



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Joyce Dickerson, Chairperson

DATE: June 2, 2016

SUBJECT: **Next Meeting: June 9, 2016**

Please be advised that the business of the CMCOG Transportation Subcommittee will be conducted on **Thursday, June 9th, at 12:00 p.m.** in the CMCOG Conference Room. Enclosed, please find an agenda and support materials for your review.

Please note that a light lunch will be available beginning at 11:45 a.m. so that we can begin promptly at 12:00 noon.

Please be advised that in order for the Subcommittee to conduct business, a quorum of eight (8) members must be present. Delays in conducting business may result in delays to the flow of funding to CMCOG for carrying out transportation planning activities, so please don't forget to mark your calendars.

If you have any questions or need any additional information, please do not hesitate to contact Reginald Simmons of the CMCOG staff. Reginald can be reached at 803-744-5133 or by email at rsimmons@centralmidlands.org. Thank you for your time, dedication, and service as I look forward to seeing each of you on **June 9th**.

Enclosures

AGENDA

TRANSPORTATION SUBCOMMITTEE

THURSDAY, JUNE 9, 2016

12:00 PM TO 1:00 PM

CMCOG CONFERENCE ROOM

1. **Welcome, Introductions, and Call to Order..... Joyce Dickerson**
2. **Invocation..... Open**
3. **Determination of a Quorum Entire Group**

ACTION

- > 4. **Approval of the January 14, 2016, February 11, 2016, & April 14, 2016 Meeting Minutes..... Entire Group**
(Enclosure 1)

ACTION

- > 5. **Establishing a Quorum – Bylaws Amendment.....R. Simmons**
In order to address concerns of a quorum not being established in previous meetings which could eventually hinder our ability to address funding for transportation projects, staff has been asked to propose an amendment to the bylaws that will establish new rules to meet the requirements of a quorum.
(Enclosure 2)

ACTION

- > 6. **Calhoun County Membership Subcommittee - Bylaws AmendmentR. Simmons**
After the 2000 Census, a portion of northwestern Calhoun County was added to our MPO Planning Area to address the impact of their industrial park on our transportation network. With the inclusion of this area, Calhoun County has requested to have participation in any transportation planning activities related to the COATS Subcommittee. Staff will present this request to the subcommittee for their review.
(Enclosure 3)

ACTION

- > 7. **MPO Planning Process - Bylaws AmendmentR. Simmons**
Staff will request to amend the Transportation Subcommittee bylaws to include the MPO Planning Process. CMCOG also serves as the Columbia Area Transportation Study Metropolitan Planning Organization. As the MPO, CMCOG is responsible for implementing a cooperative, continuing, and comprehensive planning process. Staff will review this process and request that it be added to the subcommittee bylaws. (Enclosure 4)

ACTION

- > 8. **FY 2017-2019 DBE GoalR. Simmons**
Under federal guidelines, CMCOG is required to submit a DBE Goal to FTA on a triennial basis. Our FY 2014 – 2016 goal was set at 16%. CMCOG will review and present its FY 2017 – FY 2019 DBE Goal for approval. (Enclosure 5)

ACTION

- > 9. **TIP Amendment – TAP ProjectsR. Simmons**
The Central Midlands Council of Governments’ staff will request a recommendation of approval to amend the 2013- 2019 TIP to add five (5) transportation alternatives projects to the FY 2016 COATS Transportation Alternatives Program. (Enclosure 6)

ACTION

- 10. **TIP Amendment – Section 5310 ProjectsR. Simmons**
 The Central Midlands Council of Governments’ staff will request a recommendation of approval to amend the 2013-2019 TIP to add four (4) 14 Passenger vehicles to the FY 2017 Section 5310 Program. This request will also amend the CMCOG Human Services Coordination Plan. (Enclosure 7)

ACTION

- 11. **TIP Amendment – Section 5339 ProjectsR. Simmons**
 CMCOG in coordination with CMRTA is in the process of purchasing two ADA compliant low floor diesel vehicles. Staff will request a recommendation of approval to amend the 2013-2019 TIP to add these vehicles to the FY 2017 Section 5339 Program. (Enclosure 8)

ACTION

- 12. **UPWP Amendment – Road Safety Audits to Enhance Transit Access.....R. Simmons**
 Staff will request to amend the 2015 – 2017 UPWP to add study that will perform road safety audits along key corridors and intersections that will provide a list of improvements designed to enhance safe transit access and mobility. Projects identified through this study will be incorporated into COATS MPO 2040 LRTP. (Enclosure 9)

ACTION

- 13. **FY 2016-2022 Transportation Improvement Program (TIP)R. Simmons**
 The TIP is the short range capital improvement plan for funding and implementation of roadway, transit, and non-motorized improvement projects. Per federal guidelines, CMCOG has completed its update of the TIP and will present it to the Transportation Subcommittee for approval. (Enclosure 10)

- 14. **Old/New Business.....Joyce Dickerson**
- 15. **Public Comments..... Open**
- 16. **Adjourn.....Joyce Dickerson**

MEETING SUMMARY

Transportation Subcommittee

January 14, 2016

<u>Organization</u>	<u>Members Present</u>	<u>Others Attending</u>
<i>Richland County:</i>	Joyce Dickerson (Chair) Paul Livingston Norman Jackson	
<i>City of Columbia:</i>	Cathy Novinger (Vice-Chair)	
<i>Lexington County:</i>	Todd Cullum Johnny Jeffcoat	
<i>Kershaw County:</i>	Russ VanPatten	
<i>Town of Lexington:</i>	Steve MacDougall	
<i>CMRTA:</i>		Robert Schneider
<i>Richland Penny:</i>		Sonny Timmerman
<i>SCDOT:</i>		Jennifer Necker Tevia Davis
<i>Michael Baker:</i>		Robert Moser
<i>CMCOG Staff:</i>		Reginald Simmons Roland Bart Ben Mauldin
<i>FHWA:</i>		Yolanda Morris
<i>Stantec:</i>		Richard Werts
<i>Tindale Oliver:</i>		Richard Dreyer

1. WELCOME, INTRODUCTIONS, AND CALL TO ORDER

Chairperson Joyce Dickerson welcomed everyone and called the meeting to order at 12:04 p.m.

2. INVOCATION

Johnny Jeffcoat gave the invocation.

3. DETERMINATION OF A QUORUM

It was determined that a quorum was present.

4. APPROVAL OF THE NOVEMBER 12, 2015 MEETING MINUTES

A motion was made by Paul Livingston to approve the minutes of the November 12, 2015 meeting. The motion was seconded by Todd Cullum. All were in favor and the minutes were approved.

5. UPWP AMENDMENT - KERSHAW COUNTY TRANSIT FEASIBILITY STUDY

Reginald Simmons requested a recommendation of approval to amend the FY 2015 - 2017 Unified Planning Work Program (UPWP) to add the Kershaw County Transit Feasibility Study at a cost of \$100K. After the 2010 census, the COATS MPO expanded deeper into Kershaw County up to the Wateree River. With that expansion, Kershaw County has inquired about the feasibility of transit in this planning area. After consultation with SCDOT and Santee-Wateree RTA, it was determined that a study would be needed to determine the transit needs of this area.

With the inclusion of this project in the UPWP, the MPO can begin the process of planning for this project. It's anticipated that the project will begin in FY 2017. Kershaw County has agreed to pay the local match.

At this time a motion was made by Norman Jackson to amend the FY 2015 - 2017 UPWP to add the Kershaw County Transit Feasibility Study at a cost of \$100K. The motion was seconded by Todd Cullum. All were in favor and the motion was approved.

6. UPWP AMENDMENT - REGIONAL GROWTH AND DEVELOPMENT PLAN

Reginald Simmons requested a recommendation of approval to amend the FY 2015 - 2017 Unified Planning Work Program (UPWP) to add the Regional Growth and Development Plan at a cost of \$125K. Under MAP-21 the tool of scenario planning was provided to MPOs to identify where growth and development was planning to occur. Scenario planning provides a framework for developing a shared vision for the future by analyzing various forces (e.g., health, transportation, economic, environmental, land use, etc.) that affect growth. Our proposal is to conduct a scenario planning project which would include the evaluation of the relationship between land use, transportation, water and sewer infrastructure, economic development and environmental

mitigation so that we can better plan for regional growth and development and assess the impact it will have on our regional transportation network.

At this time a motion was made by Paul Livingston to amend the FY 2015 - 2017 UPWP to add the Regional Growth and Development Plan at a cost of \$125K. The motion was seconded by Norman Jackson. All were in favor and the motion was approved.

7. REGIONAL TRANSIT NEEDS ASSESSMENT AND FEASIBILITY STUDY

Reginald Simmons requested a recommendation of approval to adopt the Regional Transit Needs Assessment and Feasibility Study and introduced Richard Dreyer from Tindale Oliver to provide the overview. The Central Midlands Council of Governments (CMCOG), in coordination with Lexington County and Richland County, conducted a regional transit needs assessment to assess the public's perception of transit needs throughout the two counties. Using public input combined with an assessment of transit dependent populations and major destinations outside of the existing fixed-route transit service area (as provided by the Central Midlands Regional Transit Authority, operating as The COMET), the transportation needs were identified, ranked as good, better, and best, and prioritized based on several factors relating to the ease of implementation. Projects that rank as "good" are considered to meet the needs of the transit dependent population with the ability to travel independently. Projects that are considered "better" meet and exceed the needs of the transit dependent to provide service for the general population. Finally, projects that are considered the "best" would be directed towards commuters and a mode shift from automobiles, providing comprehensive, countywide service.

There was a brief discussion.

At this time a motion was made by Norman Jackson to adopt the Regional Transit Needs Assessment and Feasibility Study. The motion was seconded by Paul Livingston. All were in favor and the motion was approved.

8. OLD/NEW BUSINESS

There were none.

9. PUBLIC COMMENTS

There were none.

10. ADJOURN

The meeting adjourned at 12:40 p.m.

MEETING SUMMARY

Transportation Subcommittee

February 11, 2016

<u>Organization</u>	<u>Members Present</u>	<u>Others Attending</u>
<i>Richland County:</i>	Joyce Dickerson (Chair) Norman Jackson	
<i>Kershaw County:</i>	Russ VanPatten	
<i>CMRTA:</i>	Derrick Huggins	Robert Schneider
<i>Lexington County:</i>		Holland Leger
<i>Richland Penny:</i>		Sonny Timmerman
<i>SCDOT:</i>		Jennifer Necker Tevia Davis Kenny Larimore
<i>CMCOG Staff:</i>		Reginald Simmons Roland Bart Felicia Anderson
<i>FHWA:</i>		Yolanda Morris
<i>Stantec:</i>		Richard Werts
<i>West Columbia:</i>		Wayne Shuler
<i>Calhoun County:</i>		Ted Felder

1. WELCOME, INTRODUCTIONS, AND CALL TO ORDER

Chairperson Joyce Dickerson welcomed everyone and called the meeting to order at 12:04 p.m.

2. INVOCATION

Norman Jackson gave the invocation.

3. DETERMINATION OF A QUORUM

It was determined that a quorum was not present.

4. APPROVAL OF THE JANUARY 14, 2016 MEETING MINUTES

No action was taken as the subcommittee did not have a quorum.

5. OVERVIEW OF THE PROJECT DEVELOPMENT PROCESS

This item was tabled until a future meeting.

6. PROJECT UPDATES

Jennifer Necker of SCDOT provided an overview of transportation projects that are currently active within the COATS Planning area. Road widening, intersection, bridge, and interstate projects were all discussed. Project status, financial status, and project scheduling were reviewed and presented to the subcommittee.

This item was received as information.

7. CALHOUN COUNTY MEMBERSHIP

Reginald Simmons requested an amendment to the Transportation Subcommittee bylaws to add Calhoun County as a voting member. After the 2000 Census, the COATS MPO boundary extended into Calhoun County to capture the journey to work traffic between Richland and Lexington Counties and the industrial park located in Calhoun County. Recently, Calhoun County has requested to be added to the transportation subcommittee as a voting member. Currently, the subcommittee has 14 members and requires a total of 8 members to establish a quorum. With the addition of Calhoun County, the membership will increase to 15 members but the quorum will remain at 8 members.

At this time a motion was made by Norman Jackson to amend the Transportation Subcommittee bylaws to add Calhoun County as a voting member. The motion was seconded by Derrick Huggins. All were in favor and the motion was accepted by consensus of the members present.

8. AMENDMENT TO THE TAP PROGRAM

Reginald Simmons requested a recommendation of approval to amend the Transportation Alternatives Program to adjust the maximum federal amount allowable from \$145,000 to \$180,000 per project. Since 1992, the

SCDOT has administered the statewide program for Enhancement Projects which is now known as the Transportation Alternatives Program (TAP). These projects are designed to improve the quality of life by enhancing bicycle and pedestrian facilities as well as streetscape projects. Since the COATS MPO is considered to be a Transportation Management Area and has the ability to manage its own program, the COATS MPO has established guidelines to increase participation in and completion of TAP projects. The most important of these guidelines is the maximum federal amount that a local jurisdiction can apply for per project. That amount has been set at \$145,000 and has not been adjusted in the past 12 years. Staff requested to increase that amount to \$180,000 in order to encourage the development of bigger projects and to assist local governments in managing the material and construction cost of their projects. Mr. Simmons also noted that with this change, that average number of projects that are selected on an annual basis could reduce from 6 to 4 projects if each applicant requests the maximum federal amount allowable.

There was a brief discussion.

At this time a motion was made by Norman Jackson to increase the maximum federal amount allowable for TAP projects from \$145,000 to \$180,000. The motion was seconded by Derrick Huggins. All were in favor and the motion was accepted by consensus of the members present.

9. TITLE VI PLAN AMENDMENT

Reginald Simmons requested a recommendation of approval to amend the CMCOG/COATS Title VI Plan to add Appendixes A and E. As a recipient of Federal financial assistance under USDOT through FHWA or FTA, the COATS MPO and CMCOG are required to meet the Statutory/Regulatory Authorities as they relate to Title VI and the Civil Rights Act to ensure that there is non-discrimination in any activity or program that is implemented. As a continuation of this effort, staff recommended that we include Appendixes A and E from the Title VI Standard Assurances. Appendix A provides a list of clauses that will be included in every contract. These clauses ensure that there is non-discrimination during the performance of a contract. Appendix E identifies the statutes and authorities that must be met in order to comply with non-discrimination in the performance of a contract.

At this time a motion was made by Norman Jackson to amend the Title VI Plan to add Appendixes A and E. The motion was seconded by Derrick Huggins. All were in favor and the motion was accepted by consensus of the members present.

10. OLD/NEW BUSINESS

There were none.

11. PUBLIC COMMENTS

There were none.

12. ADJOURN

The meeting adjourned at 12:45 p.m.

MEETING SUMMARY

Transportation Subcommittee

April 14, 2016

<u>Organization</u>	<u>Members Present</u>	<u>Others Attending</u>
<i>Richland County:</i>	Joyce Dickerson (Chair) Norman Jackson Paul Livingston	
<i>Kershaw County:</i>	Russ VanPatten	
<i>Lexington County:</i>	Todd Cullum	
<i>Disabled Advocate:</i>	Peggy Butler	
<i>Calhoun County:</i>		Ted Felder
<i>Richland Penny:</i>		Sonny Timmerman Chris Gossett
<i>SCDOT:</i>		Jennifer Necker Tevia Davis Kenny Larimore
<i>CMCOG Staff:</i>		Reginald Simmons Roland Bart

1. WELCOME, INTRODUCTIONS, AND CALL TO ORDER

Chairperson Joyce Dickerson welcomed everyone and called the meeting to order at 12:02 p.m.

2. INVOCATION

Norman Jackson gave the invocation.

3. DETERMINATION OF A QUORUM

It was determined that a quorum was not present.

4. APPROVAL OF THE JANUARY 14, 2016 & FEBRUARY 14, 2016 MEETING MINUTES

No action was taken as the subcommittee did not have a quorum.

5. RICHLAND COUNTY - CLEMSON ROAD AND SPARKLEBERRY ROAD

Richland County is currently in the process of improving the intersection of Clemson Road and Sparkleberry Road. As part of this effort they have the unique challenge of developing a solution that will have a positive impact on the commercial district that's located at this intersection and the residential area that surrounds it. Using a simulation model, county staff presented several options and requested feedback from the committee members.

This item was received as information and requested to be presented at the MPO Policy Committee meeting.

6. FY 2015 ANNUAL LISTING OF OBLIGATED PROJECTS

Reginald Simmons requested a recommendation of approval to adopt the FY 2015 Annual Listing of Obligated Projects. Under federal requirements, CMCOG must create an annual listing of obligated projects. The purpose of this report is to identify and list the federal obligations that were made on approved projects in the previous fiscal year. The FY 2015 reporting period was from October 1, 2014 to September 30, 2015. Projects shown in the report have been identified in the 2013-2019 TIP and/or 2014-2019 STIP.

There was a brief discussion.

At this time a motion was made by Paul Livingston to adopt the FY 2015 Annual Listing of Obligated Projects. The motion was seconded by Norman Jackson. All were in favor and the motion was accepted by consensus of the members present.

7. CALHOUN COUNTY MEMBERSHIP TO THE SUBCOMMITTEE - BYLAWS AMENDMENT

No action was taken as the subcommittee did not have a quorum. This item was tabled until a future meeting.

8. MPO PLANNING PROCESS - BYLAWS AMENDMENT

Reginald Simmons requested a recommendation of approval to amend the Transportation Subcommittee Bylaws to add an addendum for the MPO Transportation Planning Process. Since 1969, CMCOG has been charged with the responsibility of area wide transportation planning and serves as the COATS MPO. As the MPO, CMCOG is a transportation policy-making organization that plans, reviews, identifies, and mitigates transportation issues through a comprehensive, cooperative, and continuing planning process. Federal funding for transportation projects and programs are channeled through the MPO as part of a 3 – Step Planning Process. Those three steps include the Technical Committee which serves as an advisory committee that provides a technical review of the MPO’s projects, plans and studies. The membership of the Technical Committee includes the technical experts from the local jurisdiction. Their recommendations are sent to the transportation subcommittee. The next step is the Transportation Subcommittee which is a subset of the CMCOG Board of Directors. The subcommittee reviews projects, plans, and studies in order to maintain an affordable, safe and efficient transportation system. They provide an open forum for discussion and makes recommendations to the policy committee. The final step is the MPO Policy Committee. They serve as the only decision making body in the MPO Transportation Planning Process. They ensure that all projects, plans, and studies, as well as the Long Range Transportation Plan, Transportation Improvement Program, and Unified Planning Work Program are approved and implemented.

No action was taken as the subcommittee did not have a quorum. This item was tabled until a future meeting.

9. REPURPOSING EARMARKS

Reginald Simmons provided an overview for the repurposing earmarks. In FY 2016, USDOT released guidance that allows for over \$2 billion in federal earmarks to be repurposed. Under the Consolidated Appropriations Act of 2016, States and territories are allowed to repurpose certain earmarks that are more than 10 years old. The repurposed funds may be obligated on new or existing projects within the same State as the original earmark and within 50 miles of the earmark designation. The new project must be eligible under the Surface Transportation Block Grant Program. Funding for the new project must be authorized or designated on or before September 30, 2019. The project must be administered by FHWA and the federal share is the same as in the original earmark.

Two important deadlines were discussed in reference to when repurposed funds would be obligated. If the State intends to obligate the repurposed funds by the end of the fiscal year, FHWA must submit the completed request by August 29th. If the State does not intent to obligate the repurposed funds before the end of the fiscal year, FHWA must submit the completed request by September 12th.

This item was received as information.

10. UPWP AMENDMENT - CAYCE/SPRINGDALE BIKE /PED MASTER PLAN

Reginald Simmons requested a recommendation of approval to amend the 2015-2017 Unified Planning Work Program (UPWP). CMCOG has been in coordination with the City of Cayce and the Town of Springdale about developing a sub-regional Bike and Pedestrian Master Plan that will enhance Bike and Pedestrian activities in these communities. Currently the UPWP states that as part of the MPO's planning efforts, the MPO will coordinate with its local governments to develop bike and pedestrian planning documents. With the recent completion of the Walk Bike Columbia project, the City of Cayce and Town of Springdale have requested a similar type of project that will include the following activities:

- ▶ Ensure proper linkages for bicycles and pedestrians by removing obstructions/barriers and enabling access over bridges.
- ▶ Ensure that all community facilities and schools can be accessed safely using alternative modes of transportation.
- ▶ Provide all possible opportunities for safe pedestrian movement in the form of sidewalks separated from the streets buffer zones.
- ▶ Require sidewalks to be built on both sides of the street in a separate manner from the streets.
- ▶ Work to promote and expand implementation for the creation of safe routes for students to walk and bicycle to their schools.

CMCOG will provide the administration and federal funding for this project. The City of Cayce and Town of Springdale have committed \$10,000 each for the local match. CMCOG is coordinating with the City of West Columbia to determine if they would like to participate in this project.

At this time a motion was made by Norman Jackson to amend the 2015 - 2017 UPWP to add the Cayce/Springdale Bike and Pedestrian Master Plan. The motion was seconded by Peggy Butler. All were in favor and the motion was accepted by consensus of the members present.

11. OLD/NEW BUSINESS

a. TITLE VI AMENDMENT - APPENDIXES B, C, & D

Reginald Simmons requested a recommendation of approval to amend the CMCOG/COATS Title VI Plan to add Appendixes B, C, and D. As a recipient of federal financial assistance under USDOT through FHWA or FTA, the COATS MPO and CMCOG are required to meet the Statutory/Regulatory Authorities as they relate to Title VI and the Civil Rights Act to ensure that there is non-discrimination in any activity or program that is implemented. As a continuation of this effort, staff recommended that we include Appendixes B, C, and D from the Title VI Standard Assurances. These appendixes contain clauses that relate to non-discrimination in the acquisition and use of property and property rights.

At this time a motion was made by Norman Jackson to amend the Title VI Plan to add Appendixes B, C, and D. The motion was seconded by Peggy Butler. All were in favor and the motion was accepted by consensus of the members present.

12. PUBLIC COMMENTS

No public comments were made.

13. ADJOURN

The meeting adjourned at 12:50 p.m.



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: **Bylaws Amendment – Establishing a Quorum**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests a recommendation of approval to amend Article VI, Section 6.4 of the Transportation Subcommittee Bylaws to change the requirements needed to establish a quorum.

PROGRAM DESCRIPTION

In order to address concerns of a quorum not being established in previous meetings which could eventually hinder our ability to address funding for transportation projects, staff has been asked to propose an amendment to the bylaws that will establish new rules to meet the requirements of a quorum.

Currently Article VI, Section 6.4 states that a majority of the Subcommittee shall constitute a quorum. That means that 8 of the current 15 members will be needed at each meeting. Staff proposes the following amendment for consideration:

Voting Members from three of the five local governments or appointed memberships shall constitute a quorum. A quorum shall be present before any business is transacted. If a quorum is lost before business begins, the Chairperson may continue with the meeting and the Transportation Subcommittee business.

A similar amendment was made to the bylaws of the Rural Transportation Committee several years ago and has resulted in a quorum being established at every meeting since the change was made. Consideration of this item will be made at the discretion of the chairperson.

ATTACHMENT

Transportation Subcommittee Bylaws – Article VI

ARTICLE V

Committees

- 5.1 Advisory, technical, or ad hoc committees, and/or working groups are at the discretion of the CMCOG Board Chairperson. The Subcommittee may request the establishment of an advisory, technical, or ad hoc committee, and/or working group to provide public input on a specific project or projects.
- 5.4 The CMCOG Board Chairperson shall appoint the Chairperson and Vice-Chairperson of all advisory, technical, or ad hoc committees, and/or working groups.

ARTICLE VI

Meetings

- 6.1 Regular meetings of the Subcommittee shall be held at such places as the Subcommittee shall determine or at such other time, date and place as called by the Chairperson; provided that the Subcommittee meets at least once every three months
- 6.2 Special meetings may be called by the Chairperson on his/her own initiative or must be called by him/her upon request of twenty percent or more of the Subcommittee. Such meetings shall be at such place and time as the Chairperson deems appropriate.
- 6.3 The Subcommittee shall be notified by the Secretary of the time and place of meetings at least seven days in advance of regular meetings. A majority present at any meeting may approve shorter notice thereof.
- 6.4 A majority of the Subcommittee shall constitute a quorum. A quorum shall be present before any business is transacted. If a quorum is lost for business begins, the Chairperson may continue with meeting and the Transportation Subcommittee business.
- 6.5 All meetings at which official actions are taken shall be open to the public. All CMCOG Board and Subcommittee meetings will be handled consistent with the S.C. Freedom of Information Act.
- 6.6 When no quorum is present at an official meeting of the Subcommittee, the Chairperson may forward a recommendation to the CMCOG Board of Directors that reflects the consensus of those members present.

CALHOUN COUNTY COUNCIL

David K. Summers, Jr., Chairman
James E. Haigler, Vice Chairman
Pamela Claxton
John D. Nelson
Cecil M. Thornton, Jr.

F. Lee Prickett, Jr., County Administrator
Theodore B. Felder, Assistant County Administrator
Vickie B. Stoudemire, Clerk to Council

December 11, 2015

Benjamin J. Mauldin, Executive Director
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29210

Dear Ben:

On behalf of Calhoun County, and acting in my official role as Deputy County Administrator, I am requesting representation on the Columbia Area Transportation Study (COATS) Subcommittee.

It is my understanding that the COATS MPO boundary encompasses a portion of northwestern Calhoun County, also known as the Sandy Run area. Calhoun County would like to have participation in any transportation planning related activities involving the COATS Subcommittee. Based on FHWA guidelines, Calhoun County should have a voting member seat for the area within the COATS boundary. This letter is intended as a written formal request for that representation.

Please let me know what steps need to be taken in order to proceed.

With regards, I am

Yours truly,

A handwritten signature in cursive script, appearing to read "Theodore B. Felder".

Theodore B. "Ted" Felder
Deputy Administrator

TBF



Memorandum

TO: All Members of the **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: **MPO Planning Process**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the Transportation Subcommittee Bylaws to add an addendum that outlines the MPO Planning Process.

PROGRAM DESCRIPTION

The Central Midlands Council of Governments (CMCOG) is a public agency created by the Counties of Fairfield, Lexington, Newberry and Richland, and the cities of Batesburg/Leesville, Cayce, Columbia, Forest Acres, Irmo, Lexington, Newberry, Springdale, West Columbia, and Winnsboro, as enabled by state planning law. The agency was organized in 1969 and has been providing planning, management and technical assistance to its member governments and local transit service providers since its inception. CMCOG has been charged with responsibility for area-wide transportation planning since its inception and serves as the designated Metropolitan Planning Organization (MPO) for transportation program/project purposes.

A metropolitan planning organization (MPO) is a transportation policy-making organization composed of representatives from local government and transportation implementers. The 1962 Federal-Aid Highway Act required the formation of a MPO for all metropolitan urbanized areas, with a population greater than 50,000.

MPOs were established to ensure that existing and future expenditures for transportation projects and programs were based on a comprehensive, cooperative, and continuing (3-C) planning process. Federal funding for transportation projects and programs are channeled through this planning process. Since the CMCOG Board serves as the Policy Committee for the COATS MPO. Staff will request an addendum to the CMCOG Bylaws that outlines the metropolitan planning process for the COATS MPO.

ATTACHMENT

Addendum

ADDENDUM A

MPO PLANNING PROCESS

The Central Midlands Council of Governments (CMCOG) is a public agency created by the Counties of Fairfield, Lexington, Newberry and Richland, and the cities of Batesburg/Leesville, Cayce, Columbia, Forest Acres, Irmo, Lexington, Newberry, Springdale, West Columbia, and Winnsboro, as enabled by state planning law. The agency was organized in 1969 and has been providing planning, management and technical assistance to its member governments and local transit service providers since its inception. CMCOG has been charged with responsibility for area-wide transportation planning since its inception and serves as the designated Metropolitan Planning Organization (MPO) for transportation program/project purposes.

A metropolitan planning organization (MPO) is a transportation policy-making organization composed of representatives from local government and transportation implementers. The 1962 Federal-Aid Highway Act required the formation of a MPO for all metropolitan urbanized areas, with a population greater than 50,000.

MPOs were established to ensure that existing and future expenditures for transportation projects and programs were based on a comprehensive, cooperative, and continuing (3-C) planning process. Federal funding for transportation projects and programs are channeled through this planning process. Over successive authorization cycles leading to the passage of the most recent federal legislation, Congress has added and revised substantive content expected from the 3-C process.

The Columbia Area Transportation Study (COATS) MPO is guided by three separate committees: the Policy Committee, Transportation Advisory Subcommittee, and the Technical Advisory Committee. The duties and responsibilities of those committees are as follows:

CMCOG Board of Directors (MPO Policy Committee)

The CMCOG Board of Directors also serves as the MPO Policy Committee. It is the decision-making body for all regional transportation plans and programs for this area. The MPO Policy Committee plans, develops and maintains an affordable, safe and efficient transportation system for the region, providing the forum through which local decision makers develop regional plans and programs. The MPO Policy Committee consists of representatives of the CMCOG member governments, wherein such membership is apportioned by population. Two thirds of the members are elected officials and one third are appointed citizens. Final responsibility for transportation planning and programming is vested in the CMCOG Board. The 51 members of the CMCOG Board include:

- Fairfield County..... 3 members
- Kershaw County..... 1 member
- Newberry County..... 3 members
- Lexington County..... 11 members
- Richland County..... 12 members

- City of Columbia..... 7 members
- Town of Irmo..... 1 member
- Town of Lexington..... 1 member
- City of Newberry..... 1 member
- Town of Springdale..... 1 member
- City of West Columbia..... 1 member
- City of Cayce..... 1 member
- Town of Batesburg-Leesville..... 1 member
- Town of Winnsboro..... 1 member
- City of Forest Acres..... 1 member
- Fairfield Co. Legislative Delegation..... 1 member
- Lexington Co. Legislative Delegation.... 1 member
- Newberry Co. Legislative Delegation.... 1 member
- Richland Co. Legislative Delegation..... 1 member
- Transit Representative..... 1 member

Transportation Advisory Subcommittee

A Transportation Advisory Subcommittee has been established as a Subcommittee of the MPO Policy Committee (CMCOG Board). It is the recommending body for all regional transportation plans and programs for this area. The Transportation Advisory Subcommittee plans, develops and maintains an affordable, safe and efficient transportation system for the region, providing the forum through which local decision makers develop regional plans and programs. Recommendations made by the Transportation Advisory Subcommittee are sent to the MPO Policy Committee for review. The Transportation Advisory Subcommittee members are local elected officials or their designees, and membership has been dispersed among the primary county and municipal jurisdictions found within the transportation planning study area. Members of the Subcommittee are appointed by the duly elected MPO (CMCOG) Chairman. The Transportation Subcommittee Chairman and Vice Chairman are also appointed by the duly elected MPO (CMCOG) Chairman. The Chairmanship of the Transportation Subcommittee rotates among the member governments. The composition of the Transportation Subcommittee (15 total) is as follows:

- Three (3) Representatives from City of Columbia
- Three (3) Representatives from Lexington County
- Three (3) Representatives from Richland County
- Two (2) Representatives from Kershaw County
- One (1) Representative from Calhoun County
- One (1) Representative for the five, small, local member governments (Springdale, Cayce, Lexington, West Columbia, Irmo) within Lexington County
- One (1) Representative of the Fixed Route Transit Service (CMRTA or designee)
- One (1) Representative of the disabled community (Advocacy group designee)

Technical Committee (Study Team)

The Technical Committee is made up of staff representatives of local jurisdictions and organizations involved in transportation planning and development at the local level. The function of the Technical Committee is critical to the provision of a more objective evaluation of potential projects and to assist the CMCOG staff in carrying out the planning process. The Technical Committee membership also includes multi-modal interests as required by federal legislation. The Committee is responsible for the review of transportation system improvements, intermodal connectivity, and transit recommendations for consideration to the Transportation Subcommittee and the MPO Policy Committee. The composition of the Technical Committee includes representatives from the following:

- CMCOG Transportation Planning
- CMCOG Planning and Research
- Lexington County Planning Staff
- Lexington County Public Works
- Richland County Planning Staff
- Richland County Public Works
- City of Columbia Traffic Engineering Staff
- City of Columbia Planning Staff
- Kershaw County Planning Staff
- SCDOT Office of Traffic Engineering
- SCDOT Office of Pre-Construction
- SCDOT Office of Planning and Environmental
- SCDOT Office of Public Transit
- Federal Highway Administration
- SC Department of Health & Environmental Control
- Columbia Metro Airport
- Central Midlands Regional Transit Authority
- Motor Freight Industry
- Rail Transportation Industry
- Lexington Co. "C" Fund Committee
- Richland Co. "C" Fund Committee
- Bicycle/Pedestrian Representative

- Optional:
 - Lexington School District 1 Planning Staff
 - Lexington School District 2 Planning Staff
 - Lexington/Richland School District 5 Planning Staff
 - Richland School District 1 Planning Staff
 - Richland School District 2 Planning Staff



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: FY 2017 – 2019 DBE Goal

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests a recommendation of approval for the FY 2017 thru FY 2019 Disadvantaged Business Enterprise (DBE) Goal to be set at 16%. This goal has been established based upon the relative availability and use of DBEs who will be able to assist CMCOG in the completion of major projects for the next three fiscal years.

BACKGROUND

Under the direction of the CMCOG Board, staff has been encouraged to diversity it procurement process by actively encouraging the inclusion of women and/or minority owned businesses on all CMCOG contracts. In this effort, staff continues to request the inclusion of DBEs in all CMCOG contracts; joined the South Carolina Department of Transportation Unified Certification Program; continues to solicit DBE participation through our direct mailing list; and encouraged the certification of DBEs from other states and the governor’s list to be certified by the South Carolina Department of Transportation. This effort has resulted in the use of three (3) women and/or minority owned contractor(s) during FY 2014 thru 2016.

ATTACHMENT

Please find a copy of the FY 2017 – 2019 Disadvantaged Business Enterprise Goal

F:\Transportation Subcommittee Meetings\Calendar Year 2016 Meeting\Transportation Subcommittee 6-9-16\2017 - 2019 DBE Goal.doc

FY 2017, 2018, & 2019 DISADVANTAGED BUSINESS ENTERPRISE GOAL

(Step 1)

CMCOG Project	Type of Firm/NAICS Code (from the 2007 County Business Patterns)		Anticipated Project Cost	Percentage of the Total (Anticipated Project Cost divided by the Total Cost of DOT assisted contracts)
Site Selection Study	54169	Other Scientific & Technical Consulting Services	\$ 245,000.00	22%
Regional Land Use and Transportation Study	54169	Other Scientific & Technical Consulting Services	\$ 125,000.00	11%
Legal Services	54111	Office of Lawyers	\$ 8,000.00	1%
Regional Motor Freight Plan	54169	Other Scientific & Technical Consulting Services	\$ 100,000.00	9%
Charlotte/Columbia Alternative Analysis	54169	Other Scientific & Technical Consulting Services	\$ 80,000.00	7%
Bike-Pedestrian Master Plan	54169	Other Scientific & Technical Consulting Services	\$ 150,000.00	13%
Travel Demand Modeling	54169	Other Scientific & Technical Consulting Services	\$ 250,000.00	22%
Grant Management Procedures	54169	Other Scientific & Technical Consulting Services	\$ 75,000.00	7%
Transit Corridor Project	54169	Other Scientific & Technical Consulting Services	\$ 100,000.00	9%
Total DOT Assisted Contracts			\$ 1,133,000.00	100%

CMCOG Project	Type of Firm/NAICS Code (from the 2007 County Business Patterns)		Number of DBE's (from SCDOT Directory of DBE's updated May 2016)	Number of Firms (from the 2014 County Business Patterns)	Relative Availability (# of DBE's divided by # of all firms)	Weight (from % of the Total in above chart)	Relative Availability (multiplied times) Weight
Site Selection Study	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.2162	0.0216
Regional Land Use and Transportation Study	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.1103	0.0110
Legal Services	54111	Office of Lawyers	1	2,404	0.0004	0.0071	0.0000
Regional Motor Freight Plan	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.0883	0.0088
Charlotte/Columbia Alternative Analysis	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.0706	0.0071
Bike-Pedestrian Master Plan	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.1324	0.0132
Travel Demand Modeling	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.2207	0.0221
Grant Management Procedures	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.0662	0.0066
Transit Corridor Project	54169	Other Scientific & Technical Consulting Services	76	760	0.1000	0.0883	0.0088
Totals			609	8484	0.0718	1.0000	0.0993

2017, 2018, & 2019 Goal Using Ratio (from Combined Total of Relative Availability)	<u>7%</u>
2017, 2018, & 2019 Goal Using Weighting (from Relative Availability multiplied times Weight)	<u>10%</u>
2017, 2018, & 2019 Goal Using the Average (Ratio plus Weight divided by 2)	<u>9%</u>
Staff Recommended Goal for Fical Years 2017, 2018, & 2019	<u>16%</u>

2014 - 2016 CMCOG Actual DBE Participation
(Step 2)

CMCOG Project	Prime Contractor	Subcontractor(s)	Overall Contract Amount	Contract Amount Paid Since July 1, 2013	Prime Contractor SCDOT UCP Certified DBE?	Subcontractor SCDOT UCP Certified DBE?	Percentage of SCDOT UCP Certified DBE Participation	Amount of SCDOT UCP Certified DBE Participation
Rideshare	Trapeze		\$ 23,850.00	\$ 23,850.00	No		0%	\$ -
Walk Bike Columbia	Alta Planning + Design	Sprague & Sprague Fuss & O'Neill CDM Smith	\$ 237,500.00	\$ 237,500.00	No	Yes No No	12%	\$ 28,725.00
Regional Transit Study	Tindale Oliver	Ann Morris & Associates	\$ 125,000.00	\$ 125,000.00	No	Yes	17%	\$ 20,827.68
Kershaw County Sub-Area Plan	Toole Design	AECOM	\$ 100,000.00	\$ 38,469.00	Yes	No	49%	\$ 18,717.00
Legal Services	Belser & Belser		\$ 24,000.00	\$ 9,028.00	No	No	0%	\$ -
Totals			\$ 510,350.00	\$ 433,847.00				\$ 68,269.68

CMCOG 2014 - 2016 Goal:

16%

Actual Overall DBE Participation (Actual Participation divided by Total Contracts Amount) (%):

15.74%

Actual Overall DBE Participation (Actual Overall DBE Participation %age multiplied by Total Contracts Amount (\$):

\$68,269.68

(1) (i)=contracts carryover to new fiscal year, total reflect amount spent on since July 1, 2013

(1) (ii)= no disparity studies conducted by MPO in last five years

(1)(iii)= base figure of another recipient not utilized

(2)= not available

(3)=no adjustment attempted for past discrimination



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: **COATS FY 2016 Transportation Alternatives Projects**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests a recommendation of approval to amend the 2013-2019 TIP to add five (5) transportation alternatives projects to the FY 2016 COATS Transportation Alternatives Program.

PROGRAM DESCRIPTION

As part of the Federal Highway Administration Surface Transportation Block Grant Program, the Transportation Alternatives Program (TAP) is a reimbursable, federal aid funding program for transportation related community projects designed to strengthen the intermodal transportation system.

It provides funding for projects that enhances the cultural, aesthetic, historic, and environmental aspects of the intermodal transportation system. The program can assist in funding projects that create bicycle and pedestrian facilities, pedestrian trails, pedestrian streetscaping activities, and other transportation related enhancements.

Staff has reviewed five (5) transportation alternatives projects for the FY 2016 COATS Transportation Alternatives Program. These projects were received by the deadline of 2:00 p.m. on April 15th. These projects have been reviewed, evaluated, and selected based on the transportation alternatives ranking process. Attached, please find the list of transportation alternatives projects recommended for funding in FY 2016.

ATTACHMENT

Project Review Table

FY 2016 COATS TRANSPORTATION ALTERNATIVES PROGRAM

PROJECT LIST

Congressional District	Proposed Funding Year	Jurisdiction	Project	Description	Total Project Cost	Local Match	Federal Match/Funds Requested	Remarks	MPO Policy Committee Approval	Contact Person	Phone Number
6	2016	Richland County	Broad River Road Neighborhood Improvement Project	Installation of an ADA compliant sidewalk along McRae, Pearl, Hart, and Gibson Streets This sidewalk is for bicyclist and pedestrian usage.	\$ 1,289,349.00	\$ 1,109,349.00	\$ 180,000.00	These sidewalks will enhance safety along these corridors by moving pedestrian out of the roadway and connecting to transit.		Tony Edwards	844-727-3669
6	2016	City of Columbia	Greenway-Esplanade Connector	This project will construct a 10-foot wide ramp approximately 600 feet long where a non-ADA compliant metal staircase currently exist at the northern end of the City's Esplanade.	\$ 249,957.18	\$ 99,982.87	\$ 149,974.31	The Greenway-Esplanade Connector will close a critical gap in the City's Greenway and provide connectivity between two major downtown parks.		Dana Higgins	803-545-3285
2	2016	City of Cayce	Julius Felder Phase III	Installation of ADA complaint sidewalk from Hemlock Street to Frink Street. All demolition, silt fencing and detectable warning surfaces will be addressed.	\$ 196,176.00	\$ 39,235.00	\$ 156,941.00	This project will provide an ADA complaint sidewalk for pedestrians and school children utilizing this route. This phase will complete the sidewalk down Julius Felder Street and provide one safe cohesive pathway along this corridor.		Rebecca Vance	803-796-9020
2	2016	City of West Columbia	B Avenue Bike Lane	Installation of bike lanes along B Avenue from State Street to 12th Street. The bike lanes will be 5 feet wide with a 3 foot painted buffer. These bike lanes will cover a 1 mile stretch and will be placed on both sides of the corridor.	\$ 269,225.00	\$ 89,225.00	\$ 180,000.00	This project will help will facilitate bike movements along this corridor as well as to provide residents with another transportation option to access community facilities.		Wayne Shuler	803-939-9186
2	2016	Town of Chapin	Lexington Avenue Sidewalk Extension Phase II	Installation of an ADA compliant 5 foot wide, 1350 linear feet of sidewalk from the existing sidewalk to the Fairhaven Subdivision entrance. This project will also include curbing, a foot patch, and storm drains.	\$ 227,540.00	\$ 47,540.00	\$ 180,000.00	This project is an extension/continuation of the previous Lexington Avenue Sidewalk Project. It will connect three subdivisions who are in great need of a safe pedestrian route.		Skip Wilson	803-345-2444
Funding Totals					\$ 2,232,247.18	\$ 1,385,331.87	\$ 846,915.31				
					Total Funds Requested		\$ 846,915.31				
					FY 2016 Available Funding		\$ 1,028,634.00				
					Surplus/(Shortage)		\$ 181,718.69				



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: **Section 5310 Projects**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests a recommendation of approval to amend the 2013-2019 TIP and the Human Services Coordination Plan to add the FY 2017 Section 5310 Projects for the Large Urban Area.

PROGRAM DESCRIPTION

On June 6, 2014, the [Final FTA Circular FTA C 9070.1G](#) was published, incorporating project types, from the repealed New Freedom program into the new Section 5310 Program. The vehicle projects and related equipment under the previous 5310 program are now called Traditional 5310 Projects and comprise at least 55% of the available funding; the former New Freedom projects are called Expanded 5310 Projects and comprise up to 45% of available funding.

The goal of the new 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available. The FTA 5310 Program provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities.

This program provides grant funds for capital, mobility management, and operating expenses for:

- Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA);
- Public transportation projects that improve access to fixed-route service and decrease reliance on complementary paratransit; and
- Alternatives to public transportation projects that assist seniors and individuals with disabilities and with transportation.

On May 6, 2016, staff released a call for projects for the FFY 2014 & 2015 funding cycles. Staff will present those requests for inclusion in the Human Services Coordination Plan and the 2013-2019 TIP.



Federal Transit Administration

**Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Funding Fiscal Years 2014 & 2015)**

**Application Form
Federal Fiscal Year 2016-2017**

Name of Applicant: Mental Illness Recovery Center, Inc.

Amount Requested: \$ 33,000

Type of Request: Capital - Vehicle Purchase
Capital
(Purchase of Service or Vehicle)

Operations
(Must be tailored to New Freedom Services)

COG Region: Central Midlands

Agency DUNS Number: 163001357

Return To: Attention: Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29212
803-744-5133
www.centralmidlands.org

Letter of Intent Deadline (Part 1): May 6, 2016
Original Letter to CMCOG

Full Application Deadline (Part 2): May 17, 2016

**SCDOT FTA, Large Urban Section 5310
Enhanced Mobility of Seniors and Individuals with Disabilities Program
(Federal Fiscal years 2014 & 2015)**

LETTER OF INTENT

Agency Name: Mental Illness Recovery Center, Inc. (MIRCI)

Contact Name: Julie Ann Avin, Executive Director

PO Box 4246

Columbia, SC 29240

803-786-1844 x110

Amount of Request: \$33,000

Local Match: MIRCI plans to use general operating funds for the local match based on projected cash flows

Project Category: Capital

Project Type: Expansion Purchase of 1 vehicle, minivan

Project Scope: MIRCI is a nonprofit organization that assists individuals with mental illness to recover in the areas of their lives impacted by their illness through housing, behavioral healthcare, and assistance with obtaining and managing their disability income. In connection with its exempt purpose, MIRCI, among other things, provides community based services to individuals recovering from mental illness or emotional disorders in South Carolina.

MIRCI programs include:

Supportive Living Program: Permanent housing program for individuals with mental illness, with on-site supportive and clinical services.

Benefits Assistance: Provides assistance to individuals in applying for and maintaining disability benefits.

Community Housing Program: Housing program for homeless individuals and families who need intensive therapeutic services.

Homeless Outreach Program: Provides access to behavioral healthcare and entry into Shelter Plus Care and SHP Homeless Housing Programs.

Community Integration: Behavioral Healthcare, Psychiatrist and ACT Team Services.

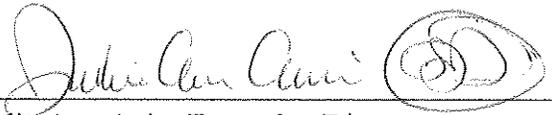
The purchase of one minivan will enable our agency to continue to serve, and expand services to our clients. This vehicle will provide demand response service as well as regularly scheduled transportation services to clients in all of MIRCI's programs. Transportation purposes include medical appointments, pharmacy assistance, rehabilitative services, psychiatric clinics, and other personal trips to the bank, grocery store, and social activities. MIRCI has experienced rapid

growth in the Community Housing Program in Richland County and is transporting an increased number of individuals each year.

MIRCI operates programs Monday through Friday from 8:30am to 5pm in Richland and Lexington Counties. The TLC program operates from 5:30pm to 10pm Monday through Friday, 8am through 5pm on Saturday, and 1pm through 10pm on Sunday. The Supportive Living Program (MIRCI Group Homes) operates 24 hours per day, 365 days per year.

CMRTA operates in limited areas of Richland and Lexington Counties, and many clients are incapable of understand bus routes or do not live near bus routes. Bus routes do not always coincide with doctors' appointments and, in many cases, are not running at the specified appointment time. Many times CMRTA drop off points are not located near the facilities clients need and requires blocks of walking or an alternate means of transportation to the facilities.

Project Budget: (please see attached)



Julie Ann Avin, Executive Director

6/3/16
Date

LOCAL MATCH IDENTIFICATION FOR SECTION 5310 FUNDING

Mental Illness Recover Center, Inc. (MIRCI)
 (Legal Name of Applicant)

Requested Section 5310 Program Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Purchase of Service	\$ <u>33,000</u>	\$ 6,600 (20%)
ADA Vehicle	\$ _____	\$ _____(15%)
Operations	\$ _____	\$ _____(50%)
TOTAL	\$33,000	\$ 6,600
	Total Funding Requests	Total Local Match Required

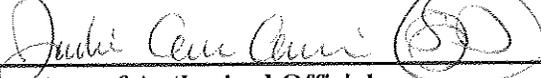
The Local Match for the Section 5310 Program funds will be available from the following sources:

Source of Funds

<u>Name</u>	<u>Amount</u>
MIRCI operating funds	\$6,600
TOTAL	\$6,600

I, the undersigned representing (*legal name of agency*) Mental Illness Recovery Center, Inc., do hereby certify to the South Carolina Department of Transportation that the required local match for the FY2014-2015 Section 5310 Program, which has a period of performance of July 1, 2016 – June 30, 2017, will be available by **October 1, 2016**.

Julie Ann Avin, Executive Director
 Name/Title of Authorized Official


 Signature of Authorized Official

6/3/16
 Date



Federal Transit Administration

**Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Funding Fiscal Years 2014 & 2015)**

**Application Form
Federal Fiscal Year 2016-2017**

Name of Applicant: Mental Illness Recovery Center, Inc.

Amount Requested: \$ 56,000

Type of Request: Capital - Vehicle Purchase
Capital
(Purchase of Service or Vehicle)

Operations
(Must be tailored to New Freedom Services)

COG Region: Central Midlands

Agency DUNS Number: 163001357

Return To: Attention: Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29212
803-744-5133
www.centralmidlands.org

Letter of Intent Deadline (Part 1): May 6, 2016
Original Letter to CMCOG

Full Application Deadline (Part 2): May 17, 2016

**SCDOT FTA, Large Urban Section 5310
Enhanced Mobility of Seniors and Individuals with Disabilities Program
(Federal Fiscal years 2014 & 2015)**

LETTER OF INTENT

Agency Name: Mental Illness Recovery Center, Inc. (MIRCI)

Contact Name: Julie Ann Avin, Executive Director

PO Box 4246

Columbia, SC 29240

803-786-1844 x110

Amount of Request: \$56,000

Local Match: MIRCI plans to use general operating funds for the local match based on projected cash flows

Project Category: Capital

Project Type: Purchase of 1 vehicle, 14 passenger mini-bus

Replacement of the following vehicle:

a. VIN#1FDEE35LX9DA21290

2009 Ford 15 Mini-bus

57,957 miles

MIRCI holds the title to this vehicle

Project Scope: MIRCI is a nonprofit organization that assists individuals with mental illness to recover in the areas of their lives impacted by their illness through housing, behavioral healthcare, and assistance with obtaining and managing their disability income. In connection with its exempt purpose, MIRCI, among other things, provides community based services to individuals recovering from mental illness or emotional disorders in South Carolina.

MIRCI programs include:

Supportive Living Program: Permanent housing program for individuals with mental illness, with on-site supportive and clinical services.

Benefits Assistance: Provides assistance to individuals in applying for and maintaining disability benefits.

Community Housing Program: Housing program for homeless individuals and families who need intensive therapeutic services.

Homeless Outreach Program: Provides access to behavioral healthcare and entry into Shelter Plus Care and SHP Homeless Housing Programs.

Community Integration: Behavioral Healthcare, Psychiatrist and ACT Team Services.

The purchase of one 14 passenger mini-bus vehicle will enable our agency to continue to serve, and expand services to our clients. This vehicle will provide demand response service as well as

regularly scheduled transportation services to clients in all of MIRCI's programs. Transportation purposes include medical appointments, pharmacy assistance, rehabilitative services, psychiatric clinics, and other personal trips to the bank, grocery store, and social activities. MIRCI has experienced rapid growth in the Community Housing Program in Richland County and is transporting an increased number of individuals each year.

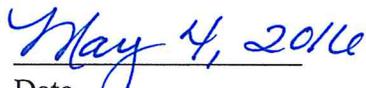
MIRCI operates programs Monday through Friday from 8:30am to 5pm in Richland and Lexington Counties. The TLC program operates from 5:30pm to 10pm Monday through Friday, 8am through 5pm on Saturday, and 1pm through 10pm on Sunday. The Supportive Living Program (MIRCI Group Homes) operates 24 hours per day, 365 days per year.

CMRTA operates in limited areas of Richland and Lexington Counties, and many clients are incapable of understand bus routes or do not live near bus routes. Bus routes do not always coincide with doctors' appointments and, in many cases, are not running at the specified appointment time. Many times CMRTA drop off points are not located near the facilities clients need and requires blocks of walking or an alternate means of transportation to the facilities.

Project Budget: (please see attached)



Julie Ann Avin, Executive Director



Date

LOCAL MATCH IDENTIFICATION FOR SECTION 5310 FUNDING

Mental Illness Recover Center, Inc. (MIRCI)

(Legal Name of Applicant)

Requested Section 5310 Program Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Purchase of Service	\$ <u>56,000</u>	\$ <u>11,200</u> (20%)
ADA Vehicle	\$ _____	\$ _____ (15%)
Operations	\$ _____	\$ _____ (50%)
<hr/>		
TOTAL	\$56,000	\$ <u>11,200</u>
	Total Funding Requests	Total Local Match Required

The Local Match for the Section 5310 Program funds will be available from the following sources:

Source of Funds

<u>Name</u>	<u>Amount</u>
MIRCI operating funds	\$11,200
<hr/>	
TOTAL	\$11,200

I, the undersigned representing (*legal name of agency*) Mental Illness Recovery Center, Inc. do hereby certify to the South Carolina Department of Transportation that the required local match for the FY2014-2015 Section 5310 Program, which has a period of performance of July 1, 2016 – June 30, 2017, will be available by **October 1, 2016.**

Julie Ann Avin, Executive Director

Name/Title of Authorized Official



Signature of Authorized Official

May 14, 2016

Date



Federal Transit Administration

**Large Urban Section 5310
Enhanced Mobility of Seniors and
Individuals with Disabilities Program
(Federal Fiscal Years 2014 & 2015)**

**Application Form
Federal Fiscal Year 2016-2017**

Name of Applicant: Irmo Chapin Recreation Commission

Amount Requested: \$45,000

Type of Request: Capital

COG Region: Central Midlands

Agency DUNS Number: 069326056

**Return To: Attention: Reginald Simmons
Central Midlands Council of Governments
236 Stoneridge Drive
Columbia, South Carolina 29212
803-744-5133
www.centralmidlands.org**

APPLICATION
“Part Two”
(Original due to CMCOG by May 17, 2016)

Please submit part two of the application in narrative proposal format. Each applicant must provide information for each area listed below. Please provide detailed, clear and concise information not exceeding 15 pages (this does not include actual announcement pages). Information should be directly related to the Section 5310 project and the proposed clients served. Do not forget to complete the front of the application including Agency name and other important information.

COG/MPO Region:

COG: Central Midlands
MPO:

Primary Service Area: Urban

If applying for Rural and Small Urban funds, please remit your application to SCDOT

1. **Agency Name:**

Agency DUNS:
Required for All Applicants

Point of Contact:

Title:

Address:

City: **9-digit Zip Code**

Phone: **FAX:**

E-mail:

Web Site Address (if any):

**Other Federal Funds Received
Through CMCOG:**

5316:	Contract No. & Amount:
5317:	Contract No. & Amount:
Other:	Contract No. & Amount:

2. Agency Type:

- Private Non- Profit (501(c)(3))
- Public
- Tribal Government or Community
- Other Agency (Specify):

3. Applicant Status:

- New Applicant
- Continuing Applicant
- List Contract Number
- _____

This application contains funding requests for:

- Purchase** of Service (POS)
- Expansion** **Capital Equipment**
- ADA Accessible Cut-A-Way ()
 - Replacement Capital Equipment (Must Complete this information)**
 - ADA Accessible Van
 - **Please provide information regarding the vehicle that's being replaced**
 - Make of Vehicle: Ford Taurus Wagon
 - Model of Vehicle: 2000
 - VIN: 1FAPFP5826YA154734
 - Current Mileage: 85,000
 - Who holds title to vehicle? ICRC

4. **Eligibility:** (Briefly describe the individuals the agency serves and whether they are elderly and or have disabilities).

The Irmo Chapin Recreation Commission (ICRC) is a special purpose district formed in 1969 to provide recreation services for the District, which encompasses the Lexington County portion of School District Five. Since 1981, the Commission has also served as the area Council on Aging, with two of our three sites, Crooked Creek Park and Seven Oaks Park, providing senior services in the community. As an area Council on Aging, ICRC is one of the primary service providers for Lexington County, offering congregate meals, home-delivered meals, transportation and health promotion to seniors. These services are funded by federal, state and local dollars as authorized by the Older Americans Act.

The Commission's goal is to serve seniors age 60 and above within our district in ways that enable them to live happy, productive and independent lives. We offer programs and support services that foster independent living, enhance quality of life and help seniors remain active.

NARRATIVE REQUIREMENTS

Applicant Overview

Provide specific information related to the agency, its mission and how this request will impact the region to include service area. Add any information related to how this project(s) will meet the needs of the applicants clients.

The Irmo Chapin Recreation Commission (ICRC) is a special purpose district formed in 1969 to serve community members living in the Lexington county portion of School District Five. ICRC's mission is to enhance the quality of life for all citizens of the district through the development of recreation programs that promote a lifestyle of wellness, physical activities and cultural experiences for all ages. It is the Goal of the Senior Services Department to assist older adults within our district in ways that enable them to live happy, productive, independent lives. Programs offered by the Irmo Chapin Recreation Commission are support services that foster independent living, enhance quality of life and help older adults meet their needs to remain active and in their own homes for as long as possible.

One of the challenges facing the seniors we serve is transportation. Transportation is an important topic to older adults and people with disabilities. Those individuals may have mobility issues due to physical or mental limitations. But they also have desires and needs to travel from place to place with a reasonable level of accommodation. ICRC recognizes that a lack of available public transportation is a major factor for social isolation of many seniors. Both Richland and Lexington Counties have had funding cuts to public transportation in recent years. The rising cost of living and other economic factors also impact senior's quality of life.

Detailed Project Narrative/Scope (Please use the same scope submitted with your Letter of Intent)

Clearly define the project, including as much detail as possible. Identify the service area and type of services provided. Distinguish what portion of the service area is urban. Provide factors or data validating the number of clients served based on urban boundaries. These measures will assist with distribution of funds for each proposal and will also identify the number of clients being impacted by this funding source. If you serve multiple counties, please identify the type of services and number of clients to be served per county. If the county you are serving is outside our region, please state that in your application.

If you are requesting any type of equipment other than a vehicle please provide product information and pictures if necessary of the item(s). Please be advised that any item exceeding \$2,500.00 requires procurement documentation and prior approval from CMCOG.

The Irmo Chapin Recreation Commission has provided services for older adults in Lexington County since 1980. ICRC provides transportation to congregate meal programs, educational programs, fitness programs and recreational programs five days per week to seniors in both the Irmo and Chapin Communities. Currently both communities served by ICRC are located in urbanized areas. 2010 Census data reports nearly 13% of the population of Lexington County is over the age of 65. As our population continues to grow older the need for transport will rise.

In fiscal year 2014/2015, Irmo Chapin Recreation Commission provided nearly 50,000 miles in transportation assistance to senior centers and other necessary services. Seven Oaks Park medical transportation has completed 220 medical transportation appointments in the previous year. Currently we are unable to provide transportation to seniors in need of wheel chair transportation.

Without access to affordable travel options, seniors face isolation, a reduced quality of life and possible economic hardship. A 2004 study found that seniors age 65 and older who no longer drive make 15 percent fewer trips to the doctor, 59 percent fewer trips to shop or eat out, and 65 percent fewer trips to visit friends and family, than drivers of the same age.

The proposed vehicle will enable ICRC to continue to serve clients in the Lexington County portion of Lexington Richland School District 5 by replacing a 5 passenger station wagon with an ADA Compliant Mini Van. The project will provide an ADA Compliant Mini Van to replace a 2000 Ford Station Wagon for transporting seniors in the Irmo/Seven Oaks portion of Lexington Richland School District 5 to medical appointments.

Project Budget

Please insert your budget including the local match amounts. **Please provide specific information regarding the actual source of the Local Match.** If you are requesting operations and capital, please show a break out of the overall project amount. A sample CMCOG budget is included. Please make sure to include the source of your match.

Type of Equipment	Total Cost	Quantity	Federal Share (80%)	Local Share (20%)	Source of Local Share
ADA Mini-Van	\$45,000	1	\$36,000	9,000	ICRC Funds on Hand

ICRC has sufficient fund balance above the match amount required.



Letter of Intent

Name of Agency: Babcock Center, Inc.

Contact Person: Phillip Powell, Director of Support Services

2725 Banny Jones Avenue, West Columbia, SC 29170

Phone: 803-608-8085 Fax: 803-799-3418

Amount of Request: \$50,000

Local Match: Total revenue for the Babcock Center for fiscal year ending June 30, 2015 was \$34,256,436. Revenue from state agencies (primarily the SC Department of Disabilities and Special Needs) totaled \$30,299,491. None of these funds were provided by the SCDOT. All revenue (unless otherwise restricted) is pooled together for the operations of the agency, including transportation needs. The total cost for a replacement Goshen van is \$62,500. Babcock Center will secure the \$12,500 in match through funds obtained from the SC Department of Disabilities and Special Needs.

Project Category: Expansion Capital Equipment

- 14 Passenger cut-away
 - Model: Goshen ADA

Project Scope: Babcock Center currently serves residents with intellectual disabilities, autism, head and spinal cord injuries and related disabilities within Richland and Lexington counties in South Carolina. Our mission is to empower people with lifelong disabilities to enjoy life by promoting abilities and respecting choice.

Babcock Center currently provides transportation services to approximately 730 individuals with disabilities in the urban and rural areas of Richland and Lexington counties. Of these individuals, 321 reside within Babcock Center residential programs and receive care 24 hours per day, 7 days a week and 409 are individuals we provide transportation to and from our Work Activity Centers five days per week during working hours.

Our fleet is composed of (139) vehicles leased through the State of South Carolina and (4) vehicles which are owned by Babcock Center. All of these (4) vehicles have high mileage, are in need of costly repairs and are no longer dependable for our consumers. Our request is to purchase a Goshen van that will better meet the needs of our consumers. An additional Goshen van would benefit the overall fleet as there are many times when we have utilized all available Goshen vans and are forced to utilize other vehicles that are not optimal for the transportation of individuals with physical disabilities. In addition, we are no longer able to obtain Goshen vans through the leasing program of the State. This vehicle will be used to provide transportation for (9) individuals with disabilities in the Southeast area of Columbia in Richland County. This route originates at 6 Mauney Court Columbia, SC and travels through the Southeast area of Columbia.

Project Budget: See attached.

- Statement of Match: Babcock Center, Inc. has within our organizations' financial capacity the appropriate local match for this project in the amount \$12,500.

Executive Director Signature:



Date: April 28, 2015

Judith E. Johnson, Ed.D.

Babcock Center, Inc.

Urban Section 5310

FY 2016-2017

Budget

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
ADA Vehicle	\$ <u>62,500</u>	\$ <u>12,500</u> (20%)
Operations	\$ _____	\$ _____ (50%)
<hr/> <hr/>		
TOTAL	\$ <u>50,000</u>	\$ <u>12,500</u>
	Total Funding Requests	Total Local Match

South Columbia route for SRWAC

Departs from 6 Mauney Court, 29209

1. 169 Aster Circle, 29209
2. 5047 Bluff Road, 29209
3. 1729 Pincushion, 29209
4. 4000 Candlelite Dr., 29209
5. 4308 Candlelite Dr., 29209
6. 4316 Camino Dr., 29209
7. 4100 Tavineer Dr., 29209
8. 2024 Harlem Street, 29209
9. 2025 Joe Frazier Court, 29209



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 9, 2016

SUBJECT: Section 5339 Projects

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to amend the 2013-2019 TIP to add the purchase of two vehicles with Section 5339 funds.

BACKGROUND

The Section 5339 Program provides capital funding to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities. On October 23, 2014, the CMCOG Board approved the inclusion of Section 5339 funds into the 2013-2019 TIP. Their approval included \$438,767 in fiscal year 2013 funding. CMCOG and the Central Midlands Regional Transit Authority (The COMET) are now seeking a Federal Transit Administration grant for the following:

- The purchase of two (2) ADA compliant low-floor diesel 35-foot diesel buses to serve as replacement vehicles for our current aging fleet. The majority of our current fleet of buses are 2002 Bluebirds that have exceeded their useful life in both years and mileage. Those buses are becoming more and more costly to maintain due to their age. Replacement vehicles will provide a respite in maintenance costs as well as provide more reliability and comfort for our passengers.

The procurement process will begin in FY 2017 with the buses arriving in the summer of 2017.



Memorandum

TO: All Members of the CMCOG **Transportation Subcommittee**
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
DATE: June 9, 2016
SUBJECT: UPWP Amendment – Road (Transit) Safety Audit

REQUESTED ACTION

The Central Midlands Council of Governments’ staff requests a recommendation of approval to amend the 2015-2017 Unified Planning Work Program to add \$200,000 in Section 5307 to perform a Road Safety Audit for Transit Accessibility and Mobility.

BACKGROUND

A Road Safety Audit (RSA) is the formal safety performance examination of an existing or future road or intersection by an independent, multidisciplinary team. It qualitatively estimates and reports on potential road safety issues and identifies opportunities for improvements in safety for all road users. COATS MPO works with State and local jurisdictions to integrate RSAs into the project development process for new roads and intersections, and also encourages RSAs on existing roads and intersections.

COATS MPO in coordination with CMRTA and SCDOT will perform road safety audits on key corridors and intersections to identify improvements that will enhance safe transit access and mobility. Projects identified through this process will be included in the 2040 LRTP.

ATTACHMENT

Proposed UPWP Project Page

PROJECT NO:	3T	
PROJECT TITLE:	Road (Transit) Safety Audit	
OBJECTIVE:		
Enhance accessibility and mobility for transit users		
METHODOLOGY:		
<p>A Road Safety Audit (RSA) is the formal safety performance examination of an existing or future road or intersection by an independent, multidisciplinary team. It qualitatively estimates and reports on potential road safety issues and identifies opportunities for improvements in safety for all road users. COATS MPO works with State and local jurisdictions to integrate RSAs into the project development process for new roads and intersections, and also encourages RSAs on existing roads and intersections.</p> <p>The aim of an RSA is to answer the following questions:</p> <ul style="list-style-type: none"> • What elements of the road may present a safety concern: to what extent, to which road users, and under what circumstances? • What opportunities exist to eliminate or mitigate identified safety concerns? <p>Public agencies with a desire to improve the overall safety performance of roadways under their jurisdiction should be excited about the concept of RSAs. Road safety audits can be used in any phase of project development from planning and preliminary engineering, design and construction. RSAs can also be used on any sized project from minor intersection and roadway retrofits to mega-projects.</p>		
END PRODUCT:		
Projects will be identified that will enhance accessibility and mobility for transit users along key corridors and intersections.		
Project Sponsor/Participating Agencies:	Funding Sources:	
Sponsor: COATS Participating Agencies: COATS, CMCOG Member Governments, Other agencies as appropriate	FY 2015 - 2016	FY 2016 - 2017
	FHWA/FTA Consolidated \$ 0.00 FTA (Section 5307) \$ 0.00 <u>LOCAL</u> \$ 0.00 TOTAL \$ 0.00	FHWA/FTA Consolidated \$ 0.00 FTA (Section 5307) \$ 200,000.00 <u>LOCAL</u> \$ 50,000.00 TOTAL \$ 250,000.00



DATE: June 9, 2016
TO: Transportation Subcommittee
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
SUBJECT: 2016-2022 Transportation Improvement Program (*Available for downloading at www.centralmidlands.org*)

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the 2016-2022 Transportation Improvement Program.

PROJECT DESCRIPTION

The Central Midlands Council of Governments staff is requesting your review and approval of the 2016 – 2022 Transportation Improvement Program. This program is fiscally constrained and is expected to obligate over \$153 million in federal and state highway funds over the specified time period. The following is an overview of the program.

Guideshare Program

- Approximately \$153 million is expected to be obligated through FY 2022.
 - \$4.6 million investment in five (5) Intersection Improvement projects
 - \$263,000 investment in US 378/Corley Mill Road Signal System
 - \$1 million investment in the Bluff Road Sidewalk Project
 - \$2.5 million investment in the Adaptive Signal Project
 - \$13.7 million investment in the Airport Connector
 - \$27 million investment in Hardscrabble Road
 - \$29 million investment in Leesburg Road
 - \$1 million investment in Pineview Road
 - \$13 million investment in Columbia Avenue
 - \$5.7 million investment in Exit 119
 - Approximately \$27 million is expected to be paid in debt service.

Enhancements Program

- Thirty-Three (33) active projects have been identified.
- Over \$5.3 million in federal dollars have been obligated.
- New enhancement project will continue to be added on an annual basis.

Transit Program

- Section 5307 – Large Urban Funds – Approximately \$12 million has been programmed
- Section 5316 – JARC Funds – Approximately \$1.4 million has been programmed in previous years
- Section 5317 – New Freedom Funds – Approximately \$753,000 has been programmed in previous years
- Section 5310 – Enhanced Mobility – Approximately \$644,000 has been programmed
- Section 5339 – Bus and Bus Facilities – Approximately \$439,000 has been programmed
- New transit projects will continue to be added on an annually basis.

Federal Appropriations

- Approximately \$14 million is expected to be obligated through FY 2022.
 - \$950,000 investment in Harden Street Phase II
 - \$500,000 investment in Harden Street Reconfiguration
 - \$2.7 million investment in the Bridge Replacement and Road Construction in Congaree National Park
 - \$10 million investment in the Seamless City Revitalization Project

Recreational Trails

- Approximately \$253,000 is expected to be obligated through FY 2022.
 - \$77,000 investment in Riverwalk Phase IV
 - \$77,000 investment in Lower Saluda River Blue Trail
 - \$99,000 investment in the Taylor Street Trail

Bridge Projects

- Approximately \$65 million is expected to be obligated through FY 2022.
 - \$1.7 million investment in the I-20 @ US 21
 - \$2.1 million investment in the I-77 @ Clemson/Killian Road
 - \$1 million investment in the I-20 @ US 321
 - \$3.4 million investment in the I-77 @ Farrow Road
 - \$11.4 million investment in the Mill Creek @ US 76
 - \$13.8 million investment in the S.C.L. Railroad @ US 1
 - \$9.4 million investment in the S.C.L. Railroad @ Farrow Road
 - \$6.8 million investment in the Congaree River @ US 21
 - \$10.8 million investment in the Horse and Hollow Creek
 - \$1.7 million investment in the I-20 @ Calks Ferry Road

BACKGROUND

The Transportation Improvement Program is a federally mandated document designed to program federal funds. The TIP provides a fiscally constrained list of highway, enhancement, and transit projects that have identified for funding by the MPO Policy Committee. Historically, the South Carolina Department of Transportation (SCDOT) has developed and maintained a local TIP for COATS MPO projects. COATS now maintains its own TIP which will enable the CMCOG staff to monitor and track federally funded projects in the urbanized study area of the CMCOG region. Projects approved in the TIP will be incorporated into SCDOT's STIP.