



# *Executive Committee Meeting Notice*

**Thursday, June 1, 2023 ♦ 10:45 a.m.**

**Midlands Technical College – Harbison Campus (in person)**

**7300 College Street, Irmo, SC 29063**

**Continuing Education Center, Room 113 and Zoom Meeting (Virtual)**

**<https://us02web.zoom.us/j/81601714658?pwd=cGx6Wms4a041YjBORTg3T29GYmlldz09>**

**Meeting ID: 816 0171 4658 ♦ Passcode: 984561 ♦ Dial-In Number (929) 205-6099**

**DATE: May 26, 2023**

**TO: CMCOG Executive Board Members:**

Vina Abrams, Newberry County  
Will Brennan, City of Columbia  
Todd Cullum, Lexington County  
Smokey Davis, Lexington County  
Darrell Hudson, Lexington County  
Paul Livingston, Richland County  
Steve MacDougall, Immediate Past Chairman  
Walt McLeod, Newberry County  
John McMeekin, Town of Winnsboro  
Chakisse Newton, Richland County  
Elise Partin, City of Cayce

**FROM: Foster Senn, CMCOG Board Chair**

**SUBJECT: Executive Committee Meeting – June 1, 2023 at 10:45 A.M**

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Please be advised that the next meeting of the Executive Committee of Central Midlands Council of Governments will be held on **Thursday, June 1, 2023 at Midlands Technical College Harbison Campus, Continuing Education Center, Room 113. See attached map of the campus for additional information.**

The meeting will start promptly at 10:45 A.M., so please connect to the call early so we can start the meeting on time.

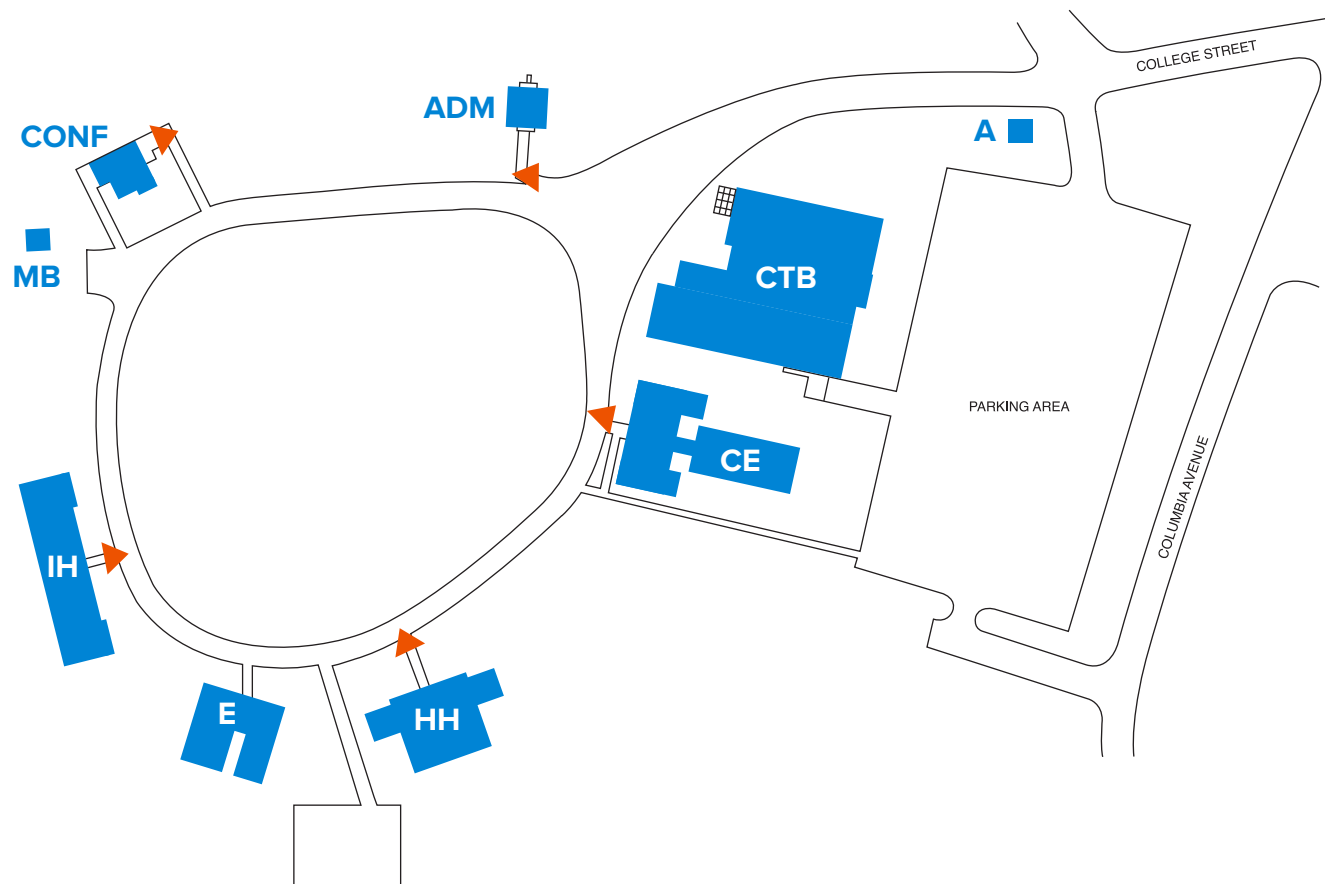
Please remember if we do not hear from you, we expect that you will be attending the meeting.

Enclosures

# BUILDING LOCATION MAP HARBISON CAMPUS



7300 College Street  
Irmo, SC 29063



## Building Legend Harbison Campus

- A - Guard Station
- ADM - Administration
- CONF - Conference Center
- IH - Irmo Hall
- E - Storage
- HH - Harbison Hall
- CE - Continuing Education Center
- MB - Maintenance Building
- CTB - Classroom and Theatre Building

▲ Curb access ramps for students with disabilities



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**Meeting ID: 816 0171 4658 ♦ Passcode: 984561 ♦ Dial-In Number (929) 205-6099**

**OVERALL AGENDA**

**ACTION**

**A. Call to Order and Introductions**

**Foster Senn, Chair**

1. Determination of a Quorum
2. Approve Order and Contents of the Overall Agenda
3. **\*\* Executive Session\*\*** - New Executive Director Search  
(Please note that action may be taken after the Executive Session)

**B. Consent Agenda**

1. Approval of the April 27, 2023 Executive Committee Meeting Minutes (**Attachment 1**)

**C. Regular Agenda**

1. Quarterly Financial Status Report (thru March 31, 2023) (**Enclosure 2**) **Melissa Labbe**
2. Briefing on Financial and Compliance Report for FY 2022 (**Enclosure 3**) (**Provided Later**) **Melissa Labbe**
3. \*CMCOG Authorization of Section 5307 Funds (**Enclosure 4**) **Reginald Simmons**
4. \*CMCOG Authorization of Section 5339 Funds (**Enclosure 5**) **Reginald Simmons**
5. Election of New CMCOG Officers **Foster Senn**

**INFORMATION**

**D. Announcements / Committee or Staff Reports / Correspondences**

1. Executive Director's Report **Rebecca Vance**

**E. Old/New Business**

1. Monthly Dashboard Overview – May 2023 (**Enclosure 7**)

**F. Other Business**

**G. Adjourn**

**REMINDER: The next Executive Committee Meeting will be held on Thursday, June 22, 2023**

**Note: Full Agenda packets can be found on the CMCOG website at [www.cmcog.org](http://www.cmcog.org).**

**\*Denotes item is an Metropolitan Planning Organization (MPO) Urbanized Area Request**



**Executive Committee Meeting of the  
Central Midlands Council of Governments  
Thursday, April 27, 2023 ♦ 10:45 a.m. ♦ Midlands Technical College  
Harbison Campus – 7300 College Street, Irmo, SC 29063  
Continuing Education Center, Room 113 and via Zoom (Virtual)  
Meeting ID: 846 2014 4439 ♦ Passcode: 534977 ♦ Dial-In Number (929) 205-6099**

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**Executive Committee Members Present:**

Vina Abrams, Newberry County  
Will Brennan, Columbia City Council  
Todd Cullum, Lexington County Council  
Darrell Hudson, Lexington County Council  
Paul Livingston, Richland County Council  
John McMeekin, Mayor, Town of Winnsboro  
Chakisse Newton, Richland County Council  
Elise Partin, City of Cayce, Mayor  
Foster Senn, **CHAIR**, Town of Newberry Mayor

**Staff Members Present:**

Fretoria Addison, LTC Ombudsman Volunteer Coordinator/Information Support Specialist  
Anna Harmon, Director, Long-Term Care Ombudsman Program  
Jason Kent, GIS Manager  
Missi Labbe, Financial Director  
Reginald Simmons, Deputy Executive Director/Transportation Director  
Gregory Sprouse, Director, Planning and Research Development  
Rebecca Vance, Interim Executive Director

**A. CALL TO ORDER AND INTRODUCTIONS**

- A1.** Chairman Foster Senn called the meeting to order at 10:45 a.m. on April 27, 2023. Chairman Senn stated that a quorum was present at the time meeting was called to order.

**A2. APPROVE ORDER AND CONTENTS FOR THE OVERALL AGENDA**

**MOTION, approved**

**Darrell Hudson moved for approval, seconded by John McMeekin to approve the Order and Contents of the Overall Agenda. The motion was approved unanimously.**

- A3. \*\*\**Executive Session*\*\*\* - Hiring Process for the New Executive Director**

**B. CONSENT AGENDA**

- B1.** Approval of the March 30, 2023 Executive Committee Meeting Minutes.

**MOTION, approved**

**Chakisse Newton moved for approval, seconded by Will Brennan to approve the Consent Agenda. The motion was approved unanimously.**

**C. REGULAR AGENDA**

- C1. Monthly Dashboard Overview – April 2023**

This item was information only. No action was taken.

- C2. Quarterly Financial Status Report (thru March 31, 2023)**

Rebecca Vance gave a brief overview. She highlighted the progress made through the first three quarters of the fiscal year.

A brief discussion took place.

**MOTION, approved**

**John McMeekin moved for approval, seconded by Darrell Hudson to approve the Quarterly Financial Status Report (thru March 31, 2023). The motion was approved unanimously.**

- C3. \*2020 – 2027 TIP Amendment – Transportation Alternatives Projects (TAP)**

Reginald Simmons requested approval to amend the 2020 – 2027 TIP to accept two (2) projects to the Transportation Alternatives Program (TAP). On March 22<sup>nd</sup>, CMCOG received a total of two (2) transportation alternatives projects. These projects were focused on the areas of Pedestrians, Bicycles, and Pedestrian Streetscape Improvements. The two projects include:

Jurisdiction	Project	Project Costs	Local Match	Federal Funds
City of West Columbia	N. Lucas Road Sidewalk	\$ 503,217.00	\$100,643.40	\$ 402,573.60
City of Cayce	Foreman Street Multiuse Trail	\$ 488,875.46	\$ 97,775.09	\$ 391,100.37
		\$992,092.46	\$198,418.49	\$793,673.97

A summary of each project included the following:

- N. Lucas Sidewalk Project
  - 2500 Linear Foot Sidewalk
  - From Comanche Trail to Sunset Blvd
  - The purpose of the project is to increase safety, ADA compliance, and reliable walkability along N. Lucas Street in the City of West Columbia.
  - N. Lucas Street is a multitude of mixed-income housing developments, businesses, and is a short distance to Riverwalk Park.
  - This sidewalk is compliant with the guidance from the SCDOT Pedestrian and Bicycle Safety Action Plan.
  - It's projected to serve over a thousand residents.
  - This project will include clearing, grading, utility relocation, a concrete sidewalk, and curb and gutter.
  - No easements or additional right of way will be needed.
  - Expected to be completed in 12 months once construction begins.
  - This sidewalk is in accordance with the City's Bike and Pedestrian Master Plan.
  
- Foreman Street Multiuse Path
  - 2300 Linear Foot Concrete Multiuse Path
  - 14-Foot-Wide
  - From 2350 Foreman Street to Frink Street
  - The purpose of the project is to increase safety, ADA compliance, and reliable walkability along Foreman Street in the City of Cayce.
  - Over a thousand residents will have access to this path
  - Foreman Street provides access to the growing River Arts District and short distance to Riverwalk Park.

- This sidewalk is compliant with the guidance from the SCDOT Pedestrian and Bicycle Safety Action Plan.
- This sidewalk is in accordance with the City’s Comprehensive Plan.
- The project will include mobilization, clearing, grubbing, grading, storm drainage, striping, traffic control, and signage.

In total \$1,783,466 in FY 2022 funds were available. The table below shows the financial commitment that has been requested and the surplus of funds remaining.

• Total Funds Requested	\$ 793,673.97
• Previously Committed	\$ 333,000.00 (Julius Felder Sidewalk Phase III)
• FY 2022 Available Funding	\$1,783.466.00
• <b>Surplus/(Shortage)</b>	<b>\$656,792.03</b>

Each project has been evaluated through the transportation alternatives process in coordination with SCDOT. Mr. Simmons requested that these projects be included in the 2020 – 2027 TIP.

**MOTION, approved**

**Chakisse Newton moved for approval, seconded by Darrell Hudson to amend the 2020 – 2027 TIP to add two (2) TAP projects to the COATS MPO Transportation Alternatives Program. The motion was approved unanimously.**

**C4. \*2020 – 2027 TIP Amendment – Lower Saluda Greenway**

Reginald Simmons requested approval to amend the 2020 – 2027 TIP to add \$656K in Transportation Alternatives Program funds for the regionally significant Lower Saluda Greenway Phase III. The purpose of the Lower Saluda Greenway, a proposed 10.5-mile multi-use paved path along the north side of the Lower Saluda River, is to increase safe access to nearby parks, trails, and destinations, aid in short-trip multimodal travel, and increase regional connectivity and unity between the Lexington and Irmo areas with the communities of Columbia, West Columbia, and Cayce. The study divided the project into three phases for funding purposes with an estimated total budget of approximately \$23 million. To address this financial need, ICRC has built a funding package for Phases I & II. The Metropolitan Planning Organization (MPO) has approved \$9.5 million for Phase III. To avoid the possibility of lapsing funds, the MPO is requesting to add \$656K in TAP funds to this project.

**MOTION, approved**

**Darrell Hudson moved for approval, seconded by John McMeekin to amend the \*2020 – 2027 TIP to add \$656,792.03 in TAP funds to the Lower Saluda Greenway. The motion was approved unanimously.**

**C5. \*FY 2024 & 2025 Unified Planning Work Program**

Reginald Simmons requested approval to adopt the FY 2024 & 2025 Unified Planning Work Program (UPWP). The 2024 & 2025 COATS Unified Planning Work Program (UPWP) is based on the COATS’s 2045 Long-Range Transportation Plan, which was updated and approved by the Policy

Committee on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources, and which is consistent with the priorities of the COATS area. This 2024 & 2025 UPWP emphasizes activities that promote the implementation of the existing plan.

Mr. Simmons noted that at the full board meeting he would provide more detail on the major projects that are identified in the work program.

A brief discussion took place.

**MOTION, approved**

**Darrell Hudson moved for approval, seconded by Chakisse Newton to adopt the \*FY 2024 & 2025 Unified Planning Work Program. The motion was approved unanimously.**

**C6. FY 2024 & 2025 Rural Planning Work Program**

Reginald Simmons requested approval to adopt the FY 2024 & 2025 Rural Planning Work Program (RPWP). The 2024 & 2025 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's 2045 Long-Range Transportation Plan, which was updated and approved by the CMCOG Board of Directors on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources, and which is consistent with the priorities of the CMCOG area. This 2024 & 2025 RPWP emphasizes activities that promote the implementation of the existing plan.

Mr. Simmons noted that at the full board meeting he would provide more detail on the major projects that are identified in the work program.

A brief discussion took place.

**MOTION, approved**

**Vina Abrams moved for approval, seconded by John McMeekin to adopt the FY 2024 & 2025 Rural Planning Work Program. The motion was approved unanimously.**

**C7. CMCOG Officers Selection Committee**

Chairman Foster Senn announced that the CMCOG Officers Selection Committee consist of the following members: Paul Livingston, Vina Abrams, Kyle Krager, and Howard Duvall. More information will be forthcoming regarding the CMCOG Officers Selection Committee.

**D. Announcements / Committee or Staff Reports / Correspondences**

**D1. Executive Directors Report**

Rebecca Vance stated that in the interest of time, the Executive Directors report will be given at the Board of Directors meeting.



**E. OLD / NEW BUSINESS**

There were no old/new business.

**F. OTHER BUSINESS**

None.

**G. Adjourn**

There being no further business, the meeting adjourned at 11:58 p.m.

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Rebecca Vance, Secretary-Treasurer

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Foster Senn, Chairman



# *CMCOG Meeting Notice*

**Thursday, June 1, 2023 ♦ 12:00 P.M.**

**Midlands Technical College – Harbison Campus (in person)**

**7300 College Street, Irmo, SC 29063**

**Continuing Education Center, Room 113 and Zoom Meeting (Virtual)**

**<https://us02web.zoom.us/j/85199690518?pwd=TGpFWmU2Q0tmdmUzRzlyYk9xaGZGUT09>**

**Meeting ID: 851 9969 0518 ♦ Passcode: 193010 ♦ Dial-In Number (929) 205-6099**

**DATE: May 26, 2023**

**TO: CMCOG Board of Directors**

**FROM: Foster Senn, CMCOG Board Chair**

**SUBJECT: CMCOG Board Meeting – June 1, 2023 at 12:00 P.M.**

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Please be advised that the next meeting of the Central Midlands Council of Governments Board of Directors will be held on **Thursday, June 1, 2023 at Midlands Technical College Harbison Campus, Continuing Education Center, Room 113. See attached map of the campus for additional information.**

**You may also join by Zoom (please join the meeting 10 minutes prior to the 12:00 P.M.).**

The meeting will start promptly at 12:00 P.M., so please arrive on time. We need a quorum to conduct business, so it is very important for you to plan to attend each meeting. The meeting packet has been mailed and emailed to you.

I thank you for your time and service to the Central Midlands Council of Governments.

Enclosures



**Board of Directors Meeting**

**Thursday, June 1, 2023 ♦ 12:00 p.m.**

**Midlands Technical College – Harbison Campus (in person)**

**7300 College Street, Irmo, SC 29063**

**Continuing Education Center, Room 113 and Zoom Meeting (Virtual)**

**<https://us02web.zoom.us/j/85199690518?pwd=TGpFWmU2Q0tmdmUzRzlyYk9xaGZGUT09>**

**Meeting ID: 851 9969 0518 ♦ Passcode: 193010 ♦ Dial-In Number (929) 205-6099**

**OVERALL AGENDA**

**ACTION**

**A. Call to Order and Introductions**

**Foster Senn, Chair**

1. Determination of a Quorum
2. Approve Order and Contents of the Overall Agenda
3. Invocation
4. Introduction of Guests and New Board Members
5. Chairman's Introduction
  - Good News from CMCOG – Around the Region

**Foster Senn**

**Rebecca Vance**

**B. Consent Agenda**

1. Approval of the April 27, 2023 Board Meeting Minutes (*Enclosure 1*)

**C. Regular Agenda**

1. Quarterly Financial Status Report (thru March 31, 2023) (*Enclosure 2*)
2. Briefing on Financial and Compliance Report for FY 2022 (*Enclosure 3*) (*Provided Later*)
3. \*CMCOG Authorization of Section 5307 Funds (*Enclosure 4*)
4. \*CMCOG Authorization of Section 5339 Funds (*Enclosure 5*)
5. \* Three Rivers Bike Share Expansion Feasibility Study (*Enclosure 6*)
6. Election of New CMCOG Officers
7. **\*\* Executive Session \*\*** - New Executive Director Search  
(Please note that action may be taken after the Executive Session)

**Melissa Labbe**

**Melissa Labbe**

**Reginald Simmons**

**Reginald Simmons**

**Reginald Simmons**

**Foster Senn**

**Foster Senn**

**INFORMATION**

**D. Announcements / Committee or Staff Reports / Correspondences**

1. Executive Director's Report

**Rebecca Vance**

**E. Old/New Business**

1. Monthly Dashboard Overview – May 2023 (*Enclosure 7*)

**F. Other Business**

**G. Adjourn**

**REMINDER: The next CMCOG Board Meeting will be held on Thursday, June 22, 2023**

**Note: Full Agenda packets can be found on the CMCOG website at [www.cmcog.org](http://www.cmcog.org).**

*\*Denotes item is an Metropolitan Planning Organization (MPO) Urbanized Area Request*



**Board of Directors Meeting of the  
Central Midlands Council of Governments  
Thursday, April 27, 2023 ♦ 12:00 p.m. ♦ Midlands Technical College  
Harbison Campus – 7300 College Street, Irmo, SC 29063  
Continuing Education Center, Room 113 and Zoom Meeting (Virtual)  
Meeting ID: 833 9864 4653 ♦ Passcode: 234082 ♦ Dial-In Number (929) 205-6099**

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**BOARD MEMBERS PRESENT:**

Vina Abrams, Newberry County  
***Will Brennan, Vice-Chair, Columbia City Council***  
Larry Brigham, Lexington County Council  
Susan Brill, Richland County  
Kelly Busch, Town of Irmo  
Brian Carter, City of West Columbia  
Kyle Crager, Fairfield County  
Rebecca Connally, Lexington County  
Glen Conwell, Lexington County Council  
Todd Cullum, Lexington County Council  
William “Rusty” DePass, City of Columbia  
Howard Duvall, City of Columbia  
Amadeo Geere, City of Columbia  
Clarence Gilbert, Fairfield County Council  
Bob Hall, Batesburg-Leesville  
Darrell Hudson, Lexington County Council  
Robert Liming, City of Columbia  
Paul Livingston, Richland County Council  
Annie McDaniel, Fairfield County Del.  
John McMeekin, Mayor, Town of Winnsboro  
Joe Mergo, Lexington County  
Chakisse Newton, Richland County Council  
Stephanie O’Cain, Richland County  
Elise Partin, City of Cayce, Mayor  
***Foster Senn, Chair, Mayor, City of Newberry***  
Nick Shealy, Newberry County  
Lynn Sturkie, Lexington County  
Charli Wessinger, Lexington County Council

**GUESTS PRESENT:**

Bill Jordan, AECOM  
Angie Connor, Fairfield County Council on Aging  
Shawn Epps, HDR  
Guillermo Espinosa, SCDOT  
Darren Ledbetter, SCDOT  
Joey McIntyre, SCDOT  
Lynda Christison, LCRAC  
Brent Rewis, SCDOT  
Jim Walden, SCDOT

**STAFF MEMBERS PRESENT:**

Freteria Addison, LTC Ombudsman Volunteer  
Coordinator/Information Support Specialist  
Roland Bart, Senior Planner  
Tammy Beagan, Workforce  
Ebony Davis, Aging Assessor  
Anna Harmon, Director, LTCOP  
Jason Kent, GIS Manager  
Missi Labbe, Finance Director  
Cindy Muldrow, CDBG Grants Coordinator  
Artellia Shaw, Family Caregiver Advocate  
Reginald Simmons, Deputy Executive Director/  
Transportation Director  
Ed “Rocky” Simmons, CDBG Planner  
Gregory Sprouse, Director, Planning, Research  
Rebecca Vance, Interim Executive Director

**A1. CALL TO ORDER**

Chairman Foster Senn called the meeting to order at 12:07 p.m. on April 27, 2023.

**A2. Approve Order and Contents of the Overall Agenda**

Chairman Senn stated that a quorum was not present at the time meeting was called to order. However, a quorum was established later in the meeting.

**MOTION, approved**

**Robert Liming moved for approval, seconded by Stephanie O’Cain to approve the Order and Contents of the Overall Agenda. The motion was approved unanimously.**

**A3. Invocation**

The invocation was given by Vina Abrams.

**A4. Introduction of Guests**

Chairman Senn welcomed and introduced our guests for today’s meeting.

**A5. Chairman’s Introduction**

- **Good News from CMCOG – Around the Region and Regional Spotlight**

Chairman Foster Senn mentioned good news from around the region to include:

- Biscuitville, a fast food chain that is renowned for its biscuits and biscuit sandwiches, will open a new location in the Town of Irmo and the City of Columbia.
- The Town of Prosperity is celebrating its 150<sup>th</sup> birthday. The town is holding year-round events which include a flag design, a town cookbook, and a BBQ contest.
- The Town of Winnsboro is hosting a meeting to discuss the revitalization of their downtown.
- SCDOT announces the early completion of the I-77 Bridge Rehabilitation Project.
- The City of Columbia’s North Main Street road improvements have been completed. The project was funded with federal grants and penny tax dollars. The corridor improvements include improved intersections, imprinted stamping for crosswalks, street lighting for nighttime safety and improved pedestrian routes.

**B. CONSENT AGENDA**

**B1. Approval of the March 30, 2023 Board Meeting Minutes.**

Corrections were made to reflect that Nick Shealy and Stephanie O’Cain were present for the March 30<sup>th</sup>, Board of Directors Meeting.

**MOTION, approved**

**John McMeekin moved for approval, seconded by Darrell Hudson to approve Consent Agenda. The motion was approved unanimously.**

**C. REGULAR AGENDA**

**C1. Monthly Dashboard Overview – April 2023**

This item was received as information.

**C2. Quarterly Financial Status Report (thru March 31, 2023)**

Rebecca Vance gave a brief overview. She highlighted the progress made through the first three quarters of the fiscal year.

A brief discussion took place.

No action was taken on this item and will resume further discussion and action at next month's meeting.

**MOTION, approved**

**Will Brennan made a motion to table the Quarterly Financial Status Report (thru March 31, 2023). Motion was seconded by Chakisse Newton. The motion was approved unanimously.**

**C3. \*2020 – 2027 TIP Amendment – Transportation Alternatives Projects (TAP)**

Reginald Simmons requested approval to amend the 2020 – 2027 TIP to accept two (2) projects to the Transportation Alternatives Program (TAP). On March 22<sup>nd</sup>, CMCOG received a total of two (2) transportation alternatives projects. These projects were focused on the areas of Pedestrians, Bicycles, and Pedestrian Streetscape Improvements. The two projects include:

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		\$992,092.46	\$198,418.49	\$793,673.97

A summary of each project included the following:

- N. Lucas Sidewalk Project
  - 2500 Linear Foot Sidewalk
  - From Comanche Trail to Sunset Blvd
  - The purpose of the project is to increase safety, ADA compliance, and reliable walkability along N. Lucas Street in the City of West Columbia.

- N. Lucas Street is a multitude of mixed-income housing developments, businesses, and is a short distance to Riverwalk Park.
  - This sidewalk is compliant with the guidance from the SCDOT Pedestrian and Bicycle Safety Action Plan.
  - It's projected to serve over a thousand residents.
  - This project will include clearing, grading, utility relocation, a concrete sidewalk, and curb and gutter.
  - No easements or additional right of way will be needed.
  - Expected to be completed in 12 months once construction begins.
  - This sidewalk is in accordance with the City's Bike and Pedestrian Master Plan.
- Foreman Street Multiuse Path
- 2300 Linear Foot Concrete Multiuse Path
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  - From 2350 Foreman Street to Frink Street
  - The purpose of the project is to increase safety, ADA compliance, and reliable walkability along Foreman Street in the City of Cayce.
  - Over a thousand residents will have access to this path
  - Foreman Street provides access to the growing River Arts District and short distance to Riverwalk Park.
  - This sidewalk is compliant with the guidance from the SCDOT Pedestrian and Bicycle Safety Action Plan.
  - This sidewalk is in accordance with the City's Comprehensive Plan.
  - The project will include mobilization, clearing, grubbing, grading, storm drainage, striping, traffic control, and signage.

In total \$1,783,466 in FY 2022 funds were available. The table below shows the financial commitment that has been requested and the surplus of funds remaining.

• Total Funds Requested	\$ 793,673.97
• Previously Committed	\$ 333,000.00 (Julius Felder Sidewalk Phase III)
• FY 2022 Available Funding	\$1,783.466.00
• <b>Surplus/(Shortage)</b>	<b>\$656,792.03</b>

Each project has been evaluated through the transportation alternatives process in coordination with SCDOT. Mr. Simmons requested that these projects be included in the 2020 – 2027 TIP.

A brief discussion took place after the presentation.

**MOTION, approved**

**Brian Carter moved for approval, seconded by Bob Hall to amend the 2020 – 2027 TIP to add two (2) TAP projects to the COATS MPO Transportation Alternatives Program. The motion was approved unanimously.**

**C4. \*2020 – 2027 TIP Amendment – Lower Saluda Greenway**

Reginald Simmons requested approval to amend the 2020 – 2027 TIP to add \$656K in Transportation Alternatives Program funds for the regionally significant Lower Saluda Greenway Phase III. The purpose of the Lower Saluda Greenway, a proposed 10.5-mile multi-use paved path along the north side of the Lower Saluda River, is to increase safe access to nearby parks, trails, and destinations, aid in short-trip multimodal travel, and increase regional connectivity and unity between the Lexington and Irmo areas with the communities of Columbia, West Columbia, and Cayce. The study divided the project into three phases for funding purposes with an estimated total budget of approximately \$23 million. To address this financial need, ICRC has built a funding package for Phases I & II. The Metropolitan Planning Organization (MPO) has approved \$9.5 million for Phase III. To avoid the possibility of lapsing funds, the MPO is requesting to add \$656K in TAP funds to this project.

**MOTION, approved**

**Charli Wessinger moved for approval, seconded by Todd Cullum to amend the \*2020 – 2027 TIP to add \$656,792.03 in TAP funds to the Lower Saluda Greenway. The motion was approved unanimously.**

**C5. \*FY 2024 & 2025 Unified Planning Work Program**

Reginald Simmons requested approval to adopt the FY 2024 & 2025 Unified Planning Work Program (UPWP). The 2024 & 2025 COATS Unified Planning Work Program (UPWP) is based on the COATS's 2045 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources, and which is consistent with the priorities of the COATS area. This 2024 & 2025 UPWP emphasizes activities that promote the implementation of the existing plan.

The major projects accomplished in 2022 & 2023 Work Program include:

- Columbia East Sub Area Plan – **Under Development**
- Congestion Management Plan Update - **Completed**
- Long Range Transportation Plan Update - **Completed**
- Riverbanks Land Use and Transportation Plan – **Under Development**
- Short Range Transit Plan, Origin, Destination, & Demographic Study, and Comprehensive Operational Analysis - **Completed**
- Regional Bike Share Plan – **Close to Completion**
- Regional Bike and Pedestrian Master Plan – **Under Development**
- US 76 / 176 Corridor Feasibility Study – **Under Development**
- Blythewood Road / US 21 Corridor Feasibility Study – **Under Development**



- 2020 – 2027 TIP Amendments – **Completed**
- SCDOT STIP Amendments – **Completed**
- Regional Mobility Pilot Project – **Under Development**
- COATS MPO Transportation Alternatives Program – **Completed**

The major projects to be completed in the 2024 & 2025 timeframe include:

- Columbia East Sub Area Plan
- Congestion Management Plan Update
- Regional ITS Architecture
- Regional Freight Plan
- Corridor Feasibility Studies
  - SC 6
  - Corley Mill Road / Andrew Corley Road
  - US 1 (Pontiac)
  - US 76 / 176
  - Blythewood Road / US 21
- Complete Streets Economic Impact Analysis
- Regional Bike and Pedestrian Master Plan
- Regional Mobility Program

Mr. Simmons provided a brief overview of the 2024 & 2025 project list and discussed the accomplishments made in the 2022 & 2023 Work Program.

A brief discussion took place after the presentation.

**MOTION, approved**

**Nick Shealy moved for approval, seconded by Will Brennan to adopt the FY 2024 & 2025 Unified Planning Work Program. The motion was approved unanimously.**

**C6. FY 2024 & 2025 Rural Planning Work Program**

Reginald Simmons requested approval to adopt the FY 2024 & 2025 Rural Planning Work Program (RPWP). The 2024 & 2025 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's 2045 Long-Range Transportation Plan, which was updated and approved by the CMCOG Board of Directors on December 9, 2021. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources, and which is consistent with the priorities of the CMCOG area. This 2024 & 2025 RPWP emphasizes activities that promote the implementation of the existing plan.

The major projects accomplished in 2022 & 2023 Work Program include:

- Congestion Management Plan Update - **Completed**
- Long Range Transportation Plan Update - **Completed**
- Regional Bike and Pedestrian Master Plan – **Under Development**
- US 76 / 176 Corridor Feasibility Study – **Under Development**

- 2020 – 2027 TIP Amendments – **Completed**
- SCDOT STIP Amendments – **Completed**
- Regional Mobility Pilot Project – **Under Development**

The major projects to be completed in the 2024 & 2025 timeframe include:

- Congestion Management Plan Update
- Regional ITS Architecture
- Regional Freight Plan
- Corridor Feasibility Studies
  - Church Street (US 321) - From Burton Gunter Road to SC 692
  - Kendall Road – From Boundary Street to Nance Street
  - Pine Street (SC 302) - From Fish Hatchery Road to Cedar Creek Road
  - E. 5th Street/Redmond Mill Road (SC 692) - From Church Street (US 321) to Calhoun Road
- Complete Streets Economic Impact Analysis
- Regional Bike and Pedestrian Master Plan
- Regional Mobility Program
- Intersection Improvement Program

Mr. Simmons provided a brief overview of the 2024 & 2025 project list and discussed the accomplishments made in the 2022 & 2023 Work Program. A brief discussion took place after the presentation.

**MOTION, approved**

**Vina Abrams moved for approval, seconded by Bob Hall to adopt the FY 2024 & 2025 Rural Planning Work Program. The motion was approved unanimously.**

**D. Announcements / Committee or Staff Reports / Correspondences**

**D1. Transportation Project Updates**

Darren Ledbetter of SCDOT provided an overview of the current active transportation projects within the Columbia Urbanized Area and CMCOG region. The project categories included:

- COATS/CMCOG Widenings
- COATS/CMCOG Intersections
- COATS/CMCOG Interchange
- Bridge Replacement Projects
- Interstate Rehabilitation Projects
- Interstate Widening Projects
- Assembly Street Railroad Separation

The status of preliminary engineering, right-of-way acquisition, and construction was presented for each project.

There was a brief discussion.

This item was accepted as information.

## **D2. Regional Bike and Pedestrian Master Plans Overview**

Guillermo Espinosa from SCDOT provided an overview of the Regional Bike and Pedestrian Master Plan. The South Carolina Department of Transportation (SCDOT) is seeking to establish a process to promote, prioritize, coordinate, and determine the need and feasibility of walking, biking, and transit accommodations for all users of the state-owned highway system in South Carolina. Conducive to implementing the agency's Complete Streets policy (SCDOT Departmental Directive #28), in support of the agency's Regional Mobility Program (RMP), and in accordance with the Federal Highway Administration (FHWA) Code of Federal Regulations 23, this process will establish program management and network performance parameters applicable to the variety of geographic scales and administrative jurisdictions across the state. The SCDOT is supporting this goal by developing pilot Regional Bicycle-Pedestrian Master Plans in collaboration with Metropolitan Planning Organizations (MPO) and Councils of Government (COG).

A brief discussion took place.

## **D3. Executive Directors Report**

Rebecca Vance gave the following report:

- The Central Midlands Council of Governments is partnering with GetConnectedSC to help bring reliable, high-speed Internet to all South Carolinians. The Better-Internet Survey helps identify which households have access to the Internet and what problems they face when using it. This information helps them decide where to focus our efforts to improve internet access and make sure that we can provide quality internet to all communities in the state.
- Ombudsman Program expressed thanks and appreciation for everyone who participated in the Advance Directives Luncheon. They also wanted to thank Chairman Senn and Rebecca Conley for participating in the Volunteer Appreciation Luncheon. As well as Will Brennan, Darrell Hudson, Representative McDaniel, and Chakisse Newton for their participation in the Volunteer Ombudsman Program.
- CMCOG is partnering with the City of Columbia to apply for an EPA Climate Pollution Reduction Grant.
- All three of our counties have signed their local area designation documents under the Workforce Development Program.
- The Workforce Development Program is partnering with Lower Savannah and Catawba COGs to apply for a Sector Strategies Grant.
- Candice Holloway has resigned as the AAA Director and Reginald Simmons has been appointed as the Interim Director.
- The AAA Area Plan Updates are in the process of being completed.
- A plan for the AAA American Rescue Plan funds is being finalized. CMCOG is working with the SCDOA on the implementation strategies.

- Contracts for the AAA Providers have been sent.
- Updates to the AAA Corrective Action Plan are being finalized.
- An Agency IT assessment has been completed with recommended work expected to begin before the end of the fiscal year.
- The Audit Report is expected to be presented to the Board on June 1<sup>st</sup>.
- A total of 40 applicants applied for the Executive Director's search. The top 22 applicants were forwarded to the search committee for review.
- Darrell Hudson is reviewing the building plans for possible updates to the building.
- All jurisdictions will be contacted to update their Board appointments and their contact information.

**E. OLD / NEW BUSINESS**

Chairman Foster Senn announced that the Nominating Committee consists of the following members: Vina Abrams, Will Brennan, Darrell Hudson, John McMeekin and Chakisse Newton.

**F. OTHER BUSINESS**

Next Meeting is scheduled for June 1<sup>st</sup>.

**G. Adjourn**

There being no further business, the meeting adjourned at 1:32 pm.

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Rebecca Vance, Secretary-Treasurer

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Foster Senn, Chairman

**Central Midlands Council of Government**  
**Unaudited Financial Status Report**  
**July 1, 2022 through March 31, 2023**

	<u>Approved Budget</u>	<u>Y-T-D Actual</u>	<u>Percent of Budget</u>
<b>Revenue</b>			
Local Revenue			
Member Governments	700,353.00	472,459.43	67%
State Aid	294,690.00	246,019.00	83%
Interest Income	80.00	212.55	266%
WorkKeys	6,900.00	10,770.23	156%
Local Revenue	35,500.00	122,296.55	344%
Fringe Recovery	1,103,208.00	579,803.93	53%
Indirect Cost Recovery	846,433.00	489,926.58	58%
Total Local Revenue	2,987,164.00	1,921,488.27	64%
Regional and Other Programs			
Aging Planning & Administration	1,282,793.00	707,719.35	55%
Ombudsman Program	482,574.00	330,204.35	68%
Midlands Workforce Development Board	940,194.00	836,054.69	89%
Transportation	2,226,858.00	770,621.73	35%
Regional Planning	120,000.00	15,746.89	13%
Community Development	233,000.00	91,862.41	39%
Economic Development Administration	290,000.00	248,767.05	86%
Transfer To Other Program Areas	478,691.00	9,749.89	2%
Total Regional and Other Programs	6,054,110.00	3,010,726.36	50%
Contracted Services Revenue			
Aging Contractor Revenue	3,673,468.00	2,917,732.00	79%
MWDB Contractors Revenue	2,409,953.00	1,960,209.93	81%
Total Contracted Service	6,083,421.00	4,877,941.93	80%
Total Revenue	15,124,695.00	9,810,156.56	65%
<b>Expenses</b>			
Operating Expenses			
Personnel Costs	3,478,793.00	2,086,867.10	60%
Fringe and Indirect Cost Allocation	1,949,641.00	1,069,730.51	55%
Operations and Maintenance	1,046,973.00	519,037.03	50%
Employee Training & Development	90,550.00	33,988.19	38%
Travel, Transportation & Board Expense	171,626.00	48,936.27	29%
Capital Outlays	433,500.00	56,820.75	13%
Consultants and Contracts	1,391,500.00	469,583.49	34%
Transfer To/(From) Other Programs	478,691.00	9,749.89	2%
Total Operating Expenses	9,041,274.00	4,294,713.23	48%
Contracted Services Expense			
MWDB Contractors	2,409,953.00	1,960,209.93	81%
Aging Contractors	3,673,468.00	2,917,732.00	79%
Total Contractor Expense	6,083,421.00	4,877,941.93	80%
Total Expenses	15,124,695.00	9,172,655.16	61%
Revenue Over/(Under) Expenses	0.00	637,501.40	



June 2, 2023

Mrs. Yvette G. Taylor  
Region IV Regional Administrator  
Federal Transit Administration  
230 Peachtree, NW  
Suite 800  
Atlanta, GA 30303

**RE: CMCOG Authorization of Section 5307 Funds**

Dear Mrs. Taylor:

The Central Midlands Council of Governments (CMCOG) has a Memorandum of Understandings (MOUs) that describes the cooperative working relationship with the following two organizations, the Central Midlands Regional Transit Authority (CMRTA) and the Santee Wateree Regional Transit Authority (SWRTA). These MOUs recognize that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by the direct recipients, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under the FAST Act and the Infrastructure Investment and Jobs Act as a Metropolitan Planning Organization.

Each direct recipient may be preparing grant applications for Section 5307 funds for their maintenance, administration and capital needs. We are providing this letter to authorize the amount of formula funding that each direct recipient may apply for prior to formally submitting their grant applications. We authorize the following Section 5307 funding amount for the purpose of direct recipients grant applications:

**FY 2022 - \$7,143,850 of \$7,143,850**

Please be advised that as identified in this Split Letter, the CMCOG, as the Designated Recipient, authorizes the assignment/allocation of Section 5307 to the Central Midlands Regional Transit Authority, herein known as a Direct Recipient. Please be advised that the Santee Wateree Regional Transit Authority, herein known as a Direct Recipient has declined funding for this fiscal year. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5307 funds and assumes the responsibilities associated with any award for these funds.

We fully support the Direct Recipient(s) application(s) for the amount stated above. Please feel free to contact me at 803-376-5390 if you need any additional information or if you have any questions. Thank you for your time and interest in this matter.

Sincerely,

Reginald Simmons  
Deputy Executive Director

cc: Rebecca Vance  
Leroy Deschamps  
Lottie Jones



June 2, 2023

Mrs. Yvette G. Taylor  
Region IV Regional Administrator  
Federal Transit Administration  
230 Peachtree, NW  
Suite 800  
Atlanta, GA 30303

**RE: CMCOG Authorization of Section 5339 Funds**

Dear Mrs. Taylor:

The Central Midlands Council of Governments (CMCOG) has a Memorandum of Understandings (MOUs) that describes the cooperative working relationship with the following two organizations, the Central Midlands Regional Transit Authority (CMRTA) and the Santee Wateree Regional Transit Authority (SWRTA). These MOUs recognize that each year most of the FTA grant dollars that are received by CMCOG as the designated recipient, will be required by the direct recipients, for the provision of public transit services. CMCOG will require some continuing FTA funding to meet our responsibilities under the FAST Act and the Infrastructure Investment and Jobs Act as a Metropolitan Planning Organization.

Each direct recipient may be preparing grant applications for Section 5339 funds for their capital needs. We are providing this letter to authorize the amount of formula funding that each direct recipient may apply for prior to formally submitting their grant applications. We authorize the following Section 5339 funding amount for the purpose of direct recipients grant applications:

**FY 2022 - \$568,918 of \$568,918**

Please be advised that as identified in this Split Letter, the CMCOG, as the Designated Recipient, authorizes the assignment/allocation of Section 5339 to the Central Midlands Regional Transit Authority, herein known as a Direct Recipient. Please be advised that the Santee Wateree Regional Transit Authority, herein known as a Direct Recipient has declined funding for this fiscal year. The undersigned agree to the Split Letter and the amounts allocated/assigned to each Direct Recipient. Each Direct Recipient is responsible for its application to the Federal Transit Administration to receive Section 5339 funds and assumes the responsibilities associated with any award for these funds.

We fully support the Direct Recipient(s) application(s) for the amount stated above. Please feel free to contact me at 803-744-5133 if you need any additional information or if you have any questions. Thank you for your time and interest in this matter.

Sincerely,

Reginald Simmons  
Deputy Executive Director

cc: Rebecca Vance  
Leroy Deschamps  
Lottie Jones



## Memorandum

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**TO:** All Members of the CMCOG **Board of Directors**

**FROM:** Reginald Simmons, Deputy Executive Director/Transportation Director

**DATE:** May 25, 2023

**SUBJECT:** **Three Rivers Bike Share Expansion Feasibility Study**

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### REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the Three Rivers Bike Share Study (a.k.a Bike Share Expansion Feasibility Study). The full report is available on our website.

### PROGRAM DESCRIPTION

Launched in the fall of 2018, in its four years of operations (to October 2022) the Blue Bike SC bike share system has contributed to the City of Columbia's transportation system by serving over 12,000 members and recording over 117,500 miles traveled, improving health benefits with users burning 11 million calories, and saving 48 tons in carbon emissions from entering the atmosphere. The system has proven its viability even through the duration of the pandemic.

Since the launch of the Blue Bike SC system, trends in the bike share industry have seen an expansion of dockless and hybrid shared micromobility systems that allow users to park a device at, or closer to, their destination. There is also a shift to electrify shared micromobility systems with e-bikes and e-scooters. Many cities are also reconsidering the balance of their public-private partnership models with some programs being converted to permit-based models where private operators pay for the use of the right-of-way and take on cost responsibilities in exchange for program revenues.

Blue Bike SC is a docked bike share system with a mix of regular and e-bikes. The system was purchased with funds from BlueCross BlueShield of South Carolina and an FTA grant obtained by The COMET, which is the Central Midlands Regional Transit Authority (CMRTA) for Richland County, the City of Columbia and Lexington County, SC. BlueCross BlueShield also provides funds to operate the program. The City of Columbia currently manages the contract with Bewegen, who is the vendor that operates, maintains, and promotes the Blue Bike SC system. This contract ends in June 2023. With the approaching contract deadline looming, the Central Midlands Council of Governments (CMCOG) in coordination with the City of Columbia, The COMET, City of Cayce, City of West Columbia, Town of Springdale, and the South Carolina Department of Transportation (SCDOT), collaborated on this feasibility study. The Three Rivers Bike Share Expansion Feasibility Study expounds on the City of Columbia's bike share plans and opportunities to expand the current Blue Bike SC system within its city limits; and explores opportunities to expand the Blue Bike SC or implement a new bike share system in the Cayce, West Columbia, and the Town of Springdale.

### ATTACHMENT

Bike Share Study Executive Summary



# 1 | Executive Summary

Blue Bike SC is a long-running and successful bikeshare program. It has broad community support and has increased access to bicycling and enhanced visitor experience and mobility options since starting in 2018. However, the dock-based system has a small footprint because of the upfront capital required for stations and the funding available for program operations, which results in relatively low ridership.

Sponsored by the Central Midlands Council of Governments (CMCOG), this Three Rivers Bike Share Expansion Feasibility Study presents a financial analysis for the expansion of the Blue Bike SC program within the City of Columbia and new expansion for service in the combined area of the City of Cayce, the City of West Columbia, and the Town of Springdale (West Metro). It considers the cost of expanding service into the West Metro and making Blue Bike SC a regional system, but also considers ways that the program can enhance ridership, increase its presence in these communities, be more cost-effective, increase revenues, and leverage the skills of its various partners.

## Existing System

The existing program is overseen by the City of Columbia with Blue Cross Blue Shield of South Carolina (BCBS) sponsoring the system with initial capital for the purchase of stations and bikes and ongoing funding for program operations. The COMET provided additional capital through an FTA grant to add docks to stations that were virtual at launch. Operation, maintenance, and promotion of the program is conducted by Bewegen, who is also the equipment provider, under a 5-year contract that ends June 2023.

## Local Context

Bike share systems are most successful where there is higher density of people, jobs, attractions, and destinations all in the same area, with comfortable and intuitive connections to transit. Analysis and comparison of demographics such as population density, age, where workers live, where residents live to their proximity to the Blue Bike SC system, The COMET transit system, and the existing bike and pedestrian network, was conducted to demonstrate the current and future potential support of the bike share system in City of Columbia and the West Metro areas.

Affordable and convenient transportation, like transit and connections to bike share, is key for thriving communities and is also essential for historically underserved populations. This study includes analysis to understand where the region's historically underserved and transportation disadvantaged communities are located based on percent of people who identify as Black, Indigenous, People of Color (BIPOC) and median household income

In addition to analysis of demographics for potential and equitable use, analysis was conducted on gaps and barriers in the existing network to connectivity between transit and bike share station locations and other key destination opportunities. To help track and demonstrate the progress and success of the implementation of the potential bike share expansion, an equity analysis was performed to determine what percentage of the existing service areas are within Equity Emphasis Census Tracts to create performance measures. The analysis looked at four demographic factors like income, vehicle access, race, and English language proficiency for Lexington and Richland Counties..

# Public Outreach and Stakeholder Engagement

A variety of outreach strategies were used throughout this process to engage the community resulting in close to 450 contacts. This was not the typical feasibility study, where the goal is to seek the public's input on specific locations on where to place the propose expanded network stations. Therefore, the preliminary engagement was less involved as would normally be observed for a feasibility study. The information collected was to inform barriers to bicycling and walking and perceptions about current and future needs. It was also to inform potential for future ridership.



Public engagement activities included an interactive online map and survey and attendance at local pop-up events held at locations such as the Soda City Market, college and university campuses, parks, and at existing bike share stations. These events and activities were advertised using a QR code that linked to the project website and was printed on 250 business cards, 50 window clings, and numerous flyers. Stakeholder outreach included a focus group meeting and Project Advisory Committee (PAC) meetings as well as interviews conducted with representatives from the Cities of Columbia and West Columbia, CMOG, BCBS of SC, The COMET, and Bewegen. A summary of public and stakeholder engagement can be found in Chapter 6, Stakeholder Engagement.



# Implementation

## Expansion

Scenarios for bike share system expansion were developed to understand the potential scale of bike share in the region with plans developed based on analysis of potential trip origins and destinations and input received from the public outreach and the stakeholder engagement process. This study does not identify specific bike share station locations but considers expansion areas or corridors within the City of Columbia and within the combined area of Cayce, West Columbia, and Springdale (West Metro).

The following principles were developed from feedback from the PAC and guided the development of the expansion plans:

- **Separate expansion plans:** having separate expansion plans for Columbia and the West Metro communities allows each community to move at their own pace.
- **One fleet:** While system assets will be owned by the entities that purchased them, bicycles will move between participating municipalities on both sides of the river.
- **Contiguous expansion areas:** new stations should be built within bicycling distance of other stations.
- **System-wide target of 1.8 docks-per-bike:** setting a consistent dock-to-bike ratio across the entire system.
- **Transition to a 100% pedelec bike fleet:** given the higher ridership and revenues of pedelec bicycles with only a marginal increase in capital cost.
- **Relocate underutilized docks and stations:** for stations that are not well used or where there are more docks than needed.

## City of Columbia Expansion

The following is a list of options developed as an approach for the expansion of the Blue Bike SC system within the City of Columbia. The equipment needed to serve this expansion will vary depending on the amount of equipment that can be repurposed. The preferred expansion scenario will also impact expected ridership, which is discussed in more detailed in Chapter 7, Expansion Scenarios.

- Four potential expansion areas were identified that are contiguous with the existing system footprint that will accommodate up to six new stations with 60 new docks. The expansion areas are:
  - Devine Street – from Harden Street to Millwood Avenue
  - University of South Carolina – south of Blossom Street
  - Benedict College – additional new station
  - Cottontown – area next to Bull Street or Segra Park Station
- Some of the five most underperforming stations (out of a total of eighteen) should be considered for a reduction in the number of docks or for wholesale relocation. This could make stations and docks available for deployment elsewhere.
- Of the existing top five performing stations, three could be considered for an increase in the number of docks due to above-average utilization.

## West Metro Expansion

- Two potential expansion areas were identified in the cities of West Columbia and Cayce. These expansion areas could accommodate up to five new stations and 50 new docks. The expansion areas are:
  - Riverwalk – from Moffatt Street to Lyles Street trailheads
  - Meeting Street – from Riverwalk to Triangle City
- As right-of-way is owned by SCDOT and not the local municipality, station location placement and related space considerations will be crucial in any expansion in the West Metro area.
- By prioritizing expansion in areas of West Columbia and Cayce in close proximity and relatively well connected to Columbia, this study is laying the groundwork for the phasing of the expansion of the West Metro system to help connect adjacent communities, like the Town of Springdale.



# Funding

This study presents a financial analysis for the expansion of the Blue Bike SC program. It considers the cost of expanding service into new areas, but also considers ways that the program can enhance ridership, increase its presence in the community, be more cost-effective, increase revenues, and leverage the skills of its various partners. Some of the key points include:

- Continuing to build out the bikeway infrastructure is essential.
- E-bikes are ridden almost 3 times more than regular bicycles and continued electrification of the fleet is key to increased ridership.
- Docked-based infrastructure is capital-intensive and limits the footprint of the program and the flexibility for riders to easily access their destination. The project partners should pilot using bike corrals as virtual stations.
- Grant funding may help to offset the capital funds used for expansions.
- Reserving assets space and actively increasing sponsorships will help to increase revenue.

- There are creative ways through user fee structures, and other examples, to increase ridership and achieve other program goals.
- Program contracts can be arranged to incentivize private and public partnerships to work to increase ridership effectively and innovatively.







# Early Action

To seamlessly move toward implementation and maintain momentum, early action projects were developed for each of the participating communities. The goal of these recommendations is to have low to no cost projects that could serve as catalysts for more bicycle investments and lead to an increase in enthusiasm for the bike share system and its expansion. Two projects are identified for each community - one an event or bike share expansion project and one physical infrastructure project. The projects are listed in the Table 1. Early Action Projects.

**Table 1: Early Action Projects**

City	Project Type	Location	Project
City of Cayce	Infrastructure	Naples Avenue at State Street	High Visibility Crosswalks
	Event	Local public celebration or event	Host an e-bike demonstration
City of Columbia	Infrastructure	Harden Street	Improving Bus Stop and Bike Share Station
	Event	Area south of Blossom Street or along Devine Street	Host pilot virtual stations
City of West Columbia	Infrastructure	Oliver Street at Alexander Road	High Visibility Crosswalks
	Event	Local public celebration or event	Host an e-bike demonstration
Town of Springdale	Infrastructure	Boston Avenue at Walterboro Street	High Visibility Crosswalk, Sidewalks, and Curb Extensions
	Event	RH Fulmer Middle School	Host a bicycle safety event

Central Midlands Council of Governments  
May 2023 Dashboard

Income	Expenses	Revenue Over/(Under) Expense	Accounts Receivable	Accounts Payable
9,810,157	9,172,655	637,501	4,289,927  0.0% vs. previous month	218,313  0.0% vs. previous month
% of Income Budget	% of Expenses Budget	Bank Balance	Prior Month Bank Bal.	Staff Birthdays-May
66% 	61% 	332.092  0.0% vs. previous month	493.191  0.0% vs. previous month	<div>Jajuana Kupo- Aging</div> <div>Caroline Jewett - WIOA</div>