



**Board of Directors Meeting of the  
Central Midlands Council of Governments  
Thursday, April 24, 2014 ♦ 12:00 p.m. ♦ CMCOG Conference Room  
Overall Agenda**

**ACTION**

**A. Call to Order and Introductions**

1. Determination of Quorum
2. Approve Order and Contents of the Overall Agenda
3. Introduction of Guests
4. Invocation

Gregory Sprouse

**B. Consent Agenda**

1. Approval of the March 27, 2014 Board Meeting Minutes (*Enclosure 1*)
2. TIP Amendment – Bluff Road (*Enclosure 2*)
3. FY 2013 Annual Listing of Obligated Projects (*Enclosure 3*)

**C. Regular Agenda**

1. Financial Statement for the Period of July 1, 2013 to March 31, 2014  
(*Enclosure 4*)
2. FY 2014 – 2015 Area Agency on Aging / Aging & Disability Resource Center  
Area Plan Update (*Enclosure 5*)
3. Aging Services Contract Awards (*Enclosure 6*)

Nevetta Blocker

Sharon Seago

Sharon Seago

**INFORMATION**

**D. Announcements / Committee or Staff Reports / Correspondences**

1. Overview of Fort Jackson (*Enclosure 7*)
2. Aging Transportation Services
3. TIGER Grant Submission
4. Executive Director's Report (*Enclosure 8*)
5. Board Member Spotlight

BG Bradley Becker

Pam Dukes

Reginald Simmons

Ben Mauldin

John Hardee

**E. Old/New Business**

**F. Other Business**

**G. Adjourn**

**REMINDER: The next CMCOG Board of Directors Meeting will be held on Thursday, May 22, 2014 in the COG Conference Room**

Note: Full Agenda packets can be found on the CMCOG website at [www.cmcog.org](http://www.cmcog.org).

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**ENCLOSURE 1**

**Board of Directors Meeting of the  
Central Midlands Council of Governments  
Thursday, March 27, 2014 ♦ 12:00 p.m. ♦ CMCOG Conference Room**

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**BOARD MEMBERS PRESENT:**

John Hardee, Chairman, City of Columbia  
Roger Gaddy, Vice-Chairman, Mayor of Winnsboro  
Vina Abrams, Immediate Past Chair, Newberry Co  
Jimmy Bales, Richland County Legislative Delegation  
Bill Banning, Lexington County Council  
John Carrigg, Lexington County  
Ellen Cooper, City of Columbia  
Kendall Corley, Richland County  
Todd Cullum, Lexington County Council  
Sam Davis, Columbia City Council  
Smokey Davis, Lexington County  
Julie Ann Dixon, Richland County Council  
MaryGail Douglas, Fairfield Co. Legislative Delegation  
Clabie Edmond, Lexington County  
Shawn Epps, City of Columbia  
David Ferguson, Fairfield County Council  
Zebbie Goudelock, Newberry City Council  
Clarence Hill, Richland County  
Les Hipp, Newberry County Council  
Norman Jackson, Richland County Council  
Johnny Jeffcoat, Lexington County Council  
Steve MacDougall, Mayor of Lexington  
Earl McLeod, Lexington County  
Walt McLeod, Newberry Co. Legislative Delegation  
Joe Mergo, Lexington County  
Tony Mizzell, Richland County  
Brian DeQuincey Newman, Columbia City Council  
Elise Partin, Cayce City Mayor  
Dwayne Perry, Fairfield County Council  
Torrey Rush, Richland County Council  
Debbie Summers, Lexington County Council  
Frank Townsend, Lexington County Council  
Kelvin Washington, Richland County Council  
Mark Williams, City of Forest Acres  
Teresa Wilson, City of Columbia

**ADVISORY MEMBERS PRESENT:**

Mark Huguley, Arcadia Lakes Town Mayor  
Geraldine Robinson, Eastover Town Mayor  
Barbara Hartley Smith, Pelion Town Mayor  
Skip Wilson, Chapin Town Mayor

**GUESTS PRESENT:**

Chad Hardaway, USC Columbia Technology  
Incubator  
Matt Hines, Dennis Corporation  
Lewis Kirk, Gills Creek Watershed Association  
Milton Pope, Fairfield County  
Yvette Rowland, Senator Lindsey Graham's Office  
Mike Sullivan, S.C. Department of Transportation

**STAFF MEMBERS PRESENT:**

Felicia Anderson, Operations Manager  
Roland Bart, Chief Transportation Planner  
Nevetta Blocker, Finance Director  
Eartha Burrell, Community Development Planner  
Cyndi Gawronski, Senior Community Development  
Planner  
Anna Harmon, Regional LTC Ombudsman Director  
Kevin Hill, Workforce Development Director  
Jason Kent, GIS Manager  
Ben Mauldin, Executive Director  
Malia Ropel, Senior Grants Accountant  
Sharon Seago, Area Agency on Aging / Aging &  
Disability Resource Center Director  
Wayne Shuler, Regional Planning Manager  
Andy Simmons, Information Services Manager  
Reginald Simmons, Deputy Executive  
Director/Transportation Director  
Gregory Sprouse, Director of Research, Planning &  
Development  
Chris White, WIA Program Manager

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A. CALL TO ORDER, convened

The meeting was called to order at 12:02 p.m. on March 27, 2014 by Chairman John Hardee.

A1. DETERMINATION OF QUORUM

Chairman Hardee noted that a quorum was present.

A2. APPROVE ORDER AND CONTENTS OF THE OVERALL AGENDA, approved

Chairman Hardee asked for approval of the order and contents of the overall agenda.

**MOTION, passed**

David Ferguson moved, seconded by Smokey Davis, to approve the order and contents of the overall agenda. Motion carried unanimously.

A3. INTRODUCTION OF GUESTS

Gregory Sprouse introduced the guests at today's meeting. They are listed on the first page.

A4. INVOCATION

Bill Banning gave the invocation.

A5. INTRODUCTION OF NEW BOARD MEMBERS

Ben Mauldin introduced new board member, Shawn Epps. Mr. Epps is a citizen appointee representing the City of Columbia.

B. CONSENT AGENDA

Chairman Hardee asked for approval of items B1 – B3 on the Consent Agenda, as noted below:

B1. Approve Minutes of the February 27, 2014 Board Meeting, approved

B2. Adoption of CMCOG Personnel Manual, approved

B3. TIP Amendment – Exit 119 Interchange, approved

Approval to amend the 2013-2019 TIP to add \$4.7 million to the Exit 119 Interchange Project on I-26

**MOTION, passed**

Vina Abrams moved, seconded by Zebbie Goude-lock, to approve items B1 – B3 on the Consent Agenda, as noted above. Motion carried unanimously.

C. **REGULAR AGENDA**

C1. **TIP Amendment – Bluff Road, approved**

Reginald Simmons presented a request for the approval to amend the 2013-2019 Transportation Improvement Program (TIP) to add \$100,000 to the Bluff Road Sidewalk Project. The purpose of the project is to improve safety, security, functionality and transit accessibility along the corridor. Mr. Simmons discussed the project's budget.

**MOTION, passed**

Steve MacDougall moved, seconded by Dwayne Perry, to amend the 2013-2019 TIP to add \$100,000 to the Bluff Road Sidewalk Project. Motion carried unanimously.

C2. **FY 2013 Annual Listing of Obligated Projects, approved**

Reginald Simmons presented a request for the adoption of the FY 2013 Annual Listing of Obligated Projects. The purpose of the report is to identify and list the federal obligations that were made on approved projects in the previous fiscal year (October 1, 2012 – September 30, 2013). Mr. Simmons provided a breakdown of the project categories.

**MOTION, passed**

Zebbie Goudelock moved, seconded by David Ferguson, to adopt the FY 2013 Annual Listing of Obligated Projects. Motion carried unanimously.

D. **ANNOUNCEMENTS / COMMITTEE OR STAFF REPORTS / CORRESPONDENCES**

D1. **2014 TIGER Grants**

Reginald Simmons provided an overview of the 2014 Transportation Investment Generating Economic Recovery (TIGER) competitive grant program. The program designated \$600 million for multimodal, merit-based discretionary grants. Mr. Simmons discussed the previous award cycles and the timeline for the current application process. He also discussed the application criteria for projects in urban and rural areas. A discussion took place.

D2. **Aging Contracts: Intent to Award Contracts**

Sharon Seago stated the COG has completed its competitive procurement process for aging services in the region. The Evaluation Committee included Ellen Cooper, Wayne Shuler and Bonnie Austin. Ms. Seago announced the Intent to Award Contracts to the following for the services in the counties identified below:

**Adult Daycare**

Fairfield County:	Newberry County Council on Aging
Newberry County:	Newberry County Council on Aging
Lexington County:	Newberry County Council on Aging

**Group Dining**

Fairfield County:	Fairfield County Council on Aging
Newberry County:	Newberry County Council on Aging

Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Home Care I**

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Home Care II**

Fairfield County: Addus Healthcare  
Newberry County: Addus Healthcare  
Lexington County: Addus Healthcare  
Richland County: Senior Resources

**Home Delivered Meals**

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Disease Prevention**

Fairfield County: Newberry County Council on Aging  
Newberry County: Newberry County Council on Aging  
Richland County: Senior Resources

**Transportation**

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Legal**

Fairfield County: SC Legal Services  
Newberry County: SC Legal Services  
Lexington County: SC Legal Services  
Richland County: SC Legal Services

The award contracts are subject to appeals. A discussion took place regarding transportation services.

**D3. Regional Economic Outlook**

Gregory Sprouse stated that the S.C. Department of Employment and Workforce recently released their Labor Market Information Report for all counties. He provided an overview of employment statistics, job forecasts, general demographic data, and other important labor market information for Fairfield, Lexington, Newberry and Richland Counties.

**D4. USC Innovation HUB EDA Grant**

Chad Hardaway provided an overview of USC/Columbia Technology Incubator Outreach Program. The Incubator is a non-profit organization that provides consulting services and resources to newly formed companies. Mr. Hardaway discussed the program's services, facility amenities and recent achievements. A discussion took place.

**D5. Employee Recognition**

Ben Mauldin recognized Chris White, WIA Program Manager, for his exceptional performance.

**D6. Executive Director's Report**

Ben Mauldin gave the following Executive Director's Report:

- A. Technical Assistance Services – The COG can provide technical assistance to local governments.
- B. Assisted Rides Program – CMCOG/ADRC will host a Kickoff Event on Monday, April 7<sup>th</sup> at the Lourie Center.
- C. Community Development Block Grant (CDBG) Infrastructure Applications – The following CDBG applications are expected to be submitted by April 14<sup>th</sup>:
  - a. City of Newberry – West End Mill Village Water & Sewer Project
  - b. Town of Winnsboro – Jackson Creek Wastewater Treatment Plant Upgrade
  - c. Town of Eastover – Drainage Ditch Improvements

**D7. Board Member Spotlight**

David Ferguson and Julie Ann Dixon introduced themselves and gave a brief overview.

**E. OLD / NEW BUSINESS**

There was no old or new business to discuss.

**F. OTHER BUSINESS**

There was no other business to discuss.

**G. ADJOURN**

The meeting adjourned at approximately 12:50 p.m.

*These minutes were respectfully submitted by Felicia C. Anderson*



**ENCLOSURE 2**

Approved by the CMCOG Board/MPO Policy Committee on March 27<sup>th</sup>

Public comment period ended on March 26<sup>th</sup>

No Public Comments Received

## **Memorandum**

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**TO:** All Members of the CMCOG **Board of Directors**

**FROM:** Reginald Simmons, Deputy Executive Director/Transportation Director

**DATE:** March 27, 2014

**SUBJECT:** **Bluff Road Sidewalk Project**

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### **REQUESTED ACTION**

The Central Midlands Council of Governments staff will request approval to amend the 2013-2019 TIP to add \$100,000 to the Bluff Road Sidewalk Project.

### **PROJECT DESCRIPTION**

The project scope is to install a 10' sidewalk along one side of the Rosewood Drive from the entrance to the Fairgrounds and along Bluff Road from Rosewood Drive to George Rogers Blvd. The purpose is to provide safe pedestrian access to the existing bus stop and to the many events held at the fairgrounds and football stadium. This sidewalk will also improve traffic flow during major events since the outer northbound lane is forced to close for pedestrian use. The project is currently scheduled for construction during the summer and early fall of 2014. Current budget is \$1.2 million (\$600K Richland CTC, \$600K COATS). Total anticipated cost is \$1.3 million.

USC is planning pedestrian improvements at the intersection of George Rogers Blvd and Bluff Road in conjunction with site improvements at William Brice. USC's project is scheduled to begin Winter 2014/2015. SC Fairgrounds also plans to replace existing chain link fence with decorative railing along with pedestrian scale lighting.

### **ATTACHMENTS**

Project Map

FileD: \\SRIT\Documents\Meeting\6/20/14\Meeting4\241-Bluff Road Sidewalk Project.doc

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Approved by the CMCOG Board/MPO Policy Committee on March 27<sup>th</sup>

Public comment period ended on March 26<sup>th</sup>

No Public Comments Received

**Memorandum**

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**TO:** All Members of the CMCOG Board of Directors

**FROM:** Reginald Simmons, Deputy Executive Director/Transportation Director

**DATE:** March 27, 2014

**SUBJECT:** FY 2013 Annual Listing of Obligated Projects  
*(Full document available for download)*

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**REQUESTED ACTION**

The Central Midlands Council of Governments' staff requests approval to adopt the FY 2013 Annual Listing of Obligated Projects. Please be advised that this report is available on our website for review and downloading.

**BACKGROUND**

Federal guidance stipulates that each year MPOs such as COATS are responsible for producing an annual listing of obligated projects based upon the projects identified in its TIP. In partnership with SCDOT, the COATS MPO staff has developed this report to meet this federal requirement.

**ATTACHMENT**

The FY 2013 Annual Listing of Obligated Projects *(Also Available Online)*

Enclosure



**Columbia Area Metropolitan Planning Organization**

# **FY 2013 Annual Listing of Obligated Projects**

**October 1, 2012 – September 30, 2013**



Approved by the CMCOG Board

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DRAFT

## About CMCOG

The Central Midland Council of Governments (CMCOG) is the designated Metropolitan Planning Organization (MPO) responsible for carrying out the urban transportation planning process for the Columbia Area Transportation Study (COATS). The COATS MPO study area boundary, includes large portions of Richland and Lexington Counties and small portions of Calhoun and Kershaw Counties. The primary responsibilities of any MPO are to: 1) develop a Long Range Transportation Plan, which is the 30-year transportation vision for the metropolitan area; 2) develop a Transportation Improvement Program, which is the agreed-upon list of specific projects for which federal funds are anticipated; and 3) develop a Unified Planning Work Program (UPWP), which identifies in a single document the annual transportation planning activities that are to be undertaken in support of the goals, objectives and actions established in the Long-Range Transportation Plan.

As the MPO, CMCOG provides the forum for cooperative decision making in developing regional transportation plans and programs to meet changing needs. It is composed of elected and appointed officials representing local, state and federal governments or agencies having interest or responsibility in comprehensive transportation planning.

## CMCOG Member Jurisdictions

### MPO Municipalities:

City of Cayce  
City of Columbia  
City of Forest Acres  
Town of Irmo  
Town of Lexington  
Town of Springdale  
City of West Columbia

### Non-MPO Municipalities:

Town of Batesburg-Leesville  
City of Newberry  
Town of Winnsboro

### Counties:

Fairfield County  
Lexington County  
Newberry County  
Richland County

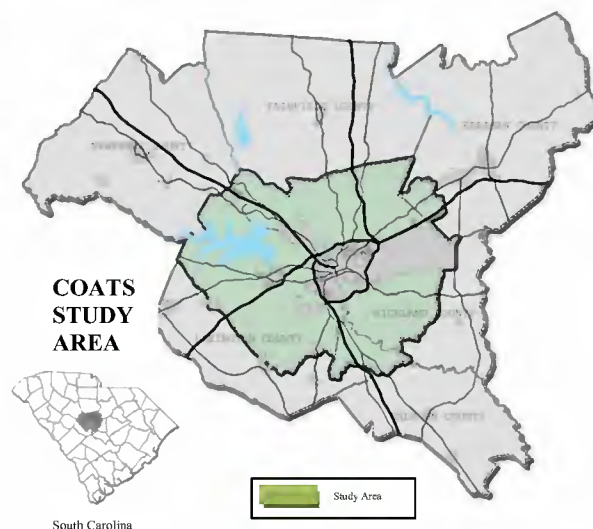
### Other:

Kershaw County

## About COATS

The Columbia Area Transportation Study or COATS, is the cooperative effort by the participating member governments, transportation providers, and many other interested parties to develop a long-range transportation plan for the metropolitan area.

The preparation and publication of this document was financed in part by federal funds provided by the U.S. Department of Transportation through the Federal Highway Administration, Federal Transit Administration and the South Carolina Department of Transportation.





**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - ARRA**

<b><i>Economic Stimulus Projects (ARRA)</i></b>													
<b>Pin #</b>	<b>Priority</b>	<b>Project Name</b>	<b>County</b>	<b>From To</b>	<b>Work Type</b>	<b>Total Costs</b>	<b>Obligated 2013</b>	<b>Spent to Date</b>	<b>Let Date</b>	<b>Funded need to complete</b>	<b>Funds remaining (if complete)</b>	<b>Funding Source</b>	<b>Estimated Completion</b>
22875	2	Platt Springs Road SC 602	Lexington	Emmanuel Ch Rd S-168 to Old Orangeburg Rd S-1459	widen to 5 lanes	\$35,658,000	\$87,639					STP 27 & 7 ARRA	1/31/2014

FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - TRANSIT ARRA

<i>Transit Economic Stimulus Projects (ARRA)</i>												
Pin #	Project Name	County	Work Type	Total Costs	Obligated 2013	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	
	Vehicle acquisition & Refurbishment	Richland	Replace 10 buses Refurnish exteriors of 10 buses Interior painting & renovations Cover sidewalk at Sumter St Addition signage Audio & digital system for announcements	\$3,514,142		\$3,404,124		\$110,000		ARRA	5/31/2014	
	Facilities renovations & Upgrades	Richland	Purchase forklift, shop truck, etc.	\$196,536		\$196,536	5/23/2010			ARRA	12/31/2012	
	Acquire Misc. Support Equipment	Richland	Upgrade of website; Possible upgrade to telephone system	\$165,912		\$137,864		\$28,048		ARRA	5/31/2014	
	Purchase Misc. Communications Equip.	Richland		\$215,000	\$8,856	\$98,219		\$107,925		ARRA	5/31/2014	
<b>SCDOT Information</b>												
<b>Columbia, SC</b>												
<b>CMRTA</b>												
1	Funds Awarded			\$5,346,374								
2	Funds Committed			\$4,992,811								
3	Funds Expended			\$4,902,235								
4	Number of contract solicitations			7								
5	Total estimated amount of solicitations			\$592,357								
6	Total number of contracts awarded as of month ending Aug 31, 2013			9								
7	Amount of funds associated with the contracts			\$4,386,067								
8	Number of contracts for which work has begun as of month ending Aug 31, 2013			9								
9	Amount of funds associated with contracts listed on the previous line			\$4,386,067								
10	Number of contracts for which work has been completed as of month ending Aug 31, 2013			5								
11	The amount of funds associated with the contracts listed in the previous line			\$4,161,169								
<b>NEW</b>	<b>ARRA Project Completion Date</b>			06/30/14								
12	Number of direct, on-project jobs created or sustained by ARRA funds			59								
13	Total number of hours associated with direct jobs created or sustained by ARRA funds			13,723.3								
14	Total payroll of job hours created or sustained by ARRA funds			\$316,085								

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - GUIDESHARE**

<i>Guideshare Projects</i>													
Pin #	Priority	Project Name	County	Location	Work Type	Total Costs	Obligated 2013	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion
99111		Intersection Improvements (see summary sheet)	Lexington / Richland				\$100,000					NHS STP	
26962 0040080T01		Signal System Improvements	Lexington / Richland				\$342,870					STP	
228740T01	2	Platt Springs Road SC 602	Lexington	Emmanuel Ch Rd S-168 to Old Orangesburg Rd S-1459	widen to 5 lanes	\$35,658,000	\$87,639					STP 27 & 7 ARRA	1/31/2014
036244X	4	Columbia Avenue US 378 Intersections	Lexington	Park Road S-127 to W Butler Road S-255	Intersection Improvements	\$15,312,820			8/14/2012			STP Earmark	Spring 2014
03614RD01 0037729PE01	5	John Hardee Expressway Airport Conn Ph 2	Lexington	Airport Boulevard SC 302 to I-26	new road and interchange	\$88,600,000						CMCOG	
039333RD01	6	Hardscrabble Road S-83	Richland	Farrow Road SC 555 to Lee Road S-1080	widen to 5 lanes	\$50,060,000	\$14,305,500			\$48,035,000		STP	
0039032RD01	7	Leesburg Road SC 262	Richland	Fairmont Drive S-88 to Lower Richland Road S-37	widen to 5 lanes	\$32,004,930				\$30,762,040		STP	
0042383RD01	16	Columbia Ave S 48 Chapin	Lexington	I-26 Exit 91 to Chapin Road US 76	Widen to 3/5 lanes	\$15,000,000	\$1,000,000					STP	
0024815X		Debt Service					\$4,956,000					STP	
		Bluff Rd Sidewalks SC 48	Richland				\$600,000					STP	

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - EXEMPT PROJECTS**

<i>Exempt from Guideshare Projects</i>												
Pin #	Project Name	County	Location	Work Type	Total Costs	Obligated 2013	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion
03539IRD01 I-20		Richland	I-77 Exit 75 - Alpine Rd to Spears Cr Ch Rd S-53 Exit 82	widen to 6 in	\$82,659,000			3/13/2012			IM NHS	2014
038170RD01 I-26		Calhoun / Lexington	I-77 Exit 116 to SC 172 Exit 136	widen to 6 in (10mi) & resurfacing (10 mi)	\$100,148,000						IM NHS	
0422107OT01 SHEP		Lexington / Richland	n/a								CMAQ	



**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - INTERSECTIONS**

<b>Intersections Improvement Projects</b>												
Pin #	Priority	Project Name	County	Work Type	Total Costs	Obligated 2013	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion
039605RD01	1	Old Orangeburg Rd S-244 @ Community Dr/ YMCA Rd S-311	Lexington	add left turn lanes	\$905,289			11/14/2012			STP	
041507RD01	2	Old Orangeburg Rd S-244 @ Bill Williamson Ct	Lexington	add left turn lanes	\$750,000						STP	
041504RD01	3	Harbison Blvd S-757 @ Park Terr /Columbia Ent	Lexington	add right turn lanes	\$575,000						STP	
041494RD01	4	Augusta Highway US 1 @ Oak Dr S-386 / David Church Road S-230	Lexington	extend left turn lanes	\$900,000	\$100,000					STP	
041503RD01	5	Sunset Blvd US 378 @ Fairlane Dr S-1209 / Summer Place Dr	Lexington	extend left & right turn lanes	\$400,000						STP	
041502RD01	6	Leesburg Road SC 262 @ Patricia Drive S-708	Richland	extend left turn lanes	\$900,000						STP	
041501RD01	7	Broad River Rd US 176 @ Piney Grove Rd S-1280	Richland	extend left turn lanes	\$400,000	\$350,000					STP	completed Summer 2013

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - ENHANCEMENTS**

<b>MPO Enhancements Projects</b>														
Pin #	Jurisdiction	Project Name	County	Location	Work Type	Total (Costs)	Obligated 2013 (Federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	Comments
0041535 FPA 26-12	West Columbia	Sunset Blvd US 378 / Jarvis Klappan Blvd SC 12 Beautification Project FY 2011	Lexington	interchange 100-600 Sunset Blvd	beautification & lighting	\$181,250	\$14,500		2/1/2014			STP		LPA requested SCDOT manage 8/26/2011 Active
40797 FPA 60-11	West Columbia	Airport Connector Beautification Project Phase I - FY 2010	Lexington	Williams St Railroad Trestle	entrance sign, sidewalks, landscaping, street lighting	\$181,250	\$145,000	\$1,292	5/30/2012	\$179,958		STP		LPA requested SCDOT manage 3/15/2011 Active
39387 FPA 28-10	West Columbia	Charleston Highway Beautification Project FY 2009	Lexington	Meeting St US 1 Augusta St S-57	entrance sign, sidewalks, landscaping, street lighting	\$181,250	\$145,000	\$1,292	10/9/2012	\$179,958		STP		LPA requested SCDOT manage 10/14/2009 Active
039555RD01	West Columbia	Highway 1 US 1 Street Lighting FY 2008	Lexington	State St SC 2 12th St SC 35	street lighting	\$181,000	\$145,000		4/1/2014			STP		Combined Ph I & II working with LPA on street lights 4/28/09 Active
36349 EH01 ENH 108-07	West Columbia	Alexander Road S-560 Sidewalk Project FY 2006	Lexington	Riverwalk Park Entrance south 925'	new sidewalks on east side	\$50,000						STP		remaining funds State St Streetscape cannot find
	West Columbia	Jarvis Klappan Blvd SC 12 Streetscape (12th Street Streetscape Phase I) FY 2006	Lexington	Jarvis Klappan Blvd SC 12 Augusta St S-40	street lighting, landscaping, sidewalks & curbs	\$181,000	\$145,000	\$5,461		\$175,539		STP	6/30/2013	Extension granted 7/24/2012
40632 FPA 46-11	Gilbert	Broad Street S-261 /Main Street S-24 Sidewalk FY 2010	Lexington	Little League Park Gilbert	connecting sidewalks	\$180,000	\$144,000		5/14/2013			STP		LPA requested SCDOT to manage 3/15/2011 Active
	Irmo	Childs Street S-1238 Sidewalk FY 2013	Lexington	Lake Murray Blvd SC 60 to Columbia Ave S 771	connecting sidewalks	\$85,825	\$68,660					STP		LPA requested to manage 12/13/2013 Pending Approval Active
	Irmo	Chillingham Road / St. Albans Road Sidewalks FY 2013	Richland	Lordship Ln to Sheford Rd to St Albans Rd to Battery Rd to Eastview Dr to Irmo Town Park	connecting sidewalks	\$108,179	\$86,543					STP		LPA Cancelled project 11/27/2013
0042362RD01	Irmo	Palmettoood Parkway Sidewalk FY 2012	Lexington	Lake Murray Blvd SC 60 Carlisle St Moseley St Woodfrow St	Sidewalks 833'	\$67,467	\$53,974		6/1/2014			STP		LPA approved to manage 11/27/2012
0041359FPA 89-11	Irmo	Carlisle Street S-772 / Moseley Street S-773 Sidewalks FY 2011	Lexington	Woodfrow St	Sidewalks 850'	\$98,119	\$78,495		12/1/2014			STP		LPA requested SCDOT to manage 9/7/2011 Active
0041357 FPA 89-11	Irmo	Brickling Road Sidewalk FY 2011	Lexington	Royal Tower Dr West Royal Tower Dr	Sidewalks 2170'	\$113,163	\$90,529		2/1/2015			STP		LPA requested SCDOT to manage 9/7/2011 Active

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - ENHANCEMENTS**

<b>MPO Enhancements Projects</b>														
Pin #	Jurisdiction	Project Name	County	Location	Work Type	Total (Costs)	Obligated 2013 (Federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	Comments
0040622 FPA 45-11	Irmo	College Street S-1675 & Eastview Street Sidewalks FY 2010	Lexington	Lake Murray Blvd SC 60 Battery Rd	Sidewalks	\$151,284	\$121,003		9/10/2013			STP		LPA requested SCDOT to manage 3/15/2011 Active
39604 FPA 26-11	Irmo	S Royal Tower Drive, College Street S-1675 & Eastview Street S-2383 FY 2009	Lexington	Friarsgate Blvd Chadford Rd S-2680	Sidewalks	\$157,550	\$125,280	\$62,487	2/14/2012	\$95,363		STP		COMPLETE
39385 FPA 29-10	Irmo	St. Andrews Road S-36 Ph II Federal FY 2008 - Shoppers Walk	Lexington	Shoppers Walk Irmo Post Office	Sidewalks	\$248,559	\$145,000	\$270,489				STP	5/22/2012	COMPLETE
37378 ENH 21-08	Irmo	Carlisle Street S-773 Sidewalk Phase II Federal FY 2007	Lexington	Lexington Ave Lake Murray Blvd SC 60	Sidewalks	\$102,000						STP	completed 2010	COMPLETE
ENH 08-08	Irmo	St. Andrews Road S-36 Sidewalk Phase I FY 2006	Lexington	Cotton House Thames Valley Rd	Sidewalks	\$85,000						STP		COMPLETE
	Cayce	Riverland Drive Sidewalk FY 2013	Lexington	Riverwalk Ph II to Riverwalk Ph III	Sidewalks	\$219,350	\$145,000					STP		LPA requested SCDOT to manage 7/9/2013 Active
	Cayce	Julius Felder Street Sidewalks FY 2013	Lexington	S. Edens Dr to Hemlock St	Sidewalks	\$189,297	\$145,000					STP		LPA requested SCDOT to manage 7/9/2013 Active
0042313RD01	Cayce	State Street Revitalization Phase IV - FY 2012	Lexington	Karlancy Ave Jansen Ave	street lights, landscaping, sidewalks	\$191,080	\$145,000		2/1/2015			STP		LPA requested SCDOT to manage 12/8/2009 Active
41043 FPA 66-11	Cayce	Airport Boulevard Beautification Project Phase I - FY 2010	Lexington	Parliament Dr Six Mile Creek Michaelmas Ave S-185	master plan	\$181,528	\$145,000		6/25/2012	\$181,528		STP		LPA request SCDOT manage 3/15/2011 Active
40346FPA 9-11	Cayce	State Street Streetscape Phase IV FY 2009	Lexington	Karlancy Ave S-220	streetscaping	\$154,749	\$123,799	\$1,240	5/4/2013	\$153,509		STP		LPA requested SCDOT manage 12/8/09 active
40346FPA 9-11	Cayce	State Street Streetscape Phase III FY 2008	Lexington	Poplar St S-471 Michaelmas Ave S-185	Sidewalks	\$206,249	\$145,000	\$1,240	5/4/2013	\$204,760		STP		LPA requested SCDOT manage 12/8/09 active
	Lexington Town	Ice House Pedestrian & Streetscaping Improvements FY 2013	Lexington	Main St @ S. Church St Maiden Ln @ S. Church St	sidewalks & streetscaping	\$183,612	\$145,000					STP		LPA requested to manage 9/13/2013 Pending Approval Active

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - ENHANCEMENTS**

<b>MPO Enhancements Projects</b>														
Pin #	Jurisdiction	Project Name	County	Location	Work Type	Total (Costs)	Obligated 2013 (Federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	Comments
	Lexington Town	Augusta Highway US 1 Sidewalk FY 2013	Lexington	Whispering Winds Dr to Tarrar Springs Rd	Sidewalk	\$75,955	\$60,560					STP		LPA requested to manage 9/13/2013 Pending Approval Active
0039386PE01	Lexington Town	S. Church Street S-91 Ph III FY 2012	Lexington	Woodland Dr S-446 Gibson Rd	Sidewalks	\$151,311	\$121,049		5/1/2014			STP		LPA requested SCDOT manage 3/21/2013 Active
0041792 LPA 04-12	Lexington Town	Gateway Beautification FY 2011	Lexington	I-20 @ US 378	landscaping & beautification	\$128,000	\$102,400		10/31/2013			STP		Combined with Sunset Blvd SC 12 project Approved LPA 3/3/2012 Active
0039386 FPA 73-11	Lexington Town	S Church Street S-91 Ph II FY 2010	Lexington	Woodland Dr S-446 Gibson Rd	Sidewalks one side	\$168,289	\$134,631		5/1/2014			STP		Combining Ph I & II LPA requested SCDOT to manage 3/15/2011 Active
0039386 FPA 27-10	Lexington Town	S Church Street S-91 Ph I FY 2009	Lexington	Hendrix St S-43 Woodland Dr S-446	Sidewalks	\$77,666	\$62,133		5/1/2014	\$77,656		STP		Combining Ph I & II LPA requested SCDOT to manage 11/3/2009 Active
0037375RD01	Lexington Town	Park Road S-127 FY 2007	Lexington	Main St US1/378 I4 Mile Creek	Sidewalks	\$579,113	\$284,040					STP		8/14/2009 combined Ph 1 & 2
41043 FPA 68-11	Springdale	Airport Boulevard Beautification Phase I FY 2010	Lexington	Parliament Dr Six Mile Creek	master plan	\$181,529	\$145,000		7/30/2012	\$181,529		STP		LPA requests SCDOT to manage 3/15/2011 Active
36348 EH01 FPA 19-09	Springdale	Platt Springs Rd SC 602 Pedestrian Lighting Project Phase II - FY 2008 & Ph I FY 2006	Lexington	Essex Dr Slighter Dr	pedestrian lighting new sidewalks, new curb & gutter, landscaping, lighting, relocation utilities	\$362,500	\$290,000	\$1,735	5/12/2011	\$360,765		STP		5/1/2009 request SCDOT manage combines FY 2009 & 2010
0040442 FPA 16-11	Chapin	Beautification of Downtown Chapin FY 2007	Lexington	Columbia Ave S-48 Chapin Rd US 76	relocate mast arms	\$209,750	\$145,000		9/5/2013			STP		9/29/2009 request SCDOT manage
LPA 05-13	Columbia	Mast Arms on Main Street FY 2012	Richland	Main St @ Laurel St Main St @ Blanding St	replace mast arms	\$463,000	\$242,620		11/1/2014			STP		LPA approved to manage 12/5/2012
33456 ENH 93-05	Columbia	Historic Marker Expansion FY 2004	Richland	various	install new markers, rehabilitation existing markers	\$84,755	\$67,804	\$55,000	4/18/2005	\$29,755		STP	12/1/2012	11/8/2010 Active
	Richland County	Columbia HS & Sandel ES Sidewalks FY 2013	Richland	Kathleen Dr Zimalest Dr Seminole Dr	sidewalks, detectable warning, crosswalks	\$259,549	\$145,000							LPA approved 8/28/2013 active

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - ENHANCEMENTS**

<i>MPO Enhancements Projects</i>														
Pin #	Jurisdiction	Project Name	County	Location	Work Type	Total Costs	Obligated 2013 (Federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	Comments
42276	LPA 01-12	Richland	Richland	ADA Improvements Sidewalks & Crosswalks FY 2012	Richland	various locations	Sidewalks & Crosswalks	\$361,519	\$290,000		8/5/2013	STP		LPA approved 4/11/2012 active
0041530	FPA 25-12	Richland	Richland	Rhame Road S-266 /Westridge Road S-266 Sidewalk Project FY 2011	Richland	Clemson Rd S-52 Hillridge Way	Sidewalks 6'400'	\$277,270	\$145,000		5/1/2014	STP		LPA requests SCDOT to manage 11/1/2011 Active
		Lexington	Lexington	Archers Ln and Crossbow Dr FY 2012	Lexington	Columbiana Dr Harbison West ES	Sidewalk 4'100'	\$241,666	\$145,000			STP		LPA request to manage 2/26/2013 pending LPA approval
		Lexington	Lexington	Bush River Road S-107 FY 2011	Lexington	Green Pine Rd St Andrew Rd	Sidewalk 3'600'	\$241,666	\$145,000			STP		LPA request to manage 2/28/2013 pending LPA approval

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - TRANSIT**

<b>MPO Transit Projects</b>											
Pin #	Project Name	County	Work Type	Total Costs	Obligated 2013 (federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion
5307											
	Preventive Maintenance FY 2010, 2013 Application (SC-90-X267)	Lexington Richland			\$1,680,000	\$1,325,205	9/5/2013		\$443,493		6/30/2014
	Operating -Paratransit	Lexington Richland			\$490,074						3/31/2014
	Employee & board training & development (SC-90-X247-01)	Lexington Richland			\$15,000	\$8,640	4/7/2011				12/31/2016
	Vehicle replacement	Lexington Richland			\$844,278		11/20/2013				6/30/2014
	Fuel provision	Lexington Richland									
	Vehicle acquisition expansion (SC-90-X247-00)	Lexington Richland									
	Central Columbia Mobility improvement (Assembly St Transit)	Lexington Richland			\$1,537,000						
	Central Columbia Mobility improvement (SC-90-X172)	Lexington Richland									

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - TRANSIT**

<b>MPO Transit Projects</b>												
Pin #	Project Name	County	Work Type	Total Costs	Obligated 2013 (federal)	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion	
	Central Columbia Mobility improvement (SC-03-0029)	Lexington Richland										
	Transit Enhancements (SC-90-X269)	Lexington Richland		\$50,000								
	Safety & security	Lexington Richland		\$38,752								
	Expansion <30' vehicles FY 2010, 2013 Application (SC-90-X367)	Lexington Richland		\$315,400							12/31/2013	
<b>5309</b>												
	Facility development & construction	Lexington Richland										
<b>5310</b>												
	Mental Illness Recovery Center	Richland										
	Senior Resources Inc	Lexington Richland	vehicle	\$43,322	\$50,000	\$43,322	7/1/2012		\$6,678	FTA	4/30/2013	

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - TRANSIT**

<b>MPO Transit Projects</b>											
<b>Pin #</b>	<b>Project Name</b>	<b>County</b>	<b>Work Type</b>	<b>Total Costs</b>	<b>Obligated 2013 (federal)</b>	<b>Spent to Date</b>	<b>Let Date</b>	<b>Funded need to complete</b>	<b>Funds remaining (if complete)</b>	<b>Funding Source</b>	<b>Estimated Completion</b>
	Midland Housing Authority	Richland	vehicle	\$29,834	\$40,000	\$29,834	7/1/2012		\$10,166	FTA	4/1/2013
	Babcock Center	Lexington Richland									
<b>5316</b>											
	JARC Administration	Lexington Richland		\$67,783							
	Transportation for Jobs WIA	Lexington Richland		\$1,054,954							
<b>5317</b>											
	New freedom Administration	Lexington Richland			\$37,548						
	Capital City Cab Co Vehicle purchase	Lexington Richland		\$108,000							
	Assisted Rides Program	statewide			\$205,000						



**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - TRANSIT**

<b>MPO Transit Projects</b>											
<b>Pin #</b>	<b>Project Name</b>	<b>County</b>	<b>Work Type</b>	<b>Total Costs</b>	<b>Obligated 2013 (federal)</b>	<b>Spent to Date</b>	<b>Let Date</b>	<b>Funded need to complete</b>	<b>Funds remaining (if complete)</b>	<b>Funding Source</b>	<b>Estimated Completion</b>
	Medical Escort Services CMTRA	Lexington Richland		\$485,214							

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - BRIDGES**

<b>Bridge Projects</b>												
Pin #	Project Name	Route	County	Work Type	Total Costs	Obligated 2013	Spent to Date	Let Date	Funded need to complete	Funds remaining (if complete)	Funding Source	Estimated Completion
025161x	Kimley Creek	S-671 Piney Grove Rd	Lexington	replacement								
027543x	Wildcat Creek	S-1683 Shady Ln	Richland	replacement				11/13/2007				
030627x	Bear Creek	S-51 Amicks Ferry Rd	Lexington	replacement				11/13/2007				
0033481RD01	Broad River	US 176 Broad River Rd	Richland	replacement	\$25,160,000	\$318,941		12/8/2009				8/22/2014
037606BR01	Rocky Creek	S-413 Union Ch Rd	Lexington	replacement				9/9/2009				
037632RD01	Eight Mile Creek	S-434 Willingham Dr	Richland	replacement	\$1,439,000	\$1,098,831		2/1/2013				Summer 2013
0039652RD01	Horse & Hollow Creeks	US 378	Lexington	replacement	\$12,000,000	\$9,880						
037730RD01	Mill Creek	Garners Ferry Rd	Richland	replacement	\$7,123,000							
040440RD01	CSX Railroad	US 1 Two Notch Rd	Richland	replacement	\$15,350,000							
0040649RD01	Shady Grove Rd	S-80 @ 1-26	Richland	interstate rehab	\$4,740,000	\$176,970						
0040683RD01	Old Dunbar Rd jacking	S-72 @ 1-26	Lexington	interstate rehab	\$2,477,000	\$2,199,424						
040685RD01	Rainbow Rd	S-365 @ 1-26	Lexington	interstate rehab	\$7,594,000							
0040686RD01	Leaphart Rd	S-30 @ 1-26	Lexington	interstate rehab	\$11,632,000	\$1,419,952						
0041545RD01	Jackson Creek	S-1775 Forrest Shealy Rd	Richland	replacement		\$1,302,000						
040648 RD01	Koon Rd	S-58 @ 1-26	Richland	replacement	\$3,820,000	\$90,000						

**FY 2013 ANNUAL LISTING OF OBLIGATED PROJECTS - INTERSTATES**

<b>Interstate Projects</b>												
<b>Pin #</b>	<b>Project Name</b>	<b>County</b>	<b>From To</b>	<b>Work Type</b>	<b>Total Costs</b>	<b>Obligated 2013</b>	<b>Spent to Date</b>	<b>Let Date</b>	<b>Funded need to complete</b>	<b>Funds remaining (if complete)</b>	<b>Funding Source</b>	<b>Estimated Completion</b>
035591RD01 I-20		Richland	I-77 Exit 75 Spears Cr Ch Rd to S-53 Exit 82	widen to 6 ln	\$82,659,000	\$39,479		3/13/2012			IM NHS	6/30/2014
0042582RD01 I-20		Richland	MM 74 to 76	rehab	\$1,638,000	\$15,000					IM NHS	2014
038170RD01 I-26		Calhoun / Lexington	I-77 Exit 116 to SC 172 Exit 136	widen to 6 ln (10 miles) & resurfacing (10 miles)	\$100,148,000			5/1/2013			IM NHS	2016
038744RD01 I-26		Richland	MM 96 to 101	rehab	\$5,600,701						IM NHS	2012
038745RD01 I-26		Lexington	MM 107 to 110	rehab	\$4,611,290						IM NHS	2013
038831RD01 I-26		Lexington	MM 110 to 115	rehab	\$12,180,990						IM NHS	2013



**ENCLOSURE 4**

**DATE:** April 15, 2014  
**TO:** Board of Directors, Central Midlands Council of Governments  
**FROM:** Nevetta Blocker, Finance Director  
**SUBJECT:** Financial Statement for the period July 1, 2013 to March 31, 2014

Attached is the financial statement for the period ending March 31, 2014. This financial statement shows a fund balance reduction; however, there is one quarter remaining in this fiscal year. Most of the COG's largest expenses occur during the first half of the fiscal year—tort liability, property insurance, and software support.

With one quarter remaining, we will continue to monitor expenses and revenue closely to make certain that we maximize grant and project funding.

**Central Midlands Council of Governments**

**Financial Statement**

July 1, 2013 through March 31, 2014

	<u>Approved Budget</u>	<u>Revised Budget</u>	<u>Y-T-D</u>	<u>Percent of Budget</u>
<b>Revenue</b>				
Local Revenue				
Member Governments	531,250	531,250	442,708.33	83.33%
State Aid	70,407	70,407	58,672.50	83.33%
Interest Income	50	13	15.07	115.92%
Sale of Data & Publications	2,000	500	422.12	84.42%
WorkKeys	70,000	50,000	28,399.00	56.80%
208 Conformance Reviews	4,500	3,700	2,475.00	66.89%
SCAPA Training Revenue	2,650	3,000	2,982.50	99.42%
CMRTA Support Contract	5,100	27,175	26,325.00	96.87%
Local Revenue-Aging	0	200	121.15	60.58%
Local Revenue-Other	0	12,000	14,938.42	124.49%
Fringe Recovery	1,381,450	1,351,298	892,531.14	66.05%
Indirect Cost Recovery	409,226	456,092	361,778.49	79.32%
<b>Total Local Revenue</b>	<u>2,476,633</u>	<u>2,505,635</u>	<u>1,831,368.72</u>	<u>73.09%</u>
Regional Programs				
Aging Planning & Administration	431,914	573,927	326,740.50	56.93%
Ombudsman Program	258,223	263,400	172,551.25	65.51%
Midlands Workforce Development Board	5,202,288	5,032,727	4,077,141.06	81.01%
Transportation	922,924	1,964,448	1,501,138.75	76.42%
EPA 208 Planning	15,000	14,682	3,471.00	23.64%
SCDHEC Water Supply Planning	0	13,712	13,712.00	100.00%
Economic Development Administration	55,006	24,356	19,763.00	81.14%
Comm Development Block Grant-Planning	50,000	50,000	41,189.00	82.38%
<b>Total Regional Programs</b>	<u>6,935,355</u>	<u>7,937,252</u>	<u>6,155,706.56</u>	<u>77.55%</u>
Community Development Block Grant Admin	102,000	79,623	52,442.00	65.86%
Local Technical Assistance Contracts	30,000	34,533	18,988.00	54.99%
Transfer From Other Program Areas-Matching, Other	391,184	380,129	213,912.73	56.27%
<b>Total Operating Revenue</b>	<u>9,935,172</u>	<u>10,937,172</u>	<u>8,272,418.01</u>	<u>75.64%</u>
<b>Contracted Services Revenue</b>				
Aging	1,811,104	2,451,438	1,433,658.64	58.48%
MWDB Contractors	750,000	750,000	330,717.93	44.10%
<b>Total Contracted Services Revenue</b>	<u>2,561,104</u>	<u>3,201,438</u>	<u>1,764,376.57</u>	<u>55.11%</u>
<b>Total Revenue</b>	<u>12,496,276</u>	<u>14,138,610</u>	<u>10,036,794.58</u>	<u>70.99%</u>
<b>Expenses</b>				
Personnel Costs	4,369,816	4,312,425	3,274,587.31	75.93%
Fringe & Indirect Cost Allocation	1,790,676	1,807,390	1,254,309.63	69.40%
Operations and Maintenance	886,493	768,497	563,138.55	73.28%
Employee Development & Training	86,056	77,400	37,521.29	48.48%
Travel & Transportation	123,468	113,340	81,777.22	72.15%
Consultants & Contracts	398,982	333,686	127,204.94	38.12%
Local Government Training	4,500	6,000	2,359.00	39.32%
Capital Outlays	7,000	6,804	3,912.00	57.50%
MWDB Instructional Training & Supp Svces	1,825,000	1,825,000	1,687,630.15	92.47%
SCDOT-Assembly St Project	0	1,200,000	980,714.00	81.73%
CMRTA-Mobility Manager	0	22,500	11,934.00	53.04%
MWDB Transportation Services	52,000	84,000	77,060.00	91.74%
Transfer To Other Program Areas-Matching, Other	391,184	380,129	213,912.73	56.27%
<b>Total Operating Expenses</b>	<u>9,935,175</u>	<u>10,937,171</u>	<u>8,316,060.82</u>	<u>76.03%</u>
<b>Contracted Services Expenses</b>				
Aging	1,811,104	2,451,438	1,433,658.64	58.48%
Midlands Workforce Development Board (WIA)	750,000	750,000	356,783.27	47.57%
<b>Total Contracted Services Expenses</b>	<u>2,561,104</u>	<u>3,201,438</u>	<u>1,790,441.91</u>	<u>55.93%</u>
<b>Total Expenses</b>	<u>12,496,279</u>	<u>14,138,609</u>	<u>10,106,502.73</u>	<u>71.48%</u>
<b>Revenue Over/(Under) Expenses</b>	<u>(3)</u>	<u>1</u>	<u>(69,708.14)</u>	



**ENCLOSURE 5**

Date: April 15, 2013  
To: CMCOG Board of Directors  
From: Sharon L. Seago, Director of Area Agency on Aging  
Subject: FY 2014-2015 AAA/ADRC Area Plan Update

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**Background**

Under the Older Americans Act of 1965, as amended, each Area Agency on Aging is charged with the responsibility of preparing an Area Plan to foster the development of a comprehensive coordinated service system to meet the needs of the older persons in the planning and service area.

**Action**

Staff requests approval of the Area Agency on Aging / Aging & Disability Resource Center – FY 2014 – 2015 Area Plan Update

Enclosure

### III. Executive Summary Update

The Central Midlands Council of Governments (CMCOG) Area Agency on Aging (AAA)/ Aging and Disability Resource Center (ADRC) serves four counties in the midlands of South Carolina. The four Counties are Fairfield, Lexington, Newberry and Richland counties.

The Central Midlands AAA/ADRC has implemented several new programs during this fiscal year. The Client Selection process began at this level of the aging network in July. Contractual parties review the assessment to assure that the potential clients are eligible for services and are the highest priority on the waiting list.

Central Midlands AAA/ADRC acquired the Alzheimer's Respite program in July of 2013 and received the funding for the non-recurring respite monies in October of 2013. A contractual party received applications for these programs and processed the application according to prioritization procedures. In January of 2014 the new Family Caregiver Advocate was assigned the Alzheimer's program to manage with the Family Caregiver Support program (FCSP). A contractual party continues to manage the non-recurring respite funds and Client Selection. The AAA/ADRC anticipates utilizing at least half of the non-recurring respite funds by the end of June 2014. It expects that the state will allow the funds to be expended in the fiscal year of 2014-15 as the notification of grant award was received in October of this fiscal year.

The Assisted Rides program notification of grant award was signed in October of 2013. Two different contractual parties have recruited volunteers and two training events for volunteers as well as the Kick-Off have occurred. *Ride Scheduler* software and insurance for volunteers have been purchased. Contractual parties and staff have been trained to use the web based software.

#### FUNCTIONS OF AN AREA AGENCY ON AGING (AAA)

THE OLDER AMERICANS ACT OF 1965 as AMENDED establishes area agencies on aging and describes the responsibilities and functions of area agencies on aging. Additionally, the South Carolina State Unit on Aging in its MANUAL OF POLICIES AND PROCEDURES establishes minimum functions of an area agency on aging:

#### PLANNING

- Assess kinds of and levels of services in the Planning and Service Area (PSA)
- Assess effectiveness of services in the PSA- Prioritize unmet needs

- Set measurable, attainable goals, objectives, and standards of performance for meeting priority needs in the initiation, expansion, improvement and coordination of services for older persons:
- Develop strategies to be used in accomplishing objectives
- Identify and analyze barriers which impede accomplishment of objectives
- Conduct on-going analyses to obtain feedback useful for revision and refinement of objectives
- Assign staff and financial resources to carry out planning responsibilities
- Establish procedures to receive information through public hearing, from Advisory Council Members, local officials, older persons, and public and private agencies
- Establish procedures for involvement of seniors participating in aging programs
- Plan and implement activities which advocate for older persons
- Develop method for distributing resources in the PSA

#### PROGRAM DEVELOPMENT

- Organize and implement activities to maintain and enhance existing programs
- Develop new programs as needed
- Establish methods to reduce, eliminate, or expand services

#### COORDINATION AND SERVICE DELIVERY

- Structure working relationship between agencies to achieve a full continuum of services
- Identify a full continuum of care for community, in-home and institutional services
- Develop an accessible service system
- Assure persons can go to one agency to seek assistance
- Ascertain services are geographically distributed
- Minimize barriers
- Maximize independence
- Provide care and services in the least-restrictive setting
- Allow elderly consumer to participate in decisions
- Provide incentives for elderly to remain in communities

The Mission Statement “*to promote a positive experience of aging for older individuals and their families*” is an on-going consideration in all programs implemented. It is especially in the fore front of the new respite programs and the Assisted Rides program. The CMCOG AAA/ADRC hopes to continue the Assisted Rides program in the remainder of this area plan cycle.

The Vision Statement of the AAA/ADRC “*to continue to function as a vital part of the continuum of care for seniors and people with disabilities in the region evolving as home and*



*community based services increase and institutionalization decreases*” has become more important this year as the new respite programs and the assisted rides program have come into being. The new respite program allows caregivers to keep their loved one in the home for longer periods of time because they are not as apt to experience burn-out due to the respite.

The Assisted Rides program will function to meet one of the region’s top three documented needs. The Information and Referral Program offers individuals information and linkage to services available in the communities served by the AAA/ADRC. The Insurance, Counseling and Referral for Elders (I-CARE) program held a training which averaged an attendance of 20. The Family Caregiver Support program assisted three hundred and eighty (384) caregivers and ninety-five (95) seniors raising children in the past fiscal year.

The changes in the organization since the last plan include a change in staff as Family Caregiver Advocate, the addition of contractual parties for Case Manager/Client Selection and Assisted Rides as well as temporary employees to function as I-CARE Counselors and Assisted Rides Assistant. The continuation of these parties depends on funding. The Grants and Contracts Manager retired and the aging related duties have been assigned to the Senior Grants Accountant. The Ombudsman Investigator/Volunteer Coordinator has been promoted to Senior Ombudsman Investigator. The organizational chart is attached.

The top four issues in the region remain the same. See discussion included in the Information and Referral section of this update. The issues are affordable housing for seniors, long term care counseling, transportation and medical facilities. The Information and Referral Specialist is working toward a Boston University Certificate in Aging with a concentration in Options Counseling. This will provide this staff member with additional skills to counsel those seeking long term care assistance. The Assisted Rides program will help with transportation needs in the areas of Eastover and Lexington County. New resources are available in the areas of home and community based resources and respite as well as transportation through the Assisted Rides program. Medical facilities are beginning care transitions programs. The AAA/ADRC continues to write letters of support for subsidized housing for the elderly.

The region held Contractor Orientation on September 10, 2013, a contractor quarterly meeting December 6, 2013 and the next quarterly meeting is scheduled for April 23, 2014. A meeting was not held during the procurement period. Emails and phone calls are made to disseminate information from the Administration for Community Living (ACL) and state unit on aging.

The AAA/ADRC uses the Older Americans Act, State Policies and Procedures, AAA/ADRC Policies and Procedures and CMOG Personnel Procedures to ensure compliance with federal, state and local laws and regulations.

The AAA/ADRC enhances advocacy through contacts with state, local and national representatives and congress persons. Staff attend public hearings and comment when appropriate. Staff members hold a public hearing concerning the area plan and review portions of the plan when multi-year plans are written.

Staff continue to write letters of support for developers who want to build affordable housing in the region. Transportation is a top need in the region. If the Assisted Rides program is funded again, the need in some rural areas of the region will be lessened. Staff are continuing to collaborate to provide training on elder abuse to law enforcement and direct service providers in the region. The AAA/ADRC is partnering during the four year period with Sexual Trauma Services of the Midlands, the 11<sup>th</sup> Solicitor's Office and the West Columbia Police Department to provide the training on elder abuse. The grant is made possible by the Office on Violence Against Women in the Department of Justice. Staff maintain contact with law enforcement to refer clients for welfare/wellness contacts.

CMCOG is the administrative agency for the Workforce Investment Act program. Staff coordinate to assure the needs of older workers are considered. A contractor and a sub-contractor are a part of a recreation commission. The agency partners with educational institutions such as Midlands Technical College, University of South Carolina, Benedict College, Columbia College and other local colleges and universities to obtain interns. Staff participate in Rotary Club, Senior Professionals of the Midlands, Caregiver Coalition of the Midlands, interagency meetings in Lexington, Richland and Fairfield counties. Staff also attend Community Collaborative Response team meetings concerning elder abuse. Emergency preparedness plans are submitted in the proposals.

The ADRC/AAA fiscal staff monitor the ZMUSRs as they come in monthly to assure that the assessments are up-to-date and quarterly reports are reviewed. During the period July 1, 2013-April 1, 2014, annual assessments were completed at all contractors in the fall and quality review visits took place at all contractors other than one which closed and one who suspended services. The services of Home Care I, Home Care II and Adult Day Care were reviewed. There were no consistent problems in the region.

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The AAA/ADRC and all contractors only maintain lists of clients for evaluation and provision of services purposes. Health Insurance Portability and Accountability Act (HIPAA) information is protected as applicable. The AAA submits substantial changes in the Area Plan to the LGOA.

The AAA/ADRC and contractors review sign-in sheets and route sheets as a part of the annual assessment and quality review process. OLSA is utilized to enter insurance counseling contacts, information from OLSA is uploaded into the SHIPTALK system. Funding for I, R/A is not used outside of the I, R/A program.

Fiscal controls are maintained at the AAA/ADRC. Funds used do not supplant other funds. Each funding has a distinct funding source, although changes occur because of attrition or funding changes. The unit costs are outlined as a part of a response to a Request for Proposals (RFP). Once a cost is negotiated, the unit costs are set. Increases of an amount below the CPI are entertained in January for the following fiscal year. All invoices are submitted in the format requested. The AAA/ADRC submits a budget each year to the LGOA. All of the prior fiscal year's funds are expended first before any of the new year's funds are expended. Planning and administration funds are expended before any funds for program development are expended for staff.

The AAA/ADRC maintains proper records with necessary supporting documents. The CMCOG has an audit each year which it submits to the LGOA in the first nine months of the year following the audited year.

Revenue received from voluntary contributions is used to expand the service from which it came. The voluntary contribution system is explained in writing and verbally to all clients.

The amounts expended in FY 2000 in rural areas have been maintained in the years following that date. The AAA/ADRC assures that the matching requirement is met by all contractors. The AAA/ADRC assures that amounts provided by the state for cost of living are only used for that purpose. The NSIP funds are only used for the purchase of meals. The AAA/ADRC does not use contract funds to carry out activities which are not associated with the funding.

The AAA/ADRC Director assures that contractors are earning the units through annual assessments, quality assurance reviews and desktop monitoring completed by the Senior Grants Account. The AAA/ADRC assures that no one compensated by an AAA/ADRC receives services counted as a unit.

Waivers are requested for Winnsboro Senior Center, Whitmire and Derrick Senior Centers in Little Mountain in the area of attendance at group dining. Little Mountain has recently opened and Winnsboro traditionally has had fewer group dining clients, but large numbers of home delivered meals recipients. In Richland County waivers are requested for Hopkins and Eastover. Blythewood will need a waiver to continue to serve seniors four days per week. Lexington County Recreation and Aging Commission and Newberry County Council on Aging has requested a waiver for entering data into AIM less frequently than required by state policies and procedures.

The senior center activity calendars are forwarded to the I-CARE Coordinator who reviews them and forwards to the LGOA.

Procurement incorporated the state policies and procedures as well as state and federal procurement law. Grievance procedures are included in the Requests for Proposals (RFPs). Contractors will be encouraged to resolve all issues pertaining to procurement at the regional

level. Targeting requirements were included in the RFP. Consent requirements will be outlined in the RFPs. Legal representation is available for the RFP review committee. A pre-proposal conference was held. The RFP required the necessary technology. Due process is provided those seeking contracts with the agency. Electronic copies of contracts and amendments are forwarded to the LGOA. Debarment and suspension is checked prior to issuing a contract.

Organizational Chart

DRAFT



**DATE:** April 15, 2014  
**TO:** Central Midlands COG Executive Committee / CMCOG Board Members  
**FROM:** Sharon L. Seago, Director of Area Agency on Aging / Aging & Disability Resource Center  
**SUBJECT:** Award of Aging Services Contracts

**RECOMMENDATION:** Authorize the Executive Director to negotiate and execute contracts with the following agencies for the following services. Definitions of each service are listed below.

**Adult Daycare Services**

*Provides a safe and appropriate environment in the community for older adults who need supervision on a less than twenty-four hour per day basis*

Fairfield County: Newberry County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Newberry County Council on Aging

**Group Dining**

*Assures the provision of at least one meal per day for a minimum of five days a week that meets the nutritional requirements defined by the State Unit on Aging (Older Americans Act, Sec. 331.1)*

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Home Care I**

*Includes housekeeping, shopping, short-term respite, limited financial management, communication assistance and meal preparation*

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

**Home Delivered Meals**

*Provides service management and meals that meet nutritional requirements for five or more days a week*

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

### **Disease Prevention**

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*Helps enable adults to maintain their health, wellness, and independence*

Fairfield County: Newberry County Council on Aging  
Newberry County: Newberry County Council on Aging  
Richland County: Senior Resources

### **Transportation**

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*Maintains health, independence and reduces social isolation by allowing participation in Older Americans Act services through transportation*

Fairfield County: Fairfield County Council on Aging  
Newberry County: Newberry County Council on Aging  
Lexington County: Lexington County Recreation and Aging Commission  
Richland County: Senior Resources

### **Legal Services**

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*Provides access to the judicial system to persons 60 and over, particularly those who are socially or economically in need, through advocacy, advice and representation*

Fairfield County: SC Legal Services  
Newberry County: SC Legal Services  
Lexington County: SC Legal Services  
Richland County: SC Legal Services



# U.S. ARMY TRAINING CENTER & FORT JACKSON, FORT JACKSON, S.C.

## FORT JACKSON FACTS

- Fort Jackson is the largest Initial Entry Training site in the Army, training more than 61,000 Soldiers each year.
  - Fort Jackson trains more than 50 percent of all Army Basic Combat Training Soldiers each year.
  - Fort Jackson trains approximately 61 percent of all female Army Basic Combat Training Soldiers each year.
  - The Drill Sergeant School at Fort Jackson trains all active duty and Reserve component drill sergeants.
  - Economic impact is approximately \$2.6 billion annually in the Midlands.
  - 3,500 active duty military
  - 3,500 civilian employees
  - 12,000 Family members
  - Support to 46,000 retirees and approximately 200,000 visitors annually
  - 52,301 Acres (82 square miles) including more than 73 ranges and field training sites and 1,100 buildings
- *September, 2013*

## FORT JACKSON PARTNERS IN EXCELLENCE

- Soldier Support Institute
- 81st Regional Support Command
- National Center for Credibility Assessment
- Moncrief Army Community Hospital
- Dental Activities Command
- Armed Forces Chaplaincy Center
- U.S. Army Columbia Recruiting Battalion
- Victory College
- U.S. Army Drill Sergeant School
- Network Enterprise Center
- Mission and Installation Contracting Command
- Civilian Personnel Advisory Center
- Military Entrance Processing Station



Brigadier General Bradley A. Becker

Commanding General, U.S. Army Training Center and Fort Jackson, Fort Jackson, S.C.

Army Brigadier General Bradley A. Becker is the 46th commanding general of the United States Army Training Center and Fort Jackson.

Becker was commissioned in May 1986, following graduation from the University of California at Davis.

From June 2012 to August 2013, Becker served as the Deputy Director for Joint Training, Joint Force Development, Joint Staff J7, where he oversaw an organization that provided a one-stop shop for preserving jointness and developing the joint force while working closely with NATO's Allied Command Transformation and other multinational partners.

Other joint assignments include a tour as Chief, Commander's Initiatives Group, U.S. Forces – Iraq, from June 2009 to July 2010; and special assistant to the Commander, United Nations Command, Combined Forces Command, U.S. Forces Korea, Eighth U.S. Army, Korea, from November 2008 to June 2009.

Becker also served as the Deputy Commanding General (Support), 25th Infantry Division, Schofield Barracks, Hawaii, from July 2010 to June 2012; and as the Deputy Commanding General – West, 25th Infantry Division, U.S. Division – Center, during Operation New Dawn, Iraq, from December 2010 to December 2011.

From July 2007 to October 2008, he served as Commander, 3rd Battlefield Coordination Detachment, Eighth U.S. Army, Korea. He also served as commander of 2nd Battalion, 8th Field Artillery, 25th Infantry Division, Fort Lewis, Wash., and led that unit during Operation Iraqi Freedom.

His awards include the Defense Superior Service Medal, the Legion of Merit, the Bronze Star Medal with Oak Leaf Cluster, the Defense Meritorious Service Medal, the Meritorious Service Medal with four Oak Leaf Clusters, the Army Commendation Medal with Oak Leaf Cluster, and the Army Achievement Medal with three Oak Leaf Clusters.

He has earned the Combat Action Badge, Parachutist and Air Assault identification badges and is Ranger qualified.



Colonel Paul Chamberlain

Commanding Officer U.S. Army Soldier Support Institute

Colonel Chamberlain was commissioned into the Army in May of 1988 from Clemson University and was assigned as a Platoon Leader in Heilbronn, Germany.

Colonel Chamberlain's previous assignments include: Signal Platoon Leader and Executive Officer, 38th Signal Battalion, 56th Field Artillery Command (Pershing); Signal Platoon Leader and Executive Officer, Bravo Company, 11th Signal Battalion; Platoon Leader and Executive Officer 57th Signal Company (Separate), 17 Signal Battalion, Wuerzburg Germany; Operational Detachment A-Team Leader and later Battalion Assistant Operations Officer and Battalion Supply Officer, 3rd Battalion, 5th Special Forces Group, Fort

Campbell, KY; Assistant Chief of Staff-J8/Comptroller, Joint Task Force-Bravo, Soto Cano Air Base, Honduras; Chief of Administration/Resources Branch, Special Operations Division, Army Operations Center, Washington D.C.; Resource Manager-Budget Integration, Army Budget Office, Washington D.C.; Assistant Chief of Staff-J8/Comptroller, Multi-National Security Transition Command-Iraq; Resource Manager, Joint Chiefs of Staff-J8, Washington, D.C.; Assistant Chief of Staff, G8/Comptroller, III Corps, Fort Hood, Texas (with a deployment as the United States Forces-Iraq, J8). Most recently he was assigned as the Executive Officer to Dr. Matiella, the Assistant Secretary of the Army (Financial Management and Comptroller), and the Acting Director, Operations and Support, Office of the Assistant Secretary of the Army (Financial Management & Comptroller), Washington D.C.

Colonel Chamberlain's military education includes the Signal Officer Basic Course, Fort Gordon, GA and the Infantry Officer Advanced Course, Fort Benning, GA; the Special Forces Officer Qualification Course and Language School, Fort Bragg, NC; the Combined Arms Services and Staff School, and Command and General Staff College, Fort Leavenworth, KS; the Industrial College of the Armed Forces, National Defense University, Fort McNair, Washington, D.C. His civilian educational pursuits include a Bachelor of Science degree from Clemson University and a Masters of Business Administration from Syracuse University in 2000.

His awards and decorations include the Legion of Merit, the Bronze Star Medal, Defense Meritorious Service Award, the Meritorious Service Medal, the Joint Commendation Service Medal, the Army Commendation Medal, the Joint Service Achievement Medal, the Army Achievement Medal, the Iraqi Campaign Medal, and the Humanitarian Service Medal. He has also earned the Special Forces Tab, Ranger Tab, the Expert Infantry Badge, the Parachutist Badge, the Air Assault Badge, the Joint Staff Identification Badge and the Army Staff Identification Badge.





**ENCLOSURE 8**

**DATE:** April 14, 2014  
**TO:** CMCOG Board of Directors  
**FROM:** Ben Mauldin, Executive Director  
**SUBJECT:** Executive Director's Report

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#### **Central Midlands COG WIA Financial Monitoring**

From March 24, 2014 to March 26, 2014, staff from the Division of Organizational Integrity at the South Carolina Department of Employment Workforce (SCDEW) visited CMCOG to conduct the annual on-site monitoring review.

The purpose of the Workforce Investment Act (WIA) financial monitoring was to determine if CMCOG had used WIA funds in compliance with applicable laws and regulations, and to determine if the CMCOG had a sound financial system in place to carry out WIA activities. The scope of the monitoring included reviewing and analyzing CMCOG's financial records for the period of March 1, 2013 through January 31, 2014. Based on SCDEW's internal audit and review, no major issues were noted.

I would like to recognize Nevetta Blocker, CMCOG Finance Director and our finance staff for doing an excellent job in working with the auditors and always making sure that we meet all applicable requirements. Kevin Hill, CMCOG Workforce Development Director, and WIA Staff also deserve recognition for operating a very efficient and high performing program that serves many people in the Central Midlands region.

#### **Partnership with the South Carolina Hydrogen Fuel Cell Alliance**

The South Carolina Hydrogen Fuel Cell Alliance (SCHFCA) has asked CMCOG to administer the SCHFCA Executive Director contract. This will include administering payroll and benefits. CMCOG will receive a small percentage of the grant to provide these services.

Launched in 2006, the SCHFCA links the University of South Carolina, Clemson University, S.C. State University, Savannah River National Laboratory and the Center for Hydrogen Research in the state's efforts to develop hydrogen and fuel cell clusters in South Carolina.

#### **Lexington County SC Works Center Relocating**

The Workforce Development program provides employment training and assistance services in SC Works Centers in partnership with the SC Department of Employment and Workforce (SCDEW) and other agencies. The SC Works Centers are a collaborative delivery system for workforce programs designed to provide customers with a single service point.

The Lexington County SC Works Center is in the process of relocating from their current Duffie Drive location due to the lease being terminated by Christ Central effective June 30, 2014. The Midlands Workforce staff received this information in late January 2014, hence creating a tight time frame in seeking and securing a new location. During the search process, staff identified and researched many possible locations and narrowed them down to four places to consider. After evaluating the four different locations, three of the locations either had a lease rate that was higher than the budget would allow, the cost to up-fit was too expensive, or the location ended up not being suitable.

The space the Midlands Workforce Development Board is pursuing is located at 673 S Carolina 302, West Columbia, SC 29170 (South Congaree). The South Congaree location is geographically and strategically located as it is more closely centered to the Lexington County population. The Midlands Workforce Development Board Executive Committee voted in favor of moving to this location on March 31, 2014.

*Serving Local Governments in South Carolina's Midlands*