



Board of Directors' Meeting

Thursday, May 23, 2024 ♦ 12:00 p.m.

Midlands Technical College – Harbison Campus (in person)

7300 College Street, Irmo, SC 29063

Continuing Education Center, Room 113 and Zoom Meeting (Virtual)

<https://us02web.zoom.us/j/83466373967?pwd=VjRlNU9GdmJiM05BbmkzS2dZOWVxUT09>

Meeting ID: 834 6637 3967 ♦ Passcode: 860823 ♦ Dial-In Number (929) 205-6099

OVERALL AGENDA

ACTION

INFORMATION

- A. Call to Order and Introductions** **Will Brennan, Chair**
 - 1. Determination of a Quorum
 - 2. Approve Order and Contents of the Overall Agenda
 - 3. Invocation
 - 4. Introduction of New Board Members & Guests
 - 5. Chairman's Introduction **Will Brennan**
 - Good News from CMCOG – Around the Region **Will Brennan**

- B. Consent Agenda**
 - 1. Approval of the March 28, 2024 Board Meeting Minutes (*Enclosure 1*)

- C. Regular Agenda**
 - 1. Monthly Financial Status Report (February 2024) (*Enclosure 2*) **Melissa Labbe**
 - 2. FY 2025 CMCOG Annual Budget and Work Program (*Enclosure 3*) **Melissa Labbe**
 - 3. *2023 - 2033 TIP Amendment – FY 2021 Sections 5307 & 5310 ARP Funds (*Enclosure 4*) **Reginald Simmons**
 - 4. *2023 - 2033 TIP Amendment – FY 2021 Section 5339 Funds (*Enclosure 5*) **Reginald Simmons**
 - 5. *2023 - 2033 TIP Amendment – FY 2020 Section 5307 Funds (*Enclosure 6*) **Reginald Simmons**
 - 6. *2023 - 2033 TIP Amendment – Assembly Street Phase 2 (*Enclosure 7*) **Reginald Simmons**
 - 7. FY 2024 CMRTA Transit Asset Management Plan (*Enclosure 8*) **Reginald Simmons**
 - 8. Title VI Plan Update (*Enclosure 9*) **Reginald Simmons**

- D. Announcements / Committee or Staff Reports / Correspondences**
 - 1. CMCOG Committee Reports **Britt Poole**
 - 2. Executive Director's Report **Britt Poole**

- E. Old/New Business**
- F. Other Business**
- G. Adjourn**

REMINDER: The next CMCOG Board Meeting will be held on Thursday, June 27, 2024

Note: Full Agenda packets can be found on the CMCOG website at www.cmco.org.

*Denotes item is a Metropolitan Planning Organization (MPO) Urbanized Area Request

Enclosure 1

Approval of the March 28, 2024 Board of Directors Meeting Minutes



**Board of Directors' Meeting of the
Central Midlands Council of Governments**

Thursday, March 28, 2024 ♦ 11:00 a.m. ♦ Midlands Technical College

Harbison Campus – 7300 College Street, Irmo, SC 29063

Continuing Education Center, Room 113 and via Zoom (Virtual)

Meeting ID: 895 7635 8709 ♦ Passcode: 536808 ♦ Dial-In Number: (929) 205-6099

Board Members Present:

Will Brennan, **CHAIR**, Columbia City Council
Vina Abrams, Newberry
Greg Brewer, Lexington County
Larry Brigham, Batesburg-Leesville
Kimberley Brown, Richland County
Todd Carnes, City of Lexington
John Carrigg, Lexington County
Brian Carter, City of West Columbia
Phillip Carter, City of Cayce
Rebecca Connally, Lexington County
Glen Conwell, Lexington County
Kyle Crager, Fairfield County
Todd Cullum, Lexington County Council
William “Rusty” DePass, City of Columbia
Clyde “Chuck” Fallaw, III, Richland County Council
Clarence Gilbert, Fairfield County Council
T. Wayne Gilbert, Richland County
Darrell Hudson, Lexington County
Haskell Kibler, Forest Acres City Council
Robert Liming, City of Columbia
Paul Livingston, Richland County
Walton McLeod, Newberry County
John McMeekin, Mayor, Town of Winnsboro
Chakisse Newton, Richland County
Stephanie O’Cain, Richland County
Foster Senn, City of Newberry
Lynn Sturkie, Lexington County
Charli Wessinger, Lexington County

Staff Members Present:

Britt Poole, Executive Director
Fretoria Addison, LTC Ombudsman Volunteer
Coordinator/Information Support Specialist
Roland Bart, Transportation Planner
Aleigha Chee-you, Ombudsman Program Assistant
Anna Harmon, Director, Area Agency on Aging
Jason Kent, GIS Manager
Melissa Labbe, Finance Director
Kelly Roberson, Executive Assistant to the Boards
Reginald Simmons, Deputy Director/Transportation Director
Gregory Sprouse, Director, Research & Planning
Lilnora White, HR Manager

Guests:

Michael Slapnik
Dave Bodiford
Johnathan Guy

Advisors:

Will Dillard, Belser Law Firm
Al Koon
Ron Rhames

A. CALL TO ORDER AND INTRODUCTIONS

A1. Chairman Will Brennan called the meeting to order at 12:04 a.m. on March 28, 2024. Chairman Brennan stated that a quorum was present at the time the meeting was called to order.

A2. APPROVE ORDER AND CONTENTS OF THE OVERALL AGENDA

MOTION, approved

Walton McLeod moved for approval, seconded by Robert Liming to approve the Order and Contents of the Overall Agenda. The motion was approved.

A3. INVOCATION

The invocation was given by Mayor, John McMeekin.

A4. INTRODUCTION OF NEW BOARD MEMBERS & GUESTS

Chairman Brennan introduced Phillip Carter from the City of Cayce, as a new member of the Board of Directors.

Chairman Brennan also welcomed Will Dillard, Al Koon and Ron Rhames as advisors to the Board. Along with Johnathan Guy, Michael Slapnik, and Dave Bodiford as guests.

A5. CHAIRMAN’S INTRODUCTION

Chairman Brennan presented Good News from CMCOG-Around the Region.

- City of Columbia will host Manchester United and Liverpool soccer teams for a friendly match at Williams-Brice Stadium on August 3, 2024.
- Second graders from Dutch Fork Elementary and Irmo Elementary Schools visited the Richland County C&D Landfill Drop-Off Center.
- Scout Motors has broken ground on their \$2 million electric vehicle plant in Blythewood. The plant is estimated to bring 4,000 jobs.
- Lexington District Two has a new state of the art Performing Arts Center in the Town of Springdale.
- Demolition has begun on the redevelopment of the Richland Fashion Mall. New apartments, restaurants, a grocery store, and brewery are expected in the new space.
- USC Coach Dawn Staley and Innersole donated shoes to Newberry Elementary School students.
- Fairfield County Chamber of Commerce opened their 1st Visitors Center

B. CONSENT AGENDA

B1. Approval of the February 22, 2024 Board Meeting Minutes

B2. *2024-2025 UPWP Amendment – Intersection Control Evaluation Process

B3. 2024-2025 RPWP Amendment – Intersection Control Evaluation Process

MOTION, approved

Mayor John McMeekin moved for approval, seconded by Robert Liming to approve the Consent Agenda. The motion was approved.

C. REGULAR AGENDA

C1. Monthly Financial Status Report (January 2024)

Missi Labbi gave presentation regarding the Monthly Financial Status Report (January 2024). A brief discussion took place.

MOTION, approved

Robert Liming moved for approval, seconded by Foster Senn to approve the Monthly Financial Status Report (January 2024) as information only. The motion was approved.

C2. Briefing on Financial and Compliance Report for FY 2023

The Financial and Compliance report is still in draft; the goal is to finish by the end of April. A brief presentation was provided by Michael Slapnik and Dave Bodiford. They stated that though the audit was not complete, it appeared that CMCOG would be receiving an unmodified opinion.

MOTION, approved

Todd Cullum moved for approval, seconded by Mayor John McMeekin to approve the Draft Financial and Compliance Report. The motion was approved.

C3. *Congestion Management Plan – Interchange Improvements

Jonathan Guy of Kimley Horn provided an overview of the Congestion Management Plan Update. In partnership with SCDOT, CMCOG and the COATS MPO is in the process of updating its CMP. A Congestion Management Process (CMP) is a “living” document that systematically identifies and assesses strategies for tackling recurring and non-recurring traffic congestion issues for people and goods while improving transportation system reliability and addressing travel-related safety concerns. CMPs work in tandem with long-range transportation plans, transportation improvement programs, and unified planning work programs through a continuous feedback loop to match strategies with funding and advance them to implementation. The purpose of this current update is to include the assessment of the interstate system. This assessment will identify mitigation strategies that will address congestion along these corridors which may include the recommendation of new interchanges.

Mr. Simmons referred to a letter that was provided by Lexington County which requested for a list of proposed Interstate Interchanges be included in the 2045 LRTP. Mr. Simmons noted that the CMP update will provide such a list, which can be included once the CMP update has been completed. The other option would be to use the recently approved Interstate System Access Change process to develop a list that could be considered for the 2045 LRTP. Mr. Simmons asked the board to consider developing a 2045 LRTP Interstate Interchange list through the CMP.

A brief discussion took place.

MOTION, approved

Darrell Hudson moved for approval, seconded by Mayor John McMeekin to approve using the Congestion Management Plan to develop a future Interchange Improvements list for the 2045 LRTP. The motion was approved.

C4. *2024 & 2025 UPWP Amendment – Forest Acres Intersections

Reginald Simmons requested approval to use \$75,000 in the 2024 & 2025 UPWP to conduct a study and analysis of the Forest Drive intersections at Trenholm Road and Beltline Boulevard. CMCOG in partnership with SCDOT, its member governments, and the COMET will implement an Intersection Control Evaluation Process. This is a data-driven, performance-based framework and approach used to objectively screen alternatives and identify an optimal geometric and control solution for an intersection. The Intersection Evaluation Process has four steps as part of its analysis which include:

- Scoping Alternatives
- Safety Analysis
- Operational Analysis
- Multimodal Considerations

CMCOG in coordination with SCDOT will use the Intersection Control and Evaluation Process to analyze the Forest Drive @ Beltline Blvd and Forest Drive @ Trenholm Road intersections. An approximately \$75K budget will be used to conduct this analysis. Coordination with other SCDOT programs such as Regional Mobility and Carbon Reduction as well as working with the City of Forest Acres and the public will be included throughout this process.

A brief discussion took place.

MOTION, *approved*

Haskell Kibler moved for approval, seconded by Foster Senn to amend the 2024 & 2025 UPWP to use \$75K to study and analyze the intersections along Forest Drive. The motion was approved.

D. ANNOUNCEMENTS/COMMITTEE OR STAFF REPORTS/CORRESPONDENCES

D1. CMCOG Committee Reports

Executive Director Britt Poole updated the Board on events and projects from the following committees:

- CM AAA is 3rd in the state for assessments since the year began on July 1st, behind Appalachia COG and Trident AAA. Over time they have moved from a solid middle of the pack to being one of the leaders in completing assessments.
- Transportation has executed contracts the following contracts:
 - Senior Resources to purchase 14 passenger van.
 - Irmo Chapin Rec to purchase 10 passenger van.
 - Mead & Hunt to conduct the Corley Mill Road - Andrew Corley Road Corridor Feasibility Study.
- Staff also attended statewide meetings with SCDOT including Planning Funds negotiations and the CTC Annual Meeting.
- Workforce is hosting 4 upcoming job fairs.
- VITA (Volunteer Income Tax Assistance) provides free tax preparation and filing for low income families.
- Developing and publishing a Hiring Guide for newly graduated high school students wishing to enter the workforce.

This was for information only and no action was taken.

D2. Executive Director's Report

- Executive Director Poole encouraged the board to complete the SCCOG conference survey as well as their size card for their CMCOG shirt.
- He noted that the board will be receiving a conflict-of-interest form that needs to be completed and submitted. This is a federal requirement for all board members.
- Central Midlands Board of Directors will meet next on April 25th.

This was for information only and no action was taken.

E. OLD/NEW BUSINESS

None.

F. OTHER BUSINESS

None.

G. ADJOURN

There being no further business, the meeting adjourned at 1:04 p.m.

MOTION, *approved*

Mayor John McMeekin moved for approval, seconded by Darrell Hudson to adjourn the CMCOG Board of Directors' Meeting. The motion was approved.

Britt Poole, Secretary-Treasurer

Will Brennan, Chairman

Enclosure 2

Monthly Financial Status Report (March 2024)

**Financial Statement-CMCOG
March 31, 2024**

	<u>Approved Budget</u>	<u>Y-T-D Actual</u>	<u>Percent of Budget</u>
Revenue			
Local Revenue			
Member Governments	668,772.00	501,579.03	75%
State Aid	125,102.00	146,019.00	117%
Interest	400.00	271.77	68%
Fringe Recovery	1,822,838.00	913,395.81	50%
Indirect Cost Recovery	740,303.00	362,415.23	49%
Total Local Revenue	3,357,415.00	1,923,680.84	57%
Program Revenue			
Aging Planning & Administration	6,596,039.00	5,053,072.81	77%
Midlands Workforce Development Board	4,619,104.00	3,154,628.42	68%
Transportation	2,772,547.00	690,208.84	25%
Regional Planning	240,915.00	60,634.54	25%
Community Development	70,000.00	172,902.57	247%
Economic Development Administration	333,360.00	59,521.57	18%
Local Contracts	41,000.00	23,737.39	58%
Total Program Revenue	14,672,965	9,214,706.14	63%
Total Revenue	18,030,380	11,138,386.98	62%
Expenses			
Operating Expenses			
Personnel Costs	4,277,199	2,990,271.61	70%
Fringe and Indirect Cost Allocation	2,563,141	1,275,811.04	50%
Operations and Maintenance	1,403,484	760,101.81	54%
Employee Training & Development	82,390	24,481.74	30%
Travel, Transportation & Board Expense	85,419	36,180.99	42%
Consultants and Contracts	8,715,582	5,806,090.92	67%
Capital Outlays	119,000	7,750.00	7%
Transfer To/(From) Other Programs	624,509	33,792.23	28%
Total Expenses	17,870,724	10,934,480.34	61%
Revenue Over/(Under) Expenses		203,906.64	

Enclosure 3

FY 2025 CMCOG Annual Budget and Work Program

**Central Midlands Council of Governments
FY2024-25 Budget**

	<u>FY2025 Proposed Budget</u>	<u>FY2024 Prior Yr Budget</u>	<u>Percent of Change</u>
Revenue			
Local Revenue			
Member Governments	678,804	688,772	1.50%
State Aid	194,692	125,102	55.63%
Interest Income	150	400	-62.50%
Fringe Recovery	1,651,356	1,769,780	-6.69%
Indirect Cost Recovery	1,511,562	718,754	110.30%
Total Local Revenue	<u>4,036,563</u>	<u>3,282,808</u>	<u>22.96%</u>
Programs			
Aging Planning & Administration	7,466,883	6,389,516	16.86%
Midlands Workforce Development Board	3,680,000	4,617,010	-20.29%
Transportation	2,194,382	2,090,554	4.97%
Regional Planning	479,283	240,915	98.94%
Economic Development	69,958	70,000	-0.06%
Community Development Block Grant Admin	338,852	263,360	28.67%
Local Technical Assistance Contracts	40,372	41,000	-1.53%
Total Programs	<u>14,269,731</u>	<u>13,712,355</u>	<u>4.06%</u>
Transfer From Other Program Areas-Matching, Other	618,554	592,638	4.37%
Total Revenue	<u>18,924,848</u>	<u>17,587,801</u>	<u>7.60%</u>
Expenses			
Operating Expenses			
Personnel Costs	4,882,353	4,148,784	17.68%
Fringe & Indirect Cost Allocation	3,162,917	2,027,722	55.98%
Operations and Maintenance	1,716,598	1,403,620	22.30%
Employee Development & Training	122,550	84,200	45.55%
Travel & Transportation	67,500	85,919	-21.44%
Consultants & Contracts	1,813,500	2,123,761	-14.61%
Capital Outlays	429,000	119,000	260.50%
Transfer To Other Program Areas-Matching, Other	618,554	592,638	4.37%
Total Operating Expenses	<u>12,812,972</u>	<u>10,585,645</u>	<u>21.04%</u>
Contracted Services Expenses			
Aging	3,991,481	3,485,618	14.51%
MWDB Contractors	2,081,197	3,169,486	-34.34%
Total Contracted Services Expenses	<u>6,072,677</u>	<u>6,655,104</u>	<u>-8.75%</u>
Capital Reserve			
Capital Reserve Funds	39,198	347,052	-88.71%
Total Capital Reserve Funds	<u>39,198</u>	<u>347,052</u>	<u>-88.71%</u>
Total Expenses	<u>18,924,848</u>	<u>17,587,801</u>	<u>7.60%</u>
Revenue Over/(Under) Expenses	<u>0</u>	<u>0</u>	

Enclosure 4

*2023-2033 TIP Amendment
-FY 2021 Sections 5307 & 5310 ARP Funds



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: TIP Amendment – Sections 5307 & 5310 ARP Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 TIP to add the following Sections 5307 & 5310 ARP project requests from the CMRTA.

BACKGROUND

[The American Rescue Plan \(ARP\) allocated \\$30.45 billion to the Federal Transit Administration \(FTA\) to support state, local, territory, and tribal government transportation systems. The funds helped cover the operating expenses of transit agencies to respond to the coronavirus public health emergency. The funds also supported existing programs such as the urbanized and rural transit formula programs to offset lost revenue.](#)

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IIJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- | | | |
|---|---------|-------------|
| • Section 5307 American Rescue Plan (ARP) Funds | FY 2021 | \$7,418,402 |
| • Section 5310 American Rescue Plan (ARP) Funds | FY 2021 | \$76,308 |

The CMRTA is preparing grant applications for the Sections 5307 & 5310 ARP funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5307 ARP Project Requests
Section 5310 ARP Project Requests

CMRTA FY 2021 SECTION 5307 AMERICAN RESCUE PLAN PROJECTS

Grant #	Line Item #	Line Item Description	Percentage Federal/Local	Federal Amount Available	Local Match	Total	Estimated begin Date	Estimated End Date	Comments	Project Information
New Grant (FY 2021 Apportionment)		Marketing	100	\$ 25,000.00	\$ -	\$ 25,000.00			Marketing of healthcare related campaigns	
ARP (5307)	11.42.07	ADP Hardware	100	\$ 240,402.00	\$ -	\$ 240,402.00			Misc. ADP hardware, Centralized storage for bus video footage	
American Rescue Plan Funds		Misc. Bus Station Equip	100	\$ 400,000.00	\$ -	\$ 400,000.00			5 ticket vending technology @ approx. \$70k each	
	11.42.08	ADP Software	100	\$ 640,000.00	\$ -	\$ 640,000.00			Includes 1 time software purchase (approx \$42k) for ticket vending machines, annual software maintenance costs for TripSpark, Software licenses and implementation services for paratransit eligibility certification process, Centralized storage for bus video footage	
For Capital and Operational funding of Urbanized Areas	11.92.02	Bus Shelters	100	\$ 113,000.00	\$ -	\$ 113,000.00			Purchase/Installation of bus shelters	
	11.12.02	Purchase replacement 35' buses	100	\$ 612,400.00		\$ 612,400.00			1.3 35-foot replacement vehicles to replace propane (\$450,000 each)	
	11.42.06	Bus: Support Equip and Facilities	100	\$ 350,000.00		\$ 350,000.00			Additional funds for purchase & installation of bus wash (with \$75k in grant SC-2019-008)	
\$7,418,402	11.32.07	Security	100	\$ 450,000.00		\$ 450,000.00			Cameras and DVRs for vehicles and/or facilities (At least 1% (\$74,184) of federal funding amount)	
	11.42.10	Acquire - Mobile Fare Coll Equip	100	\$ 1,775,000.00	\$ -	\$ 1,775,000.00			Would upgrade existing fareboxes to include validators and to allow for all technology as well as make the entire fleet the same. Genfare Link includes Account Based, Rider Portal/eFare (Online) + Organization (Card Based). Also includes Garage Data System, Network Manager, and Probe Lanes.	
	11.42.06	Shop Equipment	100	\$ 250,000.00		\$ 250,000.00			For purchase/installation of misc. shop equipment including hose reel maintenance, 2 portable lifts, upgrade to existing lifts, additional fans for maintenance shop, Replacement Pressure Washer @ \$16,800, Replacement Shop Doors 2 @ \$15,500.	
	44.26.14	Planning	100	\$ 50,000.00		\$ 50,000.00			Route Scheduling Study	
All costs in this section are the balances from the averages in the initial Low/No grant.	11.12.01	Buy Replacement 40-Ft Buses (HFC)	100	\$ 1,471,000.00		\$ 1,471,000.00			Balance for Hydrogen buses from Low/No	\$ 1,470,994.00
	11.12.02	Buy Replacement 35-Ft Buses (BEB)	100	\$ 698,000.00		\$ 698,000.00			Balance for Electric buses from Low/No	\$ 697,181.00
		Tools	100	\$ 45,000.00		\$ 45,000.00			Balance of tools cost associated with Low/No	\$ 41,389.00
	11.42.07	ADP Hardware	100	\$ 5,000.00		\$ 5,000.00			Computer Laptop and associated TNET Link, Cable Kit, PPE-ARC Flash. Low/No Balance	\$ 4,805.69
	44.26.14	Planning	100	\$ 75,000.00		\$ 75,000.00			Balance of Hydrogen Fuel Station Planning for Low/No	\$ 72,633.00
	11.79.00	Proj. Admin/Technical Assistance	100	\$ 20,000.00		\$ 20,000.00			Balance of planning costs for Low/No	\$ 20,000.00
	11.43.05	Construct - Hydrogen Station	100	\$ 195,000.00		\$ 195,000.00			Balance for Construction of Hydrogen Station - Low/No	\$ 191,840.00
	11.42.20	Acquire - Hydrogen Station	100	\$ 3,600.00		\$ 3,600.00			Balance for Hydrogen Station - Low/No	\$ 3,564.00
		Grand Total:		\$ 7,418,402.00	\$ -	\$ 7,418,402.00			Balance:	\$ 0

Enclosure 5

*2023-2033 TIP Amendment
-FY 2021 Section 5339 ARP Funds



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: TIP Amendment – Section 5339 Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 TIP to add the following Section 5339 project requests from the CMRTA.

BACKGROUND

The Bus and Bus Facilities Program (also called “Section 5339”) is a federally-funded capital grant program initiated within the Moving Ahead for Progress in the 21st Century (MAP-21) authorization bill, and continued in the FAST Act (Fixing America’s Surface Transportation) that provides capital funding to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IIJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5339 Bus and Bus Facilities Program Funds FY 2021 \$586,728

The CMRTA is preparing grant applications for Section 5339 funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5339 Project Requests

CMRTA FY 2021 SECTION 5339 PROJECTS										
<u>Grant #</u>	<u>Line Item #</u>	<u>Line Item Description</u>	<u>Percentage Federal/Local</u>	<u>Federal Amount Available</u>	<u>Local Match</u>	<u>Total</u>	<u>Estimated Begin Date</u>	<u>Estimated End Date</u>	<u>Comments</u>	<u>Project Information</u>
New Grant (FY 2021 Apportionment)	11.12.14	Purchase Replacement Cutaways	85/15	\$ 586,728.00	\$ 146,682.00	\$ 733,410.00			Purchase of up to 5 replacement cutaway vehicles for paratransit services.	
5339										
		Grand Total:		\$ 586,728.00	\$ 146,682.00	\$ 733,410.00	(Estimated amount remaining to be allocated - FEDERAL)	\$ -		

Enclosure 6

*2023-2033 TIP Amendment
-FY 2021 Section 5307 ARP Funds



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: TIP Amendment – Section 5307 Large Urban Projects for CMRTA

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2023 – 2033 TIP to add the following Section 5307 project requests from the CMRTA.

BACKGROUND

The Urbanized Area Formula Funding Program (49 U.S.C. 5307) makes federal resources available to governors and other recipients for transit capital and operating assistance and transportation-related planning in urbanized areas. An urbanized area is an area that has been defined and designated by the U.S. Department of Commerce, Bureau of the Census as an 'Urban Area' with a population of 50,000 or more. The Central Midlands Council of Governments has been designated by the governor as the recipient for Section 5307 Program funds for the Columbia Urbanized Area.

The Central Midlands Council of Governments (CMCOG) and Central Midlands Regional Transit Authority (CMRTA) have a Memorandum of Understanding (MOU) that describes the cooperative working relationship of the two organizations. This MOU recognizes that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by CMRTA, a direct recipient, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under FAST Act and the IJA as a Metropolitan Planning Organization.

Under this MOU, CMCOG has made the following allocation to CMRTA:

- Section 5307 Large Urban Program Funds FY 2020 \$5,399,495.45

The CMRTA is preparing grant applications for the Section 5307 funds for their capital and operating needs. Attached, please find a list of the projects they are requesting with this funding.

ATTACHMENT

Section 5307 Large Urban Project Requests

E:\Silver Flash Drive 3-27-18\Board Meeting Info\2024 Board Meetings\5-23-24\Enclosure 6 - FY 2020 Section 5307 TIP Amendment for CMRTA.doc

Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 □ (803) 376-5390 □ FAX (803) 376-5394 □ Web Site: <http://www.centralmidlands.org>

CMRTA FY 2020 SECTION 5307 PROJECTS										
Grant #	Line Item #	Line Item Description	Percentage Federal/Local	Federal Amount Available	Local Match	Total	Estimated Begin Date	Estimated End Date	Comments	Project Description
New Grant (FY 2020 Apportionment)	11.42.10	Acquire - Mobile Fare Collection	80/20	\$ 4,000.00	\$ 1,000.00	\$ 5,000.00			Additional Printing Encoding Machine for fare media, E-Fare Validators	
5307	11.14.04	Cutaway Replacements	85/15	\$ 595,000.00	\$ 105,000.00	\$ 700,000.00			6 Replacement DART vehicles at \$116k each	(See also ARP 5310, CRRSSA and FY2021 5307)
(APPLICATION IN PROGRESS)	11.33.10	Shelter & Amenities Installation	80/20	\$ 279,750.00	\$ 69,937.50	\$ 349,687.50			Shelters and/or Lucius Road Super Stop completion.	
	11.42.07	ADP Hardware	80/20	\$ 410,000.00	\$ 102,500.00	\$ 512,500.00			Hardware including Scanner, 2 tablets, 8 PC's, etc. Upgrade the small conference room with an HDMI (digital video) capable projector, add microphones, and integrate with existing speakers to facilitate virtual conferences.	
	11.42.20	Acquisition of Misc. Equipment	80/20	\$ 58,000.00	\$ 14,500.00	\$ 72,500.00			Stationery Wheelchair Tie-Down for training purposes, Scooter for tie-down training purposes, training-related equipment	
	30.09.03	Operating	50/50	\$ 50,000.00	\$ -	\$ 50,000.00			Incentive program for operators, maintenance staff, customer service staff and/or supervisors to improve safety and reduce costs.	(1) CFR § 200.430(f) Incentive compensation. Incentive compensation to employees based on cost reduction, or efficient performance, suggestion awards, safety awards, etc., is allowable to the extent that the overall compensation is determined to be reasonable and such costs are paid or accrued pursuant to an agreement entered into in good faith between the non-Federal entity and the employees before the services were rendered, or pursuant to an established plan followed by the non-Federal entity so consistently as to imply, in effect, an agreement to make such payment.
	11.42.08	ADP Software	80/20	\$ 240,121.00	\$ 60,030.25	\$ 300,151.25			Software for Scanner, Software licenses and implementation services to enhance paratransit eligibility certification process	
	11.42.20	Misc. Equipment	80/20	\$ 34,000.00	\$ 8,500.00	\$ 42,500.00			2 Golf carts for use at Administration Facility (driver relief at SuperStop, ease of movement throughout property for maintenance, etc.)	
	11.12.02	Purchase Replacement 35-Ft Buses	85/15	\$ 3,728,024.45	\$ 657,992.55	\$ 4,386,017.00			Purchase of 7+ buses (Need \$) @ approx \$578,000 each (wrap, bike racks, clever DR.700, etc.) to replace 2010 New Flyers.	
\$5,399,496										
		Grand Total:		\$ 5,399,495.45	\$ 1,019,460.30	\$ 6,418,955.75	(Amount remaining to be allocated - FEDERAL)	\$ 0.55		

Enclosure 7

*2023-2033 TIP Amendment
Assembly Street Phase 2



We Are Columbia

Engineering Department
1136 Washington Street, Columbia, SC 29201 • Phone: 803-545-3400

April 11, 2024

Mr. Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, SC 29210

RE: Assembly Street Phase 2

Dear Mr. Simmons-


In follow up to a discussion at our recent meeting, the City is requesting funding support in the amount of \$10,000,000 for the referenced vehicular and pedestrian safety improvements project stretching along Assembly Street from Pendleton Street to Lady Street. This project is the next phase of the Assembly Street Improvement project that the City and COG worked on alongside SCDOT and USC many years ago. The project aims to improve public safety and create a pedestrian-friendly atmosphere to improve the connection between Main Street, the SC Statehouse and the Vista Entertainment District.

The total project budget is \$16M. The City has secured \$3M to date and has a pending request in to the State for additional funding. If the requested \$10M is provided by the COG, the City is confident additional funds will be secured to adhere to the match requirement of the COG funding.

Thirty percent complete construction plans have been developed along the corridor with public outreach beginning this fall. Final construction plans are expected by fall of 2025 with a contractor on board by spring of 2026. The construction time is expected to take 24 months with completion in Spring of 2028. This project timeline will be adjusted if required funding is not made available.

Please let us know if you have any questions or would like to meet to discuss further.

Sincerely,


Dana Higgins, P.E.
Director of Engineering

cc: Teresa Wilson, City Manager
Jeff Palen, Assistant City Manager
Clint Shealy, PE, Assistant City Manager
Missy Gentry, PE Assistant City Manager



Infrastructure Investments

SC Statehouse Entranceway Project (Assembly Street Phase 2)

Project Description: This project features pedestrian safety, ADA compliance, and enhancements along the Assembly Street corridor from Pendleton Street to Lady Street. In addition to the enhancements, the project will evaluate undergrounding of utilities and installation of traffic signal poles and mast arms throughout the project corridor. This is a continuation of the Assembly Street Phase I project, which spanned from Blossom Street to Pendleton Street.

- Objectives:** This project aims to improve public safety and create a pedestrian-friendly atmosphere to improve the connection between Main Street, the SC Statehouse and the Vista Entertainment District. Some additional project highlights include, but are not limited to:
- Revitalizing the existing sidewalks
 - Removing median parking
 - Eliminating mid-block pedestrian crossings
 - Installing pedestrian bump-outs to reduce crossing lengths
 - Installing decorative crosswalks
 - Installing updated lighting and landscaping throughout
 - Undergrounding existing utilities
 - Creating visual continuity through the Main Street and Vista Entertainment Districts
 - Increasing pedestrian traffic between Main Street, the Vista, and the SC Statehouse Grounds
 - Reduce rear-end and side-swipe collisions along Assembly Street

Project Type: Pedestrian Safety, ADA Compliance, Enhancement, and Roads Infrastructure Improvement

Council District: 2

Project Funding: This is a Local Public Agency (LPA) project funded through a grant administered by SCDOT. Currently the anticipated total cost is approximately \$16 Million. The current total secured budget is \$3 Million. This includes \$609,000 secured from the Richland County Transportation Committee (CTC). The remaining secured funding is \$2,400,000, coming from SCDOT’s GuideShare program. Options will be considered to proceed with selected blocks of these improvements if the full project funding cannot be secured.

Current Project Status: The project team, led by Mead & Hunt, has currently completed data collection and field surveys for the project corridor. Geometric design criteria, proposed roadway typical sections, and the *Existing Conditions and Parking Study* have been submitted and approved. Next steps include coordination with SCDOT, development of the Preliminary Plans (30% Design Field Review Plans), and completion of the Preliminary Utility Report.



Figure 1: Rendering of the proposed typical section and aesthetic enhancements



Assembly Street Corridor from Pendleton Street to Lady Street Conceptual Rendering

Figure 2: Rendering of proposed improvements between Pendleton Street and Lady Street



Figure 3: Existing and Proposed Typical Sections

Enclosure 8

FY 2024 CMRTA
Transit Asset Management Plan



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: FY 2024 CMRTA Transit Asset Management Plan (TAM)

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the CMRTA FY 2024 Transit Asset Management Plan.

BACKGROUND

The COMET serves the Central Midlands Area, which includes the Columbia, South Carolina Urbanized Area. The cities, towns and counties served includes Columbia, Cayce, West Columbia, Forest Acres, Springdale, Eastover, Chapin, Batesburg-Leesville, Lexington and unincorporated areas of Richland and Lexington counties; with fixed route and paratransit services. The COMET is committed to providing safe, dependable, affordable, and accessible public transit service to the heart of the Midlands Area.

The population service area of The COMET is 646,895. The COMET is the recipient of Federal Transit Administration Section 5307 Urbanized Area Formula Grants and depends on other federal, local funds and passenger fares to currently operate. The COMET also receives funds and gets approval of the Transit Asset Management (TAM) Plan from the Central Midlands Regional Council of Governments.

RATP Dev USA, Inc presently operates The COMET fixed route, flex route and ADA paratransit services.

The COMET operates approximately 175,000 vehicle hours on the fixed route system, 15,000 revenue hours on the flex route system and 35,000 revenue hours on the flex route and paratransit system.

Transit services are provided throughout Richland and Lexington Counties on 35 fixed routes, five (5) rural flex routes, and an ADA complementary paratransit service. Transit services are provided throughout 1,225 square miles within Richland and Lexington Counties currently. The COMET operates a "turn-key" operations and maintenance contract with the contractor having the responsibility to provide for all transit operations and maintenance personnel, maintenance parts and insurance. The COMET provides all assets, equipment, fuel, facility, and facility utilities.

ATTACHMENT

CMRTA TAM Plan Summary

E:\Silver Flash Drive 3-27-18\Board Meeting Info\2024 Board Meetings\5-23-24\Enclosure 8 - CMRTA TAM Plan.doc

Serving Local Governments in South Carolina's Midlands

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RESOLUTION

A RESOLUTION APPROVING THE TITLE VI PROGRAM & PLAN PURSUANT TO THE CIVIL RIGHTS ACT OF 1964; APPROVING THE ASSOCIATED LIMITED ENGLISH PROFICIENCY PLAN; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SAID POLICY ON BEHALF OF THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

WHEREAS, the Central Midlands Council of Governments is the designated Metropolitan Planning Organization (MPO) for transportation planning in the Columbia Urbanized Planning Area which includes all or parts of six counties; and

WHEREAS, to fund its many work activities, CMCOG receives direct or pass-through federal funding from agencies such as the US Department of Transportation (Federal Highway Administration and Federal Transit Administration); the US Department of Health & Human Services (US DHHS); and the US Department of Labor; and

WHEREAS, as a recipient of federal funds, CMCOG is required to comply with the requirements of Title VI of the Civil Rights Act of 1964 which prohibits discrimination based on race, color and national origin, specifically 42 USC 2000d, which states that: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, CMCOG must also comply with the additional protections set forth in Presidential Executive Order 12898 (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations) and Presidential Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency); and

WHEREAS, in 2009, CMCOG did develop a Title VI Plan, and in May 2012, CMCOG did develop and adopt a Limited English Proficiency Plan and provided an overall plan update in 2015, 2017, and 2020; and

WHEREAS, as required by the Federal Transit Administration, CMCOG has expanded the Title VI Program & Plan to include all necessary elements; and

WHEREAS, the 2024 Title VI Program & Plan has been reviewed and approved through the Columbia Area Transportation Study Metropolitan Planning Organization.

NOW, THEREFORE, BE IT RESOLVED that the Central Midlands Council of Governments certifies compliance with policies, procedures and plans with regard to Title VI of the Civil Rights Act of 1964 (as amended) and additional Assurances as required and hereby adopts its 2024 Title VI Program & Plan; and

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BE IT FURTHER RESOLVED that the Central Midlands Council of Governments directs staff to begin efforts immediately to implement the provisions of the 2024 Title VI Program & Plan.

THE UNDERSIGNED is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on May 23, 2024.

Will Brennan, Chairman
Central Midlands Council of Governments

D. Britt Poole, Executive Director
Central Midlands Council of Governments

Witness

Witness

TAM Plan

TAM Plan Name: TAM Plan 2024
TAM Plan Type: Tier II
Agency Name: Central Midlands Regional Transportation Authority
Account Executive Name: Maurice Pearl
Last Modified Date: 02/08/2024

Introduction

Brief Overview

The COMET serves the Central Midlands Area, which includes the Columbia, South Carolina Urbanized Area. The cities, towns and counties served includes Columbia, Cayce, West Columbia, Forest Acres, Springdale, Eastover, Chapin, Batesburg-Leesville, Lexington and unincorporated areas of Richland and Lexington counties; with fixed route and paratransit services. The COMET is committed to providing safe, dependable, affordable, and accessible public transit service to the heart of the Midlands Area. The population service area of The COMET is 646,895. The COMET is the recipient of Federal Transit Administration Section 5307 Urbanized Area Formula Grants and depends on other federal, local funds and passenger fares to currently operate. The COMET also receives funds and gets approval of the Transit Asset Management (TAM) Plan from the Central Midlands Regional Council of Governments. RATP Dev USA, Inc presently operates The COMET fixed route, flex route and ADA paratransit services. The COMET operates approximately 175,000 vehicle hours on the fixed route system, 15,000 revenue hours on the flex route system and 35,000 revenue hours on the flex route and paratransit system. Transit services is provided throughout Richland and Lexington Counties on 35 fixed routes, five (5) rural flex routes, and an ADA complementary paratransit services. Transit services are provided throughout 1,225 square miles within Richland and Lexington Counties currently. The COMET operates a "turn-key" operations and maintenance contract with the contractor having the responsibility to provide for all transit operations and maintenance personnel, maintenance parts and insurance. The COMET provides all assets, equipment, fuel, facility, and facility utilities.

Performance Targets & Measures

Agency Name	Asset Category	Asset Class	2024 Target	2025 Target	2026 Target	2027 Target	2028 Target	2029 Target
Central Midlands Regional Transportation Authority	Equipment	Other Rubber Tire Vehicles	20%					
Central Midlands Regional Transportation Authority	Equipment	Non Revenue/Service Automobile		0%				
Central Midlands Regional Transportation Authority	Equipment	Other Rubber Tire Vehicles		22%				
Central Midlands Regional Transportation Authority	Facilities	Administration		0%				
Central Midlands Regional Transportation Authority	Facilities	Maintenance	0%	0%				
Central Midlands Regional Transportation Authority	Facilities	Passenger Facilities	0%					
Central Midlands Regional Transportation Authority	Facilities	Administrative / Maintenance Facilities	33%					
Central Midlands Regional Transportation Authority	Facilities	Maintenance		0%				
Central Midlands Regional Transportation Authority	Facilities	Passenger Facilities		0%				

Central Midlands Regional Transportation Authority	Revenue Vehicles	BU - Bus		33%				
Central Midlands Regional Transportation Authority	Revenue Vehicles	CU - Cutaway Bus		100%				
Central Midlands Regional Transportation Authority	Revenue Vehicles	MV - Mini-van		100%				
Central Midlands Regional Transportation Authority	Revenue Vehicles	BU - Bus	20%					
Central Midlands Regional Transportation Authority	Revenue Vehicles	CU - Cutaway	28%					
Central Midlands Regional Transportation Authority	Revenue Vehicles	MV - Minivan	0%					

Capital Asset Inventory

Asset Inventory Summary

Asset Category/Class	Total Number	Avg Age	Avg Mileage	Avg Replacement Cost/Value	Total Replacement Cost/Value
Revenue Vehicles	97	7.8	37,534	\$325,670.10	\$31,590,000.00
BU - Bus	51	7.2	20,059	\$500,000.00	\$25,500,000.00
CU - Cutaway Bus	42	8.1	53,274	\$145,000.00	\$6,090,000.00
MV - Mini-van	2	9.0	60,459	\$0.00	\$0.00
TB - Trolleybus	2	15.0	129,664	\$0.00	\$0.00
Equipment	12	7.0	N/A	\$21,397.42	\$256,769.00
Non Revenue/Service Automobile	7	5.4	N/A	\$14,786.14	\$103,503.00
Other Rubber Tire Vehicles	5	9.2	N/A	\$30,653.20	\$153,266.00
Facilities	4	19.0	N/A	\$0.00	\$0.00
Maintenance	3	16.0	N/A	\$0.00	\$0.00
Passenger Facilities	1	28.0	N/A	\$0.00	\$0.00

Condition Assessment

Asset Condition Summary

Asset Category/Class	Total Number	Avg Age	Avg Mileage	Avg Replacement Cost/Value	Total Replacement Cost/Value	% At or Exceeds ULB	% of Track Miles in Slow Zone	Number of Facilities less than 3 on TERM scale
Revenue Vehicles	97	7.8	37,534	\$325,670.10	\$31,590,000.00	30%	N/A	N/A
BU - Bus	51	7.2	20,059	\$500,000.00	\$25,500,000.00	16%	N/A	N/A
CU - Cutaway Bus	42	8.1	53,274	\$145,000.00	\$6,090,000.00	45%	N/A	N/A
MV - Mini-van	2	9.0	60,459	\$0.00	\$0.00	0%	N/A	N/A
TB - Trolleybus	2	15.0	129,664	\$0.00	\$0.00	100%	N/A	N/A
Equipment	12	7.0	N/A	\$21,397.42	\$256,769.00	75%	N/A	N/A

Non Revenue/Service Automobile	7	5.4	N/A	\$14,786.14	\$103,503.00	88%	N/A	N/A
Other Rubber Tire Vehicles	5	9.2	N/A	\$30,653.20	\$153,266.00	60%	N/A	N/A
Facilities	4	19.0	N/A	\$0.00	\$0.00	N/A	N/A	1
Maintenance	3	16.0	N/A	\$0.00	\$0.00	N/A	N/A	1
Passenger Facilities	1	28.0	N/A	\$0.00	\$0.00	N/A	N/A	0

Decision Support

Decision Support Tools

The following tools are used in making investment decisions:

Process/Tool	Brief Description
Fleet replacement spreadsheet	An automated spreadsheet to calculate required fleet purchase for each year for next 10 years. Utilizing the fleet replacement spreadsheet, we are able to access the need for replacement and plan accordingly.

Investment Prioritization

Utilizing the fleet replacement spreadsheet, we are able to access the need for replacement and plan accordingly. The COMET shall perform an investment prioritization analysis, in order to determine what capital investments are needed, how much (and when), in order to maintain state of good repair (SGR) and rate and rank SGR programs and projects in order of implementation priority. The investment prioritization analysis helps The COMET in making more informed investment decisions to improve our capital assets and define when an asset needs overhaul or replacement.

Proposed Investments

Project Name	Project Year	Asset Category	Asset Class	Cost	Priority	Updated Date
2 battery electric revenue vehicles 2 hydrogen electric revenue vehicles	2024	Revenue Vehicles	BU - Bus	\$4,558,219.00	Medium	

Enclosure 9
Title VI Plan Update



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 16, 2024

SUBJECT: **Title VI/Environmental Justice Plan**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the COATS MPO Title VI/Environmental Justice Plan.

PROGRAM DESCRIPTION

Federal regulations require that MPOs who are federal grant recipients such as COATS, have a Title VI Program. Title VI of the Civil Rights Act of 1964 states that no person in the United States shall, on the basis of race, color, or national origin, be excluded from participation in, be denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance. Title VI prohibits intentional discrimination as well as disparate impact on protected groups. The transportation planning regulations require consistency with Title VI and subsequent civil rights laws and regulations.

Federal Transit Administration (FTA) has issued FTA Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients" describing how to comply with Title VI regulations. The COATS Title VI Program has been developed based on this guidance.

ATTACHMENT

Title VI Resolution



RESOLUTION

A RESOLUTION APPROVING THE TITLE VI PROGRAM & PLAN PURSUANT TO THE CIVIL RIGHTS ACT OF 1964; APPROVING THE ASSOCIATED LIMITED ENGLISH PROFICIENCY PLAN; AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SAID POLICY ON BEHALF OF THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

WHEREAS, the Central Midlands Council of Governments is the designated Metropolitan Planning Organization (MPO) for transportation planning in the Columbia Urbanized Planning Area which includes all or parts of six counties; and

WHEREAS, to fund its many work activities, CMCOG receives direct or pass-through federal funding from agencies such as the US Department of Transportation (Federal Highway Administration and Federal Transit Administration); the US Department of Health & Human Services (US DHHS); and the US Department of Labor; and

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THE UNDERSIGNED is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on May 23, 2024.

Will Brennan, Chairman
Central Midlands Council of Governments

D. Britt Poole, Executive Director
Central Midlands Council of Governments

Witness

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