



Board of Directors Meeting of the
Central Midlands Council of Governments

Thursday, June 26, 2014 ♦ 12:00 p.m. ♦ CMCOG Conference Room

Overall Agenda

ACTION

A. Call to Order and Introductions

1. Determination of Quorum
2. Approve Order and Contents of the Overall Agenda
3. Introduction of Guests
4. Invocation

Group
Eartha Burrell

B. Consent Agenda

1. Approval of the May 22, 2014 Board Meeting Minutes (*Enclosure 1*)
2. TIP Amendment - Recreational Trails Program - 2013 & 2014 (*Enclosure 2*)
3. CMCOG Authorization of Section 5307 Funds in CMRTA (*Enclosure 3-A*)
4. CMCOG/COATS MPO DBE Plan (*Enclosure 3-B*)
5. Federal Funding Apportionments (*Enclosure 3-C*)
6. Transit Representation on the MPO Policy Committee (*Enclosure 4*)

C. Regular Agenda

1. FY 2015 Budget & Work Program (*Enclosure 5*)
2. FY 2015 UPWP / FY 2015 RPWP (*Enclosure 6*)
3. TIP Amendment – JARC Funds – The Comet (*Enclosure 7*)
4. TIP Amendment – New Freedom – The Comet (*Enclosure 8*)
5. TIP Amendment – Town of Irmo (*Enclosure 9*)
6. TIP Amendment – FY 2014 Transportation Alternatives Projects (*Enclosure 10*)
7. Update on Homecare II Services
8. CMCOG Board Support for Veterans Memorial Dedication (*Enclosure 11*)

Ben Mauldin
Reginald Simmons
Reginald Simmons
Reginald Simmons
Reginald Simmons
Reginald Simmons
Gregory Sprouse
John Hardee

INFORMATION

D. Announcements / Committee or Staff Reports / Correspondences

1. City of Columbia – Homeless Coordinator / Homeless Service Provider (*Enclosure 12*)
2. Executive Director’s Report (*Enclosure 13*)
3. Board Member Spotlight

Gregory Sprouse

Ben Mauldin
John Hardee

E. Old/New Business

F. Other Business

G. Adjourn

REMINDER: The next CMCOG Board of Directors Meeting will be held on Thursday, August 28, 2014 in the COG Conference Room

Note: Full Agenda packets can be found on the CMCOG website at www.cmco.org.

Serving Local Governments in South Carolina’s Midlands



**Board of Directors Meeting of the
Central Midlands Council of Governments
Thursday, May 22, 2014 ♦ 12:00 p.m. ♦ CMCOG Conference Room**

BOARD MEMBERS PRESENT:

John Hardee, Chairman, City of Columbia
Roger Gaddy, Vice-Chairman, Mayor of Winnsboro
Vina Abrams, Immediate Past Chair, Newberry Co
Jimmy Bales, Richland County Legislative Delegation
David Brown, Fairfield County Council
Ellen Cooper, City of Columbia
Todd Cullum, Lexington County Council
Sam Davis, Columbia City Council
Smokey Davis, Lexington County
Pedro De Abreu, Richland County
Joyce Dickerson, Richland County Council
MaryGail Douglas, Fairfield Co. Legislative Delegation
Shawn Epps, City of Columbia
David Ferguson, Fairfield County Council
Norman Jackson, Richland County Council
Johnny Jeffcoat, Lexington County Council
Paul Livingston, Richland County Council
Steve MacDougall, Mayor of Lexington
Walt McLeod, Newberry Co Legislative Delegation
Joe Mergo, Lexington County
Cathy Novinger, City of Columbia
Dwayne Perry, Fairfield County Council
Juston Ricard, Springdale Town Council
Frank Townsend, Lexington County Council
Bill Waldrop, Newberry County Council
Kelvin Washington, Richland County Council
Teresa Wilson, City of Columbia
Paul Younginer, Irmo Town Council

ADVISORY MEMBERS PRESENT:

Charlene Herring, Ridgeway Town Mayor
Geraldine Robinson, Eastover Town Mayor
Skip Wilson, Chapin Town Mayor

AFFILIATE MEMBER PRESENT:

Sonny White, Midlands Technical College

GUESTS PRESENT:

Ladd Gibson, South Carolina Department of
Transportation
LaToya Grate, Richland County
Krista Hampton, City of Columbia
Col Harrison
Hope Hasty, Richland County
Tracy Hegler, Richland County
Matt Hines, Dennis Corporation
Bryan Jones, South Carolina Department of
Transportation
Holland Leger, Richland County
Tony Magwood, South Carolina Department of
Transportation
Anne Morris, Anne Morris & Associates
Henry Phillips, South Carolina Department of
Transportation
Milton Pope, Fairfield County
Tom Whitney, Transportation & Associates

STAFF MEMBERS PRESENT:

Felicia Anderson, Operations Manager
Roland Bart, Chief Transportation Planner
Nevetta Blocker, Finance Director
Eartha Burrell, Community Development Planner
Myra Hamilton, Accountant
Anna Harmon, Regional LTC Ombudsman Director
Jason Kent, GIS Manager
Ben Mauldin, Executive Director
Malia Ropel, Senior Grants Accountant
Wayne Shuler, Regional Planning Manager
Andy Simmons, Information Services Manager
Reginald Simmons, Deputy Executive
Director/Transportation Director

A. CALL TO ORDER, convened

The meeting was called to order at 12:06 p.m. on May 22, 2014 by Chairman John Hardee.

The Chairman introduced Bryan Jones and Tony Magwood from the South Carolina Department of Transportation.

A1. Determination of Quorum

Chairman Hardee noted that a quorum was not present.

A2. Approve Order and Contents of the Overall Agenda, approved

Chairman Hardee asked for approval of the order and contents of the overall agenda.

MOTION

David Ferguson moved, seconded by Bill Waldrop, to approve the order and contents of the overall agenda. Motion carried unanimously.

A3. Introduction of New Board Members

Pedro De Abreu was recently appointed to the Board of Directors representing Richland County as a citizen appointee. Mr. De Abreu introduced himself and gave a brief overview.

**** Chairman Hardee noted that a quorum was present at this time.**

MOTION, passed

Vina Abrams moved, seconded by Ellen Cooper, to ratify the motion to approve the order and contents of the overall agenda. Motion carried unanimously.

A4. Introduction of Guests

Eartha Burrell introduced the guests at today's meeting. They are listed on the first page.

A5. Invocation

Joe Mergo gave the invocation.

B. REGULAR AGENDA

B1. Approval of the April 24, 2014 Board Meeting Minutes, approved

MOTION, passed

Joyce Dickerson moved, seconded by Sam Davis, to approve the minutes of the April 24, 2014 meeting. Motion carried unanimously.

B2. TIP Amendment – FTA 2014 Apportionments, approved

Reginald Simmons presented a request for approval to add fiscal year 2014 federal funding apportionments to the 2013 – 2019 Transportation Improvement Program (TIP). Mr. Simmons

provided an overview of Federal Transit Administration (FTA) programs, Section 5307 – Large Urban Formula Program and Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities.

In order for the Metropolitan Planning Organization (MPO) and the Comet to access these federal funds, the MPO needs to include the apportionments into their current TIP. Staff requests to add the following FY 2014 apportionments to the 2013 – 2019 TIP:

- Section 5307 - \$4,192,562
- Section 5310 - \$404,100

The Chairman opened the floor for discussion. No discussion took place.

MOTION, passed

Johnny Jeffcoat moved to approve the addition of FY 2014 Federal Funding Appropriations to the 2013 – 2019 TIP, as presented. Motion was seconded and carried unanimously.

B3. Disadvantaged Business Enterprise Program, approved

Reginald Simmons presented a request for the approval to adopt the CMCOG/COATS Disadvantaged Business Enterprise (DBE) Plan. He described the purpose of the plan and listed the actions taken by CMCOG to encourage DBE participation in its federally funded contracts. A brief discussion took place.

MOTION, passed

Todd Cullum moved, seconded by Dwayne Perry, to adopt the CMCOG/COATS DBE Plan, as presented. The motion carried unanimously.

B4. TIP Amendment – The Comet Funding, approved

Reginald Simmons presented a request for the approval to add \$2,726,659 in Section 5307 funds to the 2013 – 2019 TIP. As the designated recipient of Section 5307 funds, CMCOG allocates a large portion of those funds each year to the Comet (CMRTA) for improvements to their transit system.

For FY 2011, approximately \$2,726,659 was allocated to the Comet. The Comet has proposed to obligate the funding to the following projects:

- **Preventative Maintenance** (\$800,000) – to be expended on preventative maintenance expenses incurred in FFY 2013
- **ADA Paratransit Service** (\$272,665) – Using maximum of 10% of grant
- **Security** (\$81,799) – To be used for security cameras for vehicles and/or at transit facilities
- **Rolling Stock** (\$1,572,195) – Up to 25 replacement vehicles for para-transit and/or flex service

MOTION, passed

David Ferguson moved, seconded by Juston Ricard, to approve the addition of \$2,726,659 in Section 5307 to the 2013 – 2019 TIP, as presented. The motion carried unanimously.

C. **ANNOUNCEMENTS / COMMITTEE OR STAFF REPORTS / CORRESPONDENCES**

C1. **Bluff Road Sidewalk Project Update**

Reginald Simmons provided an update on the Bluff Road Sidewalk Project. CMCOG is currently developing a sidewalk along Bluff Road from the entrance of the Fairgrounds on Rosewood Drive to George Rogers Blvd. The estimated cost of the project is \$1.3 million. The preliminary engineering is underway and construction is expected to begin in the fall.

CMCOG was asked to review a potential sidewalk project along Bluff Road in the Olympia neighborhood. Mr. Simmons reviewed the location of the project and the potential cost that could reach up to \$1.9 million. Richland County has requested funding assistance from the Richland County Transportation Committee.

C2. **Richland County and City of Columbia Comprehensive Plan Briefing**

Richland County's Planning Director, Tracy Hegler, briefed the Board on Richland County's current comprehensive plan. She discussed the County's efforts in updating its comprehensive plan.

City of Columbia's Director of Planning and Development Services, Krista Hampton, briefed the Board on the City's current comprehensive plan. She discussed the City's efforts in updating its comprehensive plan.

C3. **Preliminary FY 2015 Budget**

Ben Mauldin briefed the Board on the budget planning process for fiscal year 2015. The objectives for the new budget year are to make sure all work programs are adequately covered, to maximize grant revenue and to stretch the local dollars as much as possible.

Nevetta Blocker introduced new employee, Myra Hamilton. She works as an accountant in the finance department.

C4. **Update on CMCOG Planning Projects**

Wayne Shuler provided an update on current local government planning projects. CMCOG is assisting the Towns of Springdale, Eastover, and Gilbert with comprehensive plans. The COG is also working on a new Joint Land Use Study and Hazard Mitigation Plan Update. Mr. Shuler discussed planning and zoning education training sessions in the region.

C5. **Executive Director's Report**

Ben Mauldin gave the following Executive Director's Report:

- a. Midlands Job Fair – The Midlands Development Board held a job fair on May 20, 2014 at the SC National Guard Armory on Bluff Road. Over 65 different employers participated in the event.
- b. Regional Coordination to Address Local Homelessness – CMCOG is coordinating with the City of Columbia in an effort to address local homelessness in the Downtown area.

- c. Guideshare Funding – The SCDOT Commission recently rescinded their previous action in 2012 requiring Metropolitan Planning Organizations and Council of Governments to allocate 20% of their annual guideshare toward resurfacing intersection improvement projects.

C6. Board Member Spotlight

Bill Waldrop and Kelvin Washington introduced themselves and gave a brief overview.

D. OLD / NEW BUSINESS

There was no old or new business to discuss.

E. OTHER BUSINESS

There was no other business to discuss.

F. ADJOURN

There being no further business, the meeting was adjourned at approximately 12:46 p.m.

These minutes were respectfully submitted by Felicia C. Anderson

South Carolina

Department of Parks, Recreation & Tourism

Office of Finance

May 28, 2014

Mr. Mark Lester
South Carolina Department of Transportation
Office of Planning, Room 515
P. O. Box 191
Columbia, South Carolina 29202-0191

RE: Recreational Trails Program (RTP) 2013 and 2014 Projects

Dear Mr. Lester:

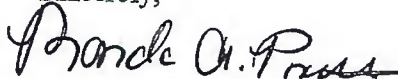
The South Carolina Department of Parks, Recreation & Tourism (SCPRT) have approved and awarded twenty-one Recreational Trails Program projects for funding under fiscal years 2013 and 2014. Projects were awarded in fourteen counties across the state.

Please find enclosed our RTP 2013 and 2014 financial sheets of all our projects. The project listed on our financial sheets need to be incorporated into the South Carolina Department of Transportation (SCDOT) Statewide Transportation Improvement Program (STIP). In addition, copies of our 2013/14 RTP financial sheets will be mailed to the South Carolina Councils of Governments.

All of our projects are fully executed with the exception of the USDA Forest Service – Frances Marion National Forest Wambaw Cycle Trail Access and Improvements project (pending finalizing NEPA process).

If there are any questions concerning these projects, please contact me at (803) 734-0130.

Sincerely,



Ronda A. Pratt
State Trails Coordinator

Enclosure

cc: Yvette Sistare, SCPRT
Shane Belcher, FHWA
SC Councils of Government



South Carolina Recreational Trails Program
 FY 2013 Summary
 Grant Number 2013000

Project County	Project Name	Project Sponsor	Total Amount	Federal Amount	Cong. District
Berkeley	Wambaw Cycle Trail Access and Improvements	USDA Forest Service - Wambaw - Frances Marion National Forest	355,000.00	284,000.00	1 & 6
Abbeville	USFS Long Cane OHV Trail	USDA Forest Service - Long Cane Ranger District Sumter National Forest	30,000.00	24,000.00	3
Laurens	Enoree OHV Trail Improvements	USDA Forest Service - Enoree Ranger District Tyger Office Sumter National Forest	96,312.50	77,050.00	3
Sumter	Lake Alice Drive Walking Trail	City of Sumter	125,000.00	100,000.00	5
McCormick	Savannah Valley Railroad Trail	Savannah Valley Trails, Inc.	44,500.00	35,600.00	3
Berkeley	Hanahan City Park	City of Hanahan	125,000.00	100,000.00	1
Fairfield	Mt. Zion Green	Town of Winnsboro	123,688.91	98,951.13	5
Lexington	Riverwalk Phase IV	City of Cayce	125,000.00	100,000.00	2
Spartanburg	Pacolet and Lawson's Fork Blueway	Town of Pacolet	125,000.00	100,000.00	4
York	Riverwalk/River Park Trail Connector Project Phase IV	City of Rock Hill	125,000.00	100,000.00	5
Greenville	Conestee Park Connector Swamp Rabbit at Nature Park	Conestee Foundation	125,000.00	100,000.00	4
Anderson	Mineral Spring Trail	Town of Williamston	57,585.23	46,068.18	3

South Carolina Recreational Trails Program
 FY 2014 Summary
 Grant Number 2014000

Project County	Project Name	Project Sponsor	Total Amount	Federal Amount	Cong. District
Fairfield	Mt. Zion Green	Town of Winnsboro	1,311.09	1,048.87	5
Abbeville	Lowndesville Town Park Trail	Town of Lowndesville	125,000.00	100,000.00	3
Lexington	Lower Saluda River Blue Trail	Irmo Chapin Recreation Commission	125,000.00	100,000.00	2
Sumter	Shiloh Walking Trail	Sumter County Recreation Department	43,500.00	34,800.00	6
Beaufort	Beaufort County Daufuskie Island Park	Beaufort County	123,377.83	98,702.26	2
Anderson	Mineral Spring Trail	Town of Williamston	42,414.78	33,931.82	3
Berkeley	Wannamaker North Trailhead & Hiker/Biker Trail	City of Goose Creek	125,000.00	100,000.00	1
Greenville	Conestee Village Connector to Swamp Rabbit Trail	Conestee Foundation	125,000.00	100,000.00	4
Richland	Taylor Street Trail	City of Columbia	123,562.50	98,850.00	6
Horry	Horry County - East Coast Greenway	Horry County	76,187.50	60,950.00	7
Horry	Cox Ferry Lake Recreation Area	US Fish & Wildlife Service - Waccamaw NWR	62,500.00	50,000.00	7



ENCLOSURE 3-A

Approved by the CMCOG Board/MPO Policy Committee on May 22nd

Public comment period ended on June 26th

No Public Comments Received

Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 22, 2014

SUBJECT: TIP Amendment – CMRTA Section 5307 Funds

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to add 2,726,659 in Section 5307 funds to the 2013-2019 TIP.

BACKGROUND

The Central Midlands Council of Government is the designated recipient for Section 5307 funds. Historically, CMCOG has kept a small portion of the funding for planning purposes and transfers the remaining balance to CMRTA. As a direct recipient, CMRTA is able to submit applications directly to FTA for the enhancement and improvement of their transit system.

For FY 2011, approximately \$2.7 million in Section 5307 was identified for obligation. In review of their needs, CMRTA has selected the following projects for funding:

<u>Project</u>	<u>Federal Amount</u>	<u>Total Amount</u>
• Preventive Maintenance:	\$800,000	\$1,000,000
• ADA Paratransit Service:	\$272,665	\$340,832
• Security:	\$81,799	\$102,249
• Rolling Stock:	\$1,572,195	\$1,894,210
• Total:	\$2,726,659	\$3,337,291

Staff will request to add these projects to the 2013-2019 TIP.

ATTACHMENT

Project Descriptions

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Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 □ (803) 376-5390 □ FAX (803) 376-5394 □ Web Site: <http://www.centralmidlands.org>

CMRTA FY 2011 SECTION 5307 PROJECT DESCRIPTION

Description	Percentage Federal/Local	Federal Amt.	Local Amt.	Total	Comments
Preventive Maintenance	80/20	\$800,000	\$200,000	\$1,000,000	To be expended on PM expenses incurred in FFY 13
ADA Paratransit Svc.	80/20	\$272,665	\$68,167	\$340,832	Using maximum of 10% of grant
Security	80/20	\$81,799	\$20,450	\$102,249	To be used for cameras for vehicles and/or at transit facilities.
Rolling Stock – < 30 Ft.	83/17	\$1,572,195	\$322,015	\$1,894,210	Up to 25 replacement vehicles for paratransit and/or flex service
Total		\$2,726,659	\$610,632	\$3,337,291	



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 22, 2014

SUBJECT: **DBE Plan Update** (*Available for downloading on the CMCOG website*)

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to adopt the CMCOG/COATS DBE Plan.

PROGRAM DESCRIPTION

CMCOG has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (USDOT), 49 CFR, Part 26. CMCOG receives federal financial assistance from the USDOT, and as a condition of receiving this assistance, CMCOG will sign an assurance that it will comply with 49 CFR, part 26.

It is the policy of CMCOG to ensure that all businesses have an equal opportunity to receive and participate in USDOT assisted contracts. It is also CMCOG's policy:

1. To ensure nondiscrimination in the award and administration of USDOT assisted contracts;
2. To create a level playing field on which DBEs and small businesses can compete fairly for USDOT assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR, part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs and small businesses in USDOT assisted contracts; and
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

CMCOG will present this policy statement to the CMCOG's Board of Directors and all components of the organization. CMCOG has published and distributed notice of this document and the DBE goal in general circulation publications and on the CMCOG website.

Staff will request approval of this plan.



ENCLOSURE 3-C

Approved by the CMCOG Board/MPO Policy Committee on May 22nd

Public comment period ended on June 26th

No Public Comments Received

Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: May 22, 2014

SUBJECT: Federal Funding Apportionments

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to add fiscal year 2014 federal funding apportionments to the 2013-2019 TIP.

BACKGROUND

Each year CMCOG receives direct and/or indirect federal funding apportionments for the following FTA Programs:

- Section 5307 – Large Urban Formula Program
- Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities

These programs provide planning, capital, administration, and technical assistance to various transit-related projects. In order for the MPO and CMRTA (The Comet) to access these funds, the MPO has to include them into their current TIP. Thus staff will request to add the following apportionments to the 2013 – 2019 TIP:

Section 5307
FY 2014 - \$4,192,562

Section 5310
FY 2014 - \$404,100

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TO AMEND THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS CREATING AGREEMENT TO ADD ONE (1) NEW BOARD MEMBER TO THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS WHICH ALSO SERVES AS THE COLUMBIA AREA TRANSPORTATION STUDY METROPOLITAN PLANNING ORGANIZATION POLICY BOARD/COMMITTEE IN COMPLIANCE WITH FEDERAL GUIDANCE UNDER MAP-21 THAT HAS BEEN JOINTLY ISSUED BY FTA AND FHWA ON JUNE 2, 2014.

WHEREAS, the Moving Ahead for Progress in the 21st Century Act was signed into law by President Obama on July 6, 2012; and,

WHEREAS, the Federal Transit Administration [49 CFR Part 613] and the Federal Highway Administration [23 CFR Part 450] on June 2, 2014 have jointly issued federal guidance on implementation of provisions of the Moving Ahead for Progress in the 21st Century Act (MAP-21), that require representation by providers of public transportation in each metropolitan planning organization that serves a transportation management area no later than October 1, 2014; and,

WHEREAS, the Central Midlands Council of Governments Board of Directors serves as the Columbia Area Transportation Study Metropolitan Planning Organization (COATS MPO) Policy Board/Committee for the Columbia urbanized area; and,

WHEREAS, the Columbia Area Transportation Study Metropolitan Planning Organization is designated as one of the 210 Transportation Management Areas; and,

WHEREAS, the representative of the public transportation provider shall be a member (elected or appointed) of the provider's board of directors or a senior officer of the public transportation provider; and,

WHEREAS, the representative of the public transportation provider shall not be a representative of another entity represented on the MPO Policy Board/Committee and shall only serve as a representative of public transportation; and,

WHEREAS, the representative of the public transportation provider shall have equal decisionmaking rights and authorities as the other members that are on the MPO Policy Board/Committee as it relates to transportation related items; and,

WHEREAS, the Central Midlands Regional Transit Authority is the public transportation provider in the Columbia Area Transportation Study Metropolitan Planning Organization planning area; and,

WHEREAS, the Central Midlands Regional Transit Authority is a direct recipient of Federal Transit Administration Funds; and,

WHEREAS, the Central Midlands Council of Governments and the Central Midlands Regional Transit Authority have a Memorandum of Understanding in the distribution and planning of federal transit funds; and,

WHEREAS, the Central Midlands Regional Transit Authority will establish a selection process for appointing one (1) member to serve on the MPO Policy Board/Committee.

NOW, THEREFORE BE IT RESOLVED BY THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS:

- 1) that the Executive Director is authorized to amend the Central Midlands Council of Governments Creating Agreement to add one (1) member from the Central Midlands Regional Transit Authority to serve as the representative for public transportation and as a voting member on the MPO Policy Board/Committee.
- 2) that the representative for public transportation shall have equal decisionmaking rights and authorities as the other members that are on the MPO Policy Board/Committee as it relates to transportation related items.
- 3) that the representative for public transportation shall not be a representative of another entity represented on the MPO Policy Board/Committee and shall only serve as a representative of public transportation.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the South Carolina Department of Transportation, Federal Transit Administration, and Federal Highway Administration.

THE UNDERSIGNED is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on June 26, 2014.

John N. Hardee, Chairman
Central Midlands Council of Governments

Benjamin J. Mauldin, Executive Director
Central Midlands Council of Governments

Witness

Witness



ENCLOSURE 5

MEMORANDUM

DATE: June 17, 2014
TO: CMCOG Board of Directors
FROM: Ben Mauldin, Executive Director
SUBJECT: FY 2014-15 Budget and Work Program

Recommendation: Approve the following items:

1. FY 2014-15 Budget
2. FY 2014-15 Work Program
3. FY 2014-15 Pay Plan

Background:

Staff has completed the FY 14-2015 Budget, Work Program and related documents. We propose a balanced budget of \$12,749,804.

Our budget process is very challenging because we have so many different funding sources, including numerous grants and contracts, which fluctuate in amount. Some of our grants and contracts are one-time revenues that have a lifetime of one or two fiscal years, so staff is constantly looking for new revenues to replace expiring grants and contracts.

I would like to recognize the work of the Finance staff, particularly Nevetta Blocker and Malia Ropel, for their excellent work. I would also like to thank all of the management team and staff for their successful efforts to find cost reductions and new revenue sources.



**FY 2014 – 15 Budget and Work Program
Central Midlands Council of Governments
June 17, 2014**

BUDGET OVERVIEW

We propose a balanced, \$ 12,749,804 budget. Of this total, \$ 2,485,971 is “pass-through” revenue, to be distributed to service providers including County Councils on Aging, the Regional Transit Authority, contracted health care providers, and WIA contractors such as Midlands Tech.

The proposed FY 2014-15 Budget does include a 1.5 % cost of living adjustment.

BUDGET TABLE

A combined line item revenue and expenditure summary budget is included for your review. The MWDB accounts for over one-half of the total budget, and operates on 100% grant and program revenue funding, with no local matching requirements.

BUDGET AND WORK PROGRAM OBJECTIVES

The following were staff’s objectives in developing the FY 2015 Budget and Work Program:

- Respond to changing demands for services.
- Reduce general fund expenditures, other than those that leverage grant funds.
- Reduce general fund expenditures for “overmatching” of grant-funded programs.
- Find new funding sources.
- Align staff positions to funding streams.

BUDGET AND WORK PROGRAM STRATEGIES

In order to meet the objectives identified above, staff developed and implemented the following strategies:

1. Use local and state aid revenues primarily as matching funds for State and Federal grants.
2. Minimize operating costs through monthly expenditure reporting oversight by department heads.
3. Provide monthly financial status reports to the executive director and department heads so any variations from the budget can be addressed as early as possible.
4. Recognizing that the COG’s greatest expense item is personnel costs, reorganize several positions to balance workloads and align these positions to funding streams.
5. The executive director and department heads will be seeking and evaluating grant and contract opportunities at all times, and will actively market our services to existing and potential clients.
6. All staff should recognize that doing a good job on our projects often leads to additional revenue opportunities.
7. Because travel and training expenses have been sharply reduced in recent years, we need to seek out low cost or no cost training and continuing education opportunities to help staff retain job skills and professional certifications.

Central Midlands Council of Governments

FY2014-15 Budget

	Proposed FY2015 <u>Budget</u>	FY2014 <u>Budget</u>	<u>Percent of Change</u>
Revenue			
Local Revenue			
Member Governments	531,250	531,250	0.00%
State Aid	70,407	70,407	0.00%
Interest Income	0	13	-100.00%
Sale of Data & Publications	300	500	-40.00%
WorkKeys	50,000	50,000	0.00%
208 Conformance Reviews	5,500	3,700	48.65%
SCAPA Training Revenue	2,400	3,000	-20.00%
CMRTA Support Contract	0	27,175	-100.00%
Local Revenue-Aging	0	200	-100.00%
Local Revenue-Other	0	12,000	-100.00%
Fringe Recovery	1,422,277	1,351,298	5.25%
Indirect Cost Recovery	402,836	456,092	-11.68%
Total Local Revenue	<u>2,488,570</u>	<u>2,505,635</u>	<u>-0.68%</u>
Regional Programs			
Aging Planning & Administration	598,478	573,927	4.28%
Ombudsman Program	258,786	263,400	-1.75%
Midlands Workforce Development Board	5,252,447	5,032,727	4.37%
Transportation	971,157	741,948	30.89%
EPA 208 Planning	14,000	14,682	-4.65%
SCDHEC Water Supply Planning	0	13,712	-100.00%
Joint Land Use	0	0	0.00%
EDA Planning Grant	41,159	24,356	68.99%
Comm Development Block Grant-Planning	50,000	50,000	0.00%
Total Regional Programs	<u>7,186,028</u>	<u>6,714,752</u>	<u>7.02%</u>
Community Development Block Grant Admin	159,400	79,623	100.19%
Local Technical Assistance Contracts	34,400	34,533	-0.39%
Transfer From Other Program Areas-Matching, Other	422,435	380,129	11.13%
Total Operating Revenue	<u>10,290,833</u>	<u>9,714,672</u>	<u>5.93%</u>
Contracted Services Revenue			
Aging	1,958,971	2,451,438	-20.09%
MWDB Contractors	500,000	750,000	-33.33%
Total Contracted Services Revenue	<u>2,458,971</u>	<u>3,201,438</u>	<u>-23.19%</u>
Total Revenue	<u>12,749,804</u>	<u>12,916,110</u>	<u>-1.29%</u>
Expenses			
Personnel Costs	4,418,965	4,312,425	2.47%
Fringe & Indirect Cost Allocation	1,825,113	1,807,390	0.98%
Operations and Maintenance	780,532	768,498	1.57%
Employee Development & Training	71,573	77,400	-7.53%
Travel & Transportation	117,073	113,340	3.29%
Consultants & Contracts	448,141	333,686	34.30%
Local Government Training	6,000	6,000	0.00%
Capital Outlays	6,000	6,804	-11.82%
Instructional Training & Supp Svces	2,070,000	1,825,000	13.42%
MWDB Transportation Services	125,000	84,000	48.81%
Transfer To Other Program Areas-Matching, Other	422,435	380,129	11.13%
Total Operating Expenses	<u>10,290,833</u>	<u>9,714,672</u>	<u>5.93%</u>
Contracted Services Expenses			
Aging	1,958,971	2,451,438	-20.09%
MWDB Contractors	500,000	750,000	-33.33%
Total Contracted Services Expenses	<u>2,458,971</u>	<u>3,201,438</u>	<u>-23.19%</u>
Total Expenses	<u>12,749,804</u>	<u>12,916,110</u>	<u>-1.29%</u>
Revenue Over/(Under) Expenses	<u>0</u>	<u>0</u>	

Annual Work Program Goals and Objectives: Administration

Director: Ben Mauldin

Objectives: To provide coordinated support for the Board of Directors and its committees; to interact and coordinate with outside partners and agencies; to analyze, comment, and offer recommendations on legislation and to provide to regional public outreach related to CMOG activities and issues. The administration department is also responsible for providing support and supervision of the agency daily operations, all accounting functions including maintaining accurate and current financial records for the operating, capital, and pass-through funds in accordance with Council policy, state, federal and grantors' regulations.

I. PROGRAM PRIORITIES / FOCUS- FY 2015			Start Date	Finish Date
1	Staff Supervision		Ongoing	Ongoing
2	Board of Directors support and liaison		Ongoing	Ongoing
3	Promote awareness of Council's work progress among member governments and community organizations		Ongoing	Ongoing
4	Maintain and manage all accounting functions		Ongoing	Ongoing
5	Prepare internal and external financial reports		Ongoing	Ongoing
6	Prepare financial reports as required by grantor agencies		Ongoing	Ongoing
7	Assist management staff with budget preparation & monitor department budgets		Ongoing	Ongoing
8	Ensure building, vehicles, and grounds are properly maintained and in good repair		Ongoing	Ongoing
9	Oversee maintenance and upkeep of office equipment		Ongoing	Ongoing
10	Provide Information Technology services to the Agency		Ongoing	Ongoing
11	Maintain the Council's Capital Improvement Program		Ongoing	Ongoing
12	Provide Human Resource services		Ongoing	Ongoing
II. CURRENT / FUTURE PROJECTS - FY 2015			Start Date	Finish Date
1	Update CMOG Strategic Plan		Ongoing	Ongoing
2	Update Capital Improvements Plan		Ongoing	Ongoing
3	Develop funding and service objectives/strategies for the CM Development Corp.		Ongoing	Ongoing

Annual Work Program Goals and Objectives: Aging and Disability Resource Center Program / Area Agency on Aging

Director: Sharon Seago

Objectives: A majority of aging services are federally funded through the 1965 Older Americans Act. This law requires that planning and service districts be designated to plan and implement aging services. The Lieutenant Governor's Office on Aging has divided the state into ten planning and service districts. Central Midlands Council of Governments was designated as the midlands' Area Agency on Aging (AAA) in 1976. The major component of Aging Services is ADRC Administration.

ADRC Administration:

The mission of the Area Agency on Aging is to plan programs and services for the growing population of older people and people with disabilities in Fairfield, Lexington, Newberry and Richland Counties. The agency subcontracts with local providers for delivery of many services. The Regional Aging and Disability Advisory Committee, the majority of whom are older individuals or individuals who are eligible to participate in Older Americans Act programs, or representatives of older persons and the general public, assists the Council of Governments in fulfilling the responsibilities of the Area Agency on Aging.

The department provides and/or supports the following services:

Community Services:

- Adult Day Care Services
- Insurance Counseling (I-CARE)
- Group Dining
- Health and Wellness
- Information and Referral
- Legal Assistance
- Nutrition Education and Screening
- Transportation
- Volunteer Opportunities

In-Home Services:

- Home Delivered Meals
- Home Care
- Respite Care

I. PROGRAM PRIORITIES / FOCUS- FY 2015			Start Date	Finish Date
1	Plan and implement the Medicaid Managed Care program		7/1/2014	6/30/2015
2	Continue to implement the ADRC		7/1/2014	6/30/2015
3	Implement data entry changes		7/1/2014	6/30/2015
4	Continue to plan and implement Client selection portion of direct services		7/1/2014	6/30/2015
5	Implement distribution of the Alzheimer's Association vouchers		7/1/2014	6/30/2015
6	Revamp the FCSP to meet the LGOA documentation requirements		7/1/2014	6/30/2015
7	Plan and implement the I-CARE training		7/1/2014	6/30/2015
8	Continue to pursue non-traditional venues for Outreach		7/1/2014	6/30/2015
9	Attend training as required		7/1/2014	6/30/2015

Annual Work Program Goals and Objectives: Aging and Disability Resource Center Program / Area Agency on Aging

10	Cross training will continue		7/1/2014	6/30/2015
11	Advocacy at the state and national levels will continue		7/1/2014	6/30/2015
12	Continue training on Elder Abuse through Department of Justice grant		7/1/2014	6/30/2015
13	Outreach to immigrant populations continues		7/1/2014	6/30/2015
14	Grandparent Support group continues		7/1/2014	6/30/2015
15	Continue to offer Advance Directives training		7/1/2014	6/30/2015
16	Attendance at Community Collaborative Response team will continue		7/1/2014	6/30/2015
II. CURRENT PROJECTS				
1	Complete and Implement Area Plan		Ongoing	Ongoing

Annual Work Program Goals and Objectives: Regional Long Term Care Ombudsman Program

Director: Anna Harmon

Objectives: The Central Midlands Regional Long-Term Care Ombudsman Program receives resident related complaints/concerns of residents in long-term care facilities. Complaints range from abuse, neglect, exploitation to quality of care issues and resident rights concerns. The Long Term Care Ombudsman Program is governed by the federal Older Americans Act and by South Carolina State Law (Omnibus Adult Protection Act). As noted in the Omnibus Adult Protection Act, the Long Term Care Ombudsman Program shall investigate or cause to be investigated reports of abuse, neglect, and exploitation of vulnerable adults occurring in facilities. The Long Term Care Ombudsman Program may develop policies, procedures, and memoranda of agreement to be used in reporting these incidents and in furthering its investigations.

The following summarize the duties of the Ombudsman Program:

- . Investigates and works to resolve problems or complaints affecting long term care residents.
- . Identifies problem areas in long term care and advocates and/or mediates for change.
- . Provides information about long term care and related services.
- . Promotes resident, family, and community involvement in long term care.
- . Educates the community about the needs of long term care residents.
- . Coordinates efforts with other agencies in efforts to protect residents and ensure their safety.
- . Visits long term care facilities to talk to residents and monitor conditions.
- . Educates facility staff about resident rights and other issues.
- . Promote the Friendly Visitor Program.

I. PROGRAM PRIORITIES / FOCUS- FY 2015		
	Start Date	Finish Date
1 Investigate complaints (abuse and neglect complaints being a priority)	Ongoing	Ongoing
2 Provide educational information re: LTC issues and elder abuse.	Ongoing	Ongoing
3 Provide information and coordinate with other agencies on behalf of residents	Ongoing	Ongoing
4 Serves as a resident advocate.	Ongoing	Ongoing
5 Recruit, train, and monitor volunteer relate activities.	Ongoing	Ongoing
6 Educate the community about Advance Directives.	Ongoing	Ongoing
7 Encourage Resident and Family Councils.	Ongoing	Ongoing

II. CURRENT / FUTURE PROJECTS - FY 2015		
	Start Date	Finish Date
1 Obtain information on the new Advance Directives.	Ongoing	Ongoing
2 Create self-advocacy materials. (Large Print and Braille).	Ongoing	Ongoing
3 Continue recruiting volunteers and facilities.	Ongoing	Ongoing

Annual Work Program Goals and Objectives: Midlands Work Force Development

Director: Kevin Hill

Objectives: The Central Midlands Council of Governments is the administrative entity for the Workforce Investment Act Administrative (WIA) unit for Richland, Lexington and Fairfield Counties, South Carolina. The workforce program is committed to building an integrated workforce development system that effectively pools the resources of 21 diverse partner agencies and delivers optimal quality customer focused service. Partner agencies include local area school districts, county social service providers, the state vocational rehabilitative agency, the technical colleges, the SC Department of Employment and Workforce, local community action councils, the University of South Carolina, private non-profits and other workforce stakeholders. The workforce system provides services to youth ages 17 to 21, adults and dislocated workers. Some of these services include job readiness and motivation, job search assistance, job placement and job retention services.

Clients can obtain the following services:

- Career exploration and counseling
- WorkKeys Assessments
- Job readiness skills training
- Occupational skills training
- Job search strategies and job placement, including special services for dislocated workers
- Internet access to employment and training resources
- Information on community resources
 - –Rapid Response Services to Dislocated Workers
 - –Labor Market Information
 - –Workshops ranging from Computer Skills, Soft Skills, Interviewing, Resume Preparation and Career Choice

Business Services

It is the goal of Midlands Workforce System to make it as efficient for businesses to find well-trained, highly qualified employees. Businesses can benefit by saving time and money listing jobs, prescreening applicants based on specifications, interviewing applicants and providing invaluable labor market information. Assistance with specific training needs and guidance on eligibility for financial incentives for hiring from specific populations area available through the workforce centers.

A few of the business services available are:

- WorkKeys Profiling
- WorkKeys Assessment
- Incumbent Worker Training Program
- Employed Worker Training
- On-the-Job-Training
 - –Interview Space and Center access to include evenings and weekends
 - –Labor Market Information
 - –No cost Job Listing
 - –Applicant screening and referral
 - –Tax Credit Information
 - –Federal Bonding
 - –Access to the largest data base of job seekers, (including Veterans) in the state

Annual Work Program Goals and Objectives: Midlands Work Force Development

I. PROGRAM PRIORITIES / FOCUS- FY 2015			Start Date	Finish Date
1	Administrative and management oversight of workforce development actions		Ongoing	Ongoing
2	Manage day-to-day operations of the Midlands WIA and WorkKeys Programs		Ongoing	Ongoing
3	Operation of Workforce Center		July 2011	Ongoing
4	Leverage of Resources to Expand Services		Ongoing	Ongoing
5	National WorkReady Community Pilot Project		July 2012	Ongoing
II. CURRENT / FUTURE PROJECTS – FY 2015			Start Date	Finish Date
1	HIB Grant Implementation		March 2012	June 2017
2	Apprenticeship		Ongoing	Ongoing
3	Support to County and State Economic Development Activities		Ongoing	Ongoing
4	Customized Training		Ongoing	Ongoing
5	Department of Youth Focus Team		Ongoing	Ongoing
6	Education and E.D. Act / Regional Education Center		Ongoing	Ongoing
7	Incumbent Worker Training		Ongoing	Ongoing
8	SC Works Centers		Ongoing	Ongoing
9	On-the-Job-Training		Ongoing	Ongoing
10	Rapid Response / Orientation		Ongoing	Ongoing
11	SCWorks Online Services		Ongoing	Ongoing
12	Workforce Investment Act		Ongoing	Ongoing
13	WorkKeys Profiling & Assessments		Ongoing	Ongoing
14	Will Lou Gray Opportunity School		Ongoing	Ongoing
15	JARC and New Freedom Transpo-martation Project		July 2011	Ongoing
16	Community, career and resource fairs		Ongoing	Ongoing
17	Development of Demand Driven Business Services		Ongoing	Ongoing
18	Expanded Partner Participation		Ongoing	Ongoing
19	GRIT Program coordination		October 2012	Ongoing
20	WorkReady Community Implementation		January 2013	Ongoing

Annual Work Program Goals and Objectives: Community and Economic Development

Manager: Cyndi Gawronski

Objective: Community and economic development (CED) comprises a key element of the work of Central Midlands Council of Governments (CMCOG). Working as part of an economic development network in the Central Midlands region, CED staff assists local governments in obtaining grants and loans for businesses from a variety of sources. Planning for economic development occurs through the use of ongoing EDA and CDBG funded planning grants to identify goals and objectives for economic development, and to identify projects and rational economic development.

In addition to economic development related activity, CED staff assists local governments in applying for and in the administration of, CDBG grants for community development and infrastructure projects which benefit low and moderate income communities.

Since Central Midlands was founded, staff has successfully obtained an estimated \$10-20+M in CDBG and EDA funds to undertake a variety of projects around the region to benefit low and moderate income citizens and distressed communities.

I. PROGRAM PRIORITIES / FOCUS- FY 2015		
	Start Date	Finish Date
1	7/1/2014	6/30/2015
2	7/1/2014	6/30/2015
3	7/1/2014	6/30/2015
4	6/30/2013	1/1/2016
5	7/1/2014	6/30/2015
II. CURRENT / FUTURE PROJECTS - FY 2015		
1	9/1/2010	10/31/2014
2	9/1/2011	9/1/2014
3	9/1/2013	9/1/2015
4	7/1/2013	7/30/2015
5	7/1/2014	7/1/2016
6	7/31/2014	7/1/2016
7	9/1/2013	9/1/2015
8	7/31/2014	7/31/2016
9	7/1/2012	7/30/2014
10	7/1/2013	7/30/2015
11	7/1/2013	7/30/2015
12	7/1/2014	7/1/2016
13	7/1/2013	7/1/2015
14	9/1/2013	9/1/2015
15	7/1/2014	7/1/2016
16	7/1/2013	7/30/2015

Annual Work Program Goals and Objectives: Regional Planning, Development & Research

Director: Gregory Sprouse

OBJECTIVES

Land Use Planning: Since the agency's creation in 1969, CMCOG has provided land use planning and general technical administrative support to its member local governments in the form of staff support and individual project efforts. Today, CMCOG continues to provide technical assistance to area and local governments on land development matters including, but not limited to, the preparation of land use plans, fringe area studies, zoning ordinances and subdivision regulations or other specialized planning studies. This service is extended to any local governments in the region and is paid for on an individual project basis.

Environmental Planning: Environmental activities of Central Midlands Council of Governments include water and air quality planning and regional open space planning. The COG is the designated water quality management agency for the Central Midlands region. As such, CMCOG works closely with state agencies such as the SC Department of Health and Environmental Control, municipal and county government groups and public interest groups such as the Sierra Club, the League of Women Voters and the River Alliance to protect the quality of area waterways both for current and future use.

Geographic Information System (GIS): The CMCOG Geographic Information System (GIS) program provides a variety of digital mapping solutions and geo-spatial data services for member governments, municipalities, and the general public. Since 1994 GIS has played an active role in regional transportation, environmental, and land-use planning initiatives. In addition, the GIS department continues to provide technical services, such as zoning and parcel mapping, for a number of the smaller municipalities within our region.

Other responsibilities undertaken by the GIS division include: providing agency wide analysis and cartographic support, hazard mitigation planning, transportation modeling, environmental mapping, and regional demographic analysis.

Research: Research staff provides data support services for all the council's planning programs. They monitor the region's growth through its original research, and by conducting a number of ongoing surveys. The Research program also offers a comprehensive site analysis and site selection mapping and reporting tool. Features include maps areas showing land and water areas, roads, county and city boundaries and zip codes. Demographic profiles can be generated on points, zip codes, counties, places, or custom areas.

I. PROGRAM PRIORITIES / FOCUS- FY 2015		Start Date	Finish Date
1	Transportation Planning Program Support	July 1, 2014	June 30, 2015
2	Local Government Technical Service Contract Administration	July 1, 2014	June 30, 2015
3	208 Water Quality Program Management	July 1, 2014	June 30, 2015
4	Geographic Information Systems (GIS) Management	July 1, 2014	June 30, 2015
5	Graphic/Cartographic Design Support	July 1, 2014	June 30, 2015
6	Grant/Contract Development Activities	July 1, 2014	June 30, 2015
7	Socio-economic Research Activities	July 1, 2014	June 30, 2015
8	Public-Relations Activities for the Agency	July 1, 2014	June 30, 2015
9	Hazard Mitigation Planning	July 1, 2014	June 30, 2015
10	Joint Land Use Military Planning	July 1, 2014	June 30, 2015

Annual Work Program Goals and Objectives: Regional Planning, Development & Research

II. CURRENT / FUTURE PROJECTS - FY 2015		Start Date	Finish Date
1	Springdale Technical Assistance	July 1, 2014	June 30, 2015
2	Irmo Technical Assistance	July 1, 2014	June 30, 2015
3	Chapin Technical Assistance	July 1, 2014	June 30, 2015
4	Batesburg-Leesville Technical Assistance	July 1, 2014	June 30, 2015
5	Planning/Zoning Training	July 1, 2014	June 30, 2015
7	Miscellaneous internal and external demographic and mapping requests	July 1, 2014	June 30, 2015
8	Local government GIS base mapping	July 1, 2014	June 30, 2015
9	GIS Data Maintenance	July 1, 2014	June 30, 2015
10	Growth and Development Region Reports	July 1, 2014	June 30, 2015
11	Economic Indicator Reports	July 1, 2014	June 30, 2015
12	208 Conformance Reviews	July 1, 2014	June 30, 2015
13	ACCRA - quarterly Cost of Living Survey	July 1, 2014	June 30, 2015
14	Regional Hazard Mitigation Plan	July 1, 2014	June 30, 2015
15	Joint Land Use Implementation Plan	July 1, 2014	June 30, 2015
16	Demographic Database Updates	July 1, 2014	June 30, 2015
17	Employment Database Updates	July 1, 2014	June 30, 2015
18	Regional Population and Employment Projection Reports	July 1, 2014	June 30, 2015
19	Local Government Comprehensive Plan Updates	July 1, 2014	June 30, 2015
20	Fairfield County Master Plan Project	July 1, 2014	June 30, 2015

Annual Work Program Goals and Objectives: Transportation

Director: Reginald Simmons

Objectives:

The Central Midlands Council of Governments (CMCOG) is the designated Metropolitan Planning Organization (MPO) responsible for carrying out the urban transportation planning process for the Columbia Area Transportation Study (COATS). The COATS MPO study area boundary includes large portions of Richland and Lexington Counties and small portions of Newberry, Fairfield, Calhoun and Kershaw Counties. The primary responsibilities of the MPO is to: 1) develop a Long Range Transportation Plan, which is, at a minimum, a 25-year transportation vision for the metropolitan area; 2) develop a Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Unified Planning Work Program (UPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Long-Range Transportation Plan.

The Central Midlands Council of Governments (CMCOG) is also designated as the Rural Planning Organization (RPO) responsible for carrying out the rural transportation planning process for the Central Midlands region. The CMCOG RPO study area boundary includes the non-urbanized areas of Richland and Lexington, Newberry and Fairfield Counties. The primary responsibilities of the RPO is to: 1) develop a Rural Long Range Transportation Plan, which is the 25-year transportation vision for the rural area; 2) develop a Rural Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Rural Planning Work Program (RPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Rural Long-Range Transportation Plan. As the MPO & the RPO, CMCOG provides the forum for cooperative decision making in developing regional transportation plans and programs to meet changing needs. It is composed of elected and appointed officials representing local, state and federal governments or agencies having interest or responsibility in comprehensive transportation planning.

I. PROGRAM PRIORITIES / FOCUS- FY 2015			Start Date	Finish Date
1	Implementation of Lower Richland Sub-Area Plan		Ongoing	Ongoing
2	Implementation of Regional Motor Freight Transportation Plan		Ongoing	Ongoing
3	Implementation of Regional Congestion Management Plan		Ongoing	Ongoing
4	Implementation of Human Services Transportation Coordination Plan		Ongoing	Ongoing
5	Implementation of White Knoll Sub-Area Plan		Ongoing	Ongoing
6	Implementation of S-48 Corridor Plan		Ongoing	Ongoing
7	Implementation of FTA Sections 5316 & 5317 Program Management Plan		Ongoing	Ongoing
8	Implementation of 2035 Long Range Transportation Plan		Ongoing	Ongoing
9	Implementation of Commuter Rail Feasibility Study		Ongoing	Ongoing
10	Implementation of COATS 2035 TransCad Travel Demand Model		Ongoing	Ongoing
11	Implementation of Bicycle and Pedestrian Pathways Plan		Ongoing	Ongoing

Annual Work Program Goals and Objectives: Transportation

12	Implementation of Regional Pathways Plan	Ongoing	Ongoing
13	Implementation of Transportation Alternatives Program	Ongoing	Ongoing
14	Implementation of Irmo/Dutch Fork Sub-Area Plan	Ongoing	Ongoing
15	Implementation of Elgin/Richland Northeast Sub-Area Plan	Ongoing	Ongoing
16	Implementation of Batesburg-Leesville/Columbia Transit Feasibility Study	Ongoing	Ongoing
17	Implementation of Camden/Columbia Alternative Analysis	Ongoing	Ongoing
18	Implementation of Broad River Road Corridor & Community Study	Ongoing	Ongoing
19	Implementation of Air Quality and Conformity Analysis	Ongoing	Ongoing
20	Implementation of Rail, Truck, and Transit Planning	Ongoing	Ongoing
21	Implementation of Sustainable Community Initiatives	Ongoing	Ongoing
22	Implementation of Environmental Mitigation	Ongoing	Ongoing
23	Implementation of Safety & Security Planning Analysis	Ongoing	Ongoing
24	Implementation of Title VI Plan	Ongoing	Ongoing
25	Implementation of Disadvantaged Business Enterprise Program	Ongoing	Ongoing
26	Implementation of Newberry/Columbia Alternative Analysis Phase I	Ongoing	Ongoing
27	Implementation of the WIA Travel Assistance Program	Ongoing	Ongoing
II. CURRENT / FUTURE PROJECTS - FY 2014			
1	Human Service Coordination - Closing the Gaps	July 1, 2014	June 30, 2015
2	Regional Transit ITS Architecture	July 1, 2014	December 31, 2015
3	Transit Site Selection Study	September 1, 2014	June 30, 2015
4	Medical Escorts	August 1, 2014	September 30, 2015
5	City of Columbia Bike/Ped Master Plan & Bike Share Plan	April 3, 2014	June 30, 2015
6	Newberry to Columbia Alternative Analysis Phase II	October 1, 2014	June 30, 2015
7	Charlotte to Columbia Alternative Analysis	August 1, 2014	August 30, 2015
8	Assembly Street Improvement Project Phase II	October 1, 2014	June 30, 2016

Annual Work Program Goals and Objectives: Transportation

9	2040 Long Range Transportation Plan	February 1, 2014	December 31, 2015
10	Regional Congestion Management Program Update	July 1, 2013	June 30, 2015
11	2040 Rural Long Range Transportation Plan	July 1, 2014	December 30, 2015
12	How-To-Ride Videos & Audio	October 1, 2014	September 30, 2015
13	Low Income Pass Program	October 1, 2014	September 30, 2016
14	Regional Motor Freight Plan Update	October 1, 2014	June 30, 2015
15	ADA Transit Stop Accessibility Analysis	October 1, 2013	September 30, 2015
16	Regional Transit Needs Assessment and Feasibility Study	August 1, 2014	June 30, 2015
17	Newberry County Title VI Plan	January 1, 2014	October 30, 2014

**Central Midlands Council of Governments
Employee Salary Classifications
FY 2015**

<u>Grade</u>	<u>Range</u>	<u>Positions</u>
I	\$20,978 \$33,703	Accounting Clerk I Administrative Assistant I / Receptionist Ombudsman Program Assistant
II	\$27,729 \$42,924	Accounting Clerk II Administrative Assistant II Executive Assistant Geographic Information Systems Technician Ombudsman Program Coordinator WIA Certification Specialist WIA Assessment Specialist WIA Voucher Monitor
III	\$32,087 \$47,170	Accountant Aging Program Coordinator Aging Program Specialist Community Development Planner I-CARE Coordinator Information, Referral & Assistance Specialist Ombudsman Investigator Ombudsman Investigator/Volunteer Coordinator WIA Assessment Supervisor WIA Business & Industry Consultant WIA Consultant WIA Grants Accountant WIA OJT Representative WIA SCWOS Coordinator
IV	\$38,757 \$59,464	Contracts & Grants Manager Family Caregiver Advocate GIS Manager Information Services Manager Operations Manager Senior Accountant Senior Community Development Planner Senior Ombudsman Investigator Senior Planner Senior Transportation Planner WIA Director of Operations WIA Information Systems Analyst WIA Partner Liaison / Business Services Representative WIA Regional Assistant Director of Operations WIA Senior Planner WIA Youth Program Supervisor
V	\$47,195 \$69,013	Principal Planner WIA Business & Industry Manager WIA Program Manager
VI	\$52,128 \$74,256	Chief Planner Chief Transportation Planner WIA Regional Director of Operations
VII	\$57,732 \$84,240	Area Agency on Aging / ADRC Director Assistant Workforce Development Director Community & Economic Development Director Transportation Director Regional LTC Ombudsman Program Director Regional Planning Manager
VIII	Unclassified	Deputy Executive Director Director, Research, Planning & Development Executive Director Finance Director Workforce Development Director



Memorandum

TO: All Members of the CMCOG Board of Directors
FROM: Reginald Simmons, Deputy Executive Director/Transportation Director
DATE: June 26, 2014
SUBJECT: **FY 2015 UPWP** (*Full document is available for download*)

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to adopt the FY 2015 UPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION

The 2014-2015 COATS Unified Planning Work Program (UPWP) is based on the COATS's 2035 Long-Range Transportation Plan, which was updated and approved by the Policy Committee on December 18, 2008. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the COATS area. This 2014-2015 UPWP emphasizes activities that promote the implementation of the existing plan. The major projects to be completed in FY 2015 include:

Charlotte-Columbia Alternative Analysis

This project consists of an assessment of transit alternatives that could potentially establish rail transit service between the City of Charlotte and the City of Columbia.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: TBA

Staff is currently coordinating with SCDOT, Amtrak, NCDOT, and the City of Columbia.

Regional Site Selection Study

This project consists of assessing the best location for an Intermodal Transit Facility. Consideration of a site should include access to buses, bikes, taxis, and possibly rail service.

Consultant: TBA
Project Manager: Reginald Simmons Estimated Completion Date: TBA

Regional Transit Needs Assessment and Feasibility Study

This project consists of assessing the transit needs in the outlying areas of Richland and Lexington Counties, identifying service options to addressing those needs, and connecting those service options to the existing transit service.

Consultant: TBA

Project Manager: Reginald Simmons Estimated Completion Date: June 2015

Bike and Pedestrian Master Plan & Bike Share Plan

This project consists of assessing existing and future bike and pedestrian facilities in and around the City of Columbia and enhancing their connectivity to the existing and expanding transit system.

Consultant: Alta Planning + Design

Project Manager: Reginald Simmons Estimated Completion Date: March 2015

Long Range Transportation Plan

This project consists of updating the 2035 Long Range Transportation Plan to meet the requirements of MAP-21 and to serve as the framework for transportation improvements in the metropolitan planning area for the next 30 years.

Consultant: In-house staff

Project Manager: Reginald Simmons Estimated Completion Date: TBA

Regional ITS Architecture

This project consists of creating a tool that will develop the basic framework for integrating different Intelligent Transportation System Projects throughout the CMCOG/COATS region.

Consultant: In-house staff

Project Manager: Reginald Simmons Estimated Completion Date: December 2014

Regional Congestion Management Process

This project consists of assessing the current state of the region's congestion issues, determine the needs of the system, and develop a mitigation plan to guide future policy development, and to recommend priority improvements to the system.

Consultant: In-house staff

Project Manager: Gregory Sprouse Estimated Completion Date: December 2014



ADOPTION OF THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS (CMCOG) STATE FISCAL YEAR (SFY) 2014-2015 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, the Central Midlands Council of Governments has been designated by the Governor of the State of South Carolina as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the census designated urbanized areas and the proposed urbanized areas of Richland, Lexington, Kershaw, Calhoun, Fairfield and Newberry Counties; and,

WHEREAS, the federal surface transportation programs that are the responsibility of the Central Midlands Council of Governments are authorized by the Moving Ahead for Progress in the 21st Century Act (MAP-21) (Pub. L. 112-141, July 6, 2012); and,

WHEREAS, Section 1201 of MAP-21 establishes requirements for metropolitan transportation planning in 23 U.S.C. 134, and Section 1105 of MAP-21 provides for the apportionment of metropolitan planning funds in 23 U.S.C. 104; and,

WHEREAS, the 2014-2015 UPWP is developed in accordance with federal and state requirements and guidelines, helps consolidate and coordinate the transportation planning activities conducted by member governments of the Central Midlands Council of Governments, by providing a mutually-agreed upon document which identifies all transportation and transportation-related planning activities to be undertaken by Columbia Area Transportation Study MPO from July 1, 2014 to June 30, 2015, regardless of funding sources; and,

WHEREAS, the Central Midlands Council of Governments held a 30-day public comment period for the Draft 2014-2015 UPWP, starting June 11, 2014 and ending July 11, 2014;

NOW THEREFORE BE IT RESOLVED that the attached 2014-2015 UPWP is hereby approved by the Central Midlands Council of Governments; and,

BE IT FURTHER RESOLVED that the Central Midlands Council of Governments approves the consolidated funding apportionment of the 2014-2015 FHWA PL Program and the FTA Section 5303 Program and other associated federal, state and local funds.

CERTIFICATE the undersigned is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on June 26, 2014.

John N. Hardee, Chairman
Central Midlands Council of Governments

Benjamin J. Mauldin, Executive Director
Central Midlands Council of Governments

Witness

Witness



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 26, 2014

SUBJECT: **FY 2015 RPWP** (*Full document is available for download*)

REQUESTED ACTION

The Central Midlands Council of Governments staff will request a recommendation of approval to adopt the FY 2015 RPWP. Please be advised that the draft final report is available on our website for your review.

PROGRAM DESCRIPTION

The 2014-2015 CMCOG Rural Planning Work Program (RPWP) is based on the CMCOG's 2035 Rural Long-Range Transportation Plan, which was updated and approved by the Policy Committee on October 28, 2010. Emphasis has been placed on developing a program which can be reasonably accomplished with available staff and consultant resources and which is consistent with the priorities of the CMCOG area. This 2014-2015 RPWP emphasizes activities that will promote the implementation of the existing plan. The major projects to be completed in FY 2015 include:

Charlotte-Columbia Alternative Analysis

This project consists of an assessment of transit alternatives that could potentially establish rail transit service between the City of Charlotte and the City of Columbia.

Consultant: TBA

Project Manager: Reginald Simmons Estimated Completion Date: TBA

Staff is currently coordinating with SCDOT, Amtrak, NCDOT, and the City of Columbia.

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Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 □ (803) 376-5390 □ FAX (803) 376-5394 □ Web Site: <http://www.centralmidlands.org>

Regional Transit Needs Assessment and Feasibility Study

This project consists of assessing the transit needs in the outlying areas of Richland and Lexington Counties, identifying service options to addressing those needs, and connecting those service options to the existing transit service..

Consultant: TBA

Project Manager: Reginald Simmons Estimated Completion Date: June 2015

Rural Long Range Transportation Plan

This project consists of updating the 2035 Rural Long Range Transportation Plan to meet the requirements of MAP-21 and to serve as the framework for transportation improvements in the metropolitan planning area for the next 30 years.

Consultant: In-house staff

Project Manager: Reginald Simmons Estimated Completion Date: TBA

Regional ITS Architecture

This project consists of creating a tool that will develop the basic framework for integrating different Intelligent Transportation System Projects throughout the CMCOG/COATS region.

Consultant: In-house staff

Project Manager: Reginald Simmons Estimated Completion Date: December 2014

Regional Congestion Management Process

This project consists of assessing the current state of the region's congestion issues, determine the needs of the system, and develop a mitigation plan to guide future policy development, and to recommend priority improvements to the system.

Consultant: In-house staff

Project Manager: Gregory Sprouse Estimated Completion Date: December 2014



ADOPTION OF THE CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS (CMCOG) STATE FISCAL YEAR (SFY) 2014-2015 RURAL PLANNING WORK PROGRAM (RPWP)

WHEREAS, the Central Midlands Council of Governments has been designated as the rural planning organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the non-urbanized portions of the Richland, Lexington, Fairfield, and Newberry Counties; and,

WHEREAS, the federal surface transportation programs that are the responsibility of the Central Midlands Council of Governments are authorized by the Moving Ahead for Progress in the 21st Century Act (MAP-21) (Pub. L. 112-141, July 6, 2012); and,

WHEREAS, the 2014-2015 RPWP is developed in accordance with federal and state requirements and guidelines, helps consolidate and coordinate the transportation planning activities conducted by member governments of the Central Midlands Council of Governments, by providing a mutually-agreed upon document which identifies all transportation and transportation-related planning activities to be undertaken by Central Midlands Council of Governments from July 1, 2014 to June 30, 2015, regardless of funding sources; and,

WHEREAS, the Central Midlands Council of Governments held a 30-day public comment period for the Draft 2014-2015 RPWP, starting June 11, 2014 and ending July 11, 2014;

NOW THEREFORE BE IT RESOLVED that the attached 2014-2015 RPWP is hereby approved by the Central Midlands Council of Governments; and,

BE IT FURTHER RESOLVED that the Central Midlands Council of Governments approves the funding apportionment of the 2014-2015 Rural PL Program and other associated federal, state and local funds.

CERTIFICATE the undersigned is the duly qualified Executive Director of Central Midlands Council of Governments, and hereby certify that the foregoing is a true and correct copy of a resolution adopted at a meeting of the Central Midlands Council of Governments held on June 26, 2014.

John N. Hardee, Chairman
Central Midlands Council of Governments

Benjamin J. Mauldin, Executive Director
Central Midlands Council of Governments

Witness

Witness



Memorandum

TO: All Members of the CMCOG Board of Directors

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 26, 2014

SUBJECT: Low Income Pass Program and How-To-Ride Videos

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to add \$247,006 in Section 5316 funds to the 2013-2019 TIP for the CMRTA JARC Projects.

BACKGROUND

The Central Midlands Regional Transit Authority (The COMET) is seeking a Federal Transit Administration grant to develop How-To-Ride Videos and a Low Income Pass Program to assist current and future riders with accessing and using the public transit system. A description of each project is shown below:

How-To-Videos

This project will create "How-To-Ride" videos that will be targeted towards individuals with disabilities and/or seniors. The Comet (CMRTA) will also make an audio file with the same information for individuals with hearing impairments.

Goals & Objectives

- The targeted population will be individuals with disabilities as well as seniors.
- There is currently no information available for personal use to learn how to access public transit in the Midlands. While contacting customer service is always an option, individuals sometime to prefer to learn privately and on their own time. These videos and audio files would allow for this.
- This project will utilize the information sharing/capacity management strategy of the CMCOG Transportation Coordination Plan.
- The unmet need for instruction to individuals with disabilities and seniors would be met with this project.
- The initial saturation of the videos and audio files will be targeted through local senior centers and disability action groups.

Low Income Pass Program

The Comet (CMRTA) will subsidize 20% of the fare costs with the remaining 80% being provided from the Section 5316 grant to provide transportation passes for low-income job seekers. Agencies such as the United Way, Midlands Technical College, Transitions, etc., who currently provide assistance to low-income individuals will be able to qualify their clients to receive this service. Transit passes will be provided to individuals in certified training programs such as welding, HVAC, nursing, pharmacy technician, etc. for the duration of the training program and the first six months of employment.

PROJECT COST

	FEDERAL	LOCAL	TOTAL	MATCH
Administration -	\$10,000	No Match	\$10,000	
How-To Ride Video & Audio -	\$84,000	\$21,000	\$105,000	80/20
Low Income Pass Program -	\$153,006	\$153,006	\$306,012	50/50
Total	\$247,006	\$174,006	\$421,012	

Please note that the local match will be provided by The Comet.



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 26, 2014

SUBJECT: ADA Bus Stop Accessibility

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to add \$144,049 in Section 5317 funds to the 2013-2019 TIP for the ADA Bus Stop Accessibility Project.

BACKGROUND

The Central Midlands Regional Transit Authority (The COMET) is seeking a Federal Transit Administration grant to evaluate ADA accessibility for its existing transit stops. The Comet believes that providing accessible bus stops for the disabled community is an important need, to help ensure that everyone can physically access bus stops and properly load and unload from their buses. As part of this effort, the evaluation process will include visiting existing area bus stops and make note of any ADA accessibility improvements that need to be made to improve access. Cost estimates of any needed improvements will also be made. This information will enable The Comet to better manage, prioritize and schedule improvement projects as funding becomes available in the years ahead.

PROJECT COST

	FEDERAL	LOCAL	TOTAL	Match
Administration -	\$10,000	No Match	\$10,000	
Analysis & Implementation -	\$134,049	33,512.25	\$167,561.25	80/20
Total	\$144,049	33,512.25	\$177,561.25	

Please note that the local match will be provided by The Comet.



Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 26, 2014

SUBJECT: Town of Irmo – TAP Projects

REQUESTED ACTION

The Central Midlands Council of Governments staff requests approval to amend the 2013-2019 TIP to add \$200,930 in TAP funds to the Town of Irmo TAP Projects.

BACKGROUND

Formerly known as the Transportation Enhancement Program, the renamed Transportation Alternatives Program (TAP) was authorized by the new federal funding legislation, MAP-21. The TAP provides funding for programs and projects typically aimed at improving safety and accessibility for bicycle and pedestrian transportation, as well as other community and environmental improvement activities. Each year CMCOG solicits project requests for the TAP Program and awards projects to eligible candidates. The Town of Irmo annually participates in the solicitation for projects. Since FY 2011 the Town of Irmo has been successfully awarded the following projects:

	Year	Federal	Local	Total	Active/Inactive
Brickling Road Sidewalk	FY 2011	\$90,529.60	\$22,633.40	\$113,163.00	Active
Carlisle/Moseley Sidewalk	FY 2011	\$78,495.20	\$19,623.80	\$98,119.00	Active
Palmetto Woods Sidewalk	FY 2012	\$53,974.00	\$13,493.00	\$67,467.00	Active
Chillingham/St. Albans Sidewalk	FY 2013	\$109,996.80	\$27,499.20	\$137,496.00	Inactive
Childs Street Sidewalk	FY 2013	\$103,046.40	\$25,761.60	\$128,808.00	Inactive

All of the projects shown above are currently been managed by SCDOT. Three (3) have been identified as being active as they have begun implementation process. While the remaining two (2) projects are considered to be inactive and have yet to begin the development process. In review of the active projects, SCDOT has identified a shortfall in funding to complete their implementation. The following table summarizes the status of the active projects:

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Project	Approved funding amount	Estimated Project Cost	Shortfall	Status
Brickling Road Sidewalks	\$ 113,163	\$ 195,840	\$ 82,677	Construction plans are ready for letting; don't have enough funding to let project
Carlisle/Moseley Sidewalks	\$ 98,119	\$ 198,119	\$ 100,000	Plans are in design/utility coordination
Palmetto Woods Sidewalks	\$ 67,467	\$ 85,720	\$ 18,253	This project is currently in ROW; construction plans are being finalized
<i>Total</i>	<i>\$ 278,749</i>	<i>\$ 479,679</i>	<i>\$ 200,930</i>	

In order to address this shortfall the Town of Irmo has requested to remove the inactive projects from the 2013-2019 TIP and use their funding to address the financial shortfall of their active projects. Thus the following amendment will occur:

	Total	Local	Federal
Chillingham/St. Albans	\$137,496.00	\$27,499.20	\$109,996.80
Childs Street	\$128,808.00	\$25,761.60	\$103,046.40
Sub-Total	\$266,304.00	\$53,260.80	\$213,043.20
Funding Shortfall	\$200,930.00	\$40,186.00	\$160,744.00
Total	\$65,374.00	\$13,074.80	\$52,299.20

The remaining balance of \$52,299.20 will be returned to the TAP Program for distribution towards future TAP projects.



ENCLOSURE 10

Memorandum

TO: All Members of the CMCOG **Board of Directors**

FROM: Reginald Simmons, Deputy Executive Director/Transportation Director

DATE: June 26, 2014

SUBJECT: **COATS FY 2014 Transportation Alternatives Projects**

REQUESTED ACTION

The Central Midlands Council of Governments' staff requests approval to amend the 2013-2019 TIP to add seven (7) transportation alternatives projects to the FY 2014 COATS Transportation Alternatives Program.

PROGRAM DESCRIPTION

As part of the Federal Highway Administration Surface Transportation Program, the Transportation Alternatives Program (TAP) is a reimbursable, federal aid funding program for transportation related, community projects designed to strengthen the intermodal transportation system.

It provides funding for projects that enhances the cultural, aesthetic, historic, and environmental aspects of the intermodal transportation system. The program can assist in funding projects that create bicycle and pedestrian facilities, pedestrian trails, pedestrian streetscaping activities, and other transportation related enhancements.

Staff has reviewed seven (7) transportation alternatives projects for the FY 2014 COATS Transportation Alternatives Program. These projects were received by the deadline of 2:00 p.m. on April 25th. These projects have been reviewed, evaluated, and selected based on the transportation alternatives ranking process. Attached, please find the list of transportation alternatives projects recommended for funding in FY 2014.

ATTACHMENT

Project Review Table

FY 2014 COATS TRANSPORTATION ALTERNATIVES PROGRAM

RECOMMENDED FOR APPROVAL

Congressional District	Proposed Funding Year	Jurisdiction	Project	Description	Total Project Cost	Local Match	Federal Match/Pre-Request	Remarks	MPO Policy Committee Approval	Contact Person	Phone Number
2	2014	City of Coryse	Riverland Drive Sidewalk Project	Installation of an ADA Compliant Sidewalk from Riverland Drive at corner of New State Street and continues down Old State Road to terminal of Riverwalk Walk Phase III. This sidewalk is for bicyclists and pedestrian usage.	\$ 100,493.90	\$ 20,098.78	\$ 80,395.12	Project completes the connectivity of the Riverwalk Park in Coryse. Part of Phase II that received 2013 Transportation Alternatives Program and has been submitted through the MPO Process for approval.		Tram Yates	794-9020
2	2014	Town of Springfield	Kroy Hawk Drive Sidewalk Project	Installation of ADA Compliant sidewalk from Lee Circle to Durham Drive on the eastern side. This sidewalk sits in the movement of students to Airport High School & Prince Middle School.	\$ 177,712.00	\$ 35,542.00	\$ 142,170.00	Project connects a large apartment complex and many single family homes with two local schools and a blind cure in the road.		Joe Boyce	794-0408
2	2014	Town of Lexington	Augusta Highway Sidewalk Project Phase II	Installation of ADA compliant sidewalk on north side of Augusta Highway from Turner Springs Road to Morgan Drive and continues sidewalks from Town of Lexington for another 2000 feet east toward I-20.	\$ 215,295.50	\$ 70,295.50	\$ 145,000.00	Project Phase I was approved as part of the 2013 Transportation Alternatives Program and has been submitted through the MPO Process for approval.		Wesley Crady	358-1544
2	2014	Town of Lexington	South Church Street Sidewalk Continuation Project	Installation of ADA compliant sidewalk from Woodland Drive to Haynesworth Place and fills in gap of 1000 feet of sidewalk from Main Street to Gibson Road/Gibson Park.	\$ 226,089.54	\$ 81,089.54	\$ 145,000.00	Project in 2009, 2010, 2012 Transportation Alternatives Program and has been submitted through the MPO Process for approval. This completes the sidewalk from downtown Lexington to Gibson Park.		Wesley Crady	358-1544
2	2014	Town of Irmo	Beaview Drive Sidewalk Project	Installation of ADA Compliant sidewalk from Bartley Road to Community Park of Irmo. This connects Lake Murray Blvd SC 66 with new local park. This sidewalk is for bicyclists, wheelchair and pedestrian usage.	\$ 57,310.00	\$ 11,466.00	\$ 45,844.00	Phase I Beaview Project received funding in FY 2013 as part of Collier Street/Beaview Drive project. This completes connection to new community park.		Bob Brown	781-7050
2	2014	Town of Irmo	Church Street Sidewalk Project	Installation of an ADA compliant sidewalk to connect Lake Murray Blvd SC 60 to Community Park of Irmo. This sidewalk is for bicyclists, wheelchair and pedestrian usage.	\$ 90,934.00	\$ 18,188.80	\$ 72,745.20	Project will service as second entrance exit to new recreational facility, Red Bank Park.		Bob Brown	781-7050
2	2014	Lexington County	Bank Corley Rd Sidewalk Project	Installation of ADA Compliant sidewalk from S Lake Drive SC 6 to Kazerath Road and Red Bank Park.	\$ 241,666.00	\$ 96,666.00	\$ 145,000.00	Project connects S Lake Drive (SC 6) to county recreational facility, Red Bank Park.		Wren Barrett	781-5201
Funding Totals					\$ 1,109,520.94	\$ 333,344.62	\$ 776,176.32				
				Total Funds Requested			\$ 776,176.32				
				FY 2014 Available Funding			\$ 866,353.00				
				Surplus/(Shortage)			\$ 90,176.68				



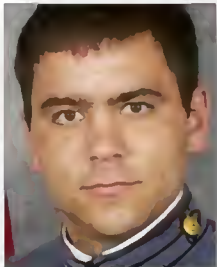
Date: June 20, 2014
To: CMCOG Board of Directors
From: John Hardee, CMCOG Chairman
Subject: CMCOG Support for Veterans Memorial Dedication

ACTION: To show support of dedication of an intersection and bridge to two (2) fallen veterans.

BACKGROUND: A request was made to honor and recognize two (2) fallen American heroes from the Central Midlands Region for the sacrifice they made for our country.



First Lieutenant Almar L. Fitzgerald attended Lexington County District One schools and graduated from The Citadel before becoming a United States Marine. His decorated career in the Marines was cut short on February 21, 2006, when he succumbed to wounds suffered in combat while serving in Iraq. During his life, First Lieutenant Fitzgerald was a polite, respectful, and honest person who always believed that he should put his best foot forward in every situation. It is only fitting that a memorial be erected to honor his life and his sacrifice.



First Lieutenant Ryan Rawl, also a graduate of The Citadel, served his county, state, and nation with distinction. First Lieutenant Rawl was a Richland County Sheriff's Deputy, School Resource Officer at Crayton Middle School, and a South Carolina National Guardsman. During a deployment to Afghanistan with the 133rd Military Police Company, First Lieutenant Rawl was killed in action by a suicide bomber. He was honored by the military and now deserves a memorial to his service be erected by the state he served with distinction.

REQUEST:

1. To rename the intersection of Two Notch Road and Muddy Springs Road as the "First Lieutenant Almar L. Fitzgerald Intersection" and erect appropriate signs and markers that contain the words "First Lieutenant Almar L. Fitzgerald Intersection"; and
2. To rename the bridge over 12 Mile Creek on Barr Road in Lexington County the "First Lieutenant Ryan Rawl Bridge" and to erect appropriate signs and markers that contain the words "First Lieutenant Ryan Rawl Bridge".



Memorandum

TO: CMCOG Board of Directors

FROM: Gregory Sprouse, Director of Research, Planning and Development

DATE: June 20, 2014

SUBJECT: **Regional Homeless Coordination**

The Blueprint to Address Homelessness in the Midlands was crafted in 2005 by various community leaders tasked with developing a plan forward to reduce homelessness in the Midlands. The goal was to create a lead intergovernmental agency to implement, evaluate and update the plan and facilitate community cooperation. In addition, the Blueprint also recommended the creation of a community emergency shelter facility; improving access to supportive services; developing affordable housing units; identifying funding sources; collecting and analyzing HMIS data; reviewing zoning ordinances; raising public awareness about homelessness and heightened homeless prevention efforts.

While many of the areas of the Blueprint were implemented much work still needs to be done in order to address the needs of the homeless population. This includes identifying gaps in the coordination of homeless services to achieve a more efficient and effective operation and to reduce duplication of efforts.

As a means to address some of these gaps, the City of Columbia released a Request for Information/Ideas regarding homelessness solutions in January 2014. Responses were received and reviewed by a review panel comprised of individuals from various walks within the community. Information gathered during this process was then used to craft a Request for Proposals (RFP) to solicit responses from qualified services providers to develop and implement a comprehensive plan to provide regional homeless service coordination centered around six homeless response goals adopted by the Columbia City Council.

In an effort to address these issues from a regional perspective, the City of Columbia has engaged CMCOG to assist in the procurement of regional homeless coordination services. CMCOG staff will provide an overview of the project and an update on the procurement process.



DATE: June 20, 2014
TO: CMCOG Board of Directors
FROM: Ben Mauldin, Executive Director
SUBJECT: Executive Director's Report

Central Midlands COG - Capital Improvement Project

CMCOG staff would like to thank the City of Columbia for their assistance in fixing the storm water run-off issue and repair surfacing of the parking lot. The CMCOG building was built in December 1992 and the parking lot has only had minor repairs over the past years. The City of Columbia's Public Works division was very professional and did a fantastic job.

Lieutenant Governor's Office on Aging – Fiscal Monitoring

On March 6, 2014, LGOA staff conducted a fiscal monitoring of the Central Midlands Council of Governments. The review provided positive results. I would like to recognize Sharon Seago, Aging Services Director, and all aging staff for their dedication and excellent service to the citizens of the Central Midlands Region.

Central Midlands Aging and Disability Resource Center – Training

CMCOG ADRC provided community-based workshops to teach seniors on ways to reduce their risk of falls and to build their confidence in managing their health. Fall Prevention workshops were held at a number of the senior centers in our region. The training demonstrated mobility techniques and exercises designed to educate seniors on preventing falls at home and in community settings. The workshop included a free video and booklet. Medication management workshops were also provided in each county of the Central Midlands Region.

Lexington SC Works Center Move

The Lexington County SC Works Center will relocate to 671 S Carolina 302, West Columbia, SC 29170 (South Congaree) by mid-July. The South Congaree location is geographically and strategically located making it more closely centered to the Lexington County population and our targeted demographic. This move is requiring a tremendous amount of coordination and effort on Midlands Board Staff. I would like to thank each of them for their efforts.

Central Midlands Region Hazard Mitigation Plan

After discussing the five (5) year update Hazard Mitigation grant program with the staff of SC Emergency Management Division (SCEMD), the SCEMD staff contacted CMCOG and suggested that the PDM (pre-disaster mitigation) grant program would be a better option. CMCOG had applied for this funding last year, but was not one of the projects selected. The SCEMD staff indicated that the application was good, but that funding for projects was limited. They encouraged CMCOG to resubmit the application for this year's cycle. CMCOG staff has already submitted a draft application for SCEMD's review and will work to make the revisions based on SCEMD's recommendations. The budget for the project is estimated to be approximately \$115,000 of which CMCOG will have to provide a 25% match.

CMCOG Community Development Programs – Spring 2014 Grant Awards

SC Department of Commerce Spring Infrastructure Community Development Block Grant (CDBG) grant awards were announced on June 18th.

The *Town of Winnsboro and Fairfield County* were jointly awarded **\$564,103** towards the Jackson Creek WWTP Project, estimated to cost \$677,103 in its entirety.

The *City of Newberry* was awarded **\$706,863** towards the West End Mill Village W & S Upgrade Project, estimated to cost \$1,459,780 in its entirety.

Staff involved in procuring these grants: Cyndi Gawronski, Eartha Burrell, Greg Sprouse and Jason Kent.

United Midlands Statewide Infrastructure Bank Resolution

On June 16, 2014, the United Midlands Coalition (composed of Richland County, City of Columbia, County of Lexington and the Columbia Metropolitan Airport) along with Central Midlands Council of Governments and the University of South Carolina held a signing ceremony to mark an historic collaborative effort to submit an application to the South Carolina State Infrastructure Bank for a massive transportation improvement project.

The United Midlands Multimodal Corridor Improvement Project will address issues adversely affecting the Midlands' transportation network. The project will ease congestion, increase driver and pedestrian safety, improve air quality and provide alternative transportation modes for residents and visitors. Primary connectors addressed within this project include Assembly and Huger streets, Greene and Williams streets, and the Airport Connector.

A joint resolution in support of the project was signed by the leaders of the City of Columbia, Richland County and Lexington County.

Looking Ahead:

Grants Management in Columbia, SC – October 2-3, 2014 **Grant Training at CMCOG**

Central Midlands Council of Governments and Grant Writing USA will once again host a two-day grant workshop at the COG, October 2-3, 2014. This is an excellent opportunity for our member governments' staff to enhance performance in the areas of grant writing, grants management and grant maker research.

More information and online registration is available: <http://grantwritingusa.com/grants-training/grant-management-workshops/columbia-south-carolina-october-2014.html>

Contact:
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CMCOG
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