Board of Directors Meeting of the
Central Midlands Council of Governments
Thursday, June 27, 2019 ♦ 12:00 p.m. ♦ CMCOG Conference Room

OVERALL AGENDA

A. Call to Order and Introductions
   1. Pledge of Allegiance
   2. Determination of Quorum
   3. Approve Order and Contents of the Overall Agenda
   4. Introduction of Guests
   5. Invocation

Joyce Dickerson, Chairperson
Guillermo Espinosa

B. Consent Agenda
   1. Approval of the May 23, 2019 Board Meeting Minutes (Enclosure 1)
   2. 2016 – 2022 TIP Amendment – State Apportionment (Enclosure 2)

C. Regular Agenda
   1. CMCOG FY 2019 – 2020 Budget and Work Program (Enclosure 3) Ben Mauldin / Chanell Jackson
   2. Blythewood Traffic Improvement Area Plan (Enclosure 4) Reginald Simmons
   3. Video Production Services for Training Videos (Enclosure 5) Reginald Simmons
   4. FY 2020 & 2021 UPWP & RPWP (Enclosure 6) Reginald Simmons

D. Announcements / Committee or Staff Reports / Correspondences
   1. Executive Director’s Report (Enclosure 7) Ben Mauldin
   2. Recognition of the Board Chair and Committee Chairpersons Ben Mauldin
   3. Introduction of New Chair Joyce Dickerson

E. Old/New Business

F. Other Business

G. Adjourn

REMINDER: The next CMCOG Board Meeting will be held on Thursday, August 22, 2019 in the COG Conference Room

Note: Full Agenda packets can be found on the CMCOG website at www.cmcog.org.
BOARD MEMBERS PRESENT:
Vina Abrams, Newberry County
John Andoh, The Comet
Charles Appleby, Richland County
Melissa Atkins, Lexington County
John Baxter, Richland County
Susan Brill, Richland County
Scott Cain, Newberry County Council
John Carrigg, Lexington County
Ben Connell, Kershaw County Council
Ted Creech.
Todd Cullum, Lexington County Council
Smokey Davis, Lexington County
Joyce Dickerson, Richland County Council
Julie Ann Dixon, Richland County
Shawn Epps, City of Columbia
Roger Gaddy, Town of Winnsboro Mayor
Malcolm Gordge, Blythewood Town Council
Zebbie Goudelock, City of Newberry Council
William Liedinger, City of Columbia
Paul Livingston, Richland County Council
Steve MacDougall, Town of Lexington Mayor
Yvonne McBride, Richland County Council
Joe Mergo, Lexington County Administrator
Chakisse Newton, Richland County Council
Jeffery Salters, Lexington County
Charles Simpkins, Lexington County
Cornelius Robinson, Fairfield County Council

GUESTS PRESENT:
Michelle Dickerson - City of West Columbia
Holand Leger – Lex. County Planning Department
Yolanda Morris – FHWA
John Garner - J.R. Wilburn & Associates
Jared Draper - Toole Design
Michelle Ransom - The COMET
Kenny Larimore – SCDOT
Darren Ledbetter – SCDOT
Joey McIntyre – SCDOT
Jessica Mackie – SCDOT
Jessie Law – SCDOT
Ladd Gibson – SCDOT
Brian Klauk – SCDOT
Andrew Rosinski – SCDOT
Brad Reynolds - SCDOT

STAFF MEMBERS PRESENT:
Roland Bart, Chief Transportation Planner
Jennifer Brewton, AAA Director
Guillermo Espinosa, Senior Planner
Jessica Foster, Operations Coordinator
Chanell Jackson, Finance Director
Anna Harmon, Ombudsman Director
Jason Kent, GIS Manager
Ben Mauldin, Executive Director
Reginald Simmons, Deputy Executive Director
Director/Transportation Director
A. **CALL TO ORDER**

Chairperson Joyce Dickerson called the meeting to order at 12:00 p.m. on May 23, 2019.

1. **Pledge of Allegiance**

2. **Determination of Quorum**

   Chairperson Dickerson declared the presence of a quorum

3. **Approve Order and Contents of the Overall Agenda**

4. **Introduction of Guests**

   Guillermo Espinosa introduced the guests at today’s meeting. They are listed on the first page.

5. **Invocation**

   Shawn Epps gave the Invocation.

B. **CONSENT AGENDA**

   1. Approval of the March 28, 2019 Board Meeting Minutes, **approved**

      MOTION, **approved**
      Smokey Davis moved, seconded by Julie Ann Dixon, to approve the consent agenda. The motion was approved unanimously.

C. **Regular Agenda**

C1. **Nomination of CMCOG Officers**

   Vina Abrams stated that the CMCOG Nominating Committee met on Wednesday, May 8, 2019. Present were Vina Abrams, Todd Cullum, Shawn Epps. The Nominating Committee members voted in favor to submit the following nominations for officers for terms beginning July 1, 2019 and ending June 30, 2021.

   Chair: Steve MacDougall, Lexington County
   
   Vice-Chair: Scott Cain, Newberry County

   MOTION, **approved**
   
   Smokey Davis moved, seconded Julie Ann Dixon, to elect the CMCOG officers. The motion was approved unanimously.
C2. Adoption of Chapin, Swansea and Batesburg-Leesville Bike and Pedestrian Master Plan

Reginald Simmons requested approval to adopt the Chapin, Swansea, and Batesburg-Leesville Bike and Pedestrian Master Plan. Mr. Simmons introduced Jared Draper from the Toole Design Group to provide the presentation. The Bicycle and Pedestrian Master Plan for Chapin, Swansea, and Batesburg-Leesville serves as a guiding document to prioritize and catalyze active transportation in each community. As each small town strived to create a sense of place, a safe and connected bicycle and pedestrian system would benefit residents and visitors. While each community is unique, the small-town character and proximity to active railroad tracks are shared traits that offer both challenges and opportunities. Goals for this plan were developed to align with the desires of all three of the communities in the study area.

The overall goals were as follows:

- **Encourage active transportation as a mode choice.**
  - The planning process helped people think about active transportation in their community. The plan outlined ways to continue to excite people about bicycling and walking.

- **Create a list of active transportation projects that will best connect people to important places.**
  - The Plan used data-driven analysis to identify impactful investments in active transportation infrastructure, and results from the analyses were used to create a roadmap for implementing a safe, connected, and enjoyable network of bicycling/ walking routes.

- **Illustrate a vision for what could be.**
  - Catalyst projects illustrated in detail what the community could look like as a more bikeable, walkable place.

- **Identify what success looks like and outline a roadmap to get there.**
  - How do we know that we are moving in the right direction? Strategically developed benchmarking tools provided a roadmap for moving from today into the envisioned future.

Mr. Draper reviewed potential projects for each community in relations to the four goals as they were outlined.

There was a brief discussion.

**Julie Ann Dixon moved, seconded Smokey Davis, to approve the adoption of Chapin, Swansea and Batesburg-Leesville Bike and Pedestrian Master Plan. The motion was approved unanimously.**

C3. Adoption of the Sandy Run Area Plan

Reginald Simmons requested approval to adopt the Calhoun County Transportation and Land Use Area Plan (a.k.a The Sandy Run Area Plan). Mr. Simmons introduced John Gardner from J.R. Wilburn to provide the presentation. The Sandy Run Area Plan established the relationship between transportation and land use in the COATS MPO portion of Calhoun County. The plan reviewed the area’s population and employment characteristics and changes over the past three decades, and forecasts its population and employment growth. Existing land uses and transportation facilities in the area are inventoried and evaluated, and three different land use scenarios were developed to illustrate how the area may develop in the future. Two initial land use scenarios helped illustrate the different impacts of continued current growth trends compared with a very compact land use pattern. Based on public reaction and input to these two land use scenarios, a preferred future land use scenario and strategy was developed based on the expressed desires of community residents and leaders to preserve the rural character of Sandy Run, with key strategies based on public input gathered throughout the planning process.
The plan also identified key opportunities and strengths to build upon in the future, which are consistent with preserving the rural character of the community while accommodating expected population and employment growth.

Existing infrastructure conditions have been reviewed and documented, in order to identify areas that are best suited for residential and employment growth. The plan results in a set of recommendations for guiding growth and providing adequate road improvements and other public infrastructure to ensure continued improvement in the quality of life in the Sandy Run Area.

Julie Ann Dixon moved, seconded Smokey Davis, to approve the adoption of the Sandy Run Area Plan. The motion was approved unanimously.

C4. 2016-2022 TIP Amendment-Section 5310 Projects

Reginald Simmons requested approval to add four (4) Section 5310 Projects to the 2016-2022 TIP and the Human Services Transportation Coordination Plan. CMCOG is the designated recipient for the Section 5310 Program. The goal of the program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services. The grant funds can be used for several functions which includes capital needs and mobility management.

On April 10th, CMCOG released the call for projects for the FFY 2017 funding cycle. CMCOG received three (3) applications that requested a total of three (3) vehicles and mobility management. All four projects were determined to be eligible to receive federal funds. With the inclusion of project administration, the following allocations were made:

<table>
<thead>
<tr>
<th>Project</th>
<th>Total</th>
<th>Federal</th>
<th>Local</th>
</tr>
</thead>
<tbody>
<tr>
<td>Babcock Center (2 Vehicles)</td>
<td>$127,500</td>
<td>$102,000</td>
<td>$25,500</td>
</tr>
<tr>
<td>Irmo Chapin Recreation Commission</td>
<td>$47,754</td>
<td>$38,203</td>
<td>$9,551</td>
</tr>
<tr>
<td>CMRTA</td>
<td>$383,375</td>
<td>$250,000</td>
<td>$133,375</td>
</tr>
<tr>
<td>CMCOG Administration</td>
<td>$35,086</td>
<td>$35,086</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$593,715</strong></td>
<td><strong>$425,289</strong></td>
<td><strong>$168,426</strong></td>
</tr>
</tbody>
</table>

Julie Ann Dixon moved, seconded John Andoh, to amend the 2016 – 2022 TIP and the Human Services Transportation Coordination Plan to add four (4) Section 5310 Projects. The motion was approved unanimously.

C5. 2016-2022 TIP Amendment-FTA Programs and Apportionments

Reginald Simmons requested approval to amend the 2016 – 2022 TIP to add the full year apportionments for the FY 2019 Sections 5307, 5310, & 5339 FTA Funding Programs. CMCOG is the designated recipient for the Sections 5307, 5310, 5339 FTA Funding Programs. Funding from these programs can be used for either capital, planning, administration, and/or limited operating assistance. For FY 2019 the following apportionments were received for the Columbia Urbanized Area:

- Section 5307 - $5,154,206
- Section 5310 - $459,599
- Section 5339 - $584,990

Mr. Simmons stated that the first step in receiving these funds is to include them in the 2016-2022 TIP.
Julie Ann Dixon moved, seconded John Andoh, to amend the 2016 – 2022 TIP to add FY 2019 Apportionments for the Sections 5307, 5310, & 5339 FTA Programs. The motion was approved unanimously.

D. Announcements

D1. Executive Director’s Report

Ben Mauldin gave the following report:

1. World Elder Abuse Awareness Day is every year on June 15. CMCOG Long-Term Ombudsman Program will host it World Elder Abuse Awareness Workshop on June 12. If you would like to attend please contact Fretoria Addison.
2. May 16, 2019 CMCOG Staff attended an event at Saluda Shoals Park to celebrate the elimination of the discharge from the Friasgate Wastewater Plant. They removed the pipe from the river.
3. South Carolina Infrastructure Bank invites the submission of applications for financial assistance from local governments for transportation projects. Application submission deadline is August 1, 2019
4. CMCOG will be hosting a Grant Writing workshop on June 17-18. If you are interested please see Jessica Foster or myself for information.

D2. Carolina Crossroads I-20/26/126 Improvement Update

Ladd Gibson of the SCDOT gave an update the the Carolina Crossroads project.

D3. I-26 Widening Project

Brad Reynolds of SCDOT gave an update on the I-26 Widening Project.

E. OLD / NEW BUSINESS

No old/new business was brought forth.

F. OTHER BUSINESS

No other business was brought forth.

G. ADJOURN

There being no further business, the meeting adjourned at approximately 1:10 p.m.

The Board of Directors of the Central Midlands Council of Governments approved these minutes at its June 27, 2019 meeting.

__________________________    _________________________
Benjamin J. Mauldin, Secretary-Treasurer    Joyce Dickerson, Chairperson
Memorandum

TO: All Members of the CMCOG Board of Directors
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
DATE: June 27, 2019
SUBJECT: TIP Amendment – State Mass Transit Funding Apportionment

REQUESTED ACTION
The Central Midlands Council of Governments staff requests approval to add the State Mass Transit Funding Apportionment to the 2016 - 2022 TIP.

BACKGROUND
CMCOG is the recipient of State Mass Transit Funds for the Columbia Urbanized Area. SCDOT has recently released their state fiscal year allocations. In preparation to access this funding for future projects, staff will request to add our apportionment to the 2016 – 2022 TIP.

The apportionment received from SCDOT is as follows:

<table>
<thead>
<tr>
<th>SFY 2019-2020 SMTF Formula Recommendations</th>
<th>FEDERAL FFY2020</th>
<th>STATE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Large Urban</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Augusta (Aiken)</td>
<td>$ 810,497.00</td>
<td>$ 82,122.00</td>
<td>$ 892,619.00</td>
</tr>
<tr>
<td>Charleston</td>
<td>$ 6,002,466.00</td>
<td>$ 616,296.00</td>
<td>$ 6,618,762.00</td>
</tr>
<tr>
<td>Charlotte (SC)</td>
<td>$ 1,065,464.00</td>
<td>$ 109,673.00</td>
<td>$ 1,175,137.00</td>
</tr>
<tr>
<td><strong>Columbia</strong></td>
<td><strong>$ 5,154,206.00</strong></td>
<td><strong>$ 519,078.00</strong></td>
<td><strong>$ 5,673,284.00</strong></td>
</tr>
<tr>
<td>Greenville (Clemson)</td>
<td>$ 3,354,402.00</td>
<td>$ 340,659.00</td>
<td>$ 3,695,061.00</td>
</tr>
<tr>
<td>Myrtle Beach</td>
<td>$ 1,494,034.00</td>
<td>$ 68,810.00</td>
<td>$ 1,562,844.00</td>
</tr>
<tr>
<td><strong>TOTALS:</strong></td>
<td><strong>$ 17,881,069.00</strong></td>
<td><strong>$ 1,736,638.00</strong></td>
<td><strong>$ 19,617,707.00</strong></td>
</tr>
</tbody>
</table>
MEMORANDUM

DATE: June 21, 2019
TO: CMCOG Board of Directors
FROM: Benjamin J. Mauldin, Executive Director
SUBJECT: FY 20 Budget and Work Program

Recommendation: Approve the following items:
   1. FY 20 Budget
   2. FY 20 Work Program
   3. FY 20 Pay Plan

Background:
Staff has completed the FY 20 Budget, Work Program and related documents. We propose a balanced budget of $13,678,241.

Our budget process is very challenging because we have so many different funding sources, including numerous grants and contracts, which fluctuate in amount. Some of our grants and contracts are one-time revenues that have a lifetime of one or two fiscal years, so staff is constantly looking for new revenues to replace expiring grants and contracts.

I would like to thank all of the Department Heads and staff for their successful efforts to maximize our revenues, find cost reductions and new revenue sources.

We would also like to thank all of our member governments for being part of the CMCOG. Your membership dues allow us to leverage and match state and federal grants and serve the citizens of the Central Midlands Region.
FY 2020

CMCOG Budget & Work Program

Steve MacDougall, Chairperson
Benjamin J. Mauldin, Executive Director
236 Stoneridge Drive
Columbia, SC 29210

Established: 1969
Serving Fairfield, Lexington, Newberry and Richland Counties
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Mission Statement

To provide the highest quality of planning, technical assistance and services to local governments, businesses and citizens in the Central Midlands region.

Guiding Principles

- Provide a regional forum where any local government can have issues heard and needs addressed.
- Advocate on behalf of regional governments, businesses and citizens.
- Provide planning and technical assistance with current and future needs of the region in mind.
June 19, 2019

To the CMCOG Board of Directors:

The Central Midlands Council of Governments budget process is a complex combination of many federal, state and local resources. Each budget year we start the process early in the calendar (February) year. The entire process takes about 5 months to complete and includes input from all management staff. Our goal is to present a balanced budget and to be fiscally responsible and operate within the approved budget each year.

CMCOG’s process begins with the development of a preliminary budget by each department. These preliminary budgets are developed based on contracts and grants that have already been received, or those that have been submitted to appropriate federal and state agencies and which management believes will be funded based on experience and contact with the various agencies. The membership dues that CMCOG receives from our member governments and state aid revenues serve as matching funds.

Personnel expenditures are the COG’s greatest expense. During development of the budget, our first priority is to make sure each program area has adequate available funding for staff. The COG is primarily a grant-funded agency and the funding can fluctuate from year to year. Once we determine the funding available for staffing our core programs, we determine the funds available for other expenses, such as, supplies, travel, equipment, etc. These preliminary department budgets are compiled and balanced between departments and the COG budget is then developed into a proposed operating budget, which is then discussed with the COG’s Executive Committee (which serves as the Budget Committee).

The budget committee discusses any significant changes from the previous year, accomplishments from the current fiscal year, and goals and new projects for the upcoming year. The budget committee then develops any specific questions and concerns that can be directed to both the general management and departmental managers.

Of course, our budget process does not end with the adoption of the budget. CMCOG management and staff will always continue to be proactive in seeking new funding sources including grants and contracts. New grants are continually being received and new contracts are being entered into throughout the course of the fiscal year, some of which require small modifications through the supplemental budget process. The Board of Directors can approve these modifications through consent; also throughout the fiscal year, Financial Statements are provided to the board for their review of the COG’s financial status.

It is the goal of management and staff of the Central Midlands Councils of Governments to always provide the highest quality, most efficient, economical and effective services possible to our member
jurisdictions. It is also the goal of this budget document to provide a clear, coherent and informative
description of CMCOG from both a programmatic and fiscal standpoint.

As always, it is an honor to serve the citizens of the Central Midlands Region. We also sincerely
thank each of our member governments for their continued financial support.

Best Regards,

Benjamin J. Mauldin
Executive Director

EXECUTIVE SUMMARY

The CMCOG budget reflects existing and anticipated Federal and state grants, fees for service work,
partnership agreements, and how local membership dues are applied to maximize these funding
opportunities and support general membership services.

Officials at all levels of government are paying more attention to the potential positive outcomes of
working across political boundaries to address our most pressing public service issues and increase
efficiency in the delivery of much needed public services and infrastructure. As the lead regional
planning organization, CMCOG must continue to identify, promote and help facilitate regional
collaborative efforts among local government jurisdictions that help enhance government efficiency
and effective service delivery.

Our work in this growing and dynamic region is very important and we will continue to facilitate
discussion and provide technical assistance and services to help address regional challenges in
important areas such as 208 water quality management planning; transportation and land use
planning; air quality and efficient use of energy; public safety and emergency preparedness; and
provision of services to the aging population.

The success of our organization is highly dependent on the continued dedication and excellent work
of our professional staff. They come to work every day caring about the welfare of this region. They
are dedicated to the great cause of helping sustain and improve the high quality of life we have all
come to enjoy. I am proud of their achievements and the continued success of CMCOG.

BUDGET OVERVIEW

CMCOG continues to implement budget strategies to protect its short and long term positive fiscal
condition. The FY 2020 budget reflects sensitivity to the overall regional economic climate while
maintaining services that support our member local governments. The budget has been developed
guided by a strong focus on continuing with planned long-term goals and initiatives designed to
sustain and enhance the overall quality of life in the region.
**BUDGET PROCESS**

The budget schedule for FY 2020 is as follows:

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
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<tbody>
<tr>
<td>Jan. – Feb.</td>
<td>CMCOG Director’s Team Discussion / Management Team discussion – Internal Consultation.</td>
</tr>
<tr>
<td>Mar.</td>
<td>CMCOG Director’s submit budget requests / Work Programs.</td>
</tr>
<tr>
<td>Mar. – Apr.</td>
<td>Proposed Draft Budget is developed.</td>
</tr>
<tr>
<td>Apr.</td>
<td>Executive Director Finalizes Proposed Draft Budget.</td>
</tr>
<tr>
<td>May</td>
<td>CMCOG Executive Committee – (Budget Committee) meets and discusses budget overview</td>
</tr>
<tr>
<td>June</td>
<td>CMCOG Executive Committee approves budget. Final budget approval by full CMCOG Board, including Work program and Policy Manual Revisions.</td>
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</tbody>
</table>

**FY 2019 MAJOR ACCOMPLISHMENTS**

CMCOG is committed to providing high quality services and is dedicated to sustaining and improving the quality of life for the region. Some successful highlights of this past fiscal year are:

- CMCOG received an unqualified “clean” financial and compliance audit
- Recruitment of additional volunteers for the Ombudsman “Friendly Visitor” Program
- Professional technical assistance to our CMCOG member governments, including development and administrative support for several community development block grant projects
- Providing quality and compassionate services to our Seniors through the Aging Programs to the Area Agency on Aging / Aging Disability Resource Center
- Re-procurement of Aging Service Contracting
- Implementation of the Workforce Innovation Opportunity Act and oversight of ResCare Workforce Services and Fairfield County, who provide the one stop operator services for the region
- Minor capital improvements to the CMCOG building, including upgrading equipment
- Hosting orientation/ongoing training requirements for our local elected and appointed officials
- Implementation of the COATS and CMCOG Rural Transportation Improvement Programs
- 208 Water Quality Management Planning
- Central Midlands Development Corporation staffing and support

**BUDGETARY HIGHLIGHTS**

Highlights of the FY 2020 Proposed Budget are:

- The total recommended budget is $13,678,241 including pass-thru dollars. Indirect costs remain relatively the same from the current budget.
- Local Membership Dues: Local membership dues were calculated based on the 79.5 cents per capita formula in the CMCOG bylaws.
- Employee Compensation: A three (3%) percent cost of living increase is budgeted.
• CMCOG's goal is to increase the general fund balance at the end of the fiscal year.

• Capital improvement projects to the CMCOG office, i.e., HVAC improvements, complete restroom renovation, kitchen repairs and carpet replacement. The CMCOG building was built in 1992 and has many of the original fixtures. The CMCOG large conference room is also used regularly for many meetings since the office is centrally located. Over the years the building has experienced wear and tear that needs to be addressed.

CONCLUSION

The proposed budget for FY 2020 has been prepared within the financial context of maintaining meaningful and responsible commitments to our programs and services that add value to the quality of life in our region. Staff will continue to implement cost effective operations measures as we move forward into the upcoming fiscal year. The use of local membership dues to fund programs will be monitored closely for effectiveness and feasibility.

CMCOG will continue its commitment to provide high quality services to our member jurisdictions and the region. Efforts will continue to develop additional collaborative partnerships with regional governmental, business, university, and civic leaders to raise the profile of CMCOG as the forum and facilitator for regional cooperative efforts. The hard work and thoughtful support of CMCOG’s Executive Committee and leadership of the Board of Directors are acknowledged for providing guidance and planning initiatives.
ORGANIZATIONAL STRUCTURE

BOARD OF DIRECTORS
  ↓
EXECUTIVE COMMITTEE
  ↓
EXECUTIVE DIRECTOR

DEPUTY EXECUTIVE DIRECTOR

LONG TERM CARE OMBUDSMAN
  ↓
WORKFORCE DEVELOPMENT
  ↓
FINANCE & ADMINISTRATION
  ↓
PLANNING, RESEARCH & DEVELOPMENT

TRANSPORTATION PLANNING

AREA AGENCY ON AGING / ADRC
ADMINISTRATION

Benjamin J. Mauldin
Executive Director

Sherry Shepherd
Receptionist

Reginald Simmons
Deputy Executive Director / Director of Transportation

Jessica Foster
Operations Coordinator

FINANCE

Chanell Jackson
Finance Director

Myra Hamilton
Accountant

AREA AGENCY ON AGING/AGING & DISABILITY RESOURCE CENTER

Jennifer Brewton,
Director of Area Agency on Aging /ADRC

Candice Holloway
Family Caregiver Advocate

Joe Perry
Information, Referral & Assistance Specialist

Jenny Andrews
Aging Program Assessor Coordinator

Shelia Bell-Ford
SHIP Coordinator

Juana Davis
Aging Program Coordinator

Veronica Williams
Aging Program Coordinator

Jessica Kelley
Aging Program Coordinator

Kenley Longshore
Aging Program Coordinator

LONG-TERM CARE OMBUDSMAN PROGRAM

Anna Harmon
Long-Term Care Ombudsman Director

Fretoria Addison
Ombudsman Volunteer Program Coordinator

LaToya Buggs-Williams
Senior Ombudsman Investigator

Jessica Ray
Associate Ombudsman Investigator
RESEARCH, PLANNING & DEVELOPMENT

Gregory Sprouse  
Director, Research, Planning and Development  
Guillermo Espinosa  
Senior Planner  
Jason Kent  
GIS Manager

TRANSPORTATION PLANNING

Reginald Simmons  
Deputy Executive Director / Director of Transportation  
Roland E. Bart  
Chief Transportation Planner

MIDLANDS WORKFORCE DEVELOPMENT BOARD

Chris White  
Director, Workforce Development  
Dwayne McLean  
WIOA Assessment Coordinator  
Tammy Beagen  
Assistant Director, Workforce Development  
Anastasiya Hay  
SCWOS Coordinator  
Stephen Knight  
Business Services Liaison  
Diane Hart  
WIOA Assessment Specialist  
Kynshari Smith  
SCWOS Coordinator  
Brooke Seaton  
SCWOS Coordinator  
Sheron Sutton  
WIOA Assessment Manager  
Tiana Langer  
WIOA Assessment Specialist
<table>
<thead>
<tr>
<th>MEMBER GOVERNMENTS</th>
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<tbody>
<tr>
<td>Fairfield County</td>
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<tr>
<td>Newberry County</td>
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<td>Lexington County</td>
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<td>Richland County</td>
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<tr>
<td>Batesburg-Leesville</td>
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<td>Blythewood</td>
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<tr>
<td>Columbia</td>
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<tr>
<td>Irmo</td>
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<td>Newberry, City</td>
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<tr>
<td>West Columbia</td>
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<tr>
<td>Cayce</td>
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<tr>
<td>Forest Acres</td>
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<tr>
<td>Lexington, Town</td>
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<tr>
<td>Springdale</td>
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<tr>
<td>Winnsboro</td>
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# BUDGET SUMMARY

## Central Midlands Council of Governments

**FY2019-20 Budget**

<table>
<thead>
<tr>
<th>Proposed Revenue</th>
<th>FY2020 Budget</th>
<th>FY2019 Budget</th>
<th>Percent of Budget of Change</th>
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</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member Governments</td>
<td>577,498</td>
<td>561,022</td>
<td>2.94%</td>
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<tr>
<td>State Aid</td>
<td>70,407</td>
<td>70,407</td>
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<tr>
<td>Interest Income</td>
<td>0</td>
<td>25</td>
<td>-100.00%</td>
</tr>
<tr>
<td>Sale of Data &amp; Publications</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>WorkKeys</td>
<td>0</td>
<td>25,000</td>
<td>-100.00%</td>
</tr>
<tr>
<td>208 Conformance Reviews</td>
<td>10,000</td>
<td>10,000</td>
<td>0.00%</td>
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<tr>
<td>Midlands River Coalition</td>
<td>16,000</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Local Revenue-Aging</td>
<td>0</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Local Revenue-Other</td>
<td>0</td>
<td>58,000</td>
<td>-100.00%</td>
</tr>
<tr>
<td>Fringe Recovery</td>
<td>993,380</td>
<td>917,574</td>
<td>8.26%</td>
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<tr>
<td>Indirect Cost Recovery</td>
<td>655,157</td>
<td>506,701</td>
<td>29.30%</td>
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<tr>
<td><strong>Total Local Revenue</strong></td>
<td>2,322,442</td>
<td>2,148,729</td>
<td>8.08%</td>
</tr>
<tr>
<td><strong>Regional Programs</strong></td>
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</tr>
<tr>
<td>Aging Planning &amp; Administration</td>
<td>986,276</td>
<td>808,193</td>
<td>22.03%</td>
</tr>
<tr>
<td>Ombudsman Program</td>
<td>419,502</td>
<td>373,848</td>
<td>12.21%</td>
</tr>
<tr>
<td>Midlands Workforce Development Board</td>
<td>1,307,111</td>
<td>1,158,031</td>
<td>12.87%</td>
</tr>
<tr>
<td>Transportation</td>
<td>1,180,584</td>
<td>1,520,832</td>
<td>-22.37%</td>
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<td>Hazard Mitigation Plan</td>
<td>45,000</td>
<td>0</td>
<td>0.00%</td>
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<td>EPA 208 Planning</td>
<td>12,170</td>
<td>13,500</td>
<td>-9.85%</td>
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<td>Joint Land Use</td>
<td>0</td>
<td>15,000</td>
<td>-100.00%</td>
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<td>EDA Planning Grant</td>
<td>77,748</td>
<td>99,562</td>
<td>-21.91%</td>
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<tr>
<td>Comm Development Block Grant-Planning</td>
<td>50,000</td>
<td>50,000</td>
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</tr>
<tr>
<td><strong>Total Regional Programs</strong></td>
<td>4,078,392</td>
<td>4,038,966</td>
<td>0.98%</td>
</tr>
<tr>
<td>Community Development Block Grant Admin</td>
<td>90,760</td>
<td>15,000</td>
<td>505.07%</td>
</tr>
<tr>
<td>Local Technical Assistance Contracts</td>
<td>70,473</td>
<td>24,250</td>
<td>190.61%</td>
</tr>
<tr>
<td>Transfer From Other Program Areas-Matching, Other</td>
<td>411,300</td>
<td>376,231</td>
<td>9.32%</td>
</tr>
<tr>
<td><strong>Total Operating Revenue</strong></td>
<td>6,973,367</td>
<td>6,603,176</td>
<td>5.61%</td>
</tr>
<tr>
<td><strong>Contracted Services Revenue</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aging</td>
<td>3,365,062</td>
<td>3,365,062</td>
<td>0.00%</td>
</tr>
<tr>
<td>MWDB Contractors</td>
<td>3,339,812</td>
<td>3,564,934</td>
<td>-6.31%</td>
</tr>
<tr>
<td><strong>Total Contracted Services Revenue</strong></td>
<td>6,704,874</td>
<td>6,929,996</td>
<td>-3.25%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>13,678,241</td>
<td>13,533,172</td>
<td>1.07%</td>
</tr>
<tr>
<td>Category</td>
<td>2022</td>
<td>2021</td>
<td>Percentage</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>------------</td>
<td>------------</td>
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</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Personnel Costs</td>
<td>2,818,376</td>
<td>2,691,084</td>
<td>4.73%</td>
</tr>
<tr>
<td>Fringe &amp; Indirect Cost Allocation</td>
<td>1,648,537</td>
<td>1,424,275</td>
<td>15.75%</td>
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<tr>
<td>Operations and Maintenance</td>
<td>840,960</td>
<td>680,730</td>
<td>23.54%</td>
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<tr>
<td>Employee Development &amp; Training</td>
<td>77,000</td>
<td>74,250</td>
<td>3.70%</td>
</tr>
<tr>
<td>Travel &amp; Transportation</td>
<td>118,415</td>
<td>111,515</td>
<td>6.19%</td>
</tr>
<tr>
<td>Consultants &amp; Contracts</td>
<td>845,300</td>
<td>937,911</td>
<td>-9.87%</td>
</tr>
<tr>
<td>Local Government Training</td>
<td>0</td>
<td>900</td>
<td>-100.00%</td>
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<tr>
<td>Capital Outlays</td>
<td>213,480</td>
<td>156,280</td>
<td>36.60%</td>
</tr>
<tr>
<td>JARC/New Freedom (CMRTA/Mid. Rideshare/Mid. Alliance)</td>
<td>0</td>
<td>150,000</td>
<td>-100.00%</td>
</tr>
<tr>
<td>Transfer To Other Program Areas-Matching, Other</td>
<td>411,300</td>
<td>376,231</td>
<td>9.32%</td>
</tr>
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<td><strong>Total Operating Expenses</strong></td>
<td>6,973,367</td>
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<tr>
<td><strong>Contracted Services Expenses</strong></td>
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<td></td>
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<tr>
<td>Aging</td>
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<td>-3.25%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>13,678,241</td>
<td>13,533,172</td>
<td>1.07%</td>
</tr>
<tr>
<td><strong>Revenue Over/(Under) Expenses</strong></td>
<td>(0)</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>
FY 2020 Revenues

- Contracted services: 49%
- Regional programs: 30%
- Local revenue: 17%
- Matching grants: 3%
- Local technical assistance: <1%
- Comm. dev. block grants admin: 1%
FY 2020 Expenses

- Contracted Expenses: 49%
- Personnel: 21%
- Fringe/Indirect: 12%
- Operations/Maintenance: 8%
- Consultants/Contracts: 6%
- Matching grants: 3%
- Other: 1%

FY 2020 Expenses
**ADMINISTRATION**

**DIRECTOR:** Benjamin J. Mauldin

**OBJECTIVES:** To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation and to provide to regional public outreach related to CMCOG activities and issues. The administration department is also responsible for providing support and supervision of the agency daily operations, all accounting functions including maintaining accurate and current financial records for the operating, capital, and pass-through funds in accordance with Council policy, state, federal and grantors’ regulations.

<table>
<thead>
<tr>
<th>I. PROGRAM PRIORITIES / FOCUS - FY2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
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<td><strong>2</strong></td>
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<td><strong>13</strong></td>
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</table>

<table>
<thead>
<tr>
<th>II. CURRENT / FUTURE PROJECTS - FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
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<tr>
<td><strong>2</strong></td>
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<td><strong>3</strong></td>
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<td><strong>4</strong></td>
</tr>
</tbody>
</table>
OBJECTIVES: A majority of aging services are federally funded through The Older Americans Act of 1965. This law requires that planning and service districts be designated to plan and implement aging services. The South Carolina Department on Aging (SC DOA) has divided the state into ten planning and service districts. Central Midlands Council of Governments was designated as the midlands’ Area Agency on Aging (AAA) in 1976. The major component of Aging Services is ADRC Administration.

ADRC ADMINISTRATION: The mission of the Area Agency on Aging is to plan programs and services for the growing population of older people and people with disabilities in Fairfield, Lexington, Newberry, and Richland Counties. The agency subcontracts with local providers for delivery of many services. The Regional Aging and Disability Advisory Committee, the majority of whom are older individuals or individuals who are eligible to participate in Older Americans Act programs, or representatives of older persons and the general public, assists the Council of Governments in fulfilling the responsibilities of the Area Agency on Aging.

The department provides and/or supports the following services:

**Community Services:**
- Adult Day Services
- Insurance Counseling (SHIP)
- Group Dining
- Health and Wellness
- Information and Referral
- Legal Assistance
- Nutrition Education and Screening
- Transportation
- Volunteer Opportunities

**In-Home Services:**
- Home Delivered Meals
- Home Care
- Respite Care

I. PROGRAM PRIORTIES / FOCUS - FY 2020

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Continue to incorporate the Aging and Disability Resource Center</td>
</tr>
<tr>
<td>2</td>
<td>Implement data entry changes</td>
</tr>
<tr>
<td>3</td>
<td>Continue to plan and implement Client selection portion of direct services</td>
</tr>
<tr>
<td>4</td>
<td>Continue distribution of the Alzheimer’s Association vouchers</td>
</tr>
<tr>
<td>5</td>
<td>Continue following SC DOA documentation requirements for all programs</td>
</tr>
<tr>
<td>6</td>
<td>Plan and implement SHIP training</td>
</tr>
<tr>
<td>7</td>
<td>Continue to pursue non-traditional venues for Outreach</td>
</tr>
<tr>
<td>8</td>
<td>Attend training as required</td>
</tr>
<tr>
<td>9</td>
<td>Cross training will continue</td>
</tr>
<tr>
<td>10</td>
<td>Advocacy at the state and national levels will continue</td>
</tr>
<tr>
<td>11</td>
<td>Continue training on Elder Abuse through Department of Justice grant</td>
</tr>
<tr>
<td>12</td>
<td>Outreach to immigrant populations continues</td>
</tr>
<tr>
<td>13</td>
<td>Continue Family Caregiver Education and Support Program to meet the needs of all Family Caregivers</td>
</tr>
<tr>
<td>14</td>
<td>Continue to offer Advance Directives training</td>
</tr>
<tr>
<td>15</td>
<td>Continue attending the Community Collaborative Response Team meetings</td>
</tr>
</tbody>
</table>

II. CURRENT / FUTURE PROJECTS - FY 2020

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Complete and Implement Area Plan</td>
</tr>
<tr>
<td>2</td>
<td>Collaborate with COMET to meet unmet transportation needs of seniors</td>
</tr>
<tr>
<td>3</td>
<td>Determine need and implement a home modifications program for the region</td>
</tr>
</tbody>
</table>
LONG-TERM CARE OMBUDSMAN PROGRAM

DIRECTOR: Anna Harmon

OBJECTIVES: The Central Midlands Regional Long-Term Care Ombudsman Program receives resident related complaints/concerns of residents in long-term care facilities. Complaints range from abuse, neglect, exploitation to quality of care issues and resident rights concerns. The Long Term Care Ombudsman Program is governed by the federal Older Americans Act and by South Carolina State Law (Omnibus Adult Protection Act). As noted in the Omnibus Adult Protection Act, the Long Term Care Ombudsman Program shall investigate or cause to be investigated reports of abuse, neglect, and exploitation of vulnerable adults occurring in facilities. The Long Term Care Ombudsman Program may develop policies, procedures, and memoranda of agreement to be used in reporting these incidents and in furthering its investigations.

The following summarize the duties of the Ombudsman Program:
- Investigates and works to resolve problems or complaints affecting long term care residents.
- Identifies problem areas in long-term care and advocates and/or mediates for change.
- Provides information about long-term care and related services.
- Promotes resident, family, and community involvement in long-term care.
- Educates the community about the needs of long-term care residents.
- Coordinates efforts with other agencies in efforts to protect residents and ensure their safety.
- Conduct Routine Visits to long term care facilities to talk to residents and monitor conditions.
- Educates facility staff about resident rights and other issues.
- Promote the Volunteer Ombudsman Program.
- Promote the understanding of Advance Directives and provides assistance as needed.
- Create materials that will educate facilities, families and the community about abuse and neglect.

<table>
<thead>
<tr>
<th>I. PROGRAM PRIORITIES / FOCUS - FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Investigate complaints (abuse and neglect complaints being a priority)</td>
</tr>
<tr>
<td>2. Provide educational information re: Resident Rights and Omnibus Adult Protection Act/Abuse, Neglect &amp; Exploitation</td>
</tr>
<tr>
<td>3. Provide information and coordinate with other agencies on behalf of residents</td>
</tr>
<tr>
<td>4. Serve as a resident advocate and increase advocacy efforts</td>
</tr>
<tr>
<td>5. Recruit, train, and monitor volunteer related activities</td>
</tr>
<tr>
<td>6. Educate the community on Advance Directives</td>
</tr>
<tr>
<td>7. Encourage Resident and Family Councils</td>
</tr>
<tr>
<td>8. Expand the Volunteer Ombudsman Program</td>
</tr>
<tr>
<td>9. Conduct Routine Visits to long-term care facilities</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. CURRENT / FUTURE PROJECTS - FY 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Distribute materials related to long-term care, elder abuse and Resident Bill of Rights</td>
</tr>
<tr>
<td>2. Quarterly events related to volunteers, advance directives, abuse, neglect &amp; exploitation</td>
</tr>
<tr>
<td>3. Recruit at least 10 more volunteers for the region</td>
</tr>
</tbody>
</table>
OBJECTIVES:

Land Use Planning: Since the agency's creation in 1969, CMCOG has provided land use planning and general technical administrative support to its member local governments in the form of staff support and individual project efforts. Today, CMCOG continues to provide technical assistance to area and local governments on land development matters including, but not limited to, the preparation of land use plans, fringe area studies, zoning ordinances and subdivision regulations or other specialized planning studies. This service is extended to any local governments in the region and is paid for on an individual project basis.

Environmental Planning: Environmental activities of Central Midlands Council of Governments include water and air quality planning and regional open space planning. The COG is the designated water quality management agency for the Central Midlands region. As such, CMCOG works closely with state agencies such as the SC Department of Health and Environmental Control, municipal and county government groups and public interest groups such as the Sierra Club, the League of Women Voters and the River Alliance to protect the quality of area waterways both for current and future use.

Geographic Information System (GIS): The CMCOG Geographic Information System (GIS) program provides a variety of digital mapping solutions and geo-spatial data services for member governments, municipalities, and the general public. Since 1994 GIS has played an active role in regional transportation, environmental, and land-use planning initiatives. In addition, the GIS department continues to provide technical services, such as zoning and parcel mapping, for some of the smaller municipalities within our region.

Other responsibilities undertaken by the GIS division include: providing agency wide analysis and cartographic support, hazard mitigation planning, transportation modeling, environmental mapping, and regional demographic analysis.

Research: Research staff provides data support services for all the council’s planning programs. They monitor the region’s growth through its original research, and by conducting a number of ongoing surveys. The Research program also offers a comprehensive site analysis and site selection mapping and reporting tool. Features include maps areas showing land and water areas, roads, county and city boundaries and zip codes. Demographic profiles can be generated on points, zip codes, counties, places, or custom areas.

I. PROGRAM PRIORITIES / FOCUS- FY 2020

<table>
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<tr>
<th></th>
<th>1</th>
<th>Transportation Planning Program Support</th>
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<td>Local Government Technical Service Contract Administration</td>
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<td></td>
<td>3</td>
<td>208 Water Quality Program Management</td>
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<tr>
<td></td>
<td>4</td>
<td>Geographic Information Systems (GIS) Management</td>
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<td>Graphic/Cartographic Design Support</td>
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<tr>
<td></td>
<td>6</td>
<td>Grant/Contract Development Activities</td>
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<tr>
<td></td>
<td>7</td>
<td>Socio-economic Research Activities</td>
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<tr>
<td></td>
<td>8</td>
<td>Public-Relations Activities for the Agency</td>
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<td></td>
<td>9</td>
<td>Hazard Mitigation Planning</td>
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<td></td>
<td>10</td>
<td>Joint Land Use Military Planning</td>
</tr>
</tbody>
</table>

II. CURRENT / FUTURE PROJECTS - FY 2020

<p>|   | 1 | Local government GIS base mapping |</p>
<table>
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<tbody>
<tr>
<td>2</td>
<td>GIS Database Maintenance</td>
</tr>
<tr>
<td>3</td>
<td>Growth and Development Tracking</td>
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<tr>
<td>4</td>
<td>Economic Indicators</td>
</tr>
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<td>5</td>
<td>ACCRA - quarterly Cost of Living Survey</td>
</tr>
<tr>
<td>6</td>
<td>Demographic Database Updates</td>
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<tr>
<td>7</td>
<td>Employment Database Updates</td>
</tr>
<tr>
<td>8</td>
<td>Regional Population and Employment Projections</td>
</tr>
<tr>
<td>9</td>
<td>Regional Hazard Mitigation Plan Update</td>
</tr>
<tr>
<td>10</td>
<td>Joint Land Use/Sentinel Landscape Coordination</td>
</tr>
<tr>
<td>11</td>
<td>Regional/Local Food System Planning</td>
</tr>
<tr>
<td>12</td>
<td>Planning and Zoning Official Orientation and Continuing Education Training</td>
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<tr>
<td>13</td>
<td>Miscellaneous internal and external demographic and mapping requests</td>
</tr>
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<td>14</td>
<td>208 Conformance Reviews and Plan Amendments</td>
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<tr>
<td>15</td>
<td>208 Water Quality Management Plan Update</td>
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<tr>
<td>16</td>
<td>Midlands Rivers Coalition Coordination</td>
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<td>17</td>
<td>Three Rivers Watershed Stakeholder Coordination</td>
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<tr>
<td>18</td>
<td>Town of Irmo Planning and Zoning Technical Assistance</td>
</tr>
<tr>
<td>19</td>
<td>Town of Irmo Zoning and Land Development Ordinance Update</td>
</tr>
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<td>20</td>
<td>Town of Pine Ridge Planning and Zoning Technical Assistance</td>
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<tr>
<td>21</td>
<td>Town of Pine Ridge Zoning and Land Development Ordinance Update</td>
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<tr>
<td>22</td>
<td>Batesburg-Leesville Comprehensive Plan Update</td>
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<td>23</td>
<td>Batesburg-Leesville Zoning and Land Development Ordinance Update</td>
</tr>
<tr>
<td>24</td>
<td>City of Cayce Comprehensive Plan Update</td>
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<tr>
<td>25</td>
<td>Town of Blythewood Comprehensive Plan Update</td>
</tr>
<tr>
<td>26</td>
<td>Central Midlands Development Corporation (CMDC) Support</td>
</tr>
</tbody>
</table>
COMMUNITY AND ECONOMIC DEVELOPMENT

MANAGER: Gregory Sprouse

OBJECTIVE: Community and economic development (CED) comprises a key element of the work of Central Midlands Council of Governments (CMCOG). Working as part of an economic development network in the Central Midlands region, CED staff assists local governments in obtaining grants and loans for businesses from a variety of sources. Planning for economic development occurs through the use of ongoing EDA and CDBG funded planning grants to identify goals and objectives for economic development, and to identify projects and rational economic development.

In addition to economic development related activity, CED staff assists local governments in applying for and in the administration of, CDBG grants for community development and infrastructure projects which benefit low and moderate income communities.

Since Central Midlands was founded, staff has successfully obtained an estimated $10-20+M in CDBG and EDA funds to undertake a variety of projects around the region to benefit low and moderate income citizens and distressed communities.

I. PROGRAM PRIORITIES / FOCUS- FY 2020

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<table>
<thead>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>CDBG Project Administration through end of grant period</td>
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<tr>
<td>2</td>
<td>CDBG, EDA &amp; Related Training</td>
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<td>3</td>
<td>CDBG Project Development and Outreach</td>
</tr>
<tr>
<td>4</td>
<td>EDA Regional Planning Grant Administration</td>
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<td>5</td>
<td>CDBG Regional Planning Grant Administration</td>
</tr>
</tbody>
</table>

II. CURRENT / FUTURE PROJECTS - FY 2020

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Whitmire – Church Street Water Upgrade (Project Administration)</td>
</tr>
<tr>
<td>2</td>
<td>Whitmire – Simms Street Sewer Upgrade (Project Administration)</td>
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<tr>
<td>3</td>
<td>Whitmire – Sewer Trunkline and PS Upgrade (Grant Application - Rural Infrastructure Authority)</td>
</tr>
<tr>
<td>4</td>
<td>Eastover – Old Elementary School Demolition (Project Administration)</td>
</tr>
<tr>
<td>5</td>
<td>Eastover – Infrastructure Project (Project Development)</td>
</tr>
<tr>
<td>6</td>
<td>Fairfield County/Winnsboro – Zion Hill Neighborhood Revitalization Plan (Project Administration)</td>
</tr>
<tr>
<td>7</td>
<td>Fairfield County/Winnsboro – Zion Hill Neighborhood Revitalization Project (Grant Application)</td>
</tr>
<tr>
<td>8</td>
<td>Fairfield County/Winnsboro – Zion Hill Infrastructure Project (Project Development)</td>
</tr>
<tr>
<td>9</td>
<td>City of Newberry – West End Blight Removal Community Enrichment Project (Grant Application)</td>
</tr>
<tr>
<td>10</td>
<td>Prosperity – Infrastructure Project (Project Development)</td>
</tr>
<tr>
<td>11</td>
<td>Batesburg-Leesville – Brodie Raw Water Pump Station Upgrade (Project Administration)</td>
</tr>
<tr>
<td>12</td>
<td>Batesburg-Leesville – WWTP Chemical Feed Modifications (Project Administration)</td>
</tr>
<tr>
<td>13</td>
<td>Sistercare – Minor Building Rehabilitation, Security Fencing, and Storage Shed Replacement (Project Administration)</td>
</tr>
<tr>
<td>14</td>
<td>Brookland Center for Community Economic Change – BLEC Roof Replacement (Project Administration)</td>
</tr>
</tbody>
</table>
TRANSPORTATION PLANNING

DIRECTOR: Reginald Simmons

OBJECTIVES:

The Central Midlands Council of Governments (CMCOG) is the designated Metropolitan Planning Organization (MPO) responsible for carrying out the urban transportation planning process for the Columbia Area Transportation Study (COATS). The COATS MPO study area boundary includes large portions of Richland and Lexington Counties and small portions of Newberry, Fairfield, Calhoun and Kershaw Counties. The primary responsibilities of the MPO is to: 1) develop a Long Range Transportation Plan, which is, at a minimum, a 25-year transportation vision for the metropolitan area; 2) develop a Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Unified Planning Work Program (UPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Long-Range Transportation Plan.

The Central Midlands Council of Governments (CMCOG) is also designated as the Rural Planning Organization (RPO) responsible for carrying out the rural transportation planning process for the Central Midlands region. The CMCOG RPO study area boundary includes the non-urbanized areas of Richland and Lexington, Newberry and Fairfield Counties. The primary responsibilities of the RPO is to: 1) develop a Rural Long Range Transportation Plan, which is the 25-year transportation vision for the rural area; 2) develop a Rural Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Rural Planning Work Program (RPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Rural Long-Range Transportation Plan. As the MPO & the RPO, CMCOG provides the forum for cooperative decision making in developing regional transportation plans and programs to meet changing needs. It is composed of elected and appointed officials representing local, state and federal governments or agencies having interest or responsibility in comprehensive transportation planning.

I. PROGRAM PRIORITIES / FOCUS- FY 2020

<table>
<thead>
<tr>
<th></th>
<th>Implementation of the Lower Richland Sub-Area Plan</th>
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</thead>
<tbody>
<tr>
<td>2</td>
<td>Implementation of the Regional Freight Mobility Plan</td>
</tr>
<tr>
<td>3</td>
<td>Implementation of the Regional Congestion Management Plan</td>
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<tr>
<td>4</td>
<td>Implementation of the Human Services Transportation Coordination Plan</td>
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<tr>
<td>5</td>
<td>Implementation of the White Knoll Sub-Area Plan</td>
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<tr>
<td>6</td>
<td>Implementation of the S-48 Corridor Plan</td>
</tr>
<tr>
<td>7</td>
<td>Implementation of FTA Sections 5316 &amp; 5317 Program Management Plan</td>
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<tr>
<td>8</td>
<td>Implementation of the 2040 Long Range Transportation Plan</td>
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<td>9</td>
<td>Implementation of the Commuter Rail Feasibility Study</td>
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<td>10</td>
<td>Implementation of the COATS 2035 TransCad Travel Demand Model</td>
</tr>
<tr>
<td>11</td>
<td>Implementation of the Transportation Alternatives Program</td>
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<tr>
<td>12</td>
<td>Implementation of the Irmo/Dutch Fork Sub-Area Plan</td>
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<tr>
<td>13</td>
<td>Implementation of the Elgin/Richland Northeast Sub-Area Plan</td>
</tr>
<tr>
<td>14</td>
<td>Implementation of the Batesburg-Leesville/Columbia Transit Feasibility Study</td>
</tr>
<tr>
<td>15</td>
<td>Implementation of the Camden/Columbia Alternative Analysis</td>
</tr>
<tr>
<td>16</td>
<td>Implementation of the Broad River Road Corridor &amp; Community Study</td>
</tr>
<tr>
<td>17</td>
<td>Implementation of the Air Quality and Conformity Analysis</td>
</tr>
<tr>
<td>18</td>
<td>Implementation of the Sustainable Community Initiatives</td>
</tr>
</tbody>
</table>
### Implementation of Environmental Mitigation

20 Implementation of the CMCOG/COATS MPO Title VI Plan

21 Implementation of the CMCOG/COATS MPO Disadvantaged Business Enterprise Program

22 Implementation of the Newberry/Columbia Alternative Analysis Phase I

23 Implementation of the Transit Site Selection Study

24 Implementation of the City of Columbia Bike/Ped Master Plan & Bike Share Plan

25 Implementation of the Regional Transit Needs Assessment and Feasibility Study

26 Implementation of the 2016-2022 Rural TIP

27 Implementation of the 2016-2022 Urban TIP

28 Implementation of the 2020-2021 Unified Planning Work Program

29 Implementation of the 2020-2021 Rural Planning Work Program

30 Implementation of the West Wateree Transportation Study

31 Implementation of the Triennial DBE Goal

32 Implementation of the Section 5310 Program

33 Implementation of the COATS MPO Transportation Alternatives Program

34 Implementation of SCDOT Performance Measures

35 Implementation of Scenario Planning Initiatives

36 Implementation of the West Metro Bicycle Master Plan & Bike Share Plan

37 Implementation of the Calhoun County Transportation and Land Use Plan (Sandy Run Area Plan)

38 Implementation of the Blythewood Traffic Improvement Area Plan

39 Implementation of the Assembly Street Phase II

40 Implementation of the Video Production Services (CMRTA How-To-Ride Videos)

41 Implementation of FTA Grant Management Procedures

42 Implementation of the Language Assistance Plan

43 Implementation of the Subrecipient Oversight Procedures

### II. CURRENT / FUTURE PROJECTS - FY 2020

1 Human Services Transportation Coordination Plan Update

2 Saluda Greenway Feasibility Study

3 CMCOG & COATS Transportation Brochure

4 Regional Bike Share Plan

5 Short Range Transit Plan, Origin, Destination, & Demographic Survey, Comprehensive Operational Analysis

6 Public Participation Plan Update

7 Charlotte to Columbia Alternative Analysis

8 2019 – 2024 Transportation Improvement Plan

9 2045 Regional Long Range Transportation Plan

10 2019-2024 Rural Transportation Improvement Plan

11 Regional Congestion Management Plan Update

12 De-Federalization of CMRTA Bus Stops Facilities

13 Regional ITS Plan

14 Regional Resiliency Plan

15 Transportation Intervention/Food Deserts

16 Travel Demand Model Update

17 Transportation Enhancement Program

18 Annual Listing of Obligated Projects

19 CMRTA Bus Stop Implementation Plan

20 Section 5310, 5307, 5339 Programs
WORKFORCE DEVELOPMENT

DIRECTOR: Chris White

OBJECTIVES: The Central Midlands Council of Governments is the fiscal agent for the Workforce Innovation and Opportunity Act (WIOA) for Richland, Lexington and Fairfield Counties, South Carolina. The workforce program is committed to building an integrated workforce development system that effectively pools the resources of many diverse partner agencies and delivers optimal quality customer focused service. Partner agencies include local area school districts, county social service providers, the state vocational rehabilitative agency, the technical colleges, the SC Department of Employment and Workforce, local community action councils, the University of South Carolina, private non-profits and other workforce stakeholders. The workforce system provides services to youth ages 17 to 24, adults and dislocated workers. Some of these services include job readiness and motivation, job search assistance, job placement and job retention services.

Clients can obtain the following services:

- Career exploration and guidance
- WIN Learning Career Readiness Assessments
- Job readiness skills training
- Occupational skills training
- Job search strategies and job placement, including special services for dislocated workers
  - Internet access to employment and training resources
- Information on community resources
- Rapid Response Services to Dislocated Workers
- Labor Market Information
- Workshops ranging from PC and software use, essential skills, interviewing, resume creation & career exploration

BUSINESS SERVICES: It is the goal of Midlands Workforce System to make it efficient for businesses to find well-trained, highly qualified employees. Businesses benefit by saving time and money through listing jobs, having applicants prescreening based on specifications, interviewing spaces for applicant, and access to invaluable labor market information. Assistance with specific training needs and guidance on eligibility for financial incentives for hiring from priority population areas is also available through the workforce centers.

A few of the business services available are:

- WIN Learning & WorkKeys Assessments
- Incumbent Worker Training Funds
- On-the-Job-Training (OJT) Programs
- Interview space and center access
- Labor Market Information (LMI)
- Candidate recruiting and job listing
- Applicant screening and referral
- Tax Credit Information
- Federal Bonding
- Access to the largest data base of job seekers in the state

<table>
<thead>
<tr>
<th>I. PROGRAM PRIORITIES / FOCUS - FY 2020</th>
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<th>II. CURRENT / FUTURE PROJECTS - FY 2020</th>
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**CMCOG OPERATING PRINCIPLES**

- **Principle 1: Develop Exceptional Staff**
  a. Hire the best people
  b. Challenge staff to continuously improve
  c. Grow effective leaders who live the COG philosophy
  d. Encourage creativity and think outside the box

- **Principle 2: Share the Burden**
  a. Level the workload through cross-training and a team approach

- **Principle 3: Prevent Inefficiencies**
  a. Use all resources (time, labor, and capital) efficiently

- **Principle 4: Maintain Credibility**
  a. Resolve issues proactively, before they become problems
  b. Make objective planning recommendations
  c. Use the best available information
  d. Use proven analytical tools
  e. Choose long-term benefits over short-term considerations

- **Principle 5: Build Consensus**
  a. Listen
  b. Take the time to plan carefully
  c. Serve as an honest broker to resolve conflicts
  d. Educate and achieve consensus
  e. Keep the public involved and informed
  f. Implement quickly

- **Principle 6: Remain Flexible**
  a. Be responsive to our clients / constituents changing needs

- **Principle 7: Help Partners**
  a. Maintain effective working relationships with public and private partners
  b. Encourage them to improve

- **Principle 8: Be the Best**
  a. Be the standard by which other COGs are judged
  b. Do it right the first time
  c. Don’t cut corners
  d. Be action oriented
## FY20 EMPLOYEE SALARY CLASSIFICATIONS

Central Midlands Council of Governments  
Employee Salary Classifications  
FY 2020

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
<th>Positions</th>
</tr>
</thead>
</table>
| I     | $23,142 $37,178 | Accounting Clerk I  
Administrative Assistant I / Receptionist  
Ombudsman Program Assistant |
| II    | $30,588 $46,268 | Accounting Clerk II  
Aging Program Coordinator  
Ombudsman Program Coordinator  
Operations Coordinator  
WOIA Assessment Specialist |
| III   | $35,395 $52,067 | Accountant  
Associate Ombudsman  
Community Development Planner  
I-CARE Coordinator  
Information, Referral & Assistance Specialist  
Ombudsman Investigator  
Ombudsman Volunteer Program Coordinator  
WOIA Assessment Supervisor  
WOIA Business & Industry Consultant  
WOIA SCWOS Coordinator |
| IV    | $42,754 $65,597 | Community Development Manager  
Family Caregiver Advocate  
GIS Manager  
Human Resources / Operations Manager  
Information Services Manager  
Senior Ombudsman Investigator  
Senior Planner  
WOIA Industry & Partner Liaison  
Grant Accountant |
<table>
<thead>
<tr>
<th></th>
<th>Salary</th>
<th>Position</th>
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</thead>
<tbody>
<tr>
<td>V</td>
<td>$52,062</td>
<td>WOIA Business &amp; Industry Manager</td>
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<tr>
<td></td>
<td></td>
<td>WOIA Program Manager</td>
</tr>
<tr>
<td>VI</td>
<td>$57,504</td>
<td>Chief Planner</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chief Transportation Planner</td>
</tr>
<tr>
<td></td>
<td></td>
<td>WOIA Regional Director of Operations</td>
</tr>
<tr>
<td>VII</td>
<td>$63,685</td>
<td>Area Agency on Aging / ADRC Director</td>
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<tr>
<td></td>
<td></td>
<td>Assistant Workforce Development Director</td>
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<td></td>
<td></td>
<td>Director, Research, Planning &amp; Development</td>
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<td></td>
<td></td>
<td>Finance Director</td>
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<td>Regional LTC Ombudsman Program Director</td>
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<td></td>
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<td>Transportation Director</td>
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<tr>
<td>VIII</td>
<td>Unclassified</td>
<td>Deputy Executive Director</td>
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<tr>
<td></td>
<td></td>
<td>Executive Director</td>
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<tr>
<td></td>
<td></td>
<td>Workforce Development Director</td>
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</tbody>
</table>

*Approved by the CMCOG Board of Directors on ______________________________.*
CMCOG BOARD OF DIRECTORS

FAIRFIELD COUNTY
Wanda Carnes
Neil Robinson – Elected

Winnsboro
Dr. Roger Gaddy, Mayor – Elected

Fairfield County Legislative Delegation
VACANT

LEXINGTON COUNTY
Melissa Atkins
Paul Lawrence “Larry” Brigham, Jr. – Elected
John W. Carrigg, Jr.
M. Todd Cullum, Councilman – Elected
George H. “Smokey” Davis
Erin Long Bergeson – Elected
Joe Mergo, III, Administrator
Jeffery Salters
Charles Simpkins
Debbie Summers, Councilwoman – Elected
Scott Whetstone – Elected

Batesburg-Leesville
Olin Gambrell, Councilman – Elected

Cayce
Elise Partin, Mayor – Elected

Irmo
Kathy Condom, Councilwoman – Elected

Lexington, Town
Steve MacDougall, Mayor (CHAIR) – Elected

Springdale
Juston Ricard, Councilman – Elected

West Columbia
Bobby Horton – Elected

Lexington County Legislative Delegation
Chris Wooten – Elected

THE COMET
John Andoh, Executive Director

NEWBERRY COUNTY
Vina Abrams
Scott Cain (VICE-CHAIR)–Elected
Walt McLeod

Newberry, City
Zebbie Goudelock, Councilman – Elected

Newberry County Legislative Delegation
VACANT

RICHLAND COUNTY
Charles Appleby
John Baxter
Susan Brill
Joyce Dickerson, Councilwoman (IMM. PAST CHAIR)–Elected
Julie Ann Dixon
Douglas J. Fabel
Gwendolyn Kennedy – Elected
Paul Livingston, Councilman – Elected
Yvonne McBride – Elected
Dahli Myers – Elected
Chakisse Newton – Elected
Shealy Reibold

Blythewood
Malcolm Gordge, Councilman – Elected

Columbia
Ted Creech
Sam Davis, Councilman – Elected
Shawn C. Epps
Tameika Isaac Devine, Councilwoman – Elected
William Leidinger
Robert Liming
Edward McDowell

Forest Acres
Shaun Greenwood, City Administrator

Richland County Legislative Delegation

KERSHAW COUNTY
Ben Connell, Councilman

SCDOT COMMISSIONER
Vacant

Please note: The term of elected official representatives shall be co-terminus with the term of their elected office.
Memorandum

TO: All Members of the CMCOG Board of Directors
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
DATE: June 27, 2019
SUBJECT: Blythewood Traffic Improvement Area Plan

REQUESTED ACTION
The Central Midlands Council of Governments’ staff requests approval to adopt the Blythewood Traffic Improvement Area Plan.

BACKGROUND
The Town of Blythewood is a desirable place to live with a high quality of life driven by a small-town feel, strong neighborhoods and proximity to the Columbia Metro Area. With rapid development and the prospect of continued unprecedented growth come transportation challenges. This significant development is expected to impact existing traffic patterns in the Blythewood area by increasing congestion and creating potential safety issues if improvements to roadway infrastructure are not made. By understanding the potential growth patterns in the area, the traffic impacts can be anticipated and mitigated.

Recognizing the rapid growth in the area and the increasing traffic congestion and safety issues, Central Midlands Council of Governments (COG) contracted AECOM to conduct this traffic improvement plan by taking a holistic approach at growth and traffic issues in the area over the next 20 years. AECOM studied the entire Blythewood area and not just the official town limits as much of the growth surrounding Blythewood will have a huge influence on traffic within the town. Therefore, rather than focusing on one particular area or intersection, this study seeks to understand the existing and future growth patterns, in the Blythewood area, and to provide sequential recommendations on improvements that should be considered over the next 20 years.

The Blythewood Traffic Improvement Area Plan can be downloaded from the CMCOG website at www.centralmidlands.org.

ATTACHMENT
Blythewood Traffic Improvement Plan – Executive Summary
Executive Summary

The Town of Blythewood is a desirable place to live with a high quality of life driven by a small town feel, strong neighborhoods and proximity to the Columbia Metro Area. With rapid development and the prospect of continued unprecedented growth come transportation challenges. This significant development is expected to impact existing traffic patterns in the Blythewood area by increasing congestion and creating potential safety issues if improvements to roadway infrastructure are not made. By understanding the potential growth patterns in the area, the traffic impacts can be anticipated and mitigated.

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School Traffic at Bethel Hanberry Elementary

The Study also focused on identifying the right balance between residential and commercial growth, transportation needs and the community’s desires for the future. More importantly, seeking the right balance between land uses and increasing transportation demands while maintaining the unique character of the Blythewood area.

While the principal focus of the transportation plan was to address the growing demands placed on the town’s roads and streets by developments in the study area, the plan also examined bicycle and pedestrian needs, public transportation and other future plans necessary to accommodate growth and development. This report represents the final deliverable for the study and documents the analysis conducted, its outcomes and potential recommended short-term, mid-term and long-term improvements.

Planning Process

The planning process used to guide the future transportation recommendations for the Town of Blythewood Traffic Improvement Study is outlined below.

- Analyze existing conditions of the transportation system
- Review historical and forecast sociodemographic data
- Engage local stakeholders, real estate professionals, business owners and the general public in discussions on potential solutions to solve Blythewood’s transportation challenges
- Examine future transportation needs through traffic modeling efforts
- Identify a comprehensive list of transportation improvements that will address needs
- Develop a prioritized program of transportation improvements
Traffic Analysis

An analysis was conducted of existing conditions to include a review of over 20 intersections, crash data, traffic counts, environmental analysis as well as future projects being planned in the Blythewood area. Land use data was also gathered to be used in the traffic modeling efforts. The 2040 traffic model was developed and used to identify future network deficiencies as well as aiding in the identification of needed improvements throughout the area. The analysis identified six short-term project recommendations, four mid-term project recommendations and four long-term project recommendations. One recommended project in particular, the US 21 and Blythewood Road intersection seemed to come to the forefront of discussions with Blythewood Town Officials, the Stakeholder and Technical Working Groups and the general public.

Stakeholder Engagement

The project team also had 2 different stakeholder teams that met throughout the study. The first team was comprised of agency officials from the following entities: Town of Blythewood, Central Midlands Council of Governments, SCDOT, Richland County and the COMET. The second team of stakeholders was comprised of business leaders representing: local realtors, All State Insurance agent, Essex Homes, Great Southern Home Builders, and others. The groups first met on August 23, 2018 for an interactive meeting with members of the project team presenting information about the overall project and gathering input from the stakeholders.

The stakeholder teams met for the second time on April 9, 2019. The purpose of that meeting was for the project team to present the preliminary recommendations to the stakeholders and gain their feedback.

Yard Sign Advertising Public Meeting

A public information meeting was also held on April 9th from 5:30pm till 7:30pm at Doko Manor in Blythewood. The project team met with citizens to present the recommendations of the study and gather feedback. A computer generated visualization depicting what future improvements in the area would look like was also presented.
### Project Recommendations

The following six projects are short-term recommendations for the study area:

<table>
<thead>
<tr>
<th>Short-Term Recommendations</th>
<th>Improvement</th>
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<tbody>
<tr>
<td>US 321 at Blythewood Road</td>
<td>Add turning lanes</td>
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<tr>
<td>US 21 at Rimer Pond Road</td>
<td>Add turning lanes</td>
</tr>
<tr>
<td>US 21 at Farrow Road</td>
<td>Add turning lanes</td>
</tr>
<tr>
<td>Langford Road at Trading Post Road</td>
<td>Add turning lanes</td>
</tr>
<tr>
<td>Rimer Pond Road at Longtown Road</td>
<td>Add turning lanes</td>
</tr>
<tr>
<td>US 21 at Community Road</td>
<td>Install RCUT intersection</td>
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</tbody>
</table>

The following four projects are mid-term recommendations for the study area:

<table>
<thead>
<tr>
<th>Mid-Term Recommendation</th>
<th>Improvement</th>
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<tbody>
<tr>
<td>Blythewood Road at Muller Road</td>
<td>Install turn lanes</td>
</tr>
<tr>
<td>US 21 at Farrow Road</td>
<td>Realign intersection</td>
</tr>
<tr>
<td>Langford Road at Hardscrabble Road</td>
<td>Install Roundabout</td>
</tr>
<tr>
<td>Blythewood Road at I-77 NB Ramps</td>
<td>Install signal</td>
</tr>
</tbody>
</table>

The following four projects are long-term recommendations for the study area:

<table>
<thead>
<tr>
<th>Long-Term Recommendation</th>
<th>Improvement</th>
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<tbody>
<tr>
<td>US 21 at Rimer Pond</td>
<td>Install Turn Lanes (4 lanes on US 21)</td>
</tr>
<tr>
<td>US 21 at Farrow Road</td>
<td>Install Turn Lanes (4 lanes on US 21)</td>
</tr>
<tr>
<td>Rimer Pond at Longtown Road</td>
<td>Intersection Reconfiguration</td>
</tr>
<tr>
<td>Blythewood Road at Langford Road/US 21</td>
<td>Intersection Reconfiguration</td>
</tr>
</tbody>
</table>
The Central Midlands Council of Governments (CMCOG) in coordination and collaboration with the Central Midlands Regional Transit Authority (CMRTA or The COMET) selected and retained the Lost Art Communications team to develop this series of videos to assist prospective riders when considering public transit options. Some riders who rely on public transit are those with disabilities and seniors, so the videos have been crafted in such a way as to help those with barriers feel more at ease when utilizing public transit. Additionally, it is the intent of the COMET to share these videos with staff as a training tool.

The COMET will host these videos on the www.CatchTheCOMET.org website, promote them as marketing tools, and will also use them as tools during training sessions. The videos used the COMET’s equipment and staff to the greatest extent possible, with professional and local amateur talent as needed. Locations were jointly selected by the COMET and the Lost Art Communications team. All video and sound, work product or otherwise, created for this project is the property of CMCOG and the COMET.

The series includes the following three videos:

- **How to Plan Your Trip**: an instructional video demonstrating how to use the resources provided by the COMET to plan your transit trip, including reading maps and timetables.

- **How to Ride the COMET**: an instructional video demonstrating how easy and convenient it is to use public transportation in the Central Midlands. This video addresses boarding and deboarding, paying fares, rules for riding the buses, accessibility, use of bicycle racks, and other amenities offered on COMET buses.

- **How to Ride DART**: an instructional video targeted at individuals with disabilities describing the application and ADA eligibility process for the COMET’s Dial-A-Ride Transportation (DART), as well as how to request a trip and how to use the DART system.

The series will ultimately include two additional videos, which are currently in production (working titles presented below, subject to change):

- **COMET Technologies and Partnerships**: an instructional video describing the many technological features of the COMET system as well as recently initiated partnerships that add value to the use of the COMET system (such as the partnerships with Uber and Lyft, the new Blue Bike promotion, the ELERT system, etc.)

- **How to Ride the Soda Cap Connector**: an educational video promoting the free Soda Cap Connector service to new riders, especially Downtown Columbia workers, students, and visitors.
Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 27, 2019

SUBJECT: FY 2020 – 2021 RPWP (Full document is available for download)

REQUESTED ACTION
The Central Midlands Council of Governments staff will request approval to adopt the FY 2020 – 2021 RPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION
The 2020 – 2021 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG’s 2035 Long-Range Transportation Plan (LRTP) and the draft 2040 LRTP. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the CMCOG area. This 2020 – 2021 RPWP emphasizes activities that will promote the implementation of both plans. The major projects to be completed in this two year timeframe include:

Regional Resiliency Plan
This project consists of developing a plan that will provide best practices and strategies that will reduce the vulnerability of the existing transportation infrastructure to natural disasters.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: December 2020

Regional Long-Range Transportation Plan and Travel Demand Model Update
This project consists of updating our Long-Range Transportation Plan and Travel Demand Model using state-of-the-practice techniques to forecast needs in our transportation system.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: September 2020
**Regional Congestion Management Plan**

This project consists of updating our congestion management plan using state-of-the-practice techniques to develop mitigation strategies that will reduce congestion in our transportation system.

Consultant: TBA  
Project Manager: Reginald Simmons  
Estimated Completion Date: September 2020

**Human Services Transportation Coordination Plan Update**

This project consists of updating our Human Services Transportation Coordination Plan that will identify the transportation needs of individuals with disabilities, older adults, and people with low incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation.

Consultant: RLS & Associates  
Project Manager: Reginald Simmons  
Estimated Completion Date: June 2020

**Rural Planning Projects**

This project consists of assisting rural communities with planning and technical analysis that may lead to project and/or policy development.

Consultant: TBA  
Project Manager: Reginald Simmons  
Estimated Completion Date: June 2020
Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 27, 2019

SUBJECT: FY 2020 – 2021 UPWP (Full document is available for download)

REQUESTED ACTION
The Central Midlands Council of Governments staff will request approval to adopt the FY 2020 – 2021 UPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION
The 2020 – 2021 COATS Unified Planning Work Program (UPWP) is based on the COATS’s 2040 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on September 24, 2015. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the COATS area. This 2020 – 2021 UPWP emphasizes activities that promote the implementation of the existing plan. The major projects to be completed in this two year timeframe include:

Regional Resiliency Plan
This project consists of developing a plan that will provide best practices and strategies that will reduce the vulnerability of the existing transportation infrastructure to natural disasters.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: December 2020

Regional Long-Range Transportation Plan and Travel Demand Model Update
This project consists of updating our Long-Range Transportation Plan and Travel Demand Model using state-of-the-practice techniques to forecast needs in our transportation system.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: September 2020
Regional Congestion Management Plan

This project consists of updating our congestion management plan using state-of-the-practice techniques to develop mitigation strategies that will reduce congestion in our transportation system.

Consultant: TBA
Project Manager: Reginald Simmons  Estimated Completion Date: September 2020

Saluda Greenway Feasibility Study

This project consists of conducting a feasibility and environment analysis of the lower Saluda Greenway.

Consultant: TBA
Project Manager: Reginald Simmons  Estimated Completion Date: March 2020

Human Services Transportation Coordination Plan Update

This project consists of updating our Human Services Transportation Coordination Plan that will identify the transportation needs of individuals with disabilities, older adults, and people with low incomes, provide strategies for meeting these needs, and prioritize transportation services for funding and implementation.

Consultant: RLS & Associates
Project Manager: Reginald Simmons  Estimated Completion Date: June 2020

Short Range Transit Plan, Origin, Destination, and Demographic Survey, & Comprehensive Operational Analysis

This project consists of developing a transit development plan that will improve the efficiency of the current transit system and provide a regional outlook for the future transit system.

Consultant: TBA
Project Manager: Reginald Simmons  Estimated Completion Date: August 2020

Regional Bike Share Feasibility Study

This project consists of developing a bike share implementation plan that will work in concert and assist in the implementation of the bike and pedestrian master plans that have been developed by CMCOG.

Consultant: TBA
Project Manager: Reginald Simmons  Estimated Completion Date: June 2020
DATE: June 19, 2019
TO: CMCOG Board of Directors
FROM: Benjamin J. Mauldin, Executive Director
SUBJECT: Executive Director’s Report

CDBG Spring Round (Community Infrastructure):

**Town of Whitmire:** The Town of Whitmire was awarded $566,800 to replace approximately 1,700 LF of existing sewer line along Sims Street from Broome Street to Reed Avenue with a new 8 inch PVC pipe. The existing line is located underneath the roadway and will require excavation and repaving. All work will take place in the existing road right of way and no new acquisitions or easements are anticipated. The project scope will also include replacing 9 manholes and reconnecting the new gravity sewer line to the 49 residential properties. The Town will cover the cost of connecting vacant residential properties. Associated activities include engineering, permitting, administration, and construction.

**CDBG Fall Funding Cycle**
Application requests are due by 5 pm August 16, 2019 and full applications are due by 5 pm on September 16, 2019. This funding round is for the community enrichment, neighborhood revitalization, and special project programs. These programs cover a wide range of projects that increase economic competitiveness, support education and workforce development, promote safe and healthy communities, facilitate neighborhood revitalization, and meet alternative community development needs not typically funded through other CDBG programs such as historic preservation or energy conservation projects. All proposed projects must include a 10% local match and meet all CDBG eligibility requirements.

**Rural Infrastructure Authority**
The RIA will hold an application workshop on July 10, 2019 to provide interested applicants with information on the grant programs available and how to apply for funds.

Midlands Technical College (Northeast Campus)
151 Powell Road
Columbia, SC 29203
9:30 am – 12:30 pm

Topics will include: how to apply for funds, eligible applicants and activities, grant amounts and match requirements as well as other infrastructure resources.
Who Should Attend? Representatives of local governments, special purpose districts, public service districts, public works commissions, engineers and other interested persons are invited to attend. The workshop is FREE but you must register to attend. For additional information: https://ria.sc.gov/event/grant-workshop/

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**Grants Management Class in Columbia, SC – September 16-17, 2019**

Central Midlands Council of Governments and Grant Writing USA will present a two-day grants management workshop at the COG, September 16-17, 2019. This class will prepare grant writers to administer government grants and stay in compliance with applicable regulations. This training is recommended for grant recipient organizations across all disciplines is an excellent opportunity for our member governments’ staff to enhance performance in the areas of grant management. To sign up for the class: [http://grantwritingusa.com/grants-training/grant-management-workshops/columbia-south-carolina-september-2019.html](http://grantwritingusa.com/grants-training/grant-management-workshops/columbia-south-carolina-september-2019.html)

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**Richland County Ag + Art Tour Schedule**

The South Carolina Ag + Art Tour is a free, self-guided tour of farms and markets featuring local artisans at every stop! During the tour visitors have the opportunity to see first-hand where their food comes from, watch artists in action and purchase their works, enjoy the melodies of local musicians, and learn more about rural life. The tour is the largest free farm and art tour in the nation with over 35,000 visitors participating since 2012.

**Saturday, June 29**
10:00 AM - 4:00 PM

**Sunday, June 30**
1:00 PM - 5:00 PM

**RICHLAND COUNTY AG + ART TOUR SITES**

**R1. Carolina Bay Farms**
5301 Lower Richland Blvd
_Hopkins, SC 29061_

We are a small six-acre sustainable farm producing heritage breed animals (ducks, chickens, pigs, turkeys, and goats) and organic vegetables.

**Special Activities**
- Beekeeping with Hampton Hill Aviary, Saturday, June 29, 2:00 PM - 5:00 PM
- Goat milking demonstration, Saturday, June 29, 4:00 PM
- Blended Bakery food trolley on site all day on Saturday and Sunday!
- Greg Brown with Greanleaf Organics on-site all day Saturday and Sunday!
Artisans on Site

- **Ajoa Harris**, Handcrafted soaps, aromatherapy, essential oils, and much more, to promote your overall well-being!
- **Jimmy Dinkins**, Kudzu baskets and functional wood sculpture
- **WRKingArt**, Handpainted glassware
- **Bett Huggins**, Painter
- **Lawandas Creations**, Painter
**R2. City Roots Farm**  
**1005 Airport Blvd**  
**Columbia, SC 29205**

City Roots is a sustainable, organic, urban farm. We produce microgreens and industrial hemp. Our farm also serves as an educational outreach hub for the local public.

**Special Activities**
- Guided Tour, Saturday, June 29, 11:00 AM
- Planting Demonstration, Saturday, June 29, 12:00 PM
- Guided Tour Sunday, June 30, 12:30PM
- Farm to Table will have beer and wine for sale both days!

**Artisans on Site**
- **Harmony Acres Soap Co.**, All natural soap, lotion and body care products
- **Backyardkoi & Art**, Painter
- **Original Paintings by Ellin Baskin**, Painter
- **Serglasio Arts**, Handmade jewelry
- **Cheryl Nix**, Painter
- **Scratch Cakes**, Homemade old fashioned pound cakes
- **Stacy's Gardens**, Container Gardens and handmade jewelry

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**R3. Doko Farm**  
**2101 Cedar Creek Road**  
**Blythewood, SC 29016**

A family owned farm since the mid-1800's. Farmer-led, and self-guided, tours will introduce you to our rare heritage breeds of livestock, and meander through our edible forest garden, before ending near our historic barn and visiting artisans. Meet fluffy chicks, friendly goats, and see our Livestock Guardian Dogs. Heritage breeds include Guinea Hogs, St. Croix Sheep, and poultry. Pasture-raised heritage meat, eggs, will be available for purchase from our farm stand.

**Special Activities**
- Guided Tour of Doko Farm, Saturday, June 29, 10:20 AM
- Guided Tour of Doko Farm, Saturday, June 29, 2:00 PM
- Guided Tour of Doko Farm, Sunday, June 30, 1:20 PM
- Self-guided Tours of Doko Farm, All Weekend
- Kids Activities, All Weekend

**Artisans on Site**
- **Bee Lee Bags**, Tote bags and jewelry
- **Maman Afrique Boutique**, Feather wall art, glass beading, and even upcycled jewelry that repurposes old items into new wearable art!
- **Anna Redwine**, Visual artist, live drawing during the tour weekend
• Cameron Porter, Woodworks
• Saluda River Band, Bluegrass and Traditional Music Band
• Cathy Love, Painter, live painting during the tour weekend
• Barbara Teusink Fine Art, Painter, live painting during the tour weekend

R4. Fabel Farms
1208 Hinnants Store Road
Winnsboro, SC 29180

A family farm located in the Cedar Creek Community of Upper Richland County. Here you will find the best local and non-GMO tomatoes, peepers, melons, squash as well as honey, eggs, and wood products from the farm. Come and see the mascots of the farm - our 2 goats and 2 sheep.

Special Activities
• Beekeeping demonstrations with extracting of honey
• Wood working demonstrations
• Guided tours of the farm where the vegetables are being grown

Artisans on Site
• Wooden It Be Nice, Woodworks
• Midlands Arts Conservatory, Painted beehive boxes from the students of our schools art program
• Woodham Enterprises, Seasonings
• Jibber Jabbers Designs, Aprons, chef hats, fashion accessories, purses, totes, bags, home decor items, clothing, will be sewing on-site
• Ann P Blencowe, Photographer

R5. Purple Tuteur Farm
787 Langford Road
Blythewood, SC 29016

We are a cut flower farm in Blythewood, S.C. Our mission is to share the beauty of local, long-lasting and sustainably grown specialty blooms with our community. Visitors will be able to see herbs and flowers growing along with fruit trees on site. Fresh, seasonal bouquets will be available for sale.

Special Activity
• "Ask a Master Gardener" booth. Master Gardeners will be on site to answer basic gardening questions and they will have an activity for children!

Artisans on Site
• Abstract Alexandra, Painter, painting on site during the tour weekend
• This Butter Be Good, Skincare, wellness, art & jewelry
• CjStudios, Mixed media
• Gallery West, Handmade jewelry, making jewelry on-site
• Peace and Mud Pottery, Potter, pottery wheel demonstrations during the tour weekend
RICHLAND COUNTY ANCILLARY TOUR SITES

RA1. Crave Artisan Specialty Market
2843 Milwood Avenue
Columbia, SC 29205

Open Saturday June 29, 9:00 AM - 6:00 PM
Mention the Ag + Art Tour and get a 10% discount on anything in the store from locally produced goods from our grocery shelves to delicious freshly prepared meals.

RA2. Lewis and Clark Studios
1001 Huger Street
Columbia, SC 29201

Open Saturday June 29, 9:00 AM - 4:00 PM
A contemporary artist studio and gallery featuring the work of Clark Ellefson. Work includes lamps, studio furniture, robots, and decorative objects.

RA3. One Eared Cow Glass
1001 Huger Street
Columbia, SC 29201

Open Saturday June 29, 10:00 AM - 5:00 PM
Glass blowing studio and gallery.

RA4. Sal's Ol' Timey Feed & Seed
7989 Winnsboro Road
Columbia, SC 29203

Open Saturday June 29, 9:00 AM - 4:00 PM, Sunday, June 30, 1:00 PM - 5:00 PM
Get your gardening questions and answers throughout the day.

RA5. Stormwater Studios
413 Pendleton Street
Columbia, SC 29201

Open Saturday June 29, 10:00 AM - 5:00 PM
Home to 11 artist studios and a central gallery. Some studios will be open and artist work will be on display and for sale. The property includes the Kinsler Creek Greenway, a short section of greenway connecting to an urban stream.