivables and Payables - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as "due from other funds" or "due to other funds" on the governmental funds balance sheet.

Pensions - For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the South Carolina Retirement System (SCRS) and additions to/deductions from SCRS's fiduciary net position have been determined on the same basis as they are reported by SCRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Post-employment Benefits Other Than Pensions ("OPEB") - For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the South Carolina Retiree Health Insurance Trust Fund (SCRHITF) and additions to/deductions from the SCRHITF's fiduciary net position have been determined on the accrual basis of accounting as they are reported by the SCRHITF in accordance with generally accepted accounting principles (GAAP). For this purpose, revenues are recognized when earned and expenses and benefits are recognized when incurred. Claims liabilities are reported when it is probable that a loss has occurred and the amount can be reasonably estimated. Investments are reported at fairvalue.

Non-exchange Transactions - The Council generally has two types of non-exchange transactions, government-mandated non-exchange transactions (which occur when a government at one level provides resources to a government at another level and requires the recipient to use the resources for a specific purpose) and voluntary non-exchange transactions (which result from legislative or contractual agreements other than exchanges, entered into willingly by the parties to the agreement). The Council recognizes non-exchange transactions when they are both measurable and probable for collection. For government-mandated non-exchange transactions and voluntary non-exchange transactions, the Council recognized assets when all applicable eligibility requirements are met, or resources are received, whichever is first, and revenue when all applicable eligibility requirements are met.

Central Midlands Council of Governments
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Net Position - The Council's net position in the government-wide financial statements are classified as follows:

Net investment in capital assets: This represents the Council's total investment in capital assets and right to use leased assets, net of accumulated depreciation and amortization.

Restricted net position: This category represents resources in which the Council is legally or contractually obligated by external parties such as lenders, grantors, contributors or by laws or regulations to spend in accordance with the restrictions imposed.

Unrestricted net position: Unrestricted net position consists of all other assets not included in the above categories.

The Council's policy for applying expenses that can use both restricted and unrestricted resources is designated to the program administrative level. General practice is to first apply the expense to the restricted resource then to unrestricted resources.

Fund Balances - In the governmental fund financial statements, the Council's fund balances are classified as follows:

Nonspendable fund balance - Includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, for example, security deposits and prepaid amounts.

Restricted fund balance - Represents amounts that are (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) are imposed by law through constitutional provisions or enabling legislation.

Committed fund balance - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.

Assigned fund balance - Amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned fund balance - Represents the fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The Council reports positive unassigned fund balance only in the General Fund. For all other funds, deficits in Fund balance at year-end are reported as unassigned.

When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, the Council's general practice is to first reduce committed resources, followed by assigned resources, and then unassigned resources.

Central Midlands Council of Governments
Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

Income Taxes - The Council is excluded from Federal income taxes under Section 115(1) of the Internal Revenue Code.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. The most significant estimates affecting these financial statements are the estimates for the net pension and OPEB liabilities.

Note 2. Cash and Investments

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based upon the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

Level 1 - unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access.

Level 2 - other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets and liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market-corroborated inputs).

Level 3 - unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund's own assumptions used in determining the fair value of investments).

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). Accordingly, the degree of judgment exercised in determining fair value is greatest for instruments categorized in Level 3. The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the fair value hierarchy classification is determined based on the lowest level input that is significant to the fair value measurement in its entirety.

The Council maintains a cash and cash equivalent investment pool that is available for use by all funds. Each fund portion of this pool is shown on the balance sheet as pooled cash and cash equivalents. Transfers from the Local Government Investment Pool (LGIP) are made at the request of the Council.

Note 2. Cash and Investments

Individual funds may maintain cash and cash equivalents separate from the pool for convenience and control. Petty cash and working funds are maintained for nonrecurring incidental purchases. Such holdings are shown on the governmental balance sheet as non-pooled cash and cash equivalents.

Total cash and cash equivalents at June 30, 2023, consisted of the following:

| | |
|---------------------------------|----------------------------|
| Demand deposits | \$ 1,014,130 |
| Money market accounts | 10 |
| Cash on hand | 40 |
| LGIP | <u>14,395</u> |
| Total cash and cash equivalents | <u><u>\$ 1,028,575</u></u> |

Deposits with financial institutions include bank demand deposits.

Credit Risk - South Carolina statutes authorize investments in certificates of deposit, savings accounts, repurchase agreements, the State Treasurer’s Local Government Investment Pool, obligations of the U.S. Government and government agencies unconditionally guaranteed by the U.S. Government. The Council has no investment policy that would further restrict its choices.

At June 30, 2023, the Council’s LGIP was rated as follows:

| Type | Classification | Total |
|-------------------------------------|----------------|------------------|
| SC Local Government Investment Pool | Level 2 | <u>\$ 14,395</u> |

The local government investment pool is a 2a7-like pool which is not registered with the Securities and Exchange Commission (SEC) as an investment company, but has a policy that it will operate in a manner consistent with the SEC’s Rule 2a7 of the Investment Company Act of 1940. The Pool is included as an investment trust fund in the State of South Carolina Comprehensive Annual Financial Report. At June 30, 2023, the underlying security ratings of the Council's investment in the LGIP is classified in risk category “A” and may be obtained from the LGIP's complete financial statements at treasurer.sc.gov or by writing to the following address:

Office of the State Treasurer
Local Government Investment
Pool Post Office Box 11778
Columbia, South Carolina 29211

Interest Rate Risk - In accordance with its investment policy, the Council manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio to less than twelve months.

Note 2. Cash and Investments

It is the policy of the State Treasurer’s Office that no derivatives of the U.S. Government Securities or Federal Agency Securities or A1/P1 Commercial Paper be purchased by or for the LGIP. It is the policy of the State Treasurer’s Office that the weighted average maturity (WAM) of the LGIP portfolio not exceed 60 days.

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the Council’s cash equivalents and deposits may not be returned to the Council. At year-end, the Council’s net carrying amount of deposits was \$1,014,140 and the bank balance was \$1,336,547. Cash on deposit in excess of FDIC insured limits totaled \$1,072,152 at June 30, 2023.

As of June 30, 2023, the Council held the following investments:

| Investment Type | Balance Sheet Classification | Carrying Value | % of Investment Portfolio |
|-------------------------------------|------------------------------|----------------|---------------------------|
| SC Local Government Investment Pool | Cash and Equivalents | \$ 14,395 | 100% |

Foreign Currency Risk - Foreign currency risk is the risk that changes in exchange rates will adversely affect the fair value of an investment. The Council does not maintain deposits that are denominated in a currency other than the United States dollar; therefore, the Council is not exposed to this risk.

Concentration of Credit Risk - The Council’s investment policy does not allow for an investment in any one issuer that is in excess of 5 percent (5%) investments, when needed.

Note 3. Capital Assets

The following is a summary of changes in capital assets for the year ended June 30, 2023:

| | Beginning Balance <u>July 1, 2022</u> | <u>Increases</u> | <u>Decreases</u> | Ending Balance <u>June 30, 2023</u> |
|--|---|------------------|------------------|---|
| <i>Governmental Activities:</i> | | | | |
| Capital assets, not being depreciated: | | | | |
| Land | \$ 130,848 | \$ - | \$ - | \$ 130,848 |
| Capital assets, being depreciated: | | | | |
| Building | 749,214 | - | - | 749,214 |
| Equipment and furniture | 433,060 | 98,330 | - | 531,390 |
| Total capital assets being depreciated | 1,182,274 | 98,330 | - | 1,280,604 |
| Less accumulated depreciation for: | | | | |
| Building | (465,796) | (18,488) | - | (484,284) |
| Equipment and furniture | (342,818) | (40,884) | - | (383,702) |
| Total accumulated depreciation | (808,614) | (59,372) | - | (867,986) |
| Total capital assets, net | \$ 504,508 | \$ 38,958 | \$ - | \$ 543,466 |

Depreciation expense of \$59,372 was charged to the general administration function in the primary government.

Note 4. Right To Use Leased Assets

The following is a summary of changes in right to use leased assets for the year ended June 30, 2023:

| | Beginning Balance <u>July 1, 2022</u> | <u>Increases</u> | <u>Decreases</u> | Ending Balance <u>June 30, 2023</u> |
|--|---|-------------------|------------------|---|
| <i>Governmental Activities:</i> | | | | |
| Right to use leased assets, being amortized: | | | | |
| Building | \$ 815,643 | \$ 245,829 | \$ - | \$ 1,061,472 |
| Equipment and furniture | 120,592 | - | - | 120,592 |
| Vehicles | <u>187,090</u> | <u>45,290</u> | <u>-</u> | <u>232,380</u> |
| Total right to use leased assets being amortized | 1,123,325 | 291,119 | - | 1,414,444 |
| Less accumulated amortization for: | | | | |
| Building | (666,335) | (112,430) | - | (778,765) |
| Equipment and furniture | (48,705) | (24,119) | - | (72,824) |
| Vehicles | <u>(105,255)</u> | <u>(46,961)</u> | <u>-</u> | <u>(152,216)</u> |
| Total accumulated amortization | <u>(820,295)</u> | <u>(183,510)</u> | <u>-</u> | <u>(1,003,805)</u> |
| Total right to use leased assets, net | <u>\$ 303,030</u> | <u>\$ 107,609</u> | <u>\$ -</u> | <u>\$ 410,639</u> |

Amortization expense of \$183,510 was charged to the program administration function in the primary government.

Note 5. Long-Term Liabilities

A summary of changes in long-term liabilities is as follows:

| | Balances July 1, 2022 | <u>Additions</u> | <u>Reductions</u> | Balances June 20, 2023 | Due Within One Year |
|-----------------------|-----------------------------|-------------------|----------------------|------------------------------|---------------------------|
| Accrued annual leave | \$ 184,154 | \$ 139,267 | \$ (177,188) | \$ 146,233 | \$ 126,190 |
| Net pension liability | 3,323,442 | 217,468 | - | 3,540,910 | - |
| Net OPEB liability | 3,867,489 | - | (1,175,754) | 2,691,735 | - |
| Lease liability | <u>323,756</u> | <u>271,662</u> | <u>(172,995)</u> | <u>422,423</u> | <u>171,704</u> |
| Total | <u>\$7,698,841</u> | <u>\$ 628,397</u> | <u>\$(1,525,937)</u> | <u>\$ 6,801,301</u> | <u>\$ 297,894</u> |

For the governmental activities, compensated absences, net pension liability, net OPEB liability, and lease liability are generally liquidated by the General Fund.

Note 6. Short-Term Note Payable – Line-of-Credit

The Council has an unsecured line-of-credit for \$300,000 with a maturity date of August 1, 2025. The line-of-credit is a variable rate nondisclosable revolving line of credit. The purpose of obtaining the line-of-credit is to meet any current obligations. The interest rate on the line-of-credit is the lender’s prime rate plus 1.25%, with an interest floor of 5.0% and with an interest rate ceiling of 18.0%. The Council did not use the credit line during fiscal year 2023. There was \$0 outstanding on the line-of-credit at June 30, 2023, and no interest was paid during the year ended June 30, 2023.

Note 7. Leases

The Council leases various office space, vehicles, and equipment from unrelated parties. The lease agreements qualify as other than short-term leases under GASB 87 and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of inception. The leases expire between March 2024 and June 2031, with total monthly rental rates of \$17,333. The lease liabilities are measured at discount rates between 2.90% and 3.59%, which was the Council’s borrowing rate for similar office space, vehicles, and equipment at the time of its lease commitments.

Future minimum lease obligations for other than short-term leases and the net present value of these minimum lease payments as of June 30, 2023 were as follows:

| Fiscal year ended June 30,: | Principal | Interest | Total |
|-----------------------------|------------|-----------|------------|
| 2024 | \$ 171,704 | \$ 11,547 | \$ 183,251 |
| 2025 | 102,577 | 7,011 | 109,588 |
| 2026 | 64,415 | 4,080 | 68,495 |
| 2027 | 58,903 | 1,977 | 60,880 |
| 2028 | 20,581 | 291 | 20,872 |
| 2029-2031 | 4,243 | 150 | 4,393 |
| | \$ 422,423 | \$ 25,056 | \$ 447,479 |

Note 8. Related Party Transactions

Member Local Government Dues - All member governments are required to pay dues to the Council. Dues are determined annually and are recognized as revenues when assessed because they are measurable and are collectible within the current period. Dues for the year were \$626,977.

Note 9. Contingencies

The Council is party to various lawsuits arising out of the normal conduct of its operations. In the opinion of the Council’s management, the ultimate effect of these legal matters will not have a material adverse effect of the Council’s financial position.

The Council participates in certain federal and state grant programs. These programs are subject to financial and compliance audits by the grantor or its representative. Such audits could lead to requests for reimbursement to the grantor agency for expenditures disallowed under terms of the grant. Management believes disallowances, if any, will not be material.

The Council has been named as a party in a U.S. Equal Employment Opportunity Commission (“EEOC”) claim filed. The claim is currently pending before the South Carolina Human Affairs Commission. Management plans to provide the necessary input and cooperation to assist in the EEOC’s investigation while thoroughly defending the charges. Any attorney’s fees or potential liability, with the exception of the Council’s policy deductible, would be covered by the Council’s insurance carrier.

Central Midlands Council of Governments
Notes to Financial Statements**Note 10. Employee Retirement Plan**

The South Carolina Public Employee Benefit Authority (“PEBA”), created July 1, 2012, is the state agency responsible for the administration and management of the various Retirement Systems and retirement programs of the state of South Carolina, including the State Optional Retirement Program and the S.C. Deferred Compensation Program, as well as the state’s employee insurance programs. As such, PEBA is responsible for administering the South Carolina Retirement Systems’ five defined benefit pension plans. PEBA has an 11-member Board of Directors, appointed by the Governor and General Assembly leadership, which serves as custodian, co-trustee and co-fiduciary of the Systems and the assets of the retirement trust funds. The Retirement System Investment Commission (“Commission” as the governing body, “RSIC” as the agency), created by the General Assembly in 2005, has exclusive authority to invest and manage the retirement trust funds’ assets. The Commission, an eight-member board, serves as co-trustee and co-fiduciary for the assets of the retirement trust funds. By law, the State Fiscal Accountability Authority (“SFAA”), which consists of five elected officials, also reviews certain PEBA Board decisions regarding the actuary of the Systems.

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Systems and additions to/deductions from the Systems fiduciary net position have been determined on the accrual basis of accounting as they are reported by the Systems in accordance with GAAP. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Benefit and refund expenses are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

PEBA issues an ACFR containing financial statements and required supplementary information for the Systems’ Pension Trust Funds. The ACFR is publicly available through PEBA’s website at www.peba.sc.gov, or a copy may be obtained by submitting a request to PEBA, 202 Arbor Lake Drive, Columbia, SC 29223. PEBA is considered a division of the primary government of the state of South Carolina and therefore, retirement trust fund financial information is also included in the annual comprehensive financial report of the state.

Plan Descriptions

- The South Carolina Retirement System (“SCRS”), a cost-sharing multiple-employer defined benefit pension plan, was established effective July 1, 1945, pursuant to the provisions of Section 9-1-20 of the South Carolina Code of Laws for the purpose of providing retirement and other benefits for teachers and employees of the state and its political subdivisions. SCRS covers employees of state agencies, public school districts and participating charter schools, public higher education institutions, other participating local subdivisions of government and first-term individuals elected to the South Carolina General Assembly.

Central Midlands Council of Governments
Notes to Financial Statements

Note 10. Employee Retirement Plan

- The State Optional Retirement Program (“State ORP”) is a defined contribution plan that is offered as an alternative to SCRS to newly hired state, public higher education institution and public school district employees, as well as first-term individuals elected to the South Carolina General Assembly. State ORP participants direct the investment of their funds into an account administered by one of four third party service providers. PEBA assumes no liability for State ORP benefits. Rather, the benefits are the liability of the four third party service providers. For this reason, State ORP assets are not part of the retirement systems’ trust funds for financial statement purposes.
- The Council does not have employees that participate in the Police Officers Retirement System (“PORS”).

Membership

Membership requirements are prescribed in Title 9 of the South Carolina Code of Laws. A brief summary of the requirements under each system is presented below.

- SCRS - Generally, all employees of covered employers are required to participate in and contribute to the system as a condition of employment. This plan covers general employees and teachers and first- term individuals elected to the South Carolina General Assembly. An employee member of the system with an effective date of membership prior to July 1, 2012, is a Class Two member. An employee member of the system with an effective date of membership on or after July 1, 2012, is a Class Three member.
- State ORP - As an alternative to membership in SCRS, newly hired state, public higher education institution and public school district employees, as well as first-term individuals elected to the S.C. General Assembly have the option to participate in the State ORP. Contributions to the State ORP are at the same rates as SCRS. A direct remittance is required from the employer to the member’s account with the ORP service provider for the employee contribution and a portion of the employer contribution (5 percent). A direct remittance is also required to SCRS for the remaining portion of the employer contribution and an incidental death benefit contribution, if applicable, which is retained by SCRS.

Benefits

Benefit terms are prescribed in Title 9 of the South Carolina Code of Laws. PEBA does not have the authority to establish or amend benefit terms without a legislative change in the code of laws. Key elements of the benefit calculation include the benefit multiplier, years of service, and average final compensation/current annual salary. A brief summary of the benefit terms for each system is presented below.

Note 10. Employee Retirement Plan

- SCRS - A Class Two member who has separated from service with at least five or more years of earned service is eligible for a monthly pension at age 65 or with 28 years credited service regardless of age. A member may elect early retirement with reduced pension benefits payable at age 55 with 25 years of service credit. A Class Three member who has separated from service with at least eight or more years of earned service is eligible for a monthly pension upon satisfying the Rule of 90 requirement that the total of the member's age and the member's creditable service equals at least 90 years. Both Class Two and Class Three members are eligible to receive a reduced deferred annuity at age 60 if they satisfy the five- or eight-year earned service requirement, respectively. An incidental death benefit is also available to beneficiaries of active and retired members of employers who participate in the death benefit program.

The annual retirement allowance of eligible retirees or their surviving annuitants is increased by the lesser of one percent or five hundred dollars every July 1. Only those annuitants in receipt of a benefit on July 1 of the preceding year are eligible to receive the increase. Members who retire under the early retirement provisions at age 55 with 25 years of service are not eligible for the benefit adjustment until the second July 1 after reaching age 60 or the second July 1 after the date they would have had 28 years of service credit had they not retired.

Contributions

Actuarial valuations are performed annually by an external consulting actuary to ensure applicable contribution rates satisfy the funding parameters specified in Title 9 of the South Carolina Code of Laws. Under these provisions, SCRS contribution requirements must be sufficient to maintain an amortization period for the financing of the unfunded actuarial accrued liability ("UAAL") over a period that does not exceed the number of years scheduled in state statute. Legislation in 2017 increased, but also established a ceiling for SCRS employee contribution rates. Effective July 1, 2017, employee rates were increased to a capped rate of 9.00 percent for SCRS. The legislation also increased employer contribution rates beginning July 1, 2017 for SCRS by two percentage points and further scheduled employer contribution rates to increase by a minimum of one percentage point each year in accordance with state statute. However, the General Assembly postponed the one percent increase in the SCRS employer contribution rates that was scheduled to go into effect beginning July 1, 2020. In accordance with the legislative funding schedule, employer contribution rates will continue to increase by 1 percentage point each year until reaching 18.56 percent for SCRS but may be increased further, if the scheduled contributions are not sufficient to meet the funding periods set for the applicable year. The board shall increase the employer contribution rates as necessary to meet the amortization period set in statute.

Pension reform legislation modified statute such that the employer contribution rates for SCRS to be further increased, not to exceed one-half of one percent in any one year if necessary, in order to improve the funding of the plans. The statute set rates intended to reduce the unfunded liability of SCRS to the maximum amortization period of 20 years from 30 years over a ten-year schedule, as determined by the annual actuarial valuations of the plan. Finally, under the revised statute, the contribution rates for SCRS may not be decreased until the plans are at least 85 percent funded.

Note 10. Employee Retirement Plan

| Required <u>employee</u> contribution rates ¹ are as follows: | | |
|---|-------------------------|------------------|
| | <u>Fiscal Year 2023</u> | Fiscal Year 2022 |
| SCRS | | |
| Employee Class Two | 9.00% | 9.00% |
| Employee Class Three | 9.00% | 9.00% |
| State ORP | 9.00% | 9.00% |
| Required <u>employer</u> contribution rates ¹ are as follows: | | |
| SCRS | | |
| Employer Class Two | 17.41% | 16.41% |
| Employer Class Three | 17.41% | 16.41% |
| Employer Incidental Death Benefit | 0.15% | 0.15% |
| State ORP | | |
| Employer Contribution ² | 17.41% | 16.41% |
| Employer Incidental Death Benefit | 0.15% | 0.15% |
| ¹ Calculated on earnable compensation as defined in Title 9 of the South Carolina Code of Laws. ² Of this employer contribution, 5% of earnable compensation must be remitted by the employer directly to the ORP service provider to be allocated to the member’s account with the remainder of the employer contribution remitted to SCRS. | | |

Actuarial Assumptions and Methods

Actuarial valuations of the ongoing plan involve estimates of the reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and future salary increases. Amounts determined regarding the net pension liability are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. South Carolina state statute requires that an actuarial experience study be completed at least once in each five-year period. An experience report on the Systems was most recently issued for the period ending June 30, 2019.

The June 30, 2022, total pension liability (“TPL”), net pension liability (“NPL”), and sensitivity information shown in this report were determined by a consulting actuary, Gabriel, Roeder, Smith and Company (“GRS”) and are based on an actuarial valuation performed as of July 1, 2021. The total pension liability was rolled-forward from the valuation date to the plans’ fiscal year end, June 30, 2022, using generally accepted actuarial principles. There was no legislation enacted during the 2021 legislative session that had a material change in the benefit provisions for any of the systems.

Note 10. Employee Retirement Plan

The following provides a summary of the actuarial assumptions and methods used to calculate the TPL as of June 30, 2022:

| | <u>SCRS</u> |
|--|---|
| Actuarial cost method | Entry age normal |
| Actuarial assumptions: | |
| Investment rate of return ¹ | 7.00% |
| Projected salary increases | 3.0% to 11.0% (varies by service) ¹ |
| Benefit adjustments | lesser of 1% or \$500 annually |

¹ Includes inflation at 2.25%

The post-retiree mortality assumption is dependent upon the member's job category and gender. The base mortality assumptions, the 2020 Public Retirees of South Carolina Mortality table (“2020 PRSC”) was developed using the Systems’ mortality experience. These base rates are adjusted for future improvement in mortality using 80% of Scale UMP projected from the year 2020.

Assumptions used in the determination of the June 30, 2022 TPL are as follows:

| Former Job Class | Males | Females |
|---|------------------------------------|--------------------------------------|
| Educators and Judges | 2020 PRSC Males multiplied by 95% | 2020 PRSC Females multiplied by 94% |
| General Employees and Members of the General Assembly | 2020 PRSC Males multiplied by 97% | 2020 PRSC Females multiplied by 107% |
| Public Safety and Firefighters | 2020 PRSC Males multiplied by 127% | 2020 PRSC Females multiplied by 107% |

Net Pension Liability

The NPL is calculated separately for each system and represents that particular system’s TPL determined in accordance with GASB No. 67 less that System’s fiduciary net position. NPL totals, as of June 30, 2022, for SCRS are presented below:

| System | <u>Total Pension Liability</u> | <u>Plan Fiduciary Net Position</u> | <u>Employers’ Net Pension Liability</u> | <u>Plan Fiduciary Net Position as a Percentage of Total Pension Liability</u> |
|--------|--------------------------------|------------------------------------|---|---|
| SCRS | \$56,454,779,872 | \$32,212,626,932 | \$24,242,152,940 | 57.1% |

The TPL is calculated by the Systems' actuary, and each plan's fiduciary net position is reported in the Systems' financial statements. The NPL is disclosed in accordance with the requirements of GASB No. 67 in the Systems’ notes to the financial statements and required supplementary information. Liability calculations performed by the Systems’ actuary for the purpose of satisfying the requirements of GASB Nos. 67 and 68 are not applicable for other purposes, such as determining the plans’ funding requirements. The Council’s net pension liability at June 30, 2023 was \$3,540,910.

Note 10. Employee Retirement Plan

The Council’s proportionate share of the net pension liability for SCRS is as follows for the years ended June 30, 2023 and 2022:

| System | June 30, 2023 | June 30, 2022 | Change |
|---------------|----------------------|----------------------|---------------|
| SCRS | 0.014606% | 0.015357% | (0.000751)% |

The Council’s change in proportionate share of the net pension liability and related deferred inflows and outflows of the resources will be amortized into pension expense over the respective average remaining service lives of the system.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments is based upon 20 year capital market assumptions. The long-term expected rate of returns represent assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market based inputs. Expected returns are net of investment fees.

The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2022 fiscal year. The long-term expected rate of return is produced by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation and is summarized in the table below. For actuarial purposes, the 7.00 percent assumed annual investment rate of return used in the calculation of the TPL includes a 4.75 percent real rate of return and a 2.25 percent inflation component.

| Asset Class | Policy Target | Expected Arithmetic Real Rate of Return | Long Term Expected Portfolio Real Rate of Return |
|--|----------------------|--|---|
| Public Equity | 46.0% | 6.79% | 3.12% |
| Bonds | 26.0 | (0.35) | (0.09) |
| Private Equity¹ | 9.0 | 8.75 | 0.79 |
| Private Debt¹ | 7.0 | 6.00 | 0.42 |
| Real Assets: | 12.0 | | |
| Real Estate ¹ | 9.0 | 4.12 | 0.37 |
| Infrastructure ¹ | 3.0 | 5.88 | 0.18 |
| Total Expected Return² | <u><u>100.0%</u></u> | | <u>4.79</u> |
| Inflation for Actuarial Purposes | | | <u>2.25</u> |
| Total Expected Nominal Return | | | <u><u>7.04%</u></u> |

¹RSIC staff and consultant will notify the Commission if the collective exposure to Private Equity, Private Debt and Private Real Assets exceeds 30 percent of total plan assets.

² Portable Alpha Strategies, which are not included in the Policy Target, will be capped at 12% of total assets; hedge funds (including all hedge funds used in portable alpha implementation) are capped at 15% of total assets.

Note 10. Employee Retirement Plan

Discount Rate

The discount rate used to measure the TPL was 7.00 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers in SCRS will be made based on the actuarially determined rates based on provisions in the South Carolina Code of Laws. Based on those assumptions, the System’s fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the TPL.

Sensitivity Analysis

The following table presents the Council’s proportional share of the collective NPL of the participating employers calculated using the discount rate of 7.00 percent, as well as what the Council’s proportional share of the employers' NPL would be if it were calculated using a discount rate that is 1.00 percent lower (6.00 percent) or 1.00 percent higher (8.00 percent) than the current rate.

| Sensitivity of the Proportional Share of Net Pension Liability to Changes in the Discount Rate | | | |
|---|-----------------------------------|--|-----------------------------------|
| System | 1.00% Decrease (6.00%) | Current Discount Rate (7.00%) | 1.00% Increase (8.00%) |
| SCRS | \$ 4,539,884 | \$ 3,540,910 | \$ 2,710,394 |

Deferred Outflows (Inflows) of Resources

For the year ended June 30, 2023, the Council recognized pension expense of \$239,758 which is included in the general administration function in the accompanying statement of activities. At June 30, 2023, the Council reported deferred outflows (inflows) of resources related to pensions from the following sources:

| | <u>Deferred Outflows of Resources</u> | <u>Deferred Inflows of Resources</u> |
|--|---|--|
| Pension contributions subsequent to measurement date | \$ 331,734 | \$ - |
| Differences in actual and expected retirement plan experience | 30,764 | (15,431) |
| Net differences between projected and actual earnings on plan investments | 5,460 | - |
| Change in actuarial assumptions | 113,565 | - |
| Change in proportionate share of net pension liability and differences between actual contributions and the Council’s proportionate share of contributions | <u>32,706</u> | <u>(138,968)</u> |
| | <u>\$ 514,229</u> | <u>\$ (154,399)</u> |

Note 10. Employee Retirement Plan

The Council reported \$331,734 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows (inflows) of resources will be recognized in pension expense in future years.

The following schedule reflects the amortization of the Council’s proportional share of the net balance of remaining deferred outflows (inflows) of resources at June 30, 2023. Average remaining services lives of all employees provided with pensions through the pension plans at June 30, 2022 was 3.767 years for SCRS.

| Measurement Period Ending June 30, | Fiscal Year Ending June 30, | SCRS |
|---|--|------------------|
| 2023 | 2024 | \$ 59,270 |
| 2024 | 2025 | (4,217) |
| 2025 | 2026 | (119,302) |
| 2026 | 2027 | <u>92,345</u> |
| | | <u>\$ 28,096</u> |

The Council’s contributions to SCRS and ORP for the fiscal years ended June 30, 2023, 2022 and 2021 were \$331,734, \$288,025, and \$269,509, respectively.

Note 11. Post-Employment Benefits Other than Pensions

PEBA is a state agency responsible for the administration and management of South Carolina’s employee insurance programs and other post-employment benefits trusts. By law, the SFAA, which consists of five elected officials, also reviews certain PEBA Board decisions in administering the State Health Plan and other post-employment benefits (“OPEB”).

Plan Descriptions

The Other Post-Employment Benefits Trust Fund (“OPEB Trust”), refers to the South Carolina Retiree Health Insurance Trust Fund (“SCRHITF”) established by the State of South Carolina as Act 195, which became effective in May 2008. The SCRHITF was created to fund and account for the employer costs of the State’s retiree health and dental plans.

In accordance with Act 195, the OPEB Trusts are administered by the PEBA - Insurance Benefits Division (“IBD”), a part of PEBA. The State Treasurer is the custodian of the funds held in trust. The Board of Directors of PEBA has been designated as the Trustee.

The OPEB Trust is a cost-sharing multiple-employer defined benefit plan. Article 5 of the State Code of Laws defines the plan and authorizes the Trustee to at any time adjust the plan, including its benefits and contributions, as necessary to insure the fiscal stability of the plan. In accordance with the South Carolina Code of Laws and the annual Appropriations Act, the State provides post-employment health and dental benefits to retired State and school district employees and their covered dependents.

Note 11. Post-Employment Benefits Other than Pensions

Benefits

The SCRHITF is a healthcare plan that covers retired employees of the State of South Carolina, including all agencies, and public school districts. The SCRHITF provides health and dental insurance benefits to eligible retirees. Generally, retirees are eligible for the health and dental benefits if they have established at least ten years of retirement service credit. For new hires beginning employment May 2, 2008 and after, retirees are eligible for benefits if they have established 25 years of service for 100% employer funding and 15-24 years of service for 50% employer funding.

Contributions and Funding Policies

Section 1-11-710 of the South Carolina Code of Laws of 1976, as amended, requires these postemployment benefits to be funded through non-employer and employer contributions for active employees and retirees to the IBD. Non-employer contributions consist of an annual appropriation by the General Assembly and the statutorily required transfer from IBD reserves.

The SCRHITF is funded through participating employers that are mandated by State statute to contribute at a rate assessed each year by the Department of Administration Executive Budget Office on active employee covered payroll. The covered payroll surcharge for the years ended June 30, 2023, 2022, and 2021 was 6.25%. The Council paid \$118,072, \$108,705, and \$108,254 applicable to the surcharge included with the employer contribution for retirement benefits for the fiscal years ended June 30, 2023, 2022, and 2021, respectively. The South Carolina Retirement System collects the monthly covered payroll surcharge for all participating employers and remits it directly to the SCRHITF. Other sources of funding for the SCRHITF also include the implicit subsidy, or age-related subsidy inherent in the healthcare premiums structure. The implicit subsidy represents a portion of the health care expenditures paid on behalf of the employer's active employees. For purposes of GASB Statement No. 75, this expenditure on behalf of the active employee is reclassified as a retiree health care expenditure so that the employer's contributions consist of an annual appropriation by the General Assembly and the statutorily required transfer of accumulated IBD reserves. However, due to the COVID-19 pandemic and the impact it has had on the IBD reserves, the General Assembly has indefinitely suspended the statutorily required transfer until further notice. The SCRHITF is also funded through investment income.

For the SCRHITF, the allocation percentage of OPEB amounts is based on the covered payroll surcharge contribution for each employer. In accordance with part (b) of paragraph 69 of GASB Statement No. 75, participating employers should recognize revenue in an amount equal to the employer's proportionate share of the change in the collective net OPEB liability arising from contributions to the OPEB plan during the measurement period from non-employer contributing entities for purposes other than the separate financing of specific liabilities to the OPEB plan. Therefore, employers should classify this revenue in the same manner as it classifies grants from other entities.

Note 11. Post-Employment Benefits Other than Pensions

For purposes of measuring the net OPEB liability, deferred outflows and inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the OPEB Trusts, and additions to and deductions from the OPEB Trusts fiduciary net position have been determined on the same basis as they were reported by the OPEB Trusts. For this purpose, revenues are recognized when earned and expenses are recognized when incurred. Therefore, benefit and administrative expenses are recognized when due and payable. Investments are reported at fair value.

The IBD issues audited financial statements and required supplementary information for the OPEB Trust Funds. This information is publicly available through PEBA's website at peba.sc.gov or a copy may be obtained by submitting a request to PEBA – Insurance Benefits, 202 Arbor Lake Drive, Columbia, SC 29223. PEBA is considered a division of the primary government of the state of South Carolina and therefore, OPEB Trust fund financial information is also included in the annual comprehensive financial report of the state.

Actuarial Assumptions and Methods

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plans (as understood by the employer and plan participants) and include the types of benefits provided at the time of the valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point.

Note 11. Post-Employment Benefits Other than Pensions

The following provides a summary of the actuarial assumptions and methods used in the June 30, 2022 valuations for SCRHITF:

| | |
|----------------------------|--|
| Actuarial Cost Method: | Individual Entry – Age Normal |
| Inflation: | 2.25% |
| Investment Rate of Return: | 2.75%, net of OPEB Plan investment expense; including inflation |
| Single Discount Rate: | 3.69% as of June 30, 2022 |
| Demographic Assumptions: | Based on the experience study performed for the South Carolina Retirement Systems for the 5-year period ending June 30, 2019 |
| Mortality: | For healthy retirees, the gender-district South Carolina Retirees 2020 Mortality Tables are used with multipliers based on plan experience; the rates are projected on a fully generational basis using 80% of the ultimate rates of Scale MP-2019 to account for future mortality improvements. |
| Health Care Trend Rate: | Initial trend starting at 6.00% and gradually decreasing to an ultimate trend rate of 4.00% over a period of 15 years |
| Aging Factors: | Based on plan specific experience |
| Retiree Participation: | 79% for retirees who are eligible for funded premiums 59% participation for retirees who are eligible for Partial Funded Premiums 20% participation for retirees who are eligible for Non-Funded Premiums |
| Notes: | The discount rate changed from 1.92% as of June 30, 2021 to 3.69% as of June 30, 2022 |

Roll Forward Disclosures

The actuarial valuations were performed as of June 30, 2021. Update procedures were used to roll forward the total OPEB liabilities to June 30, 2022.

Net OPEB Liability

The Net OPEB Liability (“NOL”) is calculated separately for each OPEB Trust Fund and represents that particular Trust’s Total OPEB Liability (“TOL”) determined in accordance with GASB No. 74 less that Trust’s fiduciary net position. The allocation of each employer’s proportionate share of the collective Net OPEB Liability and collective OPEB Expense was determined using the employer’s payroll-related contributions over the measurement period. This method is expected to be reflective of the employer’s long-term contribution effort as well as be transparent to individual employers and their external auditors.

Note 11. Post-Employment Benefits Other than Pensions

The following table represents the components of the net OPEB liability as of June 30, 2022:

| OPEB Trust | Total OPEB | Plan | Net OPEB | Plan Fiduciary Net |
|-------------------|-------------------------|------------------------|--------------------------|---------------------------------|
| Fund | Liability | Fiduciary | Liability | Position as a Percentage |
| SCRHITF | \$16,835,502,593 | Net Position | \$ 15,211,841,190 | of |
| SCRHITF | \$16,835,502,593 | \$1,623,661,403 | \$ 15,211,841,190 | Total OPEB Liability |
| | | | | 9.64% |

The Council’s proportionate share of the net OPEB liability for SCRHITF is as follows for the years ended June 30, 2023 and 2022:

| OPEB Trust Fund | June 30, 2023 | June 30, 2022 | Change |
|------------------------|----------------------|----------------------|---------------|
| SCRHITF | 0.017695% | 0.018573% | (0.000878)% |

The TOL is calculated by the Trusts’ actuary, and each Trust’s fiduciary net position is reported in the Trust’s financial statements. The NOL is disclosed in accordance with the requirements of GASB No. 74 in the Trusts’ notes to the financial statements and required supplementary information. Liability calculations performed by the Trusts’ actuary for the purpose of satisfying the requirements of GASB Nos. 74 and 75 and are not applicable for other purposes, such as determining the Trusts’ funding requirements.

At June 30, 2023, the Council reported a liability of \$2,691,735 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2022, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2021 and rolled forward to June 30, 2022. The Council’s proportion of the net OPEB liability was based on a projection of the Council’s long-term share of contributions to the OPEB plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2022, the Council’s proportion was 0.017695%.

Single Discount Rate

The Single Discount Rate of 3.69% was used to measure the total OPEB liability for the SCRHITF. The accounting policy for this plan is to set the Single Discount Rate equal to the prevailing municipal bond rate. Due to the plan’s investment and funding policies, the difference between a blended discount rate and the municipal bond rate would be less than several basis points (several hundredths of one percent).

Long-term Expected Rate of Return

The long-term expected rate of return represents assumptions developed using an arithmetic building block approach primarily based on consensus expectations and market based inputs. The expected returns, along with the expected inflation rate, form the basis for the target asset allocation adopted at the beginning of the 2018 fiscal year. The long-term expected rate of return is produced by weighting the expected future real rates of return by the target allocation percentage and adding expected inflation. This information is summarized in the following table:

Note 11. Post-Employment Benefits Other than Pensions

| Asset Class | Target Asset Allocation | Expected Arithmetic Real Rate of Return | Long Term Expected Portfolio Real Rate of Return |
|------------------------------|-------------------------|---|--|
| U.S. Domestic Fixed Income | 80.00% | 0.95% | 0.76% |
| Cash equivalents | 20.00 | 0.35 | 0.07 |
| Total Expected Real Return | 100.00% | | 0.83 |
| Expected Inflation | | | 2.25 |
| Total Return | | | 3.08% |
| Investment Return Assumption | | | 2.75% |

Sensitivity Analysis

The following table presents the Council’s proportional share of the SCRHITF’s net OPEB liability calculated using a Single Discount Rate of 3.69%, as well as what the Council’s proportional share of the plan’s net OPEB liability would be if it were calculated using a Single Discount Rate that is one percent lower or one percent higher:

| | 1.00% Decrease (2.69%) | Current Discount Rate (3.69%) | 1.00% Increase (4.69%) |
|----------------------------|---------------------------|----------------------------------|---------------------------|
| SCRHITF Net OPEB Liability | \$ 3,182,359 | \$ 2,691,735 | \$ 2,297,452 |

Regarding the sensitivity of the SCRHITF’s net OPEB liability to changes in the healthcare cost trend rates, the following table presents the Council’s proportional share of the plan’s net OPEB liability, calculated using the assumed trend rates as well as what the Council’s proportional share of the plan’s net OPEB liability would be if were calculated using a trend rate that is one percent lower or one percent higher:

| | 1.00% Decrease | Current Healthcare Cost Trend Rate | 1.00% Increase |
|----------------------------|----------------|------------------------------------|----------------|
| SCRHITF Net OPEB Liability | \$ 2,213,689 | \$ 2,691,735 | \$ 3,249,880 |

Deferred Outflows (Inflows) of Resources

For the year ended June 30, 2023, the Council recognized OPEB expense of \$143,151 which is included in in the general administration function in the accompanying statement of activities. At June 30, 2023, the Council reported deferred outflows (inflows) of resources related to OPEB from the following sources:

Note 11. Post-Employment Benefits Other than Pensions

| SCRHITF | | |
|--|--------------------------------------|----------------------------------|
| | Deferred Outflows of Resources | Deferred Inflows of Resources |
| OPEB contributions subsequent to measurement date | \$ 118,072 | \$ - |
| Differences in actual and expected investment experience | 57,775 | (236,679) |
| Net differences between projected and actual earnings on OPEB plan investments | 21,165 | - |
| Change in actuarial assumptions | 606,917 | (865,247) |
| Change in proportionate share | 67,530 | (197,260) |
| | <u>\$ 871,459</u> | <u>\$ (1,299,186)</u> |

Contributions subsequent to the measurement date of \$118,072 were reported as deferred outflows of resources related to OPEB and will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2024. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows. Average remaining services lives of all employees provided with OPEB through the June 30, 2022 measurement date were 6.9150 years for SCRHITF:

| Measurement Period Ending June 30, | Fiscal Year Ending June 30, | <u>SCRHITF</u> |
|---------------------------------------|--------------------------------|---------------------|
| 2023 | 2024 | \$ (92,057) |
| 2024 | 2025 | (63,745) |
| 2025 | 2026 | (41,469) |
| 2026 | 2027 | (48,816) |
| 2027 | 2028 | (128,481) |
| Thereafter | | <u>(171,231)</u> |
| | | <u>\$ (545,799)</u> |

Note 12. Interfund

Interfund Balances - The Council's General fund and Special Revenue Funds have advanced money between the funds to finance operations and supplement other fund sources. The repayment is made as soon as receivables are collected. The advance is between governmental funds and is, therefore, not reflected in the Statement of Net Position. The following summarizes interfund receivables and payables at June 30, 2023:

| Due to/due from | Receivables | Payable |
|---|--------------|--------------|
| General fund | \$ 526,815 | \$ - |
| Aging fund | - | 976,052 |
| Transportation fund | - | 331,194 |
| Workforce investment and Opportunity Act fund | 87,001 | - |
| Environmental contracts fund | 350,839 | - |
| Other non-major governmental funds | 342,591 | - |
| Total | \$ 1,307,246 | \$ 1,307,246 |

Interfund Transfers - The following summarizes interfund transfers for the fiscal year ending June 30, 2023:

| | Transfer In | Transfer Out |
|---|-------------|--------------|
| General fund | \$ - | \$ 165,798 |
| Aging fund | 18,924 | - |
| Transportation fund | 167,426 | - |
| Workforce investment and Opportunity Act fund | - | 20,552 |
| Total | \$ 186,350 | \$ 186,350 |

The transfers between the General and Special Revenue Funds were made to meet grant matching requirements and or to absorb deficits, if any, in any grant programs.

Note 13. Fund Balance Reservations and Designations

The Council uses the following governmental fund balance accounts:

Nonspendable for prepaid items – An account used to segregate a portion of fund balance to indicate prepaid items are “not in spendable form” even though it is a component of current assets.

Nonspendable for security deposit – An account used to segregate a portion of fund balance to indicate security deposit is “not in spendable form” even though it is a component of current assets.

Note 13. Fund Balance Reservations and Designations (continued)

Assigned for special purposes general fund – Amounts assigned were approved by the Board of Directors and are for the following purposes:

| | | |
|----------------------|----|------------|
| Building maintenance | \$ | 101,185 |
| Other purposes | | 132,811 |
| Total | | \$ 233,996 |

Unassigned:

This represents and includes all spendable amounts of the general fund not contained in the other classifications.

Note 14. Risk Management

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Council pays an annual premium to a private insurer for its insurance coverage.

There were no significant reductions in insurance coverage from the previous year and no settlements have exceeded insurance coverage for the past three years ended June 30, 2023, 2022, and 2021.

Note 15. Unearned Revenue

Unearned revenues (those where asset recognition criteria have been met, but for which revenue recognition criteria have not been met due to being in advance of meeting eligibility requirements) consist of the following:

| | | Unexpended Carryover Amounts |
|--|----|---|
| General Fund | \$ | 13,687 |
| Transportation Special Revenue Fund | | 17,731 |
| Workforce Innovation and Opportunity Special Revenue Fund | | 19,069 |
| Environmental Contracts Special Revenue Fund | | 357,799 |
| Non-major Governmental Funds | | 525,859 |
| | | \$ 934,145 |

Note 16. Subsequent Events

The Council has evaluated events and transactions occurring subsequent to the balance sheet date of June 30, 2023 for items that should potentially be recognized or disclosed in the financial statements. The evaluation was conducted through May 7, 2024, the date these financial statements were available for issuance, and there were no subsequent events that required recognition or disclosure in these financial statements.

Central Midlands Council of Governments
 Schedule of the Council's
 Proportionate Share of the Net Pension
 Liability South Carolina Retirement System

As of June 30,
 Last Nine Fiscal
 Years

| | 2023 | 2022 | 2021 | 2020 | 2019 |
|---|--------------|--------------|--------------|--------------|--------------|
| Council's proportion of the net pension liability | 0.0146060 % | 0.0153570 % | 0.0154450 % | 0.0148510 % | 0.015110 % |
| Council's proportionate share of the net pension liability | \$ 3,540,910 | \$ 3,323,442 | \$ 3,946,361 | \$ 3,391,082 | \$ 3,385,030 |
| Council's covered payroll | \$ 1,739,281 | \$ 1,732,063 | \$ 1,706,440 | \$ 1,568,217 | \$ 1,565,797 |
| Council's proportionate share of the net pension liability as percentage of covered payroll | 203.58 % | 191.88 % | 231.26 % | 216.24 % | 216.22 % |
| Plan fiduciary net position as a percentage of the total pension liability | 57.06 % | 60.75 % | 50.71 % | 54.40 % | 54.10 % |
| | 2018 | 2017 | 2016 | 2015 | |
| Council's proportion of the net pension liability | 0.021368 % | 0.026419 % | 0.033480 % | 0.035090 % | |
| Council's proportionate share of the net pension liability | \$ 4,810,280 | \$ 5,643,059 | \$ 6,349,643 | \$ 6,041,355 | |
| Council's covered payroll | \$ 1,603,611 | \$ 2,155,935 | \$ 2,558,308 | \$ 3,139,110 | |
| Council's proportionate share of the net pension liability as percentage of covered payroll | 299.97 % | 261.75 % | 248.20 % | 192.45 % | |
| Plan fiduciary net position as a percentage of the total pension liability | 53.30 % | 52.90 % | 83.00 % | 59.90 % | |

Note: The amounts presented above were determined as of June 30th of the preceding year.

The Council implemented GASB Statement 68 and GASB Statement 71 with the fiscal year beginning July 1, 2014

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the government will present information for those years for which information is available.

See accompanying Independent Auditor's Report

**Central Midlands Council of Governments Schedule of the Council's
Pension Contributions South Carolina Retirement System
As of June 30, Last Nine Fiscal Years**

| | 2023 | 2022 | 2021 | 2020 | 2019 |
|--|--------------|--------------|--------------|--------------|--------------|
| Contractually required contribution | \$ 331,734 | \$ 288,025 | \$ 269,509 | \$ 265,522 | \$ 228,332 |
| Contributions in relation to the contractually required contribution | 331,734 | 288,025 | 269,509 | 265,522 | 228,332 |
| Contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Council's covered payroll | \$ 1,889,146 | \$ 1,739,281 | \$ 1,732,063 | \$ 1,706,440 | \$ 1,568,217 |
| Contributions as a percentage of the covered payroll | 17.56% | 16.56% | 15.56% | 15.56% | 14.56% |
| | 2018 | 2017 | 2016 | 2015 | |
| Contractually required contribution | \$ 212,322 | \$ 282,951 | \$ 342,163 | \$ 337,690 | |
| Contributions in relation to the contractually required contribution | 212,322 | 282,951 | 342,163 | 337,690 | |
| Contribution deficiency (excess) | \$ - | \$ - | \$ - | \$ - | |
| Council's covered payroll | \$ 1,565,797 | \$ 1,603,611 | \$ 2,155,935 | \$ 2,558,308 | |
| Contributions as a percentage of the covered payroll | 13.56% | 13.12% | 13.37% | 10.76% | |

The Council implemented GASB Statement 68 and GASB Statement 71 with the fiscal year beginning July 1, 2014

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the government will present information for those years for which information is available.

See accompanying Independent Auditor's Report

Central Midlands Council of Governments
Schedule of the Council's
Proportionate Share of the Collective Net OPEB Liability
South Carolina Retiree Health Insurance Trust Fund
As of June 30,
Last Seven Fiscal Years

| | 2023 | 2022 | 2021 | 2020 | 2019 |
|---|--------------|--------------|--------------|--------------|--------------|
| Council's proportion of the collective net OPEB liability | 0.017695 % | 0.018573 % | 0.018693 % | 0.017931 % | 0.018157 % |
| Council's proportionate share of the collective net OPEB liability | \$ 2,691,735 | \$ 3,867,489 | \$ 3,374,357 | \$ 2,711,441 | \$ 2,572,953 |
| Council's covered payroll | \$ 1,739,281 | \$ 1,732,063 | \$ 1,706,440 | \$ 1,568,217 | \$ 1,565,797 |
| Council's proportionate share of the collective net OPEB liability as percentage of covered payroll | 154.76 % | 223.29 % | 197.74 % | 172.90 % | 164.32 % |
| Plan fiduciary net position as a percentage of the total OPEB liability | 9.64 % | 7.48 % | 8.39 % | 8.44 % | 7.91 % |
| | | | | | |
| | 2018 | 2017 | | | |
| Council's proportion of the collective net OPEB liability | 0.019016 % | 0.019016 % | | | |
| Council's proportionate share of the collective net OPEB liability | \$ 2,575,686 | \$ 2,751,355 | | | |
| Council's covered payroll | \$ 1,603,611 | \$ 2,155,935 | | | |
| Council's proportionate share of the collective net OPEB liability as percentage of covered payroll | 160.62 % | 127.62 % | | | |
| Plan fiduciary net position as a percentage of the total OPEB liability | 7.60 % | 6.62 % | | | |

Note: The amounts presented above were determined as of June 30th of the preceding year.

The Council implemented GASB Statement 75 with the fiscal year beginning July 1, 2017.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, the government will present information for those years for which information is available.

See accompanying Independent Auditor's Report

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY
 COMPARISON SCHEDULE - GENERAL FUND YEAR ENDED
 JUNE 30, 2023

| | Original | Final | Actual | Variance Positive (Negative) |
|--|--------------|--------------|--------------|------------------------------------|
| REVENUES | | | | |
| Membership dues | \$ 700,353 | \$ 700,353 | \$ 626,977 | \$ (73,376) |
| State aid | 70,407 | 70,407 | 294,690 | 224,283 |
| Local revenue | - | - | 3,655 | 3,655 |
| Interest income | 75 | 75 | 775 | 700 |
| Other revenue | - | - | 12,915 | 12,915 |
| Total revenues | 770,835 | 770,835 | 939,012 | 168,177 |
| EXPENDITURES | | | | |
| Direct personnel costs | 1,540,907 | 1,540,907 | 1,401,609 | 139,298 |
| Indirect cost allocations | (2,055,637) | (2,055,637) | (1,532,553) | (523,084) |
| Support services: | | | | |
| Operations and maintenance | 372,485 | 372,485 | 219,849 | 152,636 |
| Development and training | 15,000 | 15,000 | 3,053 | 11,947 |
| Travel and transportation | 44,599 | 44,599 | 37,353 | 7,246 |
| Consulting services | 144,840 | 144,840 | 86,054 | 58,786 |
| Capital outlay | 227,000 | 227,000 | 98,330 | 128,670 |
| Other program expenses | - | - | 21,284 | (21,284) |
| Debt service: | | | | |
| Principal retirements | - | - | 44,142 | (44,142) |
| Interest | - | - | 2,926 | (2,926) |
| Total expenditures | 289,194 | 289,194 | 382,047 | (92,853) |
| Excess revenues over (under) expenditures | 481,641 | 481,641 | 556,965 | 75,324 |
| Other financing sources (uses) | | | | |
| Transfers out | (481,641) | (481,641) | (165,798) | 315,843 |
| Total other financing sources (uses) | (481,641) | (481,641) | (165,798) | 315,843 |
| Net change in fund balance | - | - | 391,167 | \$ 391,167 |
| Fund balance, beginning of year | 1,975,920 | 1,975,920 | 1,975,920 | |
| Fund balance, end of year | \$ 1,975,920 | \$ 1,975,920 | \$ 2,367,087 | |

See accompanying independent auditor's report.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - AGING SPECIAL REVENUE FUND YEAR
 ENDED JUNE 30, 2023

| | Original | Final | Actual | Variance Positive (Negative) |
|--|--------------|--------------|--------------|------------------------------------|
| REVENUES | | | | |
| Federal revenue | \$ 3,963,365 | \$ 3,963,365 | \$ 3,716,235 | \$ (247,130) |
| State revenue | 1,475,468 | 1,475,468 | 1,714,202 | 238,734 |
| Local revenue | - | - | 2,998 | 2,998 |
| Total revenues | 5,438,833 | 5,438,833 | 5,433,435 | (5,398) |
| EXPENDITURES | | | | |
| Direct personnel costs | 735,518 | 735,518 | 650,264 | 85,254 |
| Indirect cost allocations | 856,388 | 856,388 | 713,674 | 142,714 |
| Support services: | | | | |
| Operations and maintenance | 51,600 | 51,600 | 112,776 | (61,176) |
| Development and training | 27,800 | 27,800 | 31,650 | (3,850) |
| Travel and transportation | 32,377 | 32,377 | 33,012 | (635) |
| Consulting services | 1,500 | 1,500 | 500 | 1,000 |
| Payments to contractors | 3,673,468 | 3,673,468 | 3,189,892 | 483,576 |
| Capital outlay | 17,000 | 17,000 | - | 17,000 |
| Other program expenses | - | - | 711,454 | (711,454) |
| Debt service: | | | | |
| Principal retirements | - | - | 8,569 | (8,569) |
| Interest | - | - | 568 | (568) |
| Total expenditures | 5,395,651 | 5,395,651 | 5,452,359 | (56,708) |
| Excess revenues over (under) expenditures | 43,182 | 43,182 | (18,924) | (62,106) |
| Other financing sources (uses) | | | | |
| Transfers (out) in | (43,182) | (43,182) | 18,924 | 62,106 |
| Total other financing sources (uses) | (43,182) | (43,182) | 18,924 | 62,106 |
| Net change in fund balance | - | - | - | \$ - |
| Fund balance, beginning of year | - | - | - | |
| Fund balance, end of year | \$ - | \$ - | \$ - | |

See accompanying independent auditor's report.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - TRANSPORTATION SPECIAL REVENUE FUND YEAR
 ENDED JUNE 30, 2023

| | Original | Final | Actual | Variance Positive (Negative) |
|--|------------------|------------------|------------------|------------------------------------|
| REVENUES | | | | |
| Federal revenue | \$ 2,226,857 | \$ 2,226,857 | \$ 1,264,160 | \$ (962,697) |
| Local revenue | - | - | 5,399 | 5,399 |
| Total revenues | <u>2,226,857</u> | <u>2,226,857</u> | <u>1,269,559</u> | <u>(957,298)</u> |
| EXPENDITURES | | | | |
| Direct personnel costs | 289,048 | 289,048 | 197,279 | 91,769 |
| Indirect cost allocations | 349,533 | 349,533 | 242,311 | 107,222 |
| Support services: | | | | |
| Operations and maintenance | 83,000 | 83,000 | 31,098 | 51,902 |
| Development and training | 6,000 | 6,000 | 1,485 | 4,515 |
| Travel and transportation | 63,000 | 63,000 | 573 | 62,427 |
| Consulting services | 1,100,000 | 1,100,000 | 964,239 | 135,761 |
| Capital outlay | <u>15,000</u> | <u>15,000</u> | - | <u>15,000</u> |
| Total expenditures | <u>1,905,581</u> | <u>1,905,581</u> | <u>1,436,985</u> | <u>468,596</u> |
| Excess revenues over (under) expenditures | <u>321,276</u> | <u>321,276</u> | <u>(167,426)</u> | <u>(488,702)</u> |
| Other financing sources (uses) | | | | |
| Transfers (out) in | <u>(321,276)</u> | <u>(321,276)</u> | <u>167,426</u> | <u>488,702</u> |
| Total other financing sources (uses) | <u>(321,276)</u> | <u>(321,276)</u> | <u>167,426</u> | <u>488,702</u> |
| Net change in fund balance | - | - | - | <u>\$ -</u> |
| Fund balance, beginning of year | - | - | - | |
| Fund balance, end of year | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | |

See accompanying independent auditor's report.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - WORKFORCE INNOVATION AND OPPORTUNITY ACT SPECIAL REVENUE FUND YEAR
 ENDED JUNE 30, 2023

| | Original | Final | Actual | Variance Positive (Negative) |
|--|--------------|--------------|--------------|------------------------------------|
| REVENUES | | | | |
| Federal revenue | \$ 3,350,147 | \$ 3,350,147 | \$ 3,882,818 | \$ 532,671 |
| Local revenue | - | - | 177,578 | 177,578 |
| Other revenue | - | - | 89,491 | 89,491 |
| Total revenues | 3,350,147 | 3,350,147 | 4,149,887 | 799,740 |
| EXPENDITURES | | | | |
| Direct personnel costs | 469,453 | 469,453 | 370,153 | 99,300 |
| Indirect cost allocations | 513,292 | 513,292 | 327,104 | 186,188 |
| Support services: | | | | |
| Operations and maintenance | 455,369 | 455,369 | 319,608 | 135,761 |
| Development and training | 16,750 | 16,750 | 65,122 | (48,372) |
| Travel and transportation | 23,000 | 23,000 | 2,024 | 20,976 |
| Consulting services | 55,000 | 55,000 | 50 | 54,950 |
| Payments to contractors | 2,409,953 | 2,409,953 | 2,893,313 | (483,360) |
| Capital outlay | 25,000 | 25,000 | - | 25,000 |
| Other program expenses | - | - | 816 | (816) |
| Debt service: | | | | |
| Principal retirements | - | - | 141,749 | (141,749) |
| Interest | - | - | 9,396 | (9,396) |
| Total expenditures | 3,967,817 | 3,967,817 | 4,129,335 | (161,518) |
| Excess revenues over (under) expenditures | (617,670) | (617,670) | 20,552 | 638,222 |
| Other financing sources (uses) | | | | |
| Transfers in (out) | 617,670 | 617,670 | (20,552) | (638,222) |
| Total other financing sources (uses) | 617,670 | 617,670 | (20,552) | (638,222) |
| Net change in fund balance | - | - | - | \$ - |
| Fund balance, beginning of year | - | - | - | |
| Fund balance, end of year | \$ - | \$ - | \$ - | |

See accompanying independent auditor's report.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 REQUIRED SUPPLEMENTARY INFORMATION
 BUDGETARY COMPARISON SCHEDULE - ENVIRONMENTAL CONTRACTS SPECIAL REVENUE FUND YEAR
 ENDED JUNE 30, 2023

| | Original | Final | Actual | Variance Positive (Negative) |
|--|-----------|-----------|----------|------------------------------------|
| REVENUES | | | | |
| Federal revenue | \$ 10,622 | \$ 10,622 | \$ 9,827 | \$ (795) |
| Local revenue | 16,511 | 16,511 | 11,889 | (4,622) |
| Other revenue | - | - | 15,489 | 15,489 |
| Total revenues | 27,133 | 27,133 | 37,205 | 10,072 |
| EXPENDITURES | | | | |
| Direct personnel costs | 9,792 | 9,792 | 6,593 | 3,199 |
| Indirect cost allocations | 10,883 | 10,883 | 8,070 | 2,813 |
| Support services: | | | | |
| Operations and maintenance | 13,835 | 13,835 | 6,683 | 7,152 |
| Development and training | 1,285 | 1,285 | 560 | 725 |
| Travel and transportation | 318 | 318 | 171 | 147 |
| Consulting services | 62,351 | 62,351 | 15,128 | 47,223 |
| Total expenditures | 98,464 | 98,464 | 37,205 | 61,259 |
| Excess revenues over (under) expenditures | (71,331) | (71,331) | - | 71,331 |
| Other financing sources (uses) | | | | |
| Transfers in | 71,331 | 71,331 | - | (71,331) |
| Total other financing sources (uses) | 71,331 | 71,331 | - | (71,331) |
| Net change in fund balance | - | - | - | \$ - |
| Fund balance, beginning of year | - | - | - | |
| Fund balance, end of year | \$ - | \$ - | \$ - | |

See accompanying independent auditor's report.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS NOTES TO
BUDGETARY COMPARISON SCHEDULES YEAR ENDED JUNE
30, 2023**

Note A - Excess of Expenditures over Appropriations

During fiscal year 2023, a number of budgetary departments exceeded appropriated amounts as shown in the budgetary comparison statement for the General Fund, Aging Fund, and Workforce Innovation and Opportunity Act Fund. The Council was able to generate additional income to offset the current fiscal year's excess expenditures. Additionally, the budget accounted for debt service as part of operations and maintenance expenditures. The following departments had expenditures in the General Fund, Aging Fund, and Workforce Innovation and Opportunity Act Fund that exceeded budgeted amounts as indicated in the Council's Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget to Actual on pages 49-53.

| | <u>Budget</u> | <u>Actual</u> | <u>Actual (Over) Budget</u> |
|---|---------------|---------------|---------------------------------|
| General Fund: | | | |
| Other program expenses | - | 21,284 | (21,284) |
| Debt service – principal payments | - | 44,142 | (44,142) |
| Debt service – interest payments | - | 2,926 | (2,926) |
| Aging Special Revenue Fund: | | | |
| Operations and maintenance | 51,600 | 112,776 | (61,176) |
| Development and training | 27,800 | 31,650 | (3,850) |
| Travel and transportation | 32,377 | 33,012 | (635) |
| Other program expenses | - | 711,454 | (711,454) |
| Debt service – principal payments | - | 8,569 | (8,569) |
| Debt service – interest payments | - | 568 | (568) |
| Workforce Innovation and Opportunity Special Revenue Fund: | | | |
| Development and training | 16,750 | 65,122 | (48,372) |
| Payments to contractors | 2,409,953 | 2,893,313 | (483,360) |
| Other program expenses | - | 816 | (816) |
| Debt service – principal payments | - | 141,749 | (141,749) |
| Debt service – interest payments | - | 9,396 | (9,396) |

**Independent Auditor's Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with
*Government Auditing Standards***

To the Board of Directors
Central Midlands Council of
Governments Columbia, South Carolina

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Central Midlands Council of Governments (the "Council"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Council's basic financial statements and issued our report thereon dated May 7, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as item 2023-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2023- 001.

Council's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Council's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The Council's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Columbia, South Carolina
May 7, 2024



= not your average accounting firm

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Directors
Central Midlands Council of
Governments Columbia, South Carolina

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Central Midlands Council of Governments' (the "Council") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Council's major federal programs for the year ended June 30, 2023. The Council's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Council complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2

U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Council's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Council's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Council's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Council's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Council's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Council's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed an instance of noncompliance which is required to be reported in accordance with the Uniform Guidance and which is described in the accompanying schedule of findings and questioned costs as item 2023-002. Our opinion on each major federal program is not modified with respect to this matter.

Government Auditing Standards requires the auditor to perform limited procedures on the Council's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Council's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify a certain deficiency in internal control over compliance that we consider to be a material weakness.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023- 002 to be a material weakness.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the Council's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The Council's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Scott and Company LLC

Columbia, South Carolina

May 7, 2024

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 YEAR ENDING JUNE 30, 2023

| Federal Grantor/Pass-Through Grantor Program Title | Federa CFDA Number | Pass Grantor Number | Expenditure to Subrecipients | Federal Expenditures |
|---|--------------------------|---------------------------|------------------------------------|-------------------------|
| U.S. Department of Commerce | | | | |
| Direct Programs | | | | |
| EDA Planning 1/1/2022-12/31/2024 | 11.302 | ED22ATL3020024 | \$ - | \$ 104,785 |
| EDA Planning 7/1/2020 -6/30/2022 | 11.307 | ED20ATL3070106 | - | 226,462 |
| Total U.S. Department of Commerce | | | <u>-</u> | <u>331,247</u> |
| U.S. Department of Housing & Urban Development | | | | |
| Passed through S.C. Department of Commerce | | | | |
| Regional Planning | 14.228 | 4-RP-21-004 | - | 50,583 |
| CDBG Administration | 14.228 | 4-CL-19-016 | - | 20,661 |
| CDBG Administration | 14.228 | 4-CE-19-009 | - | 3,321 |
| CDBG Administration | 14.228 | 4-NR-19-001 | - | 2,166 |
| CDBG Administration | 14.228 | 4-CE-22-009 | - | 8,775 |
| CDBG Administration | 14.228 | N/A | - | 682 |
| CDBG Administration BLEC | 14.228 | N/A | - | 5,635 |
| CDBG Administration - Fairfield Co Comp Plan | 14.228 | N/A | - | 2,747 |
| Total U.S. Department of Housing & Urban Development | | | <u>-</u> | <u>94,570</u> |
| US Department of Labor | | | | |
| Passed through S.C. Department of Employment & Workforce (SCDEW) | | | | |
| WIOA Cluster | | | | |
| WIOA - Adult | 17.258 | 21A005 22A005 F | 483,853 | 1,185,428 |
| WIOA - Youth | 17.259 | 21Y005 22Y005 | 493,714 | 1,087,851 |
| WIOA - Dislocated Worker | 17.278 | 21DW005P 22DW005F | 891,044 | 1,297,982 |
| WIOA - Adult Serve | 17.259 | 22EBA05 | 99,905 | 185,805 |
| Continuous Improvement Grant | 17.259 | 21LRA05 | - | 125,752 |
| Total WIOA Cluster Passed through SCDEW | | | <u>1,968,516</u> | <u>3,882,818</u> |
| Total U.S. Department of Labor | | | <u>1,968,516</u> | <u>3,882,818</u> |
| U.S. Department of Transportation, Federal Transit Administration | | | | |
| Direct Programs | | | | |
| Federal Transit Cluster | | | | |
| Section 5307 | 20.507 | SC-2018-029-00 | - | 8,016 |
| Section 5307-2 | 20.507 | SC-90-X292-00 | - | 20,053 |
| Section 5307 | 20.507 | SC-90-X274-00 | 135,079 | 135,079 |
| Total Federal Transit Formula Grants Cluster | | | <u>135,079</u> | <u>163,148</u> |
| Transit Services Programs Cluster | | | | |
| Section 5310-1A | 20.513 | SC-2017-022-00 | - | 11,035 |
| Section 5310-1A | 20.513 | SC-2019-035-00 | - | 47,506 |
| Section 5310-1A | 20.513 | SC-2018-042-00 | - | 37,329 |
| Total Transit Service Cluster | | | <u>-</u> | <u>95,870</u> |
| Passed through SC Department of Transportation | | | | |
| Highway Planning & Construction Cluster | | | | |
| FHWA Planning | 20.205 | * CMC0G P039965 | - | 554,800 |
| Rural Planning | 20.205 | * COATS P039940 | - | 21,892 |
| SCDOT Assembly | 20.205 | * N/A | - | 428,450 |
| Total Highway Planning & Construction Cluster Passed through SCDOT | | | <u>-</u> | <u>1,005,142</u> |
| Total U.S. Department of Transportation | | | <u>135,079</u> | <u>1,264,160</u> |
| U.S. Environmental Protection Agency | | | | |
| Passed through S.C. Department of Health & Environmental Control (SCDHEC) | | | | |
| Water Quality Management Planning | 66.454 | EQ-3-487 | 9,827 | 9,827 |
| Total Passed through SCDHEC | | | <u>9,827</u> | <u>9,827</u> |
| Total U.S. Environmental Protection Agency | | | <u>9,827</u> | <u>9,827</u> |

See accompanying notes to the schedule of expenditures of federal awards and accompanying independent auditor's

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS SCHEDULE
OF EXPENDITURES OF FEDERAL AWARDS (continued)
YEAR ENDING JUNE 30, 2023

| Federal Grantor/Pass-Through Grantor Program Title | Federa CFDA Number | Pass Grantor Number | Expenditure to Subrecipients | Federal Expenditures |
|--|--------------------------|---------------------------|------------------------------------|-------------------------|
| US Department of Health & Human Services | | | | |
| Passed through S.C. Department on Aging | | | | |
| Aging Cluster | | | | |
| Title IIIB, Grants for Supporting Services and Senior Citizens (Planning & Administration) | 93.044 | * | L060A00010 | 256,351 |
| Title IIIE, National Family Caregiver Support (Planning & Administration) | 93.052 | * | L060A00010 | 66,589 |
| Title IIIB, Grants for Supporting Services and Senior Citizens (Supportive Services) | 93.044 | * | L060A00010 | 897,510 |
| Title IIIB, Grants for Supporting Services and Senior Citizens (Ombudsman) | 93.044 | * | L060B00010 | 457,432 |
| Title IIIC, Nutrition Services | 93.045 | * | L060A00010 | 1,276,583 |
| Title VII, Special Programs for the Aging (Ombudsman) | 93.042 | * | L060B00010 | 75,592 |
| Total Aging Cluster | | | 1,276,583 | 3,030,057 |
| | | | | |
| State Health Insurance Assistance Program (I-CARE) | 93.324 | | 90ASPG0110-01-00 | 51,497 |
| Title IIIE, National Family Caregiver Support | 93.052 | | L06A00010 | 418,198 |
| Title IIID, Preventative Health/Medication Management | 93.043 | | L060B00010 | 63,775 |
| Title IIIC, Nutrition Services - ARP | 93.045 | | None provided | 15,751 |
| State Health Insurance Assistance Program | 93.324 | | 90SAPG0043-00 | 114,313 |
| Title IIIC, Nutrition Services -COVID-19 | 93.045 | | 50002000 | 11,219 |
| PRIME | 93.634 | | None provided | 11,425 |
| Total Passed through S.C. Department on Aging | | | 74,994 | 686,178 |
| Total U.S. Department of Health & Human Services | | | 1,351,577 | 3,716,235 |
| U.S. Department of Homeland Security | | | | |
| Direct Programs | | | | |
| Hazard Mitigation Grant | 97.039 | | FEMA-4394-DR-SC | 1,947 |
| Total U.S. Department of Commerce | | | - | 1,947 |
| Total Expenditures of Federal Awards | | | \$ 3,464,999 | \$ 9,300,804 |

* Audited as major program

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS NOTES TO
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2023**

Note A – General

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) presents the activity of all federal award programs of the Central Midlands Council of Governments (the “Council”) for the year ended June 30, 2023. All federal awards received directly from federal agencies, as well as those passed through other government agencies, are included on the Schedule.

Note B – Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the Council under programs of the federal government for the year ended June 30, 2023. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Therefore, some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the financial statements. Because the Schedule presents only a selected portion of the operations of the Council, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Council.

Note C – Relationship to Basic Financial Statements

Federal award expenditures are reported in the Council’s basic financial statements as expenditures in the General Fund and Special Revenue Funds. Amounts reported in the accompanying Schedule agree with the amounts reported in the related federal financial reports except for timing differences related to expenditures made subsequent to the filing of the federal financial reports. Matching costs, i.e. the non-federal share of certain program costs, are not included in the accompanying schedule.

Note D - Contingencies

The Council receives funds under various federal grant programs, and such awards are to be expended in accordance with the provisions of the various grants. Compliance with the grants is subject to audit by various government agencies which may impose sanctions in the event of non-compliance.

Note E – Major Programs and Clusters

* Denotes major programs

As defined in the Uniform Guidance, WIOA, Federal Transit, and Aging programs are considered to be clusters of programs and, accordingly, have been classified as one program for testing purposes.

Note F – Indirect Cost

The Council uses a restricted indirect cost rate between 29.25% and 30.39% depending on grant year that is used for its federal programs and did not use the 10% de Minimis indirect cost rate as allowed under the Uniform Guidance and covered in 2 CFR Part 200.414.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR
THE YEAR ENDED JUNE 30, 2023**

Section I—Summary of Auditor’s Results Financial

Statements:

Type of report the auditor issued on whether the financial statements were prepared in accordance with GAAP: Unmodified.

Internal control over financial reporting:

- Material weaknesses identified? Yes
- Significant deficiencies identified? None reported
- Noncompliance material to financial statements noted? Yes

Federal Awards:

Internal control over major programs:

- Material weaknesses identified? Yes
- Significant deficiencies identified? None Reported
- Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes

Type of report the auditor issued on compliance with major federal programs: Unmodified.

Identification of major programs

| <u>Federal Assistance Listing Number</u> | <u>Name of Federal Program</u> |
|--|---|
| 93.44 | Aging Cluster - Special Programs for the Aging, Title III, Part B, Grants for Supporting Services and Senior Citizens |
| 93.45 | Aging Cluster - Special Programs for the Aging, Title III, Part C, Nutrition Services |
| 20.205 | Highway Planning and Construction |

Dollar threshold used to be distinguished between Type A and Type B Programs: \$750,000

Auditee qualified as low-risk auditee? No

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR
THE YEAR ENDED JUNE 30, 2023

Section II - Financial Statement Findings:

Conditions Considered to be a Material Weakness

2023-001 – Balance Sheet Accounts Reconciliations

Criteria: Internal controls should be in place to ensure that the amounts reported as balance sheet accounts balances, such as fund balance, accounts receivable, prepaid expenses, capital assets, accounts payable and unearned revenue are appropriate and properly stated, in order to make financial reports generated by the accounting system as accurate as possible. Internal controls should be in place to ensure that the general ledger accounts for accounts receivable, prepaid expenses, capital assets, accounts payable and unearned revenue are reconciled to detailed reports on a monthly basis.

Condition: Internal controls were not sufficient to detect misstatements in the reporting of some of the Council's balance sheet accounts.

Context/Cause: During the preliminary review of initial trial balance provided for the audit, we noted that certain balance sheet accounts appeared to be higher or lower than expected. Additionally, we noted that several beginning balances did not agree with prior year audited financial statements. We asked the management to review these accounts and to make necessary adjustments to correct these balances. Ultimately, cash was overstated by approximately \$615,000, accounts receivable were overstated by approximately \$1.1 million, deferred revenue was overstated by approximately \$1.6 million, revenue was understated by approximately \$278,000, and expenses were understated by approximately \$271,000. Much of this amount was corrected by the Council over time as accounts were further reviewed; however, this resulted in significant delays in the audit process.

Effects: Management was required to make adjusting journal entries to properly report balances of fund balance, unearned revenue, and capital assets for the year ended June 30, 2023.

Recommendation: We recommend the Council carefully review its accounts reconciliation procedures to ensure all transactions are reported in the proper period in accordance with GAAP. These reconciliations will ensure meaningful and accurate financial statements. Additionally, we recommend that management post all audit adjustments at the end of the audit period, and beginning fund balances of the subsequent fiscal year should be agreed with audited financial statements. The financial statements can then be used to help in the management decision-making process. A benefit of monthly reconciliations is that errors do not accumulate but can be identified and attributed to a particular period, which makes it easier to perform future reconciliations.

Section III - Federal Award Findings and Questioned Costs:

Item 2023-002: Report Submission to the Federal Audit Clearinghouse (Other Matter Required to be Reported Under the Uniform Guidance) (Material Weakness)

Condition: The Council did not prepare and submit its Data Collection Form and Reporting Package for the year ended June 30, 2023 to the Federal Audit Clearinghouse by the due date of March 31, 2024.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR
THE YEAR ENDED JUNE 30, 2023

Criteria: Per §200.512 of the Uniform Guidance, Report Submission, the audit shall be completed and the Data Collection Form and Reporting Package shall be electronically transmitted within the earlier of thirty (30) days after receipt of the auditor's reports, or nine (9) months after the end of the audit period. If the due date falls on a Saturday, Sunday, or federal holiday, the Data Collection Form and Reporting Package are due the next business day. The Uniform Guidance does not permit the recipient to extend the due date.

Cause: Management did not review subsidiary ledgers for accuracy and reconcile them to the general ledger on a timely basis. The Council also replaced their Finance Director and other finance staff in fiscal year 2023, which also impacted the timely reconciliation of their accounting records. Accordingly, the Council's general ledger for the year ended June 30, 2023 was not closed out in a timely manner.

Effect: The Council's Data Collection Form and Reporting Package for the year ended June 30, 2023 was not prepared and submitted to the Federal Audit Clearinghouse by the due date.

Recommendation: We recommend that management implement monthly financial reporting and closeout processes so that the financial closeout process can be performed timely.

**CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS
SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR
THE YEAR ENDED JUNE 30, 2023**

Summary Schedule of Prior Audit Findings:

Finding 2022-001 – Balance Sheet Accounts Reconciliation

Condition: Internal controls were not sufficient to detect misstatements in the reporting some of the Council's balance sheet accounts.

Current Status: We found that, due to staff turnover, sufficient corrective action was not taken on the above finding for fiscal year 2023. We have therefore repeated finding 2022-001 as finding 2023-001 for fiscal year 2023.

Finding 2022-002 – Report Submission to the Federal Audit Clearinghouse (Other Matter Required to be Reported Under the Uniform Guidance) (Material Weakness)

Condition: The Council did not prepare and submit its Data Collection Form and Reporting Package for the year ended June 30, 2022 to the Federal Audit Clearinghouse by the due date of March 31, 2023.

Current Status: We found that, due to staff turnover, sufficient corrective action was not taken on the above finding for fiscal year 2023, resulting in the Council submitting past the deadline. We have therefore repeated finding 2022-002 as finding 2023-002 for fiscal year 2023.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

MANAGEMENT'S CORRECTIVE ACTION PLAN

JUNE 30, 2023

Finding 2023-001 Balance Sheet Accounts Reconciliation

Name of Contact Person Responsible for the Corrective Action Plan:

Melissa Labbe, Director of Finance

Corrective Action Plan: The Finance Department has added additional staff and is providing additional multifaceted and in-depth training designed to address Finding 2023-001, Balance Sheet Accounts Reconciliation. To ensure that all transactions are reported correctly, quarterly meetings will be scheduled to review reconciliations as well as the utilization of a shared workbook where all Balance Sheet Reconciliations will be recorded and tracked. Designated staff members will complete assigned reconciliations and log them on the shared workbook. The Director of Finance will monitor completion of all reconciliation through the shared workbook and review and sign off on reconciliations to ensure accuracy.

Anticipated Completion Date: July 31, 2024

Finding 2023-002 Report Submission to the Federal Audit Clearinghouse (Other Matter Required to be Reported Under the Uniform Guidance) (Material Weakness)

Name of Contact Person Responsible for the Corrective Action Plan:

Melissa Labbe, Director of Finance

Corrective Action Plan: Central Midlands Council of Governments has filled all open finance department positions as well as adding a new position in an effort to address staffing levels that have left us vulnerable to delays in meeting reporting and reconciliation requirements necessary for completing a timely audit. Additionally, the Council has undertaken to provide a multifaceted in-depth training for new Finance staff to further enhance our ability to meet deadlines in lead up to our single audit. Using the audit requests from the current year, a calendar of due dates has been developed and a goal set to finalize all audit documentation and reconciliations by no later than August 31, 2024, to facilitate a timely audit completion for the FY2024 audit.

Anticipated Completion Date: August 31, 2024

Enclosure 13

***2023-2033 TIP Amendment Lexington Corridors Feasibility Study**



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: 2023 – 2033 TIP Amendment – Lexington Corridors Feasibility Study

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests approval to amend the 2020 – 2027 TIP to add \$300,000 in guideshare funds to conduct feasibility study for the Lexington County/Town of Lexington Corridors Improvement Project.

BACKGROUND

The COATS MPO initially made a request to begin preliminary engineering on the West Main Street corridor which is located in the heart of the Town of Lexington. In review of this request, the CMCOG Board asked for a feasibility study to be conducted to review all available mitigating options for this corridor. As part of that consideration, a meeting was held with both the Town of Lexington and Lexington County to discussion the best plan of action to address traffic concerns in the greater Lexington area.

Currently in the 2045 Long Range Transportation Plan, there are several proposed road improvement projects that are located within the greater Lexington area. The meeting with Lexington County and the Town of Lexington noted that a comprehensive review of all of these corridors would be a better option than an individual review of one corridor. Based on our road improvement list, the attached boundary was shared and agreed upon for this analysis. Our 2023 – 2033 Transportation Improvement Program includes \$500K for this project. This request will increase this amount to \$800K. This project will established a proposed purpose and need as well as develop mitigation measures that will relieve congestion and enhance safety, accessibility, and mobility in the greater Lexington area.

ATTACHMENT

Lexington Corridors Feasibility Study Map

F:\Data Flash Drive 3-27-18\Email Meeting Info\2024 Board Meeting\6-27-24\Enclosure 13 - Lexington Corridors Feasibility Study.doc

Lexington County Road Widening Projects



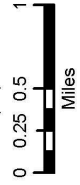
Legend

- Projects
- Lexington Project Area
- Municipal Boundaries
- Interstates
- US Highways
- SC Highways
- Local Roads
- Railroad
- Water
- County Boundary

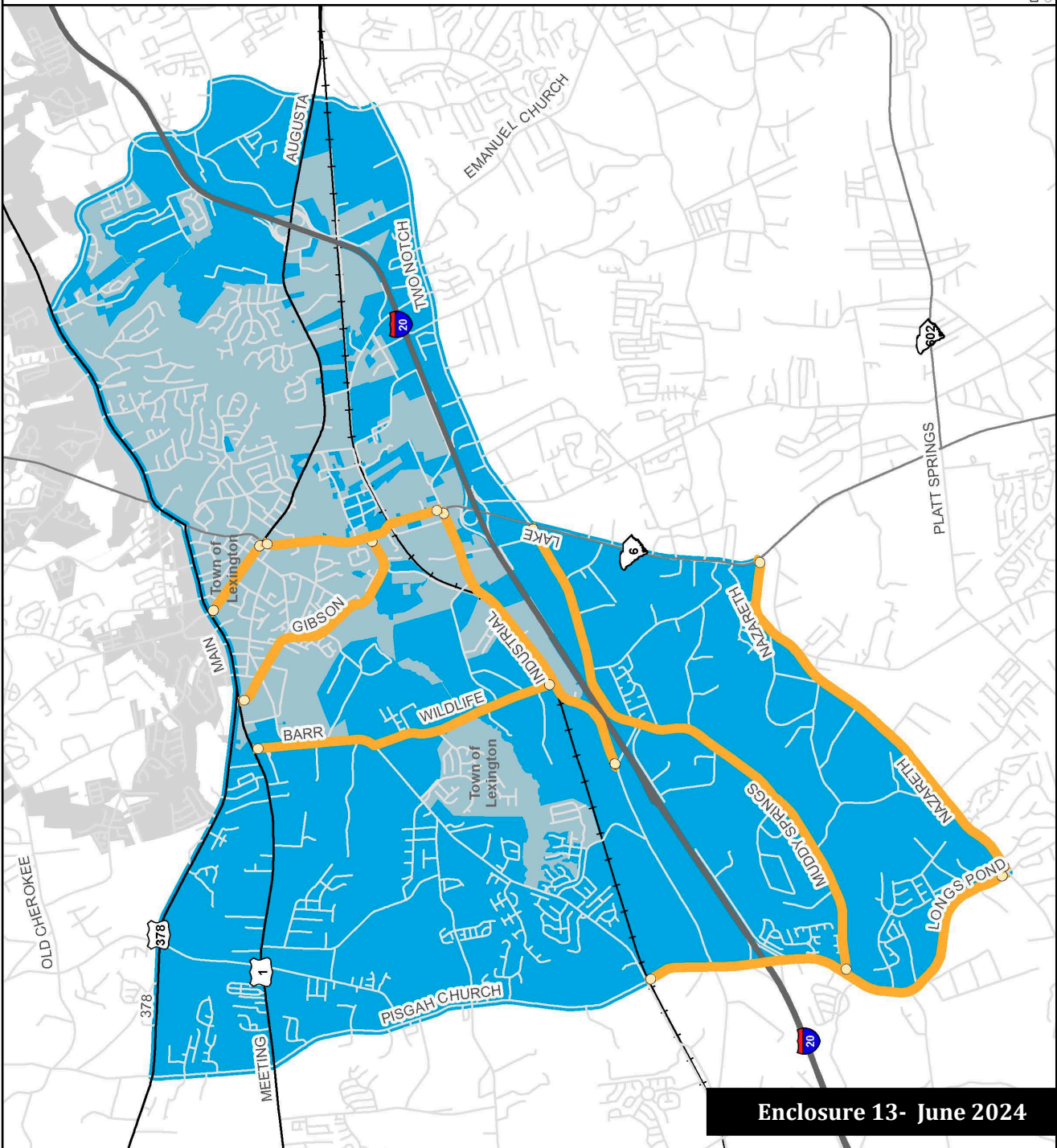
Central Midlands Council of Governments assumes no responsibility for damage or liability associated with the use of this information. All rights reserved. © 2024



Prepared By:
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, SC 29210
Phone: (803) 376-5390



Date Map Created: 9 January 2024
C:_Transportation\regional\024



Enclosure 13- June 2024

Enclosure 14

***2023-2033 TIP Amendment Large Urban Section 5310 Projects**



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: Section 5310 Projects

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 - 2033 TIP and the Human Services Coordination Plan to add the FY 2025 Section 5310 Projects for the Large Urban Area.

PROGRAM DESCRIPTION

On June 6, 2014, the [Final FTA Circular FTA C 9070.1G](#) was published, incorporating project types, from the repealed New Freedom program into the new Section 5310 Program. The vehicle projects and related equipment under the previous 5310 Program are now called Traditional 5310 Projects and comprise at least 55% of the available funding; the former New Freedom projects are called Expanded 5310 Projects and comprise up to 45% of available funding.

The goal of the new 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available. The FTA 5310 Program provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

This program provides grant funds for capital, mobility management, and operating expenses for:

- Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA);
- Public transportation projects that improve access to fixed-route service and decrease reliance on complementary paratransit; and
- Alternatives to public transportation projects that assist seniors and individuals with disabilities and with transportation.

On May 1st staff released a call for projects for the FFY 2022 funding cycle. Staff will present those requests for inclusion in the Human Services Coordination Plan and the 2023 - 2033 TIP.

F:\Silver Flash Drive 3-27-19\Board Meeting Info\2024 Board Meetings\6-27-24\Enclosure 14 - Section 5310 Projects.doc

Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 ☐ (803) 376-5390 ☐ FAX (803) 376-5394 ☐ Web Site: <http://www.centralmidlands.org>

VEHICLE REQUEST #1



Letter of Intent

Name of Agency: Babcock Center, Inc.

Contact Person: Laura Mitchell Senior Director of Finance

2725 Bann Jones Avenue West Columbia SC 29170

Phone: 803-799-1970 Fax: 803-799 8829

Amount of Request: 72 069

Local Match: Total revenue for the Babcock Center for fiscal year ending June 30 2023 was 39 235 564. Revenue from state agencies primarily the SC Department of Disabilities and Special Needs totaled 35 376 420. None of these funds were provided by the SCDOT. All revenue unless otherwise restricted is pooled together for the operations of the agency including transportation needs. The total cost for the requested vehicle is 90 086. Babcock Center will secure the \$18 017 in match through funds obtained from the SC Department of Disabilities and Special Needs.

Project Category: Capital Equipment

- ADA Vehicle

Project Scope: Babcock Center currently serves residents with intellectual disabilities autism head and spinal cord injuries and related disabilities within Richland and Lexington counties in South Carolina. Our mission is to empower people with lifelong disabilities to enjoy life by promoting abilities and respecting choice.

Babcock Center currently provides transportation services to approximately 545 individuals with disabilities in the urban and rural areas of Richland and Lexington counties. Of these individuals 295 reside within Babcock Center residential programs and receive care 24 hours per day 7 days a week and 250 are individuals we provide transportation to and from our Work Activity Centers five days per week during working hours.

VEHICLE REQUEST #1

Our fleet is composed of (135) vehicles leased through the State of South Carolina and (36) vehicles which are owned by Babcock Center. Our request is to purchase an ADA "Purpose Built" Vehicle. This vehicle will be used to provide transportation for (7) individuals, including (2) that utilize wheelchairs, (2) trips per day, 5 days per week to and from our Mary L. Duffie Seniors Program. This route originates at 1108 Lykes Lane in Irmo, SC and travels through Irmo and Columbia.

Project Budget: See attached.

- Statement of Match: Babcock Center, Inc. has within our organizations' financial capacity the appropriate local match for this project in the amount \$18,017.

President/CEO Signature: 

Thoyd B. Warren

Date: 5-16-2024

VEHICLE REQUEST #1

Babcock Center Inc.
Large Urban Section 5310
FY 2024 -2025
Budget

| <u>Project</u> | <u>Total Amount</u> | <u>Local Share</u> |
|----------------|-----------------------|--------------------|
| ADA Vehicle | <u>\$ 90,086</u> | <u>\$18,017</u> |
| <hr/> | | |
| TOTAL | <u>\$90,086</u> | <u>\$18,017</u> |
| | Total Funding Request | Total Local Match |

VEHICLE REQUEST #1

**Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Funding Fiscal Year 2022)**

Application Form

Federal Fiscal Year 2024-2025

Name of Applicant: Babcock Center, Inc.

Amount Requested: \$72,069

Type of Request: Capital

Capital
(Purchase of Service or Vehicle)

County Where Service to be Provided: Lexington

Agency DUNS Number: 0077998409

Return To: Attention: Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29212
803-744-5133
www.centralmidlands.org

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.
Full Application Deadline: May 16, 2024 @ 2 p.m.

VEHICLE REQUEST #1

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

APPLICATION

"Part Two"

(Original due to CMCOG by May 16, 2024)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include the actual announcement pages). Information should be directly related to the Section 5310 project and how this project will enhance the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

MPO: Columbia Area Transportation Study

Primary Service Area: Large Urban (Please review the Columbia Urbanized Area Map in Appendix C)

1. Agency Name: Babcock Center, Inc.

Agency DUNS: 0077998409

Required for All Applicants

Point of Contact: Laura Mtichell

Title: Senior Director of Finance

Address: 2725 Banny Jones Ave.

City: West Columbia

9-digit Zip Code: 29170

Phone: 803-799-1970

FAX: 803-799-8829

E-mail: lmtichell@babcockcenter.org

Web Site Address (if any): www.babcockcenter.org

VEHICLE REQUEST #1

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

2. Agency Type:

- Private Non-Profit (501(c)(3))
- Public
- Tribal Government or Community
- Other Agency (Specify):

3. Applicant Status:

- New Applicant
- Continuing Applicant (List Contract Number _____)

4. This application contains funding requests for:

Purchase of Service (POS) \$ _____

Expansion Capital Equipment

- ADA Accessible Cut-A-Way \$ 72,069
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Replacement Capital Equipment (Must Complete this information)

- ADA Accessible Cut-A-Way \$ _____
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Please provide information regarding the vehicle that's being replaced

- Make of Vehicle: _____
- Model of Vehicle: _____
- VIN: _____
- Current Mileage: _____
- Who holds title to vehicle? _____

VEHICLE REQUEST #1

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

_____ Mobility Management: \$ _____

Mobility Management is an innovative approach for managing and delivering coordinated transportation services to our customers. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers in order to achieve a more efficient transportation service delivery system. Mobility Management Services under Section 5310 must coordinate transportation services for older adults and individuals with disabilities. The project must serve more than one agency within the region and must be able to provide performance measures to include:

1. Number of Individuals served per invoice period (month);
2. Number of Individuals connected to a ride or transportation related services;
3. Summary of Project to include success of project

Eligibility: (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

Babcock Center provides transportation services to approximately (545) individuals with lifelong disabilities within the urban and rural areas of Richland and Lexington counties. Of these, (295) reside within Babcock Center residential programs and receive care 24/7. (250) are individuals that reside at home with family and attend our Work Activity Centers and receive transportation services 5 days per week.

Babcock Center's fleet is composed of (135) vehicles leased through the State of SC and (36) owned by Babcock Center, for a total of (171) vehicles. Our request is to purchase an ADA vehicle that will allow for the safe transportation of individuals with cognitive and physical disabilities. This vehicle will transport (7) individuals, including (2) who utilize wheelchairs, multiple trips per day, (7) days per week. The route originates at 1108 Lykes Lane in Irmo, SC and travels through Irmo and Columbia.

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.

VEHICLE REQUEST #2



Letter of Intent

Name of Agency: Babcock Center, Inc.

Contact Person: Laura Mitchell, Senior Director of Finance

2725 Banny Jones Avenue, West Columbia, SC 29170

Phone: 803-799-1970 Fax: 803-799-8829

Amount of Request: \$72,069

Local Match: Total revenue for the Babcock Center for fiscal year ending June 30, 2023 was \$39,235,564. Revenue from state agencies (primarily the SC Department of Disabilities and Special Needs) totaled \$35,376,420. None of these funds were provided by the SCDOT. All revenue (unless otherwise restricted) is pooled together for the operations of the agency, including transportation needs. The total cost for the requested vehicle is \$90,086. Babcock Center will secure the \$18,017 in match through funds obtained from the SC Department of Disabilities and Special Needs.

Project Category: Capital Equipment

- ADA Vehicle

Project Scope: Babcock Center currently serves residents with intellectual disabilities, autism, head and spinal cord injuries and related disabilities within Richland and Lexington counties in South Carolina. Our mission is to empower people with lifelong disabilities to enjoy life by promoting abilities and respecting choice.


Babcock Center currently provides transportation services to approximately 545 individuals with disabilities in the urban and rural areas of Richland and Lexington counties. Of these individuals, 295 reside within Babcock Center residential programs and receive care 24 hours per day, 7 days a week and 250 are individuals we provide transportation to and from our Work Activity Centers five days per week during working hours.

VEHICLE REQUEST #2

Our fleet is composed of (135) vehicles leased through the State of South Carolina and (36) vehicles which are owned by Babcock Center. Our request is to purchase an ADA "Purpose Built" Vehicle. This vehicle will be used to provide transportation for (4) individuals, including (2) that utilize wheelchairs, (2) trips per day, 5 days per week to and from our Mary L. Duffie Seniors Program. This route originates at 1108 Lykes Lane in Irmo, SC and travels through Irmo and Chapin.

Project Budget: See attached.

- Statement of Match: Babcock Center, Inc. has within our organizations' financial capacity the appropriate local match for this project in the amount \$18,017.

President/CEO Signature: 

Thoyd B. Warren

Date: 5-16-2024

VEHICLE REQUEST #2

Babcock Center Inc.
Large Urban Section 5310
FY 2024 -2025
Budget

| <u>Project</u> | <u>Total Amount</u> | <u>Local Share</u> |
|----------------|-----------------------|--------------------|
| ADA Vehicle | <u>\$ 90,086</u> | <u>\$18,017</u> |
| <hr/> | | |
| TOTAL | <u>\$90,086</u> | <u>\$18,017</u> |
| | Total Funding Request | Total Local Match |

VEHICLE REQUEST #2

**Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Funding Fiscal Year 2022)**

Application Form

Federal Fiscal Year 2024-2025

Name of Applicant: Babcock Center, Inc.

Amount Requested: \$ 72,069

Type of Request: Capital

Capital

(Purchase of Service or Vehicle)

County Where Service to be Provided: Lexington

Agency DUNS Number: 0077998409

Return To: Attention: Reginald Simmons

Central Midlands Council of Governments

236 Stoneridge Drive

Columbia, South Carolina 29212

803-744-5133

www.centralmidlands.org

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.

VEHICLE REQUEST #2

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

APPLICATION
"Part Two"

(Original due to CMCOG by May 16, 2024)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include the actual announcement pages). Information should be directly related to the Section 5310 project and how this project will enhance the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

MPO: Columbia Area Transportation Study

Primary Service Area: Large Urban (Please review the Columbia Urbanized Area Map in Appendix C)

1. Agency Name: Babcock Center, Inc.

Agency DUNS: 0077998409

Required for All Applicants

Point of Contact: Laura Mtichell

Title: Senior Director of Finance

Address: 2725 Banny Jones Ave.

City: West Columbia

9-digit Zip Code: 29170

Phone: 803-799-1970

FAX: 803-799-8829

E-mail: lmtichell@babcockcenter.org

Web Site Address (if any): www.babcockcenter.org

VEHICLE REQUEST #2

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

2. Agency Type:

- Private Non-Profit (501(c)(3))
- Public
- Tribal Government or Community
- Other Agency (Specify):

3. Applicant Status:

- New Applicant
- Continuing Applicant (List Contract Number _____)

4. This application contains funding requests for:

Purchase of Service (POS) \$ _____

Expansion Capital Equipment

- ADA Accessible Cut-A-Way \$ 72,069
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Replacement Capital Equipment (Must Complete this information)

- ADA Accessible Cut-A-Way \$ _____
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Please provide information regarding the vehicle that's being replaced

- Make of Vehicle: _____
- Model of Vehicle: _____
- VIN: _____
- Current Mileage: _____
- Who holds title to vehicle? _____

VEHICLE REQUEST #2

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

Mobility Management: \$

Mobility Management is an innovative approach for managing and delivering coordinated transportation services to our customers. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers in order to achieve a more efficient transportation service delivery system. Mobility Management Services under Section 5310 must coordinate transportation services for older adults and individuals with disabilities. The project must serve more than one agency within the region and must be able to provide performance measures to include:

1. Number of Individuals served per invoice period (month);
2. Number of Individuals connected to a ride or transportation related services;
3. Summary of Project to include success of project

Eligibility: (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

Babcock Center provides transportation services to approximately (545) individuals with lifelong disabilities within the urban and rural areas of Richland and Lexington counties. Of these, (295) reside within Babcock Center residential programs and receive care 24/7. (250) are individuals that reside at home with family and attend our Work Activity Centers and receive transportation services 5 days per week.

Babcock Center's fleet is composed of (135) vehicles leased through the State of SC and (36) owned by Babcock Center, for a total of (171) vehicles. Our request is to purchase an ADA vehicle that will allow for the safe transportation of individuals with cognitive and physical disabilities. This vehicle will transport (4) individuals, including (2) who utilize wheelchairs, multiple trips per day, (7) days per week. The route originates at 1108 Lykes Lane in Irmo, SC and travels through Irmo and Chapin.

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.



Reginald Simmons
 Deputy Executive Director/Transportation Director
 Central Midlands Council of Governments
 236 Stoneridge Drive
 Columbia, SC 29210

May 13, 2024

Dear Mr. Simmons,

The Central Midlands Regional Transit Authority (The COMET) is submitting this letter of intent to the Central Midlands Council of Governments (CMCOG) for the pursuit of Federal Transit Administration (FTA) Section 5310 funding. Specifics on The COMET's request is below:

Name of Agency: Central Midlands Regional Transit Authority

Contact Person: Michelle Ransom, Grants and Regional Coordination Manager, 803-255-7134, MRansom@theCometSC.gov.

Amount of FTA Request: \$402,084

Local Match: \$100,521

Matching funds will be provided by local partners such as Lexington Medical Center, Prisma, Michelin, Aflac, Truist, South State Bank, etc. Any local funds not provided by these partners (up to the total local match of \$100,521) will be provided by Feonix Mobility Rising as in-kind match.

Project Scope: This funding request is to continue the ongoing Access to Care project that resulted from a federal Innovative Coordinated Access and Mobility (iCAM) grant that was awarded to The COMET and implemented during FY 2022/FY 2023. The project has established best practices in transportation for coordinated care inserving disabled individuals, veterans and seniors with Mobility as a Service. A first and last mile shuttle system was created in hopes of increasing use of the fixed route transit services for accessing medical care as well as a door-to-door shuttle for those needing critical care. The popularity of this project continues to increase which is why The COMET requests funding to continue providing these services to existing and new clientele.

The project will operate within Lexington and Richland Counties.

Central Midlands Regional Transit Authority
 3613 Lucius Road
 Columbia, SC 29201

803 255.7133 - p
 803 255.7113 - f
info@TheCOMETSC.gov

CatchTheCOMETSC.gov

Maurice Pearl, Executive Director/CEO
 Allison Terracio, Chair
 John V. Furgess, Sr., Vice Chair
 Christopher Lawson, Secretary
 Dr. Robert Morris, Treasurer

Board Members:

Will Brennan, Stephen Cain, Carolyn Gleaton, Mike Green, Tina Herbert, Leon Howard, Skip Jenkins, Al Koon, Lill Mood, Geraldine Robinson, Andy Smith, Detliffe Summers, William [B.J.] Unthank, Barry Walker, Overture Walker

Overall Project Budget: \$502,605

Should you have any questions regarding this letter, please contact me at (803) 255-7087 or email me at mpearl@thecometsc.gov.

Sincerely,



Maurice Pearl
Executive Director/CEO

cc: Rosalyn Andrews, Director of Finance/Chief Financial Officer
Michelle Ransom, Grants and Regional Coordination Manager

Central Midlands Regional Transit Authority
3613 Lucius Road
Columbia, SC 29201

803 255 7133 - p
803 255 7113 - f
info@thecometsc.gov

CatchTheCOMETSC.gov

Maurice Pearl, Executive Director/CEO
Allison Terracio, Chair
John V. Furgess, Sr., Vice Chair
Christopher Lawson, Secretary
Dr. Robert Morris, Treasurer

Board Members:

Will Brennan, Stephen Cain, Carolyn Gleason, Mike Green, Tina Herbert, Leon Howard, Skiff Jenkins, Al Koon, Lill Mood, Geraldine Robinson, Andy Smith, Debbie Summers, William [B.J.] Umthank, Barry Walker, Overture Walker

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

APPLICATION
"Part Two"

(Original due to CMCOG by May 16, 2024)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include the actual announcement pages). Information should be directly related to the Section 5310 project and how this project will enhance the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

MPO: Columbia Area Transportation Study

Primary Service Area: Large Urban (Please review the Columbia Urbanized Area Map in Appendix C)

1. Agency Name: Central Midlands Regional Transit Authority (The COMET)

Agency DUNS: 148132322

Required for All Applicants

Point of Contact: Michelle Ransom

Title: Grants & Regional Coordination Manager

Address: 3613 Lucius Road

City: Columbia

9-digit Zip Code: 292201-1108

Phone: 803-255-7134

FAX: 803-255-7113

E-mail: mransom@thecometsc.gov

Web Site Address (if any): CatchtheComet.org

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

2. Agency Type:

Private Non-Profit (501(c)(3))

Public

Tribal Government or Community

Other Agency (Specify):

3. Applicant Status:

New Applicant

Continuing Applicant (List Contract Number _____)

4. This application contains funding requests for:

Purchase of Service (POS) \$ 402,084 (federal)

Expansion Capital Equipment

• ADA Accessible Cut-A-Way \$ _____

• ADA Mini Van \$ _____

• Purpose Built \$ _____

Replacement Capital Equipment (Must Complete this information)

• ADA Accessible Cut-A-Way \$ _____

• ADA Mini Van \$ _____

• Purpose Built \$ _____

Please provide information regarding the vehicle that's being replaced

Make of Vehicle: _____

Model of Vehicle: _____

VIN: _____

Current Mileage: _____

Who holds title to vehicle? _____

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

Mobility Management: \$ _____

Mobility Management is an innovative approach for managing and delivering coordinated transportation services to our customers. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers in order to achieve a more efficient transportation service delivery system. Mobility Management Services under Section 5310 must coordinate transportation services for older adults and individuals with disabilities. The project must serve more than one agency within the region and must be able to provide performance measures to include:

1. Number of Individuals served per invoice period (month);
2. Number of Individuals connected to a ride or transportation related services;
3. Summary of Project to include success of project

Eligibility: (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

The COMET provides fixed route transit as well as complementary paratransit services within the Midlands of South Carolina. Eligible persons may receive The COMET half-fare ID which may be used to purchase Half-Fare passes for the fixed-route transit system. Eligible recipients include veterans, seniors (65+), youth (ages 16-18), Medicare card holders and persons with disabilities. Paratransit riders partake in functional ability testing to determine their eligibility. Once eligibility is established, paratransit customers may ride free on the fixed route transit system.

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.

Board of Directors

Lynette Koon, Chair
Business Development Manager,
Synovus

Iris N. Griffin, Vice / Audit Chair
VP - Power Generation, Dominion
Energy

Dr. Carolyn Swinton, Secretary
CEO & Founder, Reville Executive
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Senior VP and Senior Relationship
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Lisa James, DNP, RN
Associate CNO, Prisma Health
Parkridge

Juan Silveira
Executive VP and CMO, AgFirst

Kaleb Unverfehrt
AVP Enrollment Strategy, Urum
Group, Colonial Life

Warner Brown
Navy Veteran and Community Leader

Dr. André M. Rogers
Dean of Students and Campus Unity,
Columbia International University

Sidney Heyward Rex
Executive VP and CFO, W B
Guimann & Co. Inc.

Andy Folsom
VP, Companion Life Insurance

James Williams
CEO, Sullivan Management

William McElveen
Partner, Adams and Reese, LLP

Reginald Webber
Director and Executive VP, Optus
Bank

Jennifer Moore
VP of Community Impact, United
Way of the Midlands

Revered Dr. J. Ben Sloan
Parish Associate for Missions,
Service & Benevolence, Eastminister
Presbyterian Church

Christine Shelek
Director of Development,
Corporation, and Foundation
Relations, University of South
Carolina

Jessica M. Reese
Founder, Pyrik Butterfly

Jean Denman
Representative, Downtown Coalition
of Neighborhoods

Peter Brown
Representative, Columbia City
Council

Allison Terracio
Representative, Richland County
Council



May 15, 2024

Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, SC 29210

RE: FY2025 CMCOG Large Urban- Section 5310

Mr. Simmons,

Midlands Housing Alliance, Inc. (DUNS: 10034618) respectfully request \$75,000 in funding from the Central Midlands Council of Government to assist elderly participants in attending community activities. Midlands Housing Alliance, Inc. operates Transitions, whose primary goal is to move people from homelessness to permanent housing. Funds will be used to purchase an ADA minivan, that will operate in Richland County to serve the veteran homeless population residing at Transitions. In the fiscal year ending June 2023, we served over 3000 individuals each year through all of our including 313 veterans. We anticipate serving 200 individuals through this project making a minimum of 100 trips into the community. Our matching funds are from private donations.

Our organization was founded in 2011 and has been serving the homeless of Midlands of South Carolina through our residential program, day services, after care program, and Adult Day Care. We have served over 25,000 unique individuals since our inception. We currently serve the 13 counties of the Midlands region including Richland, Lexington, Newberry, and Fairfield Counties. We are located in downtown Columbia. This van will make an immediate difference in the lives of our clients by allowing them to reengage in community activities and primary and mental health services through Dorn VA Medical Center.

We believe this project is aligned with the council goals of enhancing access to food and medical services for unserved or underserved individuals in Richland and Lexington Counties. The contact person for this project is Monica Haddock. My email address is mhaddock@transitionscc.org and my direct line is (803)724-1081.

Please find our completed application attached.

Sincerely,

Monica Haddock
Vice-President of Operations

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

APPLICATION
"Part Two"

(Original due to CMCOG by May 16, 2024)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include the actual announcement pages). Information should be directly related to the Section 5310 project and how this project will enhance the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

MPO: Columbia Area Transportation Study

Primary Service Area: Large Urban (Please review the Columbia Urbanized Area Map in Appendix C)

1. Agency Name: The Midlands Housing Alliance, Inc

Agency DUNS: 10034618

Required for All Applicants

Point of Contact: Monica Hagler Haddock

Title: VP of Operations

Address: 2025 Main St

City: Columbia

9-digit Zip Code: 29201

Phone: 803-708-4861

FAX: 803-708-4803

E-mail: mhaddock@transitionssc.org

Web Site Address (if any): www.transitionssc.org

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

2. Agency Type:

- Private Non-Profit (501(c)(3))
- Public
- Tribal Government or Community
- Other Agency (Specify):

3. Applicant Status:

- New Applicant
- Continuing Applicant (List Contract Number _____)

4. This application contains funding requests for:

- Purchase of Service (POS) \$ _____
- Expansion Capital Equipment
 - ADA Accessible Cut-A-Way \$ _____
 - ADA Mini Van \$ 75,000
 - Purpose Built \$ _____

Replacement Capital Equipment (Must Complete this information)

- ADA Accessible Cut-A-Way \$ _____
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Please provide information regarding the vehicle that's being replaced

- Make of Vehicle: _____
- Model of Vehicle: _____
- VIN: _____
- Current Mileage: _____
- Who holds title to vehicle? _____

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

_____ Mobility Management: \$ _____

Mobility Management is an innovative approach for managing and delivering coordinated transportation services to our customers. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers in order to achieve a more efficient transportation service delivery system. Mobility Management Services under Section 5310 must coordinate transportation services for older adults and individuals with disabilities. The project must serve more than one agency within the region and must be able to provide performance measures to include:

1. Number of Individuals served per invoice period (month);
2. Number of Individuals connected to a ride or transportation related services;
3. Summary of Project to include success of project

Eligibility: (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

The Midlands Housing Alliance is a campus providing a safe, handicap accessible emergency shelter for individuals experiencing homelessness including 260 residential beds, meals on site, and transportation to medical appointments. Forty eight of our residential beds are dedicated to homeless veterans through a partnership with Dorn VA Medical Center.

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.



Catherine Perry
Chair
Hitachi Rail

Jeff Manning
Board Chair
South State Bank

Keonye Johnson
Secretary
Bank of America

J. Scott Ravan
Chairman
Columbia Development

Rebecca Gillespie
Executive Committee
Community Volunteer

Jonathan Knicely
Executive Committee
Nelson Mullins

Chris Zecopoulos
Executive Committee
ExtraMile Consulting

Kathi Price
Colonial Life

Cam Varner
Recruiting Solutions

Dawn Hyde
Downtown Church

Christina Kimball
CIS

Clay Mitchell
Gallivan White & Boyd P.A

Stacey McPhail
Prisma Health

Stephanie Pfeiffer
BlueCross BlueShield of South Carolina

Robert Simmons
Results Fitness

Jaton Smith
Dominion Energy

Melissa Taylor
Lexington Medical Center

Holley Van Horn
Lourie Life & Health

Andrew Boozer
Executive Director

May 16, 2024

Central Midlands Council of Governments
Reginald Simmons
236 Stoneridge Drive
Columbia, SC 29212

Dear Mr. Simmons:

Please see the attached Letter of Intent information from Senior Resources, Inc. to apply for Large Urban Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, as announced in the May 1, 2024 Call for Projects for FY 2022 funds.

Thank you for the opportunity to apply for this funding.

Sincerely,

Andrew Boozer
Executive Director

Letter of Intent to Apply

Large Urban Section 5310

Name of Agency:

Senior Resources, Inc.

Contact Person:

Andrew Boozer, Executive Director

Senior Resources, Inc.

2817 Millwood Avenue

Columbia, SC 29201

(803) 2523-7734, ext. 261

aboozer@seniorresourcesinc.org

Amount of Request:

\$100,000.00 (80% of total \$125,000 purchase price of vehicle)

Local Match:

Senior Resources, Inc. has the ability to provide the required local match. This match will be met through funding provided to Senior Resources from locally raised funds from the community.

Project Category:

Capital

Project Type:

Purchase of Vehicle (Replacement) 14 Passenger cut-a-way

Replaces: 1FDEE3FL1FDA23889, 2015 FORD E350, 129,301, SCDOT Owned?: No

Project Scope:

Senior Resources, Inc. has been providing services to the frail and elderly in the Midlands for over 50 years, and has provided transportation services since 1976. We are a non-profit organization whose mission is to provide coordinated services, resources and personal choices to promote healthy, independent living through the support of staff and volunteers. Our goal is to allow seniors to remain in their own homes as long as possible. The programs we provide are in-home and community-based and can be delivered at a fraction of the cost of institutional care. National surveys indicate that seniors want to remain in their own homes and in their own communities as they age. Without the support of in-home and community-based services, this goal would be impossible for many of our seniors.

The Transportation Program of Senior Resources has traditionally provided door-to-door transportation for congregate meal clients throughout Richland County, South Carolina to one of our four Wellness Centers, located throughout the County. In the year ended June 30, 2023, Senior Resources provided 98,889 passenger miles to 86 clients through our Transportation program.

We expect this replacement vehicle to regularly serve our Wellness Center clients to provide roundtrip door to door transportation to 12 seniors, 5 days a week for 50 weeks each year, or the equivalent of 6,000 one way trips per year. Seniors attending this center primarily reside in the city of Columbia and areas within the Columbia Urbanized Area. Our Wellness Centers include an active partnership with Columbia Housing Authority to transport senior public housing residents to the center.

All of the clients served in our Transportation Program are classified as elderly and/or disabled. Almost 88% of the clients served are considered low income, being below 200% of poverty level, with almost half were at or below poverty level, as described in the Federal Poverty Level guidelines. The most common types of disabilities among the clients are ambulatory and mental capacity challenges, loss of hearing and loss of sight.

These conditions create difficulty with access to public transportation. Without transportation services, these seniors will not be able to access daily nutrition, exercise, and socialization activities that enable them to remain healthy and independent. The vehicle purchase will meet goal #1 as stated in the Regional Coordination Plan.

Project Budget:

| | | |
|--------------------------------|----------------------|---------------------------|
| Total Vehicle Purchase: | 5310 Request: | Local Match (20%): |
| \$125,000.00 | \$100,000.00 | \$25,000.00 |

Senior Resources, Inc. has the ability to provide the required local match. This match will be met through funding provided to Senior Resources from locally raised funds from the community.

Signature:



Andrew Boozer, Executive Director

Date: 5/16/24

Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Funding Fiscal Year 2022)

Application Form

Federal Fiscal Year 2024-2025

Name of Applicant: SENIOR RESOURCES

Amount Requested: \$ 100,000

Type of Request: CAPITAL

Capital
(Purchase of Service or Vehicle)

County Where Service to be Provided: RICHLAND

Agency DUNS Number: 070 32099

Return To: Attention: Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29212
803-744-5133
www.centralmidlands.org

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

APPLICATION
"Part Two"

(Original due to CMCOG by May 16, 2024)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include the actual announcement pages). Information should be directly related to the Section 5310 project and how this project will enhance the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

MPO: Columbia Area Transportation Study

Primary Service Area: Large Urban (Please review the Columbia Urbanized Area Map in Appendix C)

1. Agency Name: SENIOR RESOURCES

Agency DUNS: 070372099

Required for All Applicants

Point of Contact: Andrew Boozer

Title: EXECUTIVE DIRECTOR

Address: 2817 MILLWOOD AVE

City: COLUMBIA

9-digit Zip Code: 29205

Phone: 803-252-7734 EXT 261

FAX: 803-929-0349

E-mail: ABOOZER@SENIORRESOURCESINC.ORG

Web Site Address (if any): SENIORRESOURCESINC.ORG

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

2. Agency Type:

- Private Non-Profit (501(c)(3))
- Public
- Tribal Government or Community
- Other Agency (Specify):

3. Applicant Status:

- New Applicant
- Continuing Applicant (List Contract Number _____)

4. This application contains funding requests for:

- Purchase of Service (POS) \$ _____
- Expansion Capital Equipment
 - ADA Accessible Cut-A-Way \$ _____
 - ADA Mini Van \$ _____
 - Purpose Built \$ _____

Replacement Capital Equipment (Must Complete this information)

- ADA Accessible Cut-A-Way \$ 125,000
- ADA Mini Van \$ _____
- Purpose Built \$ _____

Please provide information regarding the vehicle that's being replaced

- o Make of Vehicle: 2015 FORD
- o Model of Vehicle: E350 CUTAWAY
- o VIN: 1FDEE3FL1FDA23889
- o Current Mileage: 129,301
- o Who holds title to vehicle? SENIOR RESOURCES

COATS MPO LARGE URBAN SECTION 5310 FY 2025 PROGRAM

_____ Mobility Management: \$ _____

Mobility Management is an innovative approach for managing and delivering coordinated transportation services to our customers. Mobility management focuses on meeting individual customer needs through a wide range of transportation options and service providers. It also focuses on coordinating these services and providers in order to achieve a more efficient transportation service delivery system. Mobility Management Services under Section 5310 must coordinate transportation services for older adults and individuals with disabilities. The project must serve more than one agency within the region and must be able to provide performance measures to include:

1. Number of Individuals served per invoice period (month);
2. Number of Individuals connected to a ride or transportation related services;
3. Summary of Project to include success of project

Eligibility: (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

SENIOR RESOURCES SERVES FRAIL AND ELDERLY INDIVIDUALS IN RICHLAND COUNTY

THE CLIENTELE IS PRIMARILY OVER THE AGE OF 60. THOSE FEW CLIENTS UNDER THE AGE OF 60 HAVE PHYSICAL AND/OR MENTAL IMPAIRMENTS THAT CAUSE THEM TO BE UNABLE TO DRIVE. THE MOST COMMON DISABILITIES FOUND IN RIDERS ARE AMULTARY, MENTAL CAPACITY, AND LOSS OF HEARING/VISION. F THE CLIENTS TRANSPORTED, NEARLY 80% ARE ARE AT OR BELOW 150% POVERTY RIDERS NEED TRANSPORT TO SENIOR CENTERS, APPOINTMETNS, AND SHOPPING

Letter of Intent Deadline: May 16, 2024 @ 2 p.m.

Full Application Deadline: May 16, 2024 @ 2 p.m.

Enclosure 15

***2023-2033 TIP Amendment Leesburg Rd @ Patterson Rd Intersection**



June 6, 2024

Christina Lewis
 Statewide Planning
 South Carolina Department of Transportation
 P.O. Box 191
 955 Park Street
 Columbia, SC 29201

RE: Per ACT 114, Justification for the Leesburg Road at Patterson Road Intersection

Dear Ms. Lewis:

The Central Midlands Council of Governments Board of Directors' (MPO Policy Committee) requests consideration to make the following amendment to their 2023 – 2033 Transportation Improvement Plan:

- **Leesburg Road at Patterson Road Intersection**
This is a new project that is being considered for the 2023 – 2033 TIP. The project is currently ranked 17th in the 2045 Long Range Transportation Plan. A total of \$8 million is expected to be the proposed obligation.
Public Comment Period: June 18, 2024 to July 10, 2024

CMCOG respectfully requests approval of the following justification of the Leesburg Road at Patterson Road Intersection. In preparation to add this project to the 2023 – 2033 TIP, the COATS MPO has developed the following justification:

1. This project will enhance regional mobility and mitigate the increased traffic from the continuing growth and development that is occurring in this part of Richland County.
2. This project will enhance accessibility and mobility to nearby residential, educational, and shopping facilities.
3. The proposed improvement will increase pedestrian and vehicular safety.
4. This project will enhance regional connectivity and accessibility to I-77. More than 26,000 vehicles per day pass through this intersection to access the interstate system.
5. This project was reviewed by SCDOT District One Engineering and was identified as a crucial need for improvement with the widening of Leesburg Road to 5 lanes and improvements to the Patricia Drive intersection.

Please be so kind to accept this request for consideration. CMCOG will be happy to discuss this matter in greater detail. If you have any questions, or need additional information, please don't hesitate to contact me at 803-744-5133 or send an email to rsimmons@centralsouthmidlands.org.

Sincerely,

Reginald Simmons
 Deputy Executive Director/Transportation Director

cc: D. Britt Poole

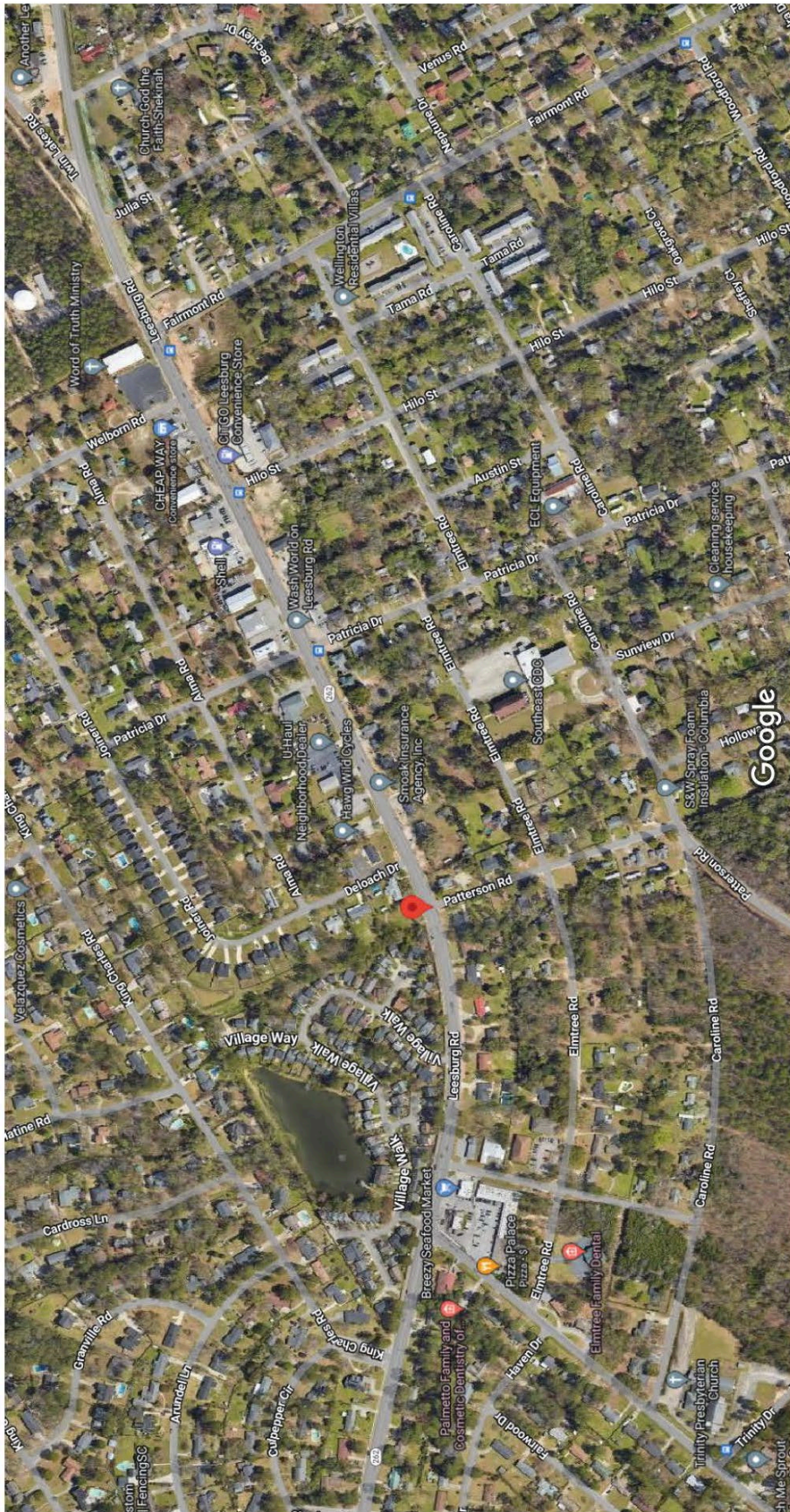
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Patterson Rd & Leesburg Rd
Patterson Road @ Leesburg Road Intersection



Enclosure 16

***2023-2033 TIP Amendment Old Two Notch Rd @ Shirway Rd Intersection**



June 6, 2024

Christina Lewis
 Statewide Planning
 South Carolina Department of Transportation
 P.O. Box 191
 955 Park Street
 Columbia, SC 29201

RE: Per ACT 114, Justification for the Old Two Notch Road at Shirway Road Intersection

Dear Ms. Lewis:

The Central Midlands Council of Governments Board of Directors' (MPO Policy Committee) requests consideration to make the following amendment to their 2023 – 2033 Transportation Improvement Plan:

- **Old Two Notch Road at Shirway Road Intersection**
*This is a new project that is being considered for the 2023 – 2033 TIP. The project is currently ranked 43rd in the 2045 Long Range Transportation Plan. A total of \$6 million is expected to be the proposed obligation.
 Public Comment Period: June 18, 2024 to July 10, 2024*

CMCOG respectfully requests approval of the following justification of the Old Two Notch Road at Shirway Road Intersection. In preparation to add this project to the 2023 – 2033 TIP, the COATS MPO has developed the following justification:

1. This project will enhance regional mobility and mitigate the increased traffic from the continuing growth and development that is occurring in this part of Lexington County.
2. This project will enhance accessibility and mobility to nearby residential, educational, and shopping facilities.
3. The proposed improvement will increase pedestrian and vehicular safety.
4. This project will enhance regional connectivity and accessibility. More than 12,000 vehicles per day pass through this intersection.
5. This project was reviewed by SCDOT District One Engineering and was identified as a crucial need for improvement based on their traffic analysis.

Please be so kind to accept this request for consideration. CMCOG will be happy to discuss this matter in greater detail. If you have any questions, or need additional information, please don't hesitate to contact me at 803-744-5133 or send an email to rsimmons@centralmidlands.org.

Sincerely,

Reginald Simmons
 Deputy Executive Director/Transportation Director

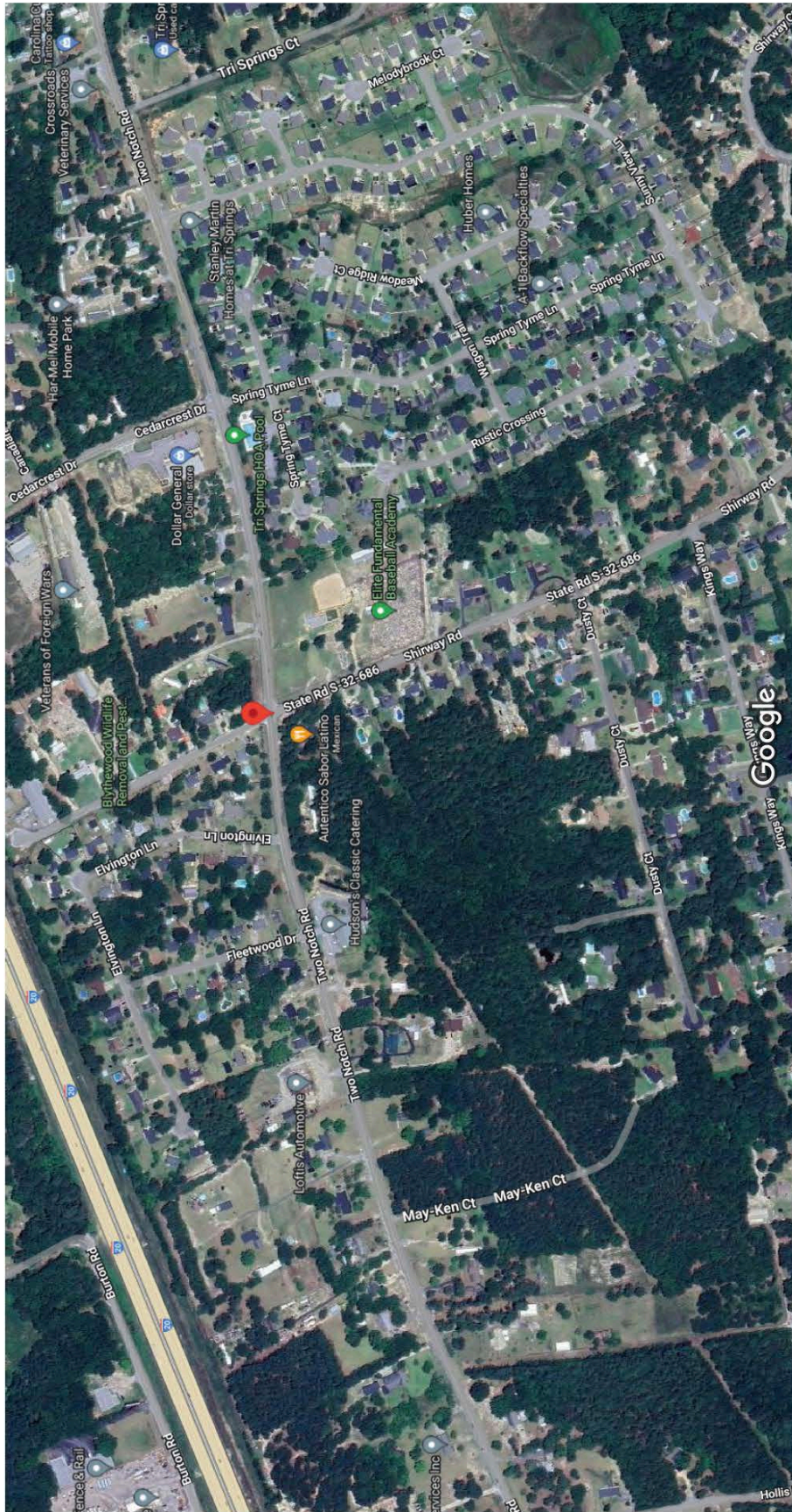
cc: D. Britt Poole

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Google Maps
Two Notch Rd & Shirway Rd
Old Two Notch Road & Shirway Road Intersection



Enclosure 17

2023-2033 TIP Amendments
Signal System Improvement Projects
(Urban & Rural)



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: 2023 – 2033 TIP Amendment – Signal System Improvements Package 1

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 Transportation Improvement Program to add the five (5) Signal System Improvement Projects at a cost of \$1.5 million.

BACKGROUND

The purpose of the Regional Transportation Operations and Technology Strategic Planning Program is to guide the Central Midlands Council of Governments' efforts to deploy technology, tools and coordinated system procedures to manage the multimodal transportation system. Regional Transportation Operations and Technology is a set of tools and processes used by public and private operating agencies' staff to meet the day-to-day demands of the traveling public.

In December 2023, the CMCOG Board of Directors adopted the Regional Signal System Improvement Program. This program will retime and rebuild traffic signals from the approved prioritized list. Traffic signal retiming can create better traffic flow and up to 85% in operational efficiency. Staff has identified the first five (5) projects from the approved 2045 LRTP prioritized list and will submit them for approval.

- | | |
|---|--------------------|
| 1. St. Andrews Road @ The Shoppes | - Lexington County |
| 2. St. Andrews Road @ Harbison/Emory Lane | - Lexington County |
| 3. Two Notch Road @ Polo Road | - Richland County |
| 4. SC-35 12 th Street @ S-41 Lafayette Ave | - Lexington County |
| 5. Old Bamwell Road @ Emanuel Church Road | - Lexington County |

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| Maintained By | Custom Identifier | Primary Route | Secondary Route | Comment | Cabinets Average Age in Years | Controllers Average Age in Years | Support Poles by Type | Proximity to Interstate | Cabinet Points | Controller Points | Pole Points | Interstate Points | AAADT Points | Total Points | COATS MPO Ranking |
|---------------|-------------------|----------------|------------------|--|-------------------------------|----------------------------------|-----------------------|-------------------------|----------------|-------------------|-------------|-------------------|--------------|--------------|-------------------|
| District | TS1431 | S-36/MP-2.01 | The Stopgap Mall | St. Andrews @ The Stopgaps | 25 | 26 | 0 | 23,300 | 25 | 26 | 0 | 0 | 2 | 53 | 1 |
| District | TS1434 | S-36/MP-3.817 | S-757/MP-0.689 | St. Andrews Rd. @ Harbison Blvd./Emory Ln. | 26 | 26 | 0 | 4,400 | 26 | 26 | 0 | 0 | 0 | 52 | 2 |
| District | TS1743 | US1/MP-12.544 | Polo Rd | Two North Rd. @ Polo Rd | 21 | 27 | 0 | 36,900 | 21 | 27 | 0 | 0 | 2 | 50 | 3 |
| District | TS1478 | SC35/MP-4.098 | S-41/MP-1.101 | SC-35 12th St. @ S-41 Lafayette Ave | 24 | 21 | 0 | 13,500 | 24 | 21 | 0 | 0 | 2 | 47 | 4 |
| District | TS1375 | S-104/MP-3.224 | S-168/MP-4.325 | Old Barnwell Rd @ Emmanuel Church Rd | 22 | 22 | 0 | 8,100 | 22 | 22 | 0 | 0 | 0 | 44 | 5 |



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: 2023 – 2033 Rural TIP Amendment – Signal System Improvements Package 1

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 Rural Transportation Improvement Program to add the ten (10) Signal System Improvement Projects at a cost of \$2 million.

BACKGROUND

The purpose of the Regional Transportation Operations and Technology Strategic Planning Program is to guide the Central Midlands Council of Governments' efforts to deploy technology, tools and coordinated system procedures to manage the multimodal transportation system. Regional Transportation Operations and Technology is a set of tools and processes used by public and private operating agencies' staff to meet the day-to-day demands of the traveling public.

In December 2023, the CMCOG Board of Directors adopted the Regional Signal System Improvement Program. This program will retime and rebuild traffic signals from the approved prioritized list. Traffic signal retiming can create better traffic flow and up to 85% in operational efficiency. Staff has identified ten projects from the approved 2045 LRTP Rural Prioritized List and will submit them for approval.

- | | |
|---|--------------------|
| 1. Columbia Avenue @ North Carolina Avenue | – Lexington County |
| 2. Glenn Street @ Johnstone Street | – Newberry County |
| 3. Nance Street (SC 395) @ Main Street (S-60) | – Newberry County |
| 4. Main Street (S-60) @ Calhoun Street | – Newberry County |
| 5. College Street (S-642) @ Harrington Street | – Newberry County |
| 6. Main Street (S-60) @ Caldwell Street | – Newberry County |
| 7. Main Street (S-60) @ College Street | – Newberry County |
| 8. Edmunds Highway @ Fish Hatchery Road | – Lexington County |
| 9. US 21 @ SC 34 | – Fairfield County |
| 10. Congress Street (US 321) @ Washington Street (S-61) | – Fairfield County |

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| Maintained By | Custom Identifier | Primary Route | Secondary Route | Comment | Cabsets Average Age in Years | Controllers Average Age in Years | Support Poles by Type | Proximity to Interstate | AADT | Cabinet Points | Controller Points | Pop Points | Interstate Points | AADT Points | Total Points | CMCOG Rankings |
|---------------|-------------------|----------------|------------------------|-----------------------------------|------------------------------|----------------------------------|-----------------------|-------------------------|-------|----------------|-------------------|------------|-------------------|-------------|--------------|----------------|
| District1 | TS1305 | US1 MP 1.675 | S-5 MP 0.609 | Colarbia Ave @ North Carolina Ave | 21 | 21 | 0 | | 7200 | 21 | 21 | 0 | 0 | 0 | 42 | 1 |
| District2 | TS2366 | S-333 MP 1.46 | Johnstone St MP 0.87 | Glen @ Johnstone | 21 | 20 | 0 | | 3700 | 21 | 20 | 0 | 0 | 0 | 41 | 2 |
| District2 | TS2357 | S2395 MP 0.28 | S-60 MP 1.569 | Downtown | 21 | 14 | 0 | | 3800 | 21 | 14 | 0 | 0 | 0 | 35 | 3 |
| District2 | TS2366 | S-60 MP 1.17 | Callous St MP 0.099 | Downtown | 21 | 14 | 0 | | 1250 | 21 | 14 | 0 | 0 | 0 | 35 | 3 |
| District2 | TS2363 | S-642 MP 0.21 | Harrington St MP 1.417 | Downtown | 20 | 14 | 0 | | 2300 | 20 | 14 | 0 | 0 | 0 | 34 | 4 |
| District2 | TS2372 | S-60 MP 1.52 | Caldwell St | Downtown | 20 | 14 | 0 | | 6600 | 20 | 14 | 0 | 0 | 0 | 34 | 4 |
| District2 | TS2364 | S-60 MP 1.43 | College St MP 0.128 | Downtown | 19 | 14 | 0 | | 6600 | 19 | 14 | 0 | 0 | 0 | 33 | 5 |
| District1 | TS1355 | S2392 MP 6.27 | S-73 | Edmund Hwy @ Fish Hatchery Rd. | 23 | 7 | 0 | | 12000 | 23 | 7 | 0 | 0 | 0 | 30 | 6 |
| District4 | TS4320 | US21 MP 4.252 | S-34 MP 3.1728 | US21/85-24(mcs425) | 22 | 2 | 0 | | 3800 | 22 | 2 | 0 | 0 | 0 | 24 | 12 |
| District4 | TS4311 | US321 MP 10.19 | S-61 MP 4.969 | US321/McIntosh(mcm1019) | 21 | 2 | 0 | | 6600 | 21 | 2 | 0 | 0 | 0 | 23 | 13 |

Enclosure 18

FY 2024 & 2025

Urban & Rural

Work Program Updates



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: FY 2024 & 2025 UPWP Update

REQUESTED ACTION

The Central Midlands Council of Governments staff will request approval to update the FY 2024 & 2025 Unified Planning Work Program (UPWP).

PROGRAM DESCRIPTION

The 2024 & 2025 COATS Unified Planning Work Program (UPWP) is based on the COATS's 2045 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the COATS area. This 2024 & 2025 UPWP emphasizes activities that promote the implementation of the existing plan. The major projects to be completed in this two year timeframe include:

Community Master Plans

Based on 2045 LRTP, CMCOG will offer to partner with our member governments to complete a community master plan. The purpose of this initiative is to coordinate with our member governments to develop land use and transportation growth plans that will assist in identifying transportation issues that will be included as part of the LRTP update.

Consultant: TBA Estimated Completion Date: September 2025

Regional Mobility Program

In partnership with the COATS MPO, the South Carolina Department of Transportation (SCDOT) intends to pilot a data driven and performance-based analysis of congested corridors in the COATS MPO Planning area to identify the transportation needs and mitigation strategies to address those needs. Through this pilot, the RMP will serve as a model process for all TMAs in South Carolina.

Consultant: SCDOT/COATS MPO Estimated Completion Date: December 2024

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Complete Streets Economic Impact Analysis

The COATS MPO in partnership with SCDOT will implement the Complete Streets Initiative to further community goals, including economic development. This project will explore indicators of economic development activity before SCDOT implements Complete Streets projects. The findings of this project will inform future data collection and management, policy development, selection of corridors, and implementation of future Complete Streets projects.

Consultant: TBA Estimated Completion Date: June 2025

Regional Freight Plan

The purpose of this initiative is to assist CMCOG/COATS MPO, SCDOT and local governments in understanding freight trends and needs in the region. The study will identify potential projects for more detailed analysis and policies for consideration by the MPO Policy Committee and local governments.

Consultant: TBA Estimated Completion Date: October 2025

Regional ITS Architecture

This project consists of creating a tool that will develop the basic framework for integrating different Intelligent Transportation System Projects throughout the CMCOG/COATS region.

Consultant: TBA Estimated Completion Date: June 2025

Disadvantage Business Enterprise Plan Update

The purpose for the DBE Program Plan is to provide guidance for CMCOG personnel in implementing 49 CFR Part 26 and provide DBEs and other contractor's information on their responsibilities on USDOT assisted contracts and CMCOG's implementing procedures. It assures to USDOT that CMCOG will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award or performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex or national origin.

Consultant: TBA Estimated Completion Date: December 2024

Human Services Coordination Plan Update

The primary purpose of the Coordinated Public Transit–Human Services Transportation Plan (Coordinated Plan) is to improve coordination among transportation providers to better meet the transportation needs of seniors and people with disabilities.

Consultant: TBA Estimated Completion Date: September 2025

Blythewood Road/US 21 Corridor Feasibility Study

Based on 2045 LRTP, a feasibility study will be conducted for the Blythewood Road/US 21 Corridor. This analysis will be conducted as part of the SCDOT Feasibility Report. SCDOT will devise a project development team that will define the project scope, goals and objectives, purpose and need, potential environmental, cultural, and social impacts, estimated cost, schedule, benefit/cost analysis, and risk analysis.

Consultant: TBA Estimated Completion Date: December 2025

COATS MPO Transportation Planning Initiatives

This project consists of updating the COATS MPO Transportation Planning Initiatives based on the 2020 Census data. Changes to the planning initiatives may require approval from SCDOT, FHWA and/or FTA.

Consultant: TBA Estimated Completion Date: June 2025

Annual Listing of Obligated Projects

The annual listing of obligated projects is a record of the projects receiving federal transportation funds in the previous fiscal year. This listing is updated annually and is intended to increase awareness of federal spending on transportation projects in the CMCOG and COATS MPO's planning areas.

Consultant: TBA Estimated Completion Date: December 2025



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 20, 2024

SUBJECT: **FY 2024 & 2025 RPWP**

REQUESTED ACTION

The Central Midlands Council of Governments staff will request approval to update the FY 2024 & 2025 Rural Planning Work Program (RPWP).

PROGRAM DESCRIPTION

The 2024 & 2025 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's 2015 Long-Range Transportation Plan, which was updated and approved by the CMCOG Board of Directors on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the CMCOG area. This 2024 & 2025 RPWP emphasizes activities that promote the implementation of the existing plan. The major projects to be completed in this two year timeframe include:

Congestion Management Plan Update

In partnership with the CMCOG & COATS MPO, the South Carolina Department of Transportation (SCDOT) intends to pilot an objective-focused and performance-based CMP that can serve as a model process for all MPOs in South Carolina. Through this pilot, a CMP will be developed for the Columbia Area Transportation Study (COATS) with components that will impact the CMCOG planning area.

Consultant: Kimley-Horn

Estimated Completion Date: December 2024

Regional Mobility Program

In partnership with the CMCOG & COATS MPO, the South Carolina Department of Transportation (SCDOT) intends to pilot a data driven and performance-based analysis of congested corridors in the CMCOG & COATS MPO Planning area to identify the transportation needs and mitigation strategies to address those needs. Through this pilot, the RMP will serve as a model process for all TMAs in South Carolina.

Consultant: SCDOT/CMCOG/COATS MPO

Estimated Completion Date: December 2024

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Regional Freight Plan

The purpose of this initiative is to assist CMCOG/COATS MPO, SCDOT and local governments in understanding freight trends and needs in the region. The study will identify potential projects for more detailed analysis and policies for consideration by the MPO Policy Committee and local governments.

Consultant: TBA Estimated Completion Date: October 2025

Regional ITS Architecture

This project consists of creating a tool that will develop the basic framework for integrating different Intelligent Transportation System Projects throughout the CMCOG/COATS region.

Consultant: TBA Estimated Completion Date: June 2025

Pine Street Corridor Feasibility Study

Based on 2045 LRTP, a feasibility study will be conducted for the Pine Street (SC 302) Corridor - From Fish Hatchery Road to Cedar Creek Road. This analysis will be conducted as part of the SCDOT Feasibility Report. CMCOG will devise a project development team that will define the project scope, goals and objectives, purpose and need, potential environmental, cultural, and social impacts, estimated cost, schedule, benefit/cost analysis, and risk analysis.

Consultant: TBA Estimated Completion Date: November 2025

Disadvantage Business Enterprise Plan Update

The purpose for the DBE Program Plan is to provide guidance for CMCOG personnel in implementing 49 CFR Part 26 and provide DBEs and other contractor's information on their responsibilities on USDOT assisted contracts and CMCOG's implementing procedures. It assures to USDOT that CMCOG will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award or performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex or national origin.

Consultant: TBA Estimated Completion Date: December 2024

Human Services Coordination Plan Update

The primary purpose of the Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan) is to improve coordination among transportation providers to better meet the transportation needs of seniors and people with disabilities.

Consultant: TBA Estimated Completion Date: September 2025

CMCOG Transportation Planning Initiatives

This project consists of updating the CMCOG RPO Transportation Planning Initiatives based on the 2020 Census data. Changes to the planning initiatives may require approval from SCDOT, FHWA and/or FTA.

Consultant: TBA Estimated Completion Date: June 2025

Complete Streets Economic Impact Analysis

The CMCOG in partnership with SCDOT will implement the Complete Streets Initiative to further community goals, including economic development. This project will explore indicators of economic development activity before SCDOT implements Complete Streets projects. The findings of this project will inform future data collection and management, policy development, selection of corridors, and implementation of future Complete Streets projects.

Consultant: TBA Estimated Completion Date: June 2025

Annual Listing of Obligated Projects

The annual listing of obligated projects is a record of the projects receiving federal transportation funds in the previous fiscal year. This listing is updated annually and is intended to increase awareness of federal spending on transportation projects in the CMCOG and COATS MPO's planning areas.

Consultant: TBA Estimated Completion Date: December 2025

Enclosure 19

FY 2024 CMCOG Transit Asset Management Plan



RESOLUTION

ENDORSEMENT OF PERFORMANCE MANAGEMENT TARGETS ESTABLISHED BY THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS IN THEIR TRANSIT ASSET MANAGEMENT PLAN.

WHEREAS, the Central Midlands Council of Governments (CMCOG) has been designated by the Governor of South Carolina as the Metropolitan Planning Organization (MPO) responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Columbia Urbanized Area; and,

WHEREAS, the federal surface transportation programs that are the responsibility of the Central Midlands Council of Governments are authorized by the Fixing America's Surface Transportation (FAST) Act (Pub. L. 112-141, December 4, 2015) and the Infrastructure Investment and Jobs Act executed on November 15, 2021; and,

WHEREAS, the metropolitan transportation planning process shall provide for the establishment and use of a performance-based approach to transportation decision making to support the national goals described in 23 U.S.C. 150(b) and the general purposes described in 49 U.S.C. 5301(e); and,

WHEREAS, 49 CFR Part 625, the Federal Transit Administration (FTA) Transit Asset Management Rule, which became effective on October 1, 2016, requires transit operators to develop and adopt a Transit Asset Management Plan that addresses State of Good Repair for rolling stock, infrastructure, equipment, and facilities; and,

WHEREAS, Central Midlands Council of Governments is the designated recipient of Federal Transit Administration (FTA) funding (Sections 5307, 5310, 5339 in the Columbia Urbanized Area; and,

WHEREAS, Central Midlands Regional Transit Authority (CMRTA a.k.a The Comet) is a direct recipient of the Federal Transit Administration (FTA) and the primary public transit provider in the Columbia Urbanized Area; and,

WHEREAS, Santee Wateree Regional Transit Authority (SWRTA) is a direct recipient of the Federal Transit Administration (FTA) and a public transit provider in the Columbia Urbanized Area; and,

WHEREAS, Central Midlands Regional Transit Authority has developed a Transit Asset Management Plan that includes performance measures; and,

WHEREAS, Santee Wateree Regional Transit Authority has developed a Transit Asset Management Plan that includes performance measures; and,

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WHEREAS, Central Midlands Council of Governments administers the Large Urban Section 5310 Program; and,

WHEREAS, Human Service Agencies participate in the Section 5310 Program to purchase vehicles to serve their clientele; and,

WHEREAS, Central Midlands Council of Governments is the lien holder of these vehicles until they reach their useful life and have disposed of their federal interest; and,

WHEREAS, Central Midlands Council of Governments has developed a Group Transit Asset Management Plan for its subrecipients of Section 5310 funds that includes performance measures; and,

WHEREAS, the Metropolitan Planning Organization shall establish performance targets that address the performance measures or standards established under 23 CFR Part 490 (where applicable), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d) to use in tracking progress towards attainment of critical outcomes for the region; and,

WHEREAS, the selection of performance targets that address performance measures described in 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d) shall be coordinated, to the maximum extent practicable, with the public transportation provider and the South Carolina Department of Transportation to ensure consistency with the performance targets that the public transportation provider establishes under 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d); now therefore be it

RESOLVED, the Central Midlands Council of Governments endorses the performance management targets established in their Group Transit Asset Management Plan, as listed in Attachment 1: and, be it further

RESOLVED, the Central Midlands Council of Governments agrees to program investments that support the performance management targets established in their Group Transit Asset Management Plan.

CERTIFICATE, the undersigned, is the duly qualified Executive Director of the Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on June 27, 2024.

Will Brennan, Chairman
Central Midlands Council of Governments

D. Britt Poole, Executive Director
Central Midlands Council of Governments

Witness

Witness