

Planner (Part-time, Contract Position)

POST DATE: October 19, 2016

LOCATION: CMCOG, 236 Stoneridge Drive, Columbia SC

JOB TYPE: Part-time, Contract Position (dependent on funding availability)

DEPARTMENT: Research, Planning & Development

CLOSING DATE: Open Until Filled

POSITION DESCRIPTION:

The Central Midlands Council of Governments (CMCOG) is seeking a part-time Planner to assist with a number of local government and regional planning projects. Reporting to the CMCOG Director of Research, Planning & Development, the Planner will perform research, writing, policy analysis, and technical work related to land use planning, zoning, local government administration, and community and economic development.

<u>Please note</u>: This is a part-time, contract position that is dependent on funding availability and as such, no benefits will be provided.

DESIRED MINIMUM QUALIFICATIONS:

- Graduation from an accredited four-year college or university with a bachelors degree in urban and regional planning, public administration, or a closely related field; and
- Four (4) to eight (8) years of relevant research, planning, and policy experience; or
- Any equivalent combination of education and experience, which provides the necessary skills and abilities.

PREFERRED QUALIFICATIONS:

- 1. Advanced understanding of urban and regional planning principles;
- 2. Specific knowledge and experience relating to pertinent fields or sub-areas of planning including land use planning, zoning, local government administration, strategic planning, agriculture and food systems, economic development, ordinance writing, and public policy and regulatory compliance;
- 3. Strong written and oral communication skills
- 4. Strong research and analytical skills

Interested and qualified candidates should submit a resume and cover letter to Gregory Sprouse, Central Midlands Council of Governments, 236 Stoneridge Drive, Columbia, SC 29210, Email: gsprouse@centralmidlands.org. NO PHONE CALLS PLEASE.

Offers are contingent on the verification of credentials and other information required by the application process which may include the completion of a criminal history and background.