## Call to Order and Introductions

A. **Call to Order and Introductions**

1. Determination of Quorum
2. Order and Contents of the Overall Agenda
3. Introduction of Guests
4. Introduction of New Board Members
   - Charles Appleby
   - John Baxter
   - Shealy Reibold
5. Recognition of Outgoing Board Members
6. Invocation

---

**Norman Jackson, Chair**

---

**Gregory Sprouse**

## Consent Agenda

B. **Consent Agenda**

1. Approval of the March 22, 2018 Board Meeting Minutes *(Enclosure 1)*
2. Quarterly Financial Statement *(Enclosure 2)*

---

**Ben Mauldin**

## Announcements / Committee or Staff Reports / Correspondences

C. **Announcements / Committee or Staff Reports / Correspondences**

1. Executive Director’s Report *(Enclosure 3)*
2. Update on Census 2020 *(Enclosure 4)*
3. General Assembly Legislative Update *(Enclosure 5)*
4. Update on 208 Water Quality Management Plan *(Enclosure 6)*

---

**Ben Mauldin**

---

**Ben Mauldin**

---

**Gregory Sprouse/ Guillermo Espinosa**

## Old/New Business

---

**D. Old/New Business**

---

**E. Other Business**

---

**F. Adjourn**

---

**REMINDER: The next CMCOG Board Meeting will be held on Thursday, May 24, 2018 in the COG Conference Room**

**Note: Full Agenda packets can be found on the CMCOG website at www.cmcog.org.**
Board of Directors Meeting of the
Central Midlands Council of Governments
Thursday, March 22, 2018 ♦ 12:00 p.m. ♦ CMCOG Conference Room

BOARD MEMBERS PRESENT:
Vina Abrams, Newberry County
Connie Breeden, Richland County
Larry Brigham, Lexington County Council
Susan Brill, Richland County
Wanda Carnes, Fairfield County
John Carrigg, Lexington County
Kathy Condom, Town of Irmo
Ted Creech, City of Columbia
Todd Cullum, Lexington County Council
Smokey Davis, Lexington County
Joyce Dickerson, Richland County Council
Shawn Epps, City of Columbia
Douglas Fabel, Richland County
Olin Gambrell, Lexington County
Dr. Roger Gaddy, Winnsboro Town Mayor
Zebbie Goudelock, City of Newberry
Malcolm Gordge, Blythewood Town Council
John Hardee, SCDOT Commissioner
Norman Jackson, Chairman, Richland County Council
William Leidinger, City of Columbia
Robert Liming, City of Columbia
Paul Livingston, Richland County Council
Yvonne McBride, Richland County Council
Earl McLeod, Lexington County
Walt McLeod, Newberry Co. Legislative Delegation
Tony Mizzell, Richland County
Charles Simpkins, Lexington County
Debbie Summers, Lexington County Council
Bill Waldrop, Newberry County Council

GUESTS PRESENT:
Michelle Dickerson, City of West Columbia
Ralph Ford, Lexington County
Kenny Larimore, SCDOT
Jennifer Necker, S.C. Department of Transportation
Andy Smith, City of Forest Acres
Tia Williams, Anchor Institute

STAFF MEMBERS PRESENT:
Roland Bart, Chief Transportation Planner
Cindy Curtis, Director Area Agency on Aging
Jessica Foster, AP Clerk
Jason Kent, GIS Manager
Ben Mauldin, Executive Director
Malia Ropel, Finance Director
Andy Simmons, Information Services
Reginald Simmons, Deputy Executive Director/Transportation Director
Gregory Sprouse, Director of Research, Planning and Development
Chris White, Director WIOA Program
A. CALL TO ORDER

Chairman Norman Jackson called the meeting to order at 12:02 p.m. on March 22, 2018.

1. Determination of Quorum

Chairman Jackson acknowledged the presence of a quorum.

2. Approve Order and Contents of the Overall Agenda

B. CONSENT AGENDA

1. Approval of the February 22, 2018 Board Meeting Minutes, approved

MOTION, approved
Robert Liming moved, seconded by Zebbie Goudelock, to approve the consent agenda. The motion was approved unanimously.

C. REGULAR AGENDA

C1. Adoption of the FY2017 Annual Listing of Obligated Projects

Reginald Simmons requested the approval of the FY 2017 Annual Listing of Obligated Projects. In accordance with federal guidelines ”an Annual Listing of Projects, including investments in pedestrian walkways and bicycle transportation facilities, for which Federal funds have been obligated in the preceding year shall be published or otherwise made available by the cooperative effort of the State, transit operator, and metropolitan planning organization for public review. The FY 2017 has been developed in accordance with the federal requirements and derives from the SCDOT accounting systems. Projects identified in this report have been listed in the 2016- 2022 TIP or the 2017-2022 STIP.

MOTION, approved
Sam Davis made the motion to approve the FY 2017 Annual Listing of Obligated Projects. The motion was seconded by Susan Brill and approved unanimously.
C2. Functional Classification Amendment-Holly Street & Bonham Road

Reginald Simmons requested the approval to amend the COATS MPO Functional Classification Map by reclassifying Holly Street and Bonham Road from major collectors to minor collectors. The City of Columbia has had several meetings with the SCDOT and residents in the Rosewood Neighborhood. The residents have expressed concerns over traffic speeds along Holly Street and Bonham Road. In order to address their concerns, the city has recommended to install either a multi-way stop or speed humps along these corridors to control traffic speeds. But in order to make these improvements, the first step is to reclassify these roadways so that they can be compliant with the SCDOT Traffic Calming Guidelines.

A brief discussion took place

**MOTION, approved**

Robert Liming made the motion to approve the amendment to the COATS MPO Functional Classification Map by reclassifying Holly Street and Bonham Road from major collectors to minor collectors. The motion was seconded by Walton McLeod and approved unanimously.

D. ANNOUNCEMENTS/ COMMITTEE OR STAFF REPORTS/ CORRESPONDENCES

D1. Executive Directors Report

Ben Mauldin gave the following report:

- I-20 Wastewater Treatment Facility- As of February 28, 2018 The Town of Lexington flipped the switch on their pump and brought an end to a decade’s long controversy.
- Long Term Ombudsman Conflict of Interest Screening- A conflict of interest Screening form was mailed out to all board members. Please return to our office by March 23,2018
- National Healthcare Decisions Day- On April 7, 2018 CMCOG will be hosting a Healthcare Decision Day Training. Sheila Bell-Ford will be explaining Advanced Directives. Contact her for more information.
- FY 2018 COATS MPO Transportation Alternatives Program-Call for Projects- The call for projects deadline is no later than 2:00pm on April 11, 2018 to Reginald Simmons Deputy Director/Transportation Director.
- Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program-Call for Projects- A Letter of intent is due to Reginald Simmons no later than April 5, 2018 by 2:00pm and the full application is due to Reginald Simmons no later than April 19, 2018 at 2:00pm.

D2. Midlands Workforce Program Update

Chris White gave an update on the WIOA program. February was the 1-year mark since the program was contracted out. Things are improving and numbers are up. There are 2 job fairs coming up.
D3. **Update on Lower Saluda River Wastewater Dischargers**

Gregory Sprouse gave an update on the Lower Saluda River Wastewater dischargers. The CWS/I-20 WWTP was eliminated and the NPDES permit renewal process for the remaining Lower Saluda domestic dischargers is currently in review.

The Midlands’s Rivers Coalition’s 2018 recreational water quality monitoring program is going into its second season. There are several working committees and they have just added two (2) more sites on the Broad River, which is what prompted the name change to the Midlands Rivers Coalition.

D4. **Dominion Energy Presentation**

Dan Wheatly of Dominion Energy gave a presentation on the possible merger of SCANA and Dominion Energy. He shared what could possibly happen for the average SCE&G residential customer after closing.

- Dominion Energy to fund $1.3 billion of cash payments to all SCE&G electric customers within 90 days after closing
- Estimated additional 5 percent rate reduction from current levels for SCE&G electric customers
- More than $1.7 billion of nuclear capital and regulatory assets never to be collected from customers
- SCANA shareholders to receive 0.6690 shares of Dominion Energy common stock for each SCANA share
- Transaction immediately earnings accretive, enhances EPS growth
- Transaction contingent upon South Carolina approval of proposed nuclear solution
- Combined company to serve 6.5 million electric and natural gas distribution customers in eight states

E. **OLD / NEW BUSINESS**

No old/new business was brought forth.

F. **OTHER BUSINESS**

No other business was brought forth.

G. **ADJOURN**

There being no further business, the meeting adjourned at approximately 1:10 p.m.
The Board of Directors of the Central Midlands Council of Governments approved these minutes at its March 22, 2018 meeting.

____________________________________  __________________________________
Benjamin J. Mauldin, Secretary-Treasurer  Norman Jackson Chairperson
## Approved Revised Percent of Budget

### Revenue

<table>
<thead>
<tr>
<th>Local Revenue</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member Governments</td>
<td>545,302</td>
<td>545,302</td>
<td>408,976.50</td>
<td>75.00%</td>
</tr>
<tr>
<td>State Aid</td>
<td>70,407</td>
<td>70,407</td>
<td>52,805.25</td>
<td>75.00%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>25</td>
<td>25</td>
<td>127.49</td>
<td>509.96%</td>
</tr>
<tr>
<td>Sale of Data &amp; Publications</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>WorkKeys</td>
<td>25,000</td>
<td>25,000</td>
<td>10,566.50</td>
<td>42.27%</td>
</tr>
<tr>
<td>208 Conformance Reviews</td>
<td>10,000</td>
<td>10,000</td>
<td>41,381.22</td>
<td>413.81%</td>
</tr>
<tr>
<td>Sistercare - COC</td>
<td>0</td>
<td>0</td>
<td>100.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>SCAPA Training Revenue</td>
<td>70,407</td>
<td>70,407</td>
<td>52,805.25</td>
<td>75.00%</td>
</tr>
<tr>
<td>Local Revenue-Aging</td>
<td>816,400</td>
<td>816,400</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Local Revenue-Transportation</td>
<td>25,000</td>
<td>25,000</td>
<td>10,566.50</td>
<td>42.27%</td>
</tr>
<tr>
<td>Local Revenue-Other</td>
<td>0</td>
<td>0</td>
<td>100.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fringe Recovery</td>
<td>871,603</td>
<td>886,742</td>
<td>531,182.47</td>
<td>59.90%</td>
</tr>
<tr>
<td>Indirect Cost Recovery</td>
<td>373,754</td>
<td>498,240</td>
<td>329,345.93</td>
<td>66.10%</td>
</tr>
<tr>
<td>Total Local Revenue</td>
<td>2,713,991</td>
<td>2,853,616</td>
<td>1,375,085.94</td>
<td>48.19%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Regional Programs</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aging Planning &amp; Administration</td>
<td>758,452</td>
<td>848,696</td>
<td>474,400.00</td>
<td>55.90%</td>
</tr>
<tr>
<td>Ombudsman Program</td>
<td>273,671</td>
<td>320,678</td>
<td>219,208.88</td>
<td>67.73%</td>
</tr>
<tr>
<td>Midlands Workforce Development Board</td>
<td>1,072,501</td>
<td>1,069,703</td>
<td>716,321.01</td>
<td>66.96%</td>
</tr>
<tr>
<td>Transportation</td>
<td>4,658,830</td>
<td>5,694,290</td>
<td>552,235.18</td>
<td>11.76%</td>
</tr>
<tr>
<td>EPA 208 Planning</td>
<td>13,500</td>
<td>13,500</td>
<td>13,186.60</td>
<td>97.68%</td>
</tr>
<tr>
<td>Joint Land Use Planning</td>
<td>60,300</td>
<td>60,300</td>
<td>22,915.50</td>
<td>38.00%</td>
</tr>
<tr>
<td>Economic Development Administration</td>
<td>67,585</td>
<td>67,585</td>
<td>63,114.00</td>
<td>93.38%</td>
</tr>
<tr>
<td>Economic Development Administration (TA)</td>
<td>14,000</td>
<td>14,000</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Comm Development Block Grant-Planning</td>
<td>50,000</td>
<td>50,000</td>
<td>31,817.00</td>
<td>63.63%</td>
</tr>
<tr>
<td>Special ACE Project</td>
<td>0</td>
<td>0</td>
<td>3,797.78</td>
<td>0.00%</td>
</tr>
<tr>
<td>Total Regional Programs</td>
<td>6,968,839</td>
<td>7,138,752</td>
<td>1,375,085.94</td>
<td>48.19%</td>
</tr>
</tbody>
</table>

| Community Development Block Grant Admin | 11,678 | 11,678 | 250.00 | 2.14% |
| Local Technical Assistance Contracts | 17,500 | 17,500 | 11,625.00 | 66.43% |
| Transfer From Other Program Areas-Matching, Other | 473,782 | 470,993 | 165,272.52 | 35.09% |
| Total Operating Revenu | 10,182,790 | 10,492,539 | 3,647,229.41 | 34.76% |

### Contracted Services Revenue

<table>
<thead>
<tr>
<th>Contracted Services Revenue</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aging</td>
<td>3,365,062</td>
<td>3,365,062</td>
<td>2,492,179.74</td>
<td>74.06%</td>
</tr>
<tr>
<td>MWDB Contractors</td>
<td>2,612,154</td>
<td>2,612,154</td>
<td>1,403,690.36</td>
<td>53.74%</td>
</tr>
<tr>
<td>Total Contracted Services Revenue</td>
<td>5,977,216</td>
<td>5,977,216</td>
<td>3,895,870.10</td>
<td>65.18%</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>16,163,006</td>
<td>16,469,755</td>
<td>7,543,099.51</td>
<td>45.80%</td>
</tr>
</tbody>
</table>

### Expenses

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Costs</td>
<td>2,592,855</td>
<td>2,636,455</td>
<td>1,710,404.32</td>
<td>64.88%</td>
</tr>
<tr>
<td>Fringe &amp; Indirect Cost Allocation</td>
<td>1,245,357</td>
<td>1,384,982</td>
<td>860,528.40</td>
<td>62.13%</td>
</tr>
<tr>
<td>Operations and Maintenance</td>
<td>644,661</td>
<td>663,566</td>
<td>440,519.27</td>
<td>66.39%</td>
</tr>
<tr>
<td>Employee Development &amp; Training</td>
<td>42,750</td>
<td>48,750</td>
<td>16,003.25</td>
<td>32.83%</td>
</tr>
<tr>
<td>Travel &amp; Transportation</td>
<td>112,279</td>
<td>117,614</td>
<td>48,039.33</td>
<td>40.84%</td>
</tr>
<tr>
<td>Consultants &amp; Contracts</td>
<td>656,876</td>
<td>693,946</td>
<td>224,724.29</td>
<td>32.83%</td>
</tr>
<tr>
<td>Local Government Training</td>
<td>900</td>
<td>900</td>
<td>428.70</td>
<td>47.63%</td>
</tr>
<tr>
<td>Capital Outlays</td>
<td>25,000</td>
<td>48,750</td>
<td>5,596.21</td>
<td>6.66%</td>
</tr>
<tr>
<td>CMRTA-Mobility Manager, Travel Trainer, Hot to Ride</td>
<td>202,500</td>
<td>202,500</td>
<td>12,567.00</td>
<td>6.21%</td>
</tr>
<tr>
<td>FTA/FHWA Projects</td>
<td>3,867,500</td>
<td>3,867,500</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Midlands Ride Share</td>
<td>12,000</td>
<td>12,000</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Transfer To Other Program Areas-Matching, Other</td>
<td>473,782</td>
<td>470,993</td>
<td>165,272.52</td>
<td>35.09%</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>9,876,460</td>
<td>10,182,206</td>
<td>3,484,083.29</td>
<td>34.21%</td>
</tr>
</tbody>
</table>

### Contracted Services Expenses

<table>
<thead>
<tr>
<th>Contracted Services Expenses</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation/Transit Contractor</td>
<td>300,000</td>
<td>300,000</td>
<td>0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Aging</td>
<td>3,374,395</td>
<td>3,374,395</td>
<td>2,492,179.74</td>
<td>73.86%</td>
</tr>
<tr>
<td>Midlands Workforce Development Board (WIA)</td>
<td>2,612,154</td>
<td>2,612,154</td>
<td>1,404,212.36</td>
<td>53.76%</td>
</tr>
<tr>
<td>Total Contracted Services Expenses</td>
<td>6,286,549</td>
<td>6,286,549</td>
<td>3,895,870.10</td>
<td>65.18%</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>16,163,006</td>
<td>16,469,755</td>
<td>7,543,099.51</td>
<td>45.80%</td>
</tr>
</tbody>
</table>

### Revenue Over/(Under) Expenses

<table>
<thead>
<tr>
<th>Revenue Over/(Under) Expenses</th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>Y-T-D of Budget</th>
<th>Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>(3)</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
DATE: April 18, 2018
TO: CMCOG Board of Directors
FROM: Benjamin J. Mauldin, Executive Director
SUBJECT: Executive Director’s Report

Senior Citizen Day at Spirit Communications Park

The month of May is recognized nationally as "Older Americans Month". This year, the SC LGOA will host Senior Citizen Day at Spirit Communications Park (1640 Freed Street, Columbia, South Carolina) on Thursday, May 17, 2018. This event is free to the public and a free lunch will be served. Please RSVP to the Lieutenant Governor’s Office on Aging at 803-734-9880.

SCAC’s J. Mitchell Graham/Barrett Lawrimore Memorial Awards

The J. Mitchell Graham/Barrett Lawrimore Memorial Awards recognize innovative projects completed by South Carolina’s counties during the past fiscal year. Winners represent the best qualities of local governance—attention to details, service to citizens, efficient use of tax dollars, and improvement in the quality of life. They demonstrate how creative problem-solving and collaboration can achieve impressive results, and offer new ideas for other counties to consider.

The J. Mitchell Graham Memorial Award recognizes counties that address community challenges, implement operational improvements, or enhance their citizens’ quality of life in a unique way.

The Barrett Lawrimore Memorial Regional Cooperation Award highlights the growing need for regional partnerships, strategies, and solutions. Competition for this award is open to two or more political subdivisions (counties or county partnerships formed with city, town, district, or regional government organizations) that worked together on a project.

Counties are invited to submit applications describing the purpose and significance of their innovative projects. Applicants who meet the application deadline and all requirements will be scheduled to present their projects at the J. Mitchell Graham/Barrett Lawrimore Awards Competition.

Questions? Contact: Anna Berger via email at aberger@scac.sc or by calling 1-800-922-6081.
Central Midlands Development Corporation Update

The CMDC, the CMCOG’s 501(c) 3 continues to serve as the Midlands Food Alliance (MFA) fiscal agent.

The MFA has been successful in receiving a Healthy Insight Grant to develop a Public Engagement Tool Kit. This project will help provide citizens a meaningful way to engage in the local and regional food systems planning and policymaking processes. The toolkit and listening sessions will help to identify community needs and assets that can be leveraged to grow the local food system sector of our economy and create positive healthy outcomes by improving access to healthy eating and active living options in underserved communities.

Central Midlands COG staff is also developing a Watershed Education Grant which (if awarded) will be used to provide a means for educators, K-12 students and citizens to learn about water resource management and increase water resource stewardship. Another primary outcome of the project will be the development of standardized regional educational content templates that interested stakeholders may tailor to their area to provide relevant water resource management education.

2020-2050 Central Midlands Region Population Projection Report

At the February 2018 meeting, the board approved the 2020-2050 CMCOG population projections. The final document is available under press releases on the CMCOG website.
Road to the 2020 Census
Two Years Until Census Day

2020 Census Lifecycle

2013
2014
2015
2016
2017
2018
2019
2020
2021

RESEARCH AND TESTING PHASE

2013
2014
2015
2016
2017

2018
2019
2020
2021

OPERATION AND IMPLEMENTATION PHASE

Key Census activities start in 2015 and continue through 2021

United States Census Bureau
U.S. Department of Commerce
Economics and Statistics Administration
U.S. CENSUS BUREAU
census.gov

A cost-effective Census with up to $5.2 billion in cost avoidance and high-quality data

On-the-ground address canvassing where necessary
February 1: Census Day
December 31: Deliver apportionment counts
March 31: Complete delivering Redistricting Summary Files to all states (P.L. 94-171)

Put field infrastructure and offices in place throughout the country

2018 End-to-End Census Test

Fewer staff knocking on doors

Fewer staff verifying address changes

Fewer offices needed

Estimate on-the-ground workloads and define operations and systems needed for the Census

Develop and award major contracts for the systems that will support the Census
What Funders Can Do Right Now (April-June 2018) to Reduce the Likelihood of Undercount in Census 2020

Local Update of Census Addresses (LUCA) Program Overview
From March 1-June 30 of this year, state and local governments around the U.S. will review and correct the Census Bureau’s master address list for their jurisdictions. The list defines the universe of homes that receive census materials and, if they don’t self-respond by Internet, telephone, or paper questionnaire, a visit by a census worker to follow-up. This current phase of census preparation is known as the LUCA (Local Update of Census Addresses) operation.

Local governments that registered to participate in LUCA can verify the preliminary address list and add missing housing units by checking the Bureau’s information against their own administrative records. But these local records can be incomplete, as well. They often fail to include the unconventional, sometimes-concealed, housing units where low-income families of color and immigrants live.

Funders can have a major impact on work toward a fair and accurate Census 2020 by supporting partnerships between city or county governments and local grassroots community-based organizations to identify and add to the Master Address File (MAF) the unconventional housing units that are missing from both Census Bureau and local records—e.g. converted garages, backyard mobile homes, add-on living quarters, basements, sheds, and cottages.

Pilots of community-based canvassing in San Jose, San Francisco, and Fresno, California showed that teams of community canvassers could add 2% to 6% to the listed housing units in hard-to-count neighborhoods. This is important! The 2010 Census net undercount was 2.1% for Blacks and 1.5% for Hispanics. (While the net undercount for Asian Americans was not significant, it is likely that some subgroups in this diverse population group had disproportionately high undercounts.)

The Time to Act is NOW
Time is short. The “window of opportunity” presented by LUCA only remains open until mid-July 2018 at the latest. But canvassing hard-to-count neighborhoods doesn’t take very long. Canvassers for the pilot projects were trained in 3 hours. The canvassing proceeded rapidly—covering 20 hard-to-count neighborhoods in 3 hours.

---

1 The community canvassing we are recommending should not be confused with another census operation, Address Canvassing (AdCan). The Census Bureau does a complete review of its Master Address File before each census. For the 2020 Census, ~70 percent of addresses were reviewed “In Office” using satellite imagery, administrative records and USPS files, and third-party commercial data. Census workers will canvass the remaining ~30 percent of addresses in the field in 2019, to verify and update the address file in areas undergoing change or where quality databases and imagery are not available. Updates from all sources, including the LUCA program, will be included in the final Master Address File used to mail or hand-deliver census materials when the census starts.
census tracts in San Jose in one day and the same number in the Fresno area in a little more than a week.

Community canvassing is affordable. Census tracts vary in size, but the pilots showed that the actual cost for doing the canvassing can be as low as $1,000 per census tract. Given the extremely short time line, we recommend that you identify 10-20 census tracts/hard-to-count neighborhood areas to canvass and immediately launch a small initiative to do the canvassing. The pilots show that investment of only $20,000 is almost certain to result in millions of dollars per year in more-accurately allocated federal funding during the post-census decade.

CommunityConnect Labs and the WKF Fund have developed a “targeting tool” based on Census Bureau planning data that provides a quick idea of how much canvassing might make sense in a particular community. The WKF Fund can provide you with a short list of census tracts on which to focus your efforts in for any county, or you can review the HTC Census 2020 map developed by CUNY, which identifies hard-to-count census tracts for the entire U.S. http://www.censushardtountmaps2020.us

CommunityConnect Labs has developed, in consultation with the Census Bureau, a wireless app that runs on a mobile phone or tablet and that canvassers can use to submit the information needed to add a newly-identified housing unit to the Master Address File.

CommunityConnect Labs then compiles reports from canvassing teams and provides them to local government LUCA partners.

Based on the results of the community-based address canvassing pilots, local government LUCA participants in Santa Clara County and Los Angeles County, California, Salt Lake County, Utah, and Central Falls, Rhode Island are working to use the community-based address canvassing strategy as a supplement to their “in office” LUCA efforts.

What to Do – 7 Easy Next Steps

1. Identify discretionary/flexible funding that can be deployed immediately to support local “in field” community canvassing. Community canvassing projects have to be underway by May 15 in order to assure completion by the end of the LUCA operation (around June 30). The ideal rapid-deployment project is one costing about $20,000—easier to manage; no need for an RFP; ideally implemented with an MOU specifying that the partner organization agrees to train and supervise canvassers to follow project guidelines in collecting data from an agreed-upon number of census tracts (or block-groups).

2. Identify current grantees who can do the canvassing. Given the very short LUCA timeline, it makes sense to recruit current grantees or well-known local organizations to do the canvassing. A key requirement is that the organization can mobilize canvassers with knowledge of local hard-to-count neighborhoods who will feel comfortable walking the streets to conduct the canvassing and
answer questions that neighborhood residents might ask. Depending on grantee size or resources, plans can be made to do the canvassing as a major civic engagement event in one day—the model, Cities of Service and the City of San Jose used—or to deploy a small team of 5-10 canvassers working over a week, as in Fresno.

3. **Discuss with grantees their willingness to take on a canvassing initiative.** Organizations need to be willing and enthusiastic to take on a community address canvassing project. Given the timeline, implementing the project will require rapid and decisive implementation.

4. **Confirm local community or state LUCA partners’ willingness to accept and pass on to the Census Bureau information on newly-identified housing units.** Newly-identified housing units proposed as additions to the Census Bureau’s Master Address File must be submitted by a local (municipal, county, or state) government participating in LUCA. It is to their advantage to have improved address files (since a more accurate census translates into more equitable distribution of federal program funding), but they may be unfamiliar with the idea of community-based address canvassing. Some of the partners in the pilot—e.g. from the City of San Jose—or other counties or cities, as well as the WKF Fund, are willing to share valuable training materials on LUCA (e.g. a webinar led by Dr. Joseph Salvo, Chief Demographer, New York City Planning Department; the Census Bureau’s slide deck on LUCA; the WKF Fund evaluation report on the address canvassing pilots).

5. **Secure technical assistance, as needed, to train canvassers, collect, and compile data.** The community-based address canvassing pilots developed training materials for community address canvassers, as well as the user-friendly mobile phone app for submitting data to CommunityConnect Labs to review, compile, and submit to local or state government LUCA partners (who, in turn, transmit the data to the Census Bureau). WKF Fund and CommunityConnect Labs can provide free advice about census tracts in any local community most likely to have significant amounts of unconventional housing omitted from the MAF.

6. **Conduct canvassing and submit the data to local government partners before the end of the LUCA operation (June 30 in most communities, or 120 days from when local governments received their address list to review).** If a project uses the CommunityConnect Labs app to collect data, and makes arrangements with them for management support, data can be de-encrypted, cleaned, and compiled rapidly. If a project takes another approach to recording and managing data (e.g. simple forms for canvassers to fill out for each newly-observed unconventional housing unit proposed as a “MAF add-on,” data must be submitted via the Census Bureau’s GUPS software or whatever information-transfer the local government LUCA liaison is using for “in office” LUCA efforts.

7. **De-brief with community partners about their canvassing experiences and observations about hard-to-count neighborhoods.** Community-based address canvassing in 2018 is a way to highlight the importance of a fair and accurate census and to demonstrate trusted local organizations’ support for census participation. It is, at the same time, a good early investment in subsequent phases of Census 2020 implementation. Communities that have conducted their own “in field” address canvassing can provide useful insights to the Census Bureau about neighborhoods needing attention when it begins
its own address canvassing efforts. At the same time, the pool of community canvassers involved in local efforts in 2018 are a valuable resource for the Census Bureau when it comes time to hire local field staff for address canvassing in 2019 and for the enumeration in 2020.

Resources

- An overview and easy guide to community-based address canvassing is available online from Census Outreach
- The WKF report on the outcome of the successful pilots of community-based address canvassing
- New York Times coverage of the San Jose pilot
- Mother Jones coverage of the Fresno pilot
- Information on Cities of Service volunteer model for community canvassing and use of CommunityConnect Labs’ mobile canvassing technology

For More Information

- Ed Kissam at edkissam@me.com to discuss community-based address canvassing with a fellow funder, the WKF Fund has worked toward implementing this strategy for the past two years and led the pilot projects.
- For advice on determining the census tracts in your city or county where community-based “in field” canvassing is most needed
- Jacob Model at jacob@communityconnectlabs.com to learn more about the mobile phone app for community canvassing or a (remote) demonstration of the app
- Cindy Quezada cindy.cviic@gmail.com for information on the experiences, insights, and lessons learned using the small-team community canvassing model developed by Central Valley Immigrant Integration Collaborative in Fresno

Connect and Stay Informed - Join the Funders Census Initiative Working Group to connect with and learn from other funders organizing at the national, state, and local level as well as receive updates on resources and webinar or in-person learning opportunities.

Published on April 9, 2018

A Note from the FCI Working Group: Thank you to Ed Kissam and Terri Ann Lowenthal for your generous time, energy, and expertise to put this resource together.
DATE: April 19, 2018  
TO: CMCOG Board of Directors  
FROM: Benjamin J. Mauldin, Executive Director  
SUBJECT: 2018 Update on Legislation of Interest to Local Governments

The South Carolina 2018 legislative session began January 9, 2018. CMCOG has identified several issues to be potentially addressed by the Legislature that may be of interest to our member governments.

With only nine legislative days remaining in this two-year session, the countdown has begun. SCAC still has several legislative priorities that could pass this year. Please make contact with your members of the General Assembly regarding the legislation mentioned in this Friday Report. Also, please watch carefully for alerts from SCAC. Subcommittees may be added early next week. Your contacts are the key to closing out a successful legislative year!

**Subcommittee Hearings Set:** Watercraft Taxation and Notification to Counties by the Department of Revenue (DOR).

The following two bills have been set for subcommittee next Tuesday. Please contact your members and ask for their support.

**Watercraft Taxation** — H. 4715. This bill changes the way boats are taxed and the way boat registration with the Department of Natural Resources (DNR) is renewed, an SCAC policy position. The bill taxes boats the same way automobiles are taxed and provides that the DNR registration stickers expire annually, as opposed to the current three-year cycle. Boat owners would not receive their DNR stickers until their property taxes on the boats are paid every year.

→ This bill is in the Senate Fish Game and Forestry Committee and a subcommittee has been scheduled for Wednesday at 10:00 a.m. Subcommittee members are Senators Greg Gregory, Chairman; Richard Cash; Steven Goldfinch; Margie Bright-Matthews; and Thomas McElveen. Please contact all the members of the Fish Game and Forestry Committee and ask that they support H. 4715!

**Notification to Counties by the Department of Revenue (DOR)** — S. 793. This legislation requires DOR to notify both the taxpayer and the effected county of a department determination regarding tax liability. Counties are authorized to appeal department determinations. The legislation also requires DOR to notify affected counties of a taxpayer’s written protest of a property tax assessment or a protest of a property tax exemption denial. S. 793 further requires DOR to notify the counties affected by a claim for refund by notifying the chief executive officer, auditor, assessor, and treasurer of each affected...
county. Finally, the bill limits any refund to the three tax years immediately preceding the departmental determination, unless the Administrative Law Court approves the refund.

→ S. 793 has been scheduled for a subcommittee hearing on Tuesday, 1 and 1/2 hours after adjournment of the House. The subcommittee members are: Representatives Bill Whitmire, Chairman; Mike Anthony; Jackie Hayes; and Shannon Erickson. Please contact all members of the Ways and Means Committee and ask that they support this important legislation.


The following bills need legislative action soon to stand any chance of passage. Please contact the General Assembly and ask for your legislator’s support and help.

Nuisance Property Cleanup Legislation — H. 3896. This bill allows a county to provide by ordinance that the owner of any property in the county must keep their property clean of debris and other unhealthy conditions that constitute a public nuisance. If the property owner fails to correct the conditions constituting a nuisance, then the county may enter the property, correct the conditions, and collect the cost of the cleanup on the property tax bill. This authority is currently provided to municipalities and this legislation would simply extend the same authority to county governments. Farm land is exempt from the provisions of this bill.

→ This bill is now in Senate Judiciary Committee. Please contact your senators and ask that they support H. 3896! The Senate version has already received a subcommittee hearing. Ask that the bill be reported out of committee to the Senate calendar.

Capital Projects Sales Tax for Economic Development — S. 889. S. 889 amends the Capital Project Sales Tax (CPST) statute to allow a CPST to be imposed for land purchases, infrastructure, and site development involved in economic development. This legislation has passed the Senate.

→ This bill is in the Ways and Means Committee. Please contact your House members and ask S.889 be scheduled for a subcommittee hearing.

Electronic Liens — H. 3684. This bill would permit the Department of Revenue (DOR) to develop an internet accessible system for filing liens, as opposed to them being physically filed at the county level. This bill passed the House and is in the Senate Finance Committee.

→ Please contact your senators and ask that they support H. 3684! Ask that the bill be scheduled for a subcommittee hearing.
Municipal Capital Projects Sales Tax — S. 426. Please Ask Your Senator to Oppose this Bill!

The Municipal Capital Projects Sales Tax will be considered by the Senate Finance Committee next week. S. 426, as introduced, would allow a municipality, by ordinance, to hold a referendum for the same purposes as the current countywide capital projects sales tax. A Senate Finance subcommittee took this bill up again this week. The subcommittee adopted amendments that include:

- Municipalities would be allowed to call for the creation of the Capital Projects Sales Tax Commission (the commission that forms the question of what projects will be put on the referendum.)
- If a countywide capital projects sales tax failed, municipalities within the county could then adopt a Municipal Capital Projects Sales Tax, subject to a referendum.
- A county could opt out of the provisions of the Countywide Capital Projects Sales Tax and allow a municipality to adopt a Municipal Capital Projects Sales Tax, subject to a referendum.

This legislation would still allow municipalities to undercut the shared Capital Project Sales Tax both counties and cities currently enjoy.

PLEASE CONTACT YOUR SENATORS AND ASK THAT THEY OPPOSE THIS BILL.

Please tell them:

The cities already have a capital projects sales tax. The countywide capital projects sales tax requires the creation of a commission that requires three representatives appointed by the municipalities and three appointed by the county. The cities have equal representation as the county.

Everyone benefits from the countywide capital projects sales tax. The countywide capital projects sales tax allows for projects that benefit the county as a whole, and not just the citizens in a small area.

This will end the ability for counties to use the capital projects sales tax. Large municipalities could oppose the countywide penny, ensuring its defeat. Defeating the countywide Capital Projects Penny in this manner would then ensure their city gets one instead, leaving the rest of the county and other cities shut out of projects that could help the county as a whole.

Other Legislation of Interest

Agricultural Property — H. 3463. This bill provides that if a property was receiving the agricultural use property tax exemption in 2016 and the use hasn’t changed, then the property must continue receiving the agriculture use exemption unless a change of use occurs, regardless
of whether the property is transferred to another owner. SCAC staff and the proponents of the bill are working on an amendment to address concerns on both sides. A Senate Finance subcommittee gave the bill a favorable report, but will withhold it from being considered by the full Finance Committee until an amendment is agreed to by both sides.

**Abandoned Watercraft — H. 4976.** This bill allows sheriffs to assist the DNR in the removal of abandoned watercraft within their jurisdictions. The bill was amended to extend the authority to local governments as well. A Senate Fish, Game, and Forestry subcommittee gave the bill a favorable report.

**Accommodations and Hospitality Tax — S. 917.** This bill would allow a political subdivision to spend state and local accommodations tax and local hospitality tax revenue for the control and repair of flooding and drainage on tourism-related lands or areas. S. 917 was amended by the Senate Finance Committee to prevent the taxes from being spent on litigation costs related to those projects. S. 917 was further amended by the Senate to provide that the revenue may only be spent on flood control and drainage if the flooding relates to sea-level rise. S. 917 received a favorable report from a House Ways and Means subcommittee.

**Court Reporting — S. 516.** This bill amends Section 14-17-325 to change the time period that clerks of court have to report General Session case dispositions to the S.C. State Law Enforcement Division (SLED). The bill was amended by the Senate Judiciary Committee to provide that clerks have five business days to report General Sessions case disposition to SLED. Additionally, clerks would now be required to report certain “VIP” orders to SLED within five days. There is currently no requirement to report these “VIP” orders. These “VIP” orders, which include permanent restraining orders; firearm prohibition orders; and criminal indictments, would be limited to those that have a standard court administration form. Please thank Senator Johnson for standing up for the clerks to defeat attempts to shorten the reporting timeline to 48 hours or less. After adopting several amendments, the committee gave the bill a favorable report.

**Dam Regulation — H. 3218.** This bill would provide DHEC with authority over unregulated dams if DHEC determines that the dam’s failure will damage homes, commercial buildings, public utilities, highways, or railroads. The bill amends the emergency action requirements so that the owner is to notify DHEC and emergency management officials of any failure or potential failure. It is then the responsibility of the officials listed in the emergency action plan to notify downstream landowners located in the inundation zone and, if necessary, order evacuation. Concerned with the unintended financial consequences the bill could have on dam owners, a Senate Agricultural subcommittee carried the bill over to effectively kill the bill for the year. The subcommittee intends to form a study committee over the summer.

**Cremation Permits — H. 3197.** This bill would prohibit coroners from charging a fee for a cremation permit. State law requires a permit to be obtained from a coroner or medical examiner prior to cremation. While the law is silent on these permit fees, some counties charge fees to
cover administrative costs. At a Senate Judiciary subcommittee, SCAC and the Coroner’s Association expressed concerns over the lack of a fiscal impact statement and how this bill may affect counties. The subcommittee carried the bill over.

**Drone Use over Jails — S. 176.** This bill prohibits the operation of drones within 500 feet horizontally or 200 feet vertically of a prison or jail without written consent of the facility. A House Judiciary subcommittee amended the bill to exempt FAA registered commercial drone operators from these restrictions if the drone is used for the purposes of monitoring utilities and infrastructure. The bill received a favorable report as amended.

**Solid Waste Emergency Fund — H. 4644.** This bill creates a Solid Waste Emergency Fund to address future circumstances at a solid waste facility that may present an imminent and substantial danger to human health and the environment. Under the bill, a permit to construct a new solid waste management facility or to expand an existing facility may not be issued until the applicant provides documentation of compliance with land use and zoning ordinances from the applicable local government. The bill also requires facilities that recycle construction and demolition debris to submit a permit application to DHEC. The Senate Medical Affairs Committee gave H. 4644 a favorable report.

**Sanctuary Cities — H. 4496.** This bill, as amended by the House, authorizes the Attorney General or resident of a county to bring a civil action in circuit court against a county that has enacted an ordinance or policy that violates state or federal immigration laws. If the court found the county intentionally violated immigration laws, the court may enter a judgement against the county of not less than $1000 and no more than $5000. In addition, the county would not receive its Local Government Fund allocation for a minimum of three consecutive fiscal years. The bill as amended has been sent to the Senate.

**Compassionate Care Act — S. 212.** This bill legalizes and regulates the production and use of medicinal marijuana. The House 3M Committee passed out the bill with a minority report.

**Community Service Liability — S. 949.** This legislation provides that county personnel who participate in community service programs in which a probationer is completing community service as a condition of their probation are immune from civil liability in the event the probationer is injured while performing their community service requirements. This does not affect liability under the Tort Claims Act. Workers compensation laws would not apply to probationers injured while performing community service, and the civil liability immunity also applies to charitable organizations involved in community service programs. The bill was recalled from the House Judiciary Committee and is pending second reading on the House calendar.
Memorandum

TO: CMCOG Board of Directors
DATE: April 20, 2018
SUBJECT: 208 Water Quality Management Plan Update

CMCOG staff is in the process of updating the 208 Water Quality Management Plan for the Central Midlands Region. This plan is required under Section 208 of the Clean Water Act the purpose of which is to encourage and facilitate the development and implementation of area wide waste water treatment plans. CMCOG is the state designated area wide water quality management agency for the Central Midlands region and is responsible for developing and facilitating the implementation of this planning process. The current plan update will include a review, assessment, and update of existing conditions, staff plan and program administration procedures, and regional goals and policies. Staff will present an overview of the planning process. An anticipated timeline for the update is below.

<table>
<thead>
<tr>
<th>October 2017 - April 2018</th>
<th>Background Information/Purpose of the Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Roles and Responsibilities</td>
</tr>
<tr>
<td></td>
<td>Plan and Program Administration Procedures</td>
</tr>
<tr>
<td></td>
<td>Water Quality Data Collection and Analysis</td>
</tr>
<tr>
<td></td>
<td>WWTP Facility Data</td>
</tr>
<tr>
<td></td>
<td>Management/Service Area Map Update</td>
</tr>
<tr>
<td></td>
<td>Growth and Development Trends/Population Projections</td>
</tr>
<tr>
<td>April to July - 2018</td>
<td>Wastewater Demand Projections</td>
</tr>
<tr>
<td></td>
<td>Regional Policy Review</td>
</tr>
<tr>
<td></td>
<td>Present Working Draft to EPAC (July 18, 2018)</td>
</tr>
<tr>
<td>July to October 2018</td>
<td>Finalize Wastewater Demand Projections</td>
</tr>
<tr>
<td></td>
<td>Finalize Regional Policies</td>
</tr>
<tr>
<td></td>
<td>Begin Public Comment Period</td>
</tr>
<tr>
<td></td>
<td>Hold Public Meeting</td>
</tr>
<tr>
<td></td>
<td>EPAC Approval/Recommendation (October 17, 2018)</td>
</tr>
<tr>
<td>December 2018</td>
<td>CMCOG Board Approval (December 13, 2018)</td>
</tr>
<tr>
<td></td>
<td>Initiate DHEC/EPA Approval Process</td>
</tr>
</tbody>
</table>

For any questions please contact:

Gregory Sprouse  
Director of Research, Planning, and Development  
803.744.5158  
gsprouse@centralmidlands.org